

## **Mandatory Disclosure**

1. Name of the University: Xavier Business School, St. Xavier's University, Kolkata  
Address including Telephone, Mobile, Action Area III B, New Town, Kolkata - 700 160, 033-  
E-Mail: 66249881 / 7044345040
  
2. Name and address of the Trust/  
Society/ Company and the Trustees: St. Xavier's College Kolkata Educational Trust  
Address including Telephone, Mobile, 30 Mother Teresa Sarani (Park Street), Kolkata-700 016,  
E-Mail: 033-66249881 / 7044345040
  
3. Name and Address of the Vice  
Chancellor/ Principal/ Director: Fr. Dr. J. Felix Raj, S. J., Vice Chancellor  
Address including Telephone, Mobile, St. Xavier's University, Kolkata, Action Area III B, New  
E-Mail: Town, Kolkata - 700 160, 033-66249881 / 7044345040  
Email: [vcoffice@sxuk.edu.in](mailto:vcoffice@sxuk.edu.in)
  
4. Name of the affiliating University: NA
  
5. Governance: SXUK XBS Prospectus 2021-2022 F 14-9-2021.cdr  
Members of the Board and their brief Members of Academic Advisory Body- BOS ( Internal  
background: faculty members + External members)  
Frequently of the Board Meeting and Academic Advisory Body: Normally four times and two times a year.  
Organizational chart and processes: As per the University norms  
Nature and Extent of involvement of Faculty and students in academic  
affairs/improvements: Active participation  
Mechanism/ Norms and Procedure for democratic/ good Governance: As per the University norms  
Student Feedback on Institutional Governance/ Faculty performance: Yes  
Grievance Redressal mechanism for Faculty, Staff and Students: Yes  
[https://www.sxuk.edu.in/grievance\\_anti\\_ragging\\_cell.php](https://www.sxuk.edu.in/grievance_anti_ragging_cell.php)  
Establishment of Anti Ragging Committee: Yes  
[https://www.sxuk.edu.in/grievance\\_anti\\_ragging\\_cell.php](https://www.sxuk.edu.in/grievance_anti_ragging_cell.php)  
Establishment of Online Grievance Redressal Mechanism: Yes  
[https://www.sxuk.edu.in/grievance\\_anti\\_ragging\\_cell.php](https://www.sxuk.edu.in/grievance_anti_ragging_cell.php)  
Establishment of Grievance Redressal Committee in the Institution and Appointment of OMBUDSMAN by the University: No

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| Establishment of Internal Complaint Committee (ICC):  | Yes<br><a href="https://www.sxuk.edu.in/grievance_anti_ragging_cell.php">https://www.sxuk.edu.in/grievance_anti_ragging_cell.php</a>  |
| Establishment of Committee for SC/ ST:  | Yes<br><a href="https://www.sxuk.edu.in/grievance_anti_ragging_cell.php">https://www.sxuk.edu.in/grievance_anti_ragging_cell.php</a>  |
| Internal Quality Assurance Cell (IQAC):   | Yes <a href="https://www.sxuk.edu.in/quality_assurance_cell.php">https://www.sxuk.edu.in/quality_assurance_cell.php</a>   |
| 6. Programmes:  | SXUK XBS Prospectus 2021-2022 F 14-9-2021.cdr   |
| Name of Programmes approved by AICTE:   | MASTER OF BUSINESS ADMINISTRATION (MBA)   |
| Name of Programmes Accredited by AICTE:   | NA  |
| Status of Accreditation of the Courses:   | NA  |
| Total number of Courses:  | One   |
| No. of Courses for which applied for Accreditation:   | NA  |
| Status of Accreditation (Preliminary/ Applied for SAR and results awaited/ Applied for SAR and visits completed/ Results of the visits awaited/ Rejected/ Approved for ..... Courses):  | NA  |
| For each Programme the following details are to be given:   | Name: MASTER OF BUSINESS ADMINISTRATION<br>Number of seats: 120<br>Duration: 2 years<br>Cut off marks/rank of admission during the last three years:<br>As per the University rules |
| Fee   | <a href="https://sxuk.edu.in/xbs/fees_finance.php">https://sxuk.edu.in/xbs/fees_finance.php</a>   |
| Placement Facilities  | <a href="https://sxuk.edu.in/xbs/placement_brochure.php">https://sxuk.edu.in/xbs/placement_brochure.php</a>   |
| Campus placement in last three years with minimum salary, maximum salary and average salary:  | <a href="https://sxuk.edu.in/xbs/placement_report.php">https://sxuk.edu.in/xbs/placement_report.php</a>   |
| Name and duration of programme(s) having Twinning and Collaboration with Foreign University(s) and being run in the same Campus along with status of their AICTE approval. If there is Foreign Collaboration, give the following details: | NA  |
| Ranking of the University in the Home Country:  | NA  |
| Whether the degree offered is equivalent to an Indian Degree? If yes, the name of the agency which has approved equivalence. If no, implications for students in terms of pursuit of higher   |   |

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| studies in India and abroad and job both within and outside the country:  | Yes, Given by UGC and AICTE.   |
| 7. Faculty  | <a href="https://sxuk.edu.in/xbs/faculty_members.php">https://sxuk.edu.in/xbs/faculty_members.php</a>                |
| Branch wise list Faculty members:   | Yes  |
| Permanent Faculty:  | Yes  |
| Adjunct Faculty:  | No   |
| Permanent Faculty:  | Student Ratio- Maintained AICTE norms  |
| Number of Faculty employed and left during the last three years:  | 18 & 3   |
| 8. Profile of Vice Chancellor/ Director/ Principal/ Faculty:  | <a href="https://sxuk.edu.in/xbs/faculty_members.php">https://sxuk.edu.in/xbs/faculty_members.php</a>                |
| 9. Fee  | <a href="https://sxuk.edu.in/xbs/fees_finance.php">https://sxuk.edu.in/xbs/fees_finance.php</a>                      |
| Details of fee, as approved by State Fee Committee:   | NA   |
| Time schedule for payment of fee for the entire programme:  | Semester-wise  |
| No. of Fee waivers granted with amount and name of students:  | (As per University norms)  |
| Number of scholarship offered by the Institution, duration and amount:  | <a href="https://sxuk.edu.in/xbs/scholarship.php">https://sxuk.edu.in/xbs/scholarship.php</a>                        |
| Criteria for fee waivers/scholarship Data with:   | <a href="https://sxuk.edu.in/xbs/scholarship.php">https://sxuk.edu.in/xbs/scholarship.php</a>                        |
| Estimated cost of Boarding and Lodging in Hostels:  | <a href="https://sxuk.edu.in/xbs/fees_finance.php">https://sxuk.edu.in/xbs/fees_finance.php</a>                      |
| 10. Admission   |  |
| Number of seats sanctioned with the year of approval:   | <a href="https://sxuk.edu.in/xbs/aicte.php">https://sxuk.edu.in/xbs/aicte.php</a><br>120 from inception till 2021-22 |
| Number of Students admitted under various categories each year in the last three years MBA:                     | 68 for the year 21-22<br>75 for the year 20-21<br>79 for the year 19-20<br>90 for the year 18-19                     |
| Number of applications received during last two years for admission under Management Quota and number admitted: | NA   |
| 11. Admission Procedure   | <a href="https://sxuk.edu.in/xbs/admission_procedure.php">https://sxuk.edu.in/xbs/admission_procedure.php</a>        |
| Mention the admission test being followed:  | CAT/XATMAT/CMAT/ATMA/GMAT/NMAT/SNAP score followed by GD&PI.   |

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| Number of seats allotted to different Test Qualified candidate separately:   | NA  |
| Calendar for admission against Management/vacant seats:  | NA  |
| Last date of request for applications:   | As per university notification  |
| Last date of submission of applications  | As per university notification  |
| Dates for announcing final results   | As per university notification  |
| Release of admission list (main list and waiting list shall be announced on the same day):   | As per university notification  |
| Date for acceptance by the candidate (time given shall in no case be less than 15 days):   | As per university notification  |
| Last date for closing of admission:  | As per university notification  |
| Starting of the Academic session:  | In August   |
| The waiting list shall be activated only on the expiry of date of main list:   | As per university notification  |
| The policy of refund of the fee, in case of withdrawal, shall be clearly notified:   | As per UGC notification   |
| 12. Criteria and Weightages for Admission: Describe each criterion with its respective weightages i.e. Admission Test, marks in qualifying examination etc.- After the above requirement:  | <a href="https://sxuk.edu.in/xbs/eligibility_criteria.php">https://sxuk.edu.in/xbs/eligibility_criteria.php</a><br><br>CAT/XATMAT/CMAT/ATMA/GMAT/NMAT/SNAP score followed by GD&PI. |
| Mention the minimum level of acceptance, if any:   | As per University Rules   |
| Mention the cut-off levels of percentage and percentile score of the candidates in the admission test for the last three years:  | As per university rules   |
| Display marks scored in Test etc. and in aggregate for all candidates who were admitted:   | Available   |
| 13. List of Applicants:  | Available   |
| List of candidate whose applications have been received along with percentile/percentage score for each of the qualifying examination in separate categories for open seats. List of candidate who have applied along with percentage and percentile score for Management quota seats: | NA  |

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| 14. Results of Admission Under Management seats/Vacant seats:   | NA   |
| Composition of selection team for admission under Management Quota with the brief profile of members (This information be made available in the public domain after the admission process is over): | NA   |
| Score of the individual candidate admitted arranged in order or merit:  | Available  |
| List of candidate who have been offered admission:  | Available  |
| Waiting list of the candidate in order of merit to be operative from the last date of joining of the first list candidate:  | Available  |
| List of the candidate who joined within the date, vacancy position in each category before operation of waiting list:   | Available  |
| 15. Information of Infrastructure and Other Resources:  | Available  |
| Number of Class Rooms and size of each:   | Sufficient enough (No deficiency)<br><a href="https://sxuk.edu.in/xbs/smart_room.php">https://sxuk.edu.in/xbs/smart_room.php</a>     |
| Number of Tutorial rooms and size of each:  | Sufficient enough (No deficiency)  |
| Number of Laboratories and size of each:  | Sufficient enough (No deficiency)  |
| Number of Drawing Halls with capacity of each:  | NA   |
| Number of Computer Centres:   | Sufficient enough (No deficiency)<br><a href="https://sxuk.edu.in/xbs/computer_lab.php">https://sxuk.edu.in/xbs/computer_lab.php</a> |
| Central Examination Facility, Number of rooms and capacity of each:   | Sufficient enough (No deficiency)  |
| Barrier Free Built Environment for disabled and elderly persons:  | Yes  |
| Occupancy Certificate:  | Yes  |
| Fire and Safety Certificate:  | Yes  |
| Hostel Facilities:  | <a href="https://sxuk.edu.in/xbs/home_hostel.php">https://sxuk.edu.in/xbs/home_hostel.php</a>  |
| Library:  | <a href="https://sxuk.edu.in/xbs/library.php">https://sxuk.edu.in/xbs/library.php</a>  |
| Number of Library books/ Titles/ Journals available (program-wise):   | Sufficient enough (No deficiency)  |
| List of online National/ International Journals subscribed:   | Sufficient enough (No deficiency)  |
| E- Library facilities:  | Yes <a href="https://sites.google.com/sxuk.edu.in/xbs-mba/home">https://sites.google.com/sxuk.edu.in/xbs-mba/home</a>                |
| Laboratory and Workshop:  | NA   |
| List of Major Equipment/Facilities in each Laboratory/ Workshop:  | NA   |

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| List of Experimental Setup in each Laboratory/ Workshop:  | NA   |
| Computing Facilities:   | <a href="https://sxuk.edu.in/xbs/computer_lab.php">https://sxuk.edu.in/xbs/computer_lab.php</a>  |
| Internet Bandwidth:   | 200 Mbps   |
| Number and configuration of System:   | Sufficient enough (No deficiency)  |
| Total number of system connected by LAN:  | Sufficient enough (No deficiency)  |
| Total number of system connected by WAN:  | Sufficient enough (No deficiency)  |
| Major software packages available:  | Sufficient enough (No deficiency)  |
| Special purpose facilities available:   | Innovation Cell- <a href="https://www.sxuk.edu.in/L-CERI.php">https://www.sxuk.edu.in/L-CERI.php</a><br>Social Media Cell- Yes<br><a href="https://sxuk.edu.in/xbs/xbs_newsroom.php">https://sxuk.edu.in/xbs/xbs_newsroom.php</a>  |
| Compliance of the National Academic Depository (NAD), applicable to PGCM/ PGDM Institutions and University Departments: | Available <a href="https://www.sxuk.edu.in/nad.php">https://www.sxuk.edu.in/nad.php</a>  |
| List of facilities available:   | Details given in the website   |
| Games and Sports Facilities:  | Yes <a href="https://sxuk.edu.in/xbs/indoor_outdoor_games.php">https://sxuk.edu.in/xbs/indoor_outdoor_games.php</a>  |
| Extra-Curricular Activities:  | Yes  |
| Soft Skill Development Facilities:  | Yes <a href="https://sxuk.edu.in/xbs/skill_enhancement.php">https://sxuk.edu.in/xbs/skill_enhancement.php</a>  |
| Teaching Learning Process:  | Yes  |
| Curricula and syllabus for each of the programmes as approved by the University:  | Yes <a href="https://sxuk.edu.in/xbs/course_curriculum.php">https://sxuk.edu.in/xbs/course_curriculum.php</a>  |
| Academic Calendar of the University:  | Yes  |
| Academic Time Table with the name of the Faculty members handling the Course:   | Yes  |
| Teaching Load of each Faculty:  | As per University rules  |
| Internal Continuous Evaluation System and place:  | Available  |
| Student's assessment of Faculty, System in place:   | Available  |
| For each Post Graduate Courses give the following:  | Title of the Course – Master of Business Administration<br>Curricula and Syllabi – Yes<br>Laboratory facilities exclusive to the Post Graduate Course – Yes<br>Special Purpose – Yes<br>Software, all design tools in case – Yes<br>Academic Calendar and frame work – Yes |
| 16. Enrolment of students in the last 3 years:  | As shown in item 10  |
| 17. List of Research Projects/ Consultancy Works:   | Yes  |

- Number of Projects carried out, funding agency, Grant received: No
- Publications (if any) out of research in last three years out of masters projects: Moderate
- Industry Linkage: Yes
- MoUs with Industries: Available
18. LoA and subsequent EoA till the current Academic Year: Yes up to 21-22 <https://sxuk.edu.in/xbs/aicte.php>
19. Accounted audited statement for the last three years: Available
20. Best Practices adopted: Yes

For further details please follow University website: <https://www.sxuk.edu.in/>  
<https://sxuk.edu.in/xbs/aicte.php>