

ST. XAVIER'S UNIVERSITY, KOLKATA

ADMISSION - 2024

PROVISIONAL SELECTION LIST (PHASE III)

M.COM.

[THE PROVISIONAL / FINAL ADMISSION IS SUBJECT TO THE FULFILLMENT OF ALL THE ELIGIBILITY CRITERIA AND NORMS AS MENTIONED DURING ADMISSION ANNOUNCEMENTS. AT THE TIME OF VERIFICATION OF DOCUMENTS IF IT IS FOUND THAT THE CANDIDATE HAS PROVIDED ANY WRONG INFORMATION OR FALSE DOCUMENT/S OR DOES NOT QUALIFY AS PER THE ELIGIBILITY CRITERIA, THE CANDIDATURE WILL NOT BE ELIGIBLE FOR ADMISSION.]

[Please note that the inauguration for the course took place on 22.07.2024 and regular classes for the course started from 23.07.2024. The selected candidates will be required to attend classes from 30.07.2024. There may not be any special class for the missed classes, however the admitted students can seek additional assistance from the teachers as and when required.]

Application Code	Name	Reporting Time	Application Code	Name	Reporting Time
MCOU00107	RIYA MITTAL	10.30 AM	MCOU00115	RIDDHADIP GHOSE	10.30 AM
MCOU00111	IPSITA JANA		MCOU00116	SURAJIT KAR	
MCOU00112	SUSMITA GUPTA		MCOU00117	ROHAN SAHA	
MCOU00113	SOUGATA MALLICK		MCOU00118	GAURAV GANGULY	

Please read the admission guidelines available with this list for admission.

ADMISSION PROCEDURE:

- **The candidate is required to come to the university physically for admission. Foreign candidate (if any) is requested to contact us at admission.cm@sxuk.edu.in for additional procedures before the admission.**
- **At the time of verification of documents if it is found that the candidate has provided any wrong information or false document/s or does not qualify as per the eligibility criteria, the candidate will not be eligible for admission.**

Date of Admission: 29.07.2024 (Monday)

Payment of Fees:

- The selected candidate is required to make the fee payment [The Admission Fee + Fee for Semester I + Security Deposit(refundable)] within the specified time for the purpose of admission, failing which, he/she will not be eligible for admission.
- After making the payment (online /other payment mode) the candidate needs to take print out of the system generated payment receipt. For online payment the receipt will be generated instantly and for other payment modes the receipt will be generated after realization of the payment (usually three working days after making the payment).

The Fee Payment Procedure is elaborated below.

- Last Date of Fee Payment (Online): **28.07.2024 (Sunday), 5 PM**
- Last Date of Challan Generation for DD/NEFT/RTGS/CASH Payment at the specified bank counters: **25.07.2024 (Thursday), 5 PM**
- Last Date of DD/NEFT/RTGS/CASH Payment at the specified bank counters: **26.07.2024 (Friday)**

Fee Payment Process:

For payment, the following steps are to be followed:

1. Candidates are required to go to the link "<https://sxuk.org/Signup.aspx>" and use the credentials which were used at the time of online application (Registration Number & Password).
2. Fee Payment link will appear for selected Candidates only after they login. Candidates can also directly click on the "Admission & Semester Fee" link from the menu bar.
3. Fee Amount will appear under the link and candidates need to proceed by clicking the button "Proceed".
4. The next page will display the total payable amount along with the options to pay through the following Gateways (i) Billdesk, (ii) ICICI Bank (iii) Axis Bank & (iv) HDFC Bank
5. Candidates may pay through Credit Card/Debit Card/Net Banking of any bank by selecting any one of the Payment Gateway (i) Billdesk, (ii) ICICI Bank, (iii) Axis Bank (iv) HDFC Bank to make the Payment.
6. Candidates willing to pay through DD/NEFT/RTGS may proceed with the ICICI Bank Payment Mode or Axis Bank Payment Mode. On selecting any of the options from DD/NEFT/RTGS, candidate is required to generate the challan and proceed further.
7. In case of DD, please ensure that the amount mentioned in DD must have an **additional amount of Rs. 20 (for ICICI Bank)/ Rs. 24 (for Axis Bank)** and the date in Challan must be same as mentioned in the DD. After the generation of the challan, you are required to deposit the DD along with the Challan in any ICICI / Axis Bank Branch respectively.
8. In case of NEFT/RTGS you are required to generate the Payment Challan from the option provided and visit your Bank/Branch for processing the Payment.
9. In case of CASH Payment you are required to generate the Payment Challan from Axis Bank and deposit the same in nearest Axis Bank Branch.
10. UPI payment option is available under HDFC & ICICI Payment gateways.

For all transactions BANK CHARGES MAY APPLY. [CLICK FOR DETAILS.](#)

- Cheque Payments are not allowed.
- In case of any payment related issue or for admission related query, you may call at **033-66249881/7044345040 (10.00 AM to 5.00 PM)** or mail us at "admission.cm@sxuk.edu.in"

Fees to be paid*:

Course	Admission fee (One Time)	Fee for Semester I	Security Deposit (One Time) [Refundable]	Total
M.COM.	30,000.00	60,000.00	5,000.00	95,000.00

*SAARC Countries: same course fees. / Other Asian countries: 2 times of the course fees. / All other foreign countries: 3 times of the course fees.

Documents to be Carried by the candidate/s on the day of admission (originals and a set of photocopies):

1. Payment receipt/s for fees [The Admission Fee + Fee for Semester I + Security Deposit(refundable)].
2. The Acknowledgement Slip and Bank/Online payment receipt for Application (₹1,000).
3. Mark sheet and Certificates of each examination starting from class X level (except class XI). For admission to the PG Course the candidate needs to submit marksheet of his/her UG Course at least up to Semester IV/2nd Year/ Year II (whichever applicable). A copy of Final marksheets to be submitted by 29th October 2024.
4. Date of Birth Proof (Class X Admit card /Marksheet/Govt. approved Birth Certificate etc.).
5. Proof of permanent address (Electricity bill/Tel. bill/Voter's ID Card/Aadhaar Card etc.)
6. Student Visa with Valid passport for foreign students.
7. Govt. approved certificate for Divyang (PWD) candidate/s.
8. SC/ST/OBC Certificate for SC/ST/OBC Candidate.
9. AIU Equivalence Certificate if Graduation is completed from Foreign University.
- 10.EWS Certificate (if applicable). (Compulsory for candidates who applied as EWS candidate, [Click Here for Govt. Notification](#))
- 11.Baptism Certificate for Christian students.
- 12.Anti-Ragging Affidavits / Undertaking ([Click Here for the Procedure](#))
- 13.Two recent passport size photographs.

Scholarship:

Kindly check scholarship link on the University Website for all available scholarships. The candidates taking admission will be required to pay the fees [Admission Fee + Fee for Semester I + Security Deposit(refundable)] before the admission and may apply for the scholarship from 2nd Semester onward.

<https://www.sxuk.edu.in/scholarship.php>

Hostel:

Candidates seeking hostel accommodation may submit the application online. A scanned copy of the form duly signed by the candidate and parent is to be e-mailed at hosteldirector@sxuk.edu.in. Payment of the hostel fees will be accepted only after the confirmation of hostel admission. For details kindly check the website.

<https://www.sxuk.edu.in/facilities/sxuk-Hostel.htm>

Bus Service:

The bus service facility is provided by a third-party Transport Service Provider, M/S "URBAN PARIBAHAN SERVICES PRIVATE LIMITED for the students of St. Xavier's University, Kolkata. For any query, candidate may write to operations@cityservicesindia.com or contact Mr. Bhuban Some @9147159726, of M/S "URBAN PARIBAHAN SERVICES PRIVATE LIMITED". Please note, St. Xavier's University, Kolkata is not involved for any route or payments related matters and also, not liable for any other bus related issue.

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