# Submission of information by

# St. Xavier's University, Kolkata



Submitted in March 2022

# A. Legal Status

1.1	Name and Address of the University	St. Xavier's University, Kolkata Premises No. IIIB – 1, Action Area IIIB, New Town, Kolkata 700160				
1.2	Headquarters of the University	New Town, Kolkata 700160				
1.3	a. Website b. E-mail c. Phone Nos. d. Fax Nos.  Information about Authorities of the University  a. Ph. (including mobile), Fax Nos. and e-mail of Chancellor b. Ph. (including mobile), Fax Nos. and e-mail of Vice-Chancellor  c. Ph. (including mobile), Fax Nos. and e-mail of Registrar  d. Ph. (including mobile), Fax Nos. and e-mail of Finance Officer	a. www.sxuk.edu.in b. enquiry@sxuk.edu.in c. 033-66249881/ 033-66249812 d. —  a. Chancellor Ph. No.: 033-22296818 Mobile No: 9830718777 Fax No: N/A e-mail id: ccuprovsj@gmail.com b. Vice-Chancellor Ph. No.: 033-66249810 Mobile No: 9831207444 Fax No: N/A e-mail id: vc@sxuk.edu.in c. Registrar Ph. No.: 033-66249820 Mobile No: 9830516512 Fax No: N/A e-mail id: registrar@sxuk.edu.in d. Finance Officer Ph. No.: 033-66249830 Mobile No: 8270512320 Fax No: N/A e-mail id: financeofficer@sxuk.edu.in				
1.4	Date of Establishment	8 <sup>th</sup> February, 2017				
1.5	Name of the Society/Trust promoting the University (Information may be provided in the following format) (Copy of the registered MoA/Trust Deed to be enclosed)	St. Xavier's College Kolkata Educational Trust  Given in Annexure – 1				
1.6	Composition of the Society/Trust					
	Name Address Occupation Designation in the Society/Trust	Given in Appendix – I				

1.7	Whether the mother Societie companies? In format:-	s/Trusts or in	the Board of	Given in Appendix – II	
	Name of the Member	Address	Name of the society/trus t	Designation in the Society/Tru st	
1.8	promoting/ ru	inning any ot	her Universit	s involved in y/ Educational the following	NO
	Name of the Educational		Activities		Given in Appendix – III
1.9	promoting/run	promoting s ming activities e details in the	other than e		NO
	Name Organizatio	of the e	Activities		Given in Appendix – IV
1.10	Act and Notificopy of the A			sed)	The St. Xavier's University, Kolkata Act, 2016.  Given in Annexure – 2
1.11		Iniversity has b		d by a separate	Yes, the University has been established by a separate State Act.

# A. Organization Description

2.1	Whether Unitary in nature (as per the UGC Regulation)	Yes, the University is unitary in nature. (As per UGC Regulations)
2.2	Territorial Jurisdiction of the University as per the Act	Whole state of West Bengal As per The St. Xavier's University, Kolkata Act, 2016., Chapter-II, 8(1)
2.3	Details of the constituent units of the University, if any, as mentioned in the Act	Not Applicable
2.4	Whether any off-campus centre(s) established? If yes, please give details of the approval granted by the State Government and UGC in the following format:-  a. Place of the off-campus b. Letter No. & date of the approval of State Government  Letter No. & date of the approval of UGC	No <b>Given in Appendix – V</b>

2.5	Whether any off-shore campus established? If yes, please give details of the approval granted by the Government of India and the host country in the following format:-	NO
	a. Place of the off-shore campus	
	b. Letter No. & date of the approval of Host Country	
	Letter No. & date of the approval of Government of India	Given in Appendix – VI
2.6	Does the University offer a distance education programme? If yes, whether the courses run under distance mode are approved by the competent authority? (Please enclose attested copy of the course-wise approval of competent authority)	NO
2.7	Whether the University has established study centre(s)? If yes, please provide details and whether these study centres are approved by the competent authority of the University	NO
	and UGC?	Given in Appendix – VII

# **B.** Academic Activities Description

# 3. Academic Programmes

3.1	Details of the programmes permitted to be offered by Gazette Notification of the State Government and its Reference	Refer to The St. Xavier's University, Kolkata Act, 2016., Chapter II, Section 6(1)  Given in Appendix – VIII
3.2	Current number of academic programmes/ courses offered by the University	

FACULTY NAME	COURSE OFFERED	SHORT COURSE NAME				
	Bachelor of Commerce with Honours	B.Com. (H)				
Faculty of	Bachelor of Management Studies with Honours	B.M.S. (H)				
Commerce &	Master of Commerce	M.Com.				
Management	Doctor of Philosophy in Commerce	Ph.D. in Commerce				
	Bachelor of Arts in English with Honours	B.A.(H) in English				
	Bachelor of Arts in Mass Communication with Honours	B.A.(H) in Mass Communication				
	Bachelor of Arts in Economics with Honours	B.A.(H) in Economics				
Faculty of Arts	Master of Arts in Economics	M.A. in Economics				
and Social	Master of Arts in English	M.A. in English				
Studies	Master of Arts in Mass Communication	M.A. in Mass Communication				
	Master of Social Work	M.S.W.				
	Master of Arts in Psychology	M.A. in Psychology				
	Doctor of Philosophy in Mass Communication	Ph.D. in Mass Communication				
	Doctor of Philosophy in English	Ph.D. in English				
	Doctor of Philosophy in Economics	Ph.D. in Economics				

Xavier Business School	Master of Business Administration  Doctor of Philosophy in Management	MBA Ph.D. in Management
Xavier Law	Integrated Bachelor of Arts and Law	B.A. LLB(Hons.)
School	Integrated Bachelor of Commerce and Law	B.Com. LLB(Hons.)

# Given in Appendix – IX

3.3		ovals of relevant			Yes				
		DEC, DCI, INC,	MCI, NCTE, PCI	, etc. have	Name of the	Statutory	Whether		
	been taken to:				course	council	approval		
		<b>G</b>					taken		
		a. Start new			MBA	AICTE	YES		
		b. To increa	se intake		LAW	BCI	YES		
		enclose copy of ap collowing format:-	proval and give co	ourse-wise			Annexure – 3		
	Name of the	Statutory	Whether			[Approvai	Letter of AIC	TE, BCI	
	course council approval taken		approval taken				Given in App	endix – X	
						orven in ripp			
3.4	If the University is running courses under distance mode, please provide details about the students enrolled in the following format:-				No, the University does not run any course in distance mode.				
	following format:-  Name								
3.5	Temporal plan Semester syste Annual system		k in the Universit	У	Semester system	n			
3.6		Jniversity is runni	ing any course wl	hich is not	No, the Univers	ity does not ru	un any course tl	hat are not	
	specified unde	er Section 22 of the	ne UGC Act, 195		specified under				
		tails in the follow	ing format:-						
		the course(s)					Given in Appe	endix – XI	
	b. Since who		1: 10 .						
	c. Whether t UGC?	the University has	applied for permi	ssion from					

# 4. Student Enrolment and Student Support

4.1 Number of students enrolled in the University for the current academic year according to regions and countries (Please give separate information for main campus and off-campus/off-shore campus)

		No. of students from the same	No. of students	No. of NR		
Particulars		state where the University is located	from other states	Foreign Students	Persons of Indian Origin	Grand Total
	Male	937	137	3	0	1077
UG	Female	720	107	0	0	827
	Total	1657	244	3	0	1904
	Male	146	22	1	0	169
PG	Female	353	60	1	0	414
	Total	499	82	2	0	583
	Male	0	0	0	0	0
M.Phil	Female	0	0	0	0	0
	Total	0	0	0	0	0
	Male	18	3	0	0	21
Ph.D	Female	33	2	0	0	35
	Total	51	5	0	0	56
	Male	0	0	0	0	0
Diploma	Female	0	0	0	0	0
Diploma	Total	0	0	0	0	0
	Male	0	0	0	0	0
PG Diploma	Female	0	0	0	0	0
Dipiolila	Total	0	0	0	0	0
	Male	0	0	0	0	0
Certificate	Female	0	0	0	0	0
Certificate	Total	0	0	0	0	0
	Male	0	0	0	0	0
Any other	Female	0	0	0	0	0
	Total	0	0	0	0	0

Data As on 30<sup>th</sup> June 2021

4.2 Category-wise No. of students

Data as of 30 <sup>th</sup> June 2021										
Category	Male	Female	Total							
SC	26	38	64							
ST	16	34	50							
ОВС	36	42	78							
PH	0	4	4							
General	1189	1158	2347							
Total	1267	1276	2543							

4.3 Details of the two batches of students admitted

Particulars		Batch	1		Batch2		Batch3			Batch4				
	Ye	ar of ei 2017	ntry:	Year of entry: 2018		Year of entry: 2019			Year of entry: 2020					
	UG	PG	Total	UG	PG	Total	UG	PG	Ph.D	Total	UG	PG	Ph.D	Total
No. of admitted students to the programme	252	173	425	432	311	743	749	315	20	1084	975	286	36	1297
No. of dropouts	23	11	34	53	32	85	63	33	0	96	168	39	0	207
(a) Within four months of joining	19	10	29	45	23	68	55	29	0	84	166	37	0	203
(b) Afterwards	4	1	5	8	9	17	8	4	0	12	2	2	0	4
No. of appeared students for the final year examination	218	143	361	352	257	609		269	269					
No. of students passed in the final exam	217	143	360	336	255	591		263	263					
No. of student passed in the first class	196	115	311	334	247	581		256	256					

4.4 Does the University provide bridge/remedial courses to the educationally disadvantaged Students? If yes, please give details

Yes, the University offers bridge/ remedial courses in Mathematics, Statistics, English and Economics to students who are academically weaker.

4.5 Does the University provide any financial help to the students from socially disadvantageous group? If yes, please give details

Yes, the University provides financial help in the form of scholarships to students who come from Economically Weaker Sections. Fee waiver is also provided to students based on their appeal on a case-to-case basis.

Sl. No.	Name of Scholarship	Scope	Academic Requirement for Application Eligibility	Benevolent Requirement	Starting of Scholarshi p	Coverage	Applicatio n date
1	Loyola Scholarship	UG and PG students, except MBA	60% all throughout, no arrear, 75% attendance	Family income less than Rs.360000 per year	2 <sup>nd</sup> Semester	100% tuition fees only	Notified on website
2	Britto Scholarship	UG and PG students, except MBA	60% all throughout, no arrear, 75% attendance	Family income less than Rs.420000 per year	2 <sup>nd</sup> Semester	50% tuition fees only	Notified on website

	in the University? If yes, please provide details about the complaints received against malpractices, etc in the University in the following format: -  Name of the complaint against Date of complaint taken by the University				the	Any Gr can wri <b>Weblir</b>	ievance / Ragg te to students (	grievance_ant		ell.php	
4.9			nce redressal m				e Yes, the University has an active Grievance Redressal			ressal	
4.8	updated?  How are the prospective students informed about the criteria for admission, rules & regulations, facilities available, etc?						The admission criteria, rules and regulations, facilities and all relevant information are put up on the University website, newspaper advertisement, University Notice Board, E-mail, Admission counter. Prospective students can verify the same through telephonic communication or by making a personal visit to the University.			nter.	
4.7	give w	ebsite address	ity have a web and whether th				regular	•	nas a website th edu.in	nat is updated	
4.6	progra whethe	mme, whethe er these pro	versity is rur it is full tingrammes are M.Phil./Ph.D.	me or p	part time	and	The University has started Ph.D. programme from the 2019-20 academic session. It is full-time in nature. It is known as the St. Xavier's University, Kolkata (SXUK) Ph.D. Regulations, 2019 and runs as per UGC Regulations, 2016 on M.Phil./Ph.D.				
	7	Rupa Scholarship	B.Com, M.Com, MSW, MA (Psychology) students	60% all through arrear, attendar renewal	nout, no 75% nce for	than	ne less	1 <sup>st</sup> Semester	100% tuition fees only	Notified on website	
	6	Deo Maheshwari Scholarship	MSW students	60% all through arrear, attendar	nout, no 75% nce for	Family income less than Rs. 360000 per year		1 <sup>st</sup> Semester	100% tuition fees only	Notified on website	
	5	Snegam Scholarship	MSW students	60% all through arrear, attendar renewal	nout, no 75% nce for	Fami incor than	ne less	1 <sup>st</sup> Semester	100% tuition fees only	Notified on website	
	4	Fr. Beckers Scholarship	MBA students	precedi semeste arrear p	70% in all Famil incomsemester, no than I		ne less	2 <sup>nd</sup> Semester	50% tuition fees only	Notified on website	
	3	Nihil Ultra Scholarship	UG students	95% in 10th and 12th, 75% in all preceding semester, no arrear paper, 90% attendance for renewal		<b>;</b>	1 <sup>st</sup> Semester	100% tuition fees only	Notified on website		

95% in 10th and

# ${\bf 5.\ Curriculum.\ Teaching\ Learning\ Process/\ Method,\ Examination/\ Evaluation\ System}$

5.1	Which University body finalized the curriculum? The composition of the body may be given. (Board of Studies, Academic Council, Board of Management)	The curriculum has been recommended by the Board of Studies (BOS) and submitted to the Executive Council (EC) through Academic Council (AC). The same has been ratified by the Governing Board (GB) of the University.  Composition of the Body:			
		Composition of Governing Board (GB): As per The St. Xavier's University, Kolkata Act,2016. Chapter- III, 27(1) Composition of Executive Council (EC): As per The St. Xavier's University, Kolkata Act,2016., Chapter- III, 30(1) Composition of Academic Council (AC): As per The St. Xavier's University, Kolkata Act,2016., Chapter- III, 32(1)  Refer to Annexure-II (The St. Xavier's University, Kolkata Act,2016.)			
5.2	What are the Rules/regulations/procedure for revision of the curriculum and when was the curriculum last updated?	The curriculum is revised by the Board of Studies (BOS) and recommendations are submitted to the Executive Council (EC) and the Governing Board (GB) of the University.			
5.3	Whether approval of statutory bodies such as Board of Studies, Academic Council and Board of Management of the University has been taken to start various courses? If yes, please enclose extracts of the minutes.				

# NEW COURSE INTRODUCTION

		11211 000	RDE II TIRODOCTI	1011	
Sl. No.	Name of the Course	Year of Introducti on	EC Approval/EC No. & Date	GB Approval: Agenda No., GB No., GB Date	Remarks
1	BACHELOR OF COMMERCE (B.COM HONS.)				B.COM HONS Morning Section Started from 2019 35th EC, Agenda 7 Date: 11.03.2019
2	BACHELOR OF MANAGEMENT STUDIES (B.M.S. HONS.)	2017		1st GB, Agenda 8,	
3	MASTER OF COMMERCE (M.COM)	2017		Date: 28.04.2017	
4	M.A. IN ENGLISH				
5	M.A. IN MASS COMMUNICATION				
6	MASTER OF SOCIAL WORK (M.S.W.)				_

7	B.A. IN ECONOMICS HONS.		8th EC, Agenda 2 Date: 22.11.2017		
8	B.A. IN ENGLISH HONS.		9th EC, Agenda 3 Date: 05.12.2017		
9	B.A. IN MASS COMMUNICATION HONS.	2018	8th EC, Agenda 2 Date: 22.11.2017	3rd GB, Agenda 7, Date: 09.12.2017	
10	M.A. IN ECONOMICS		8th EC, Agenda 2 Date: 22.11.2017		
11	MASTER OF BUSINESS ADMINISTRATION (MBA)		8th EC, Agenda 2 Date: 22.11.2017		
12	B.ALL.B (Hons.)		30th EC, Agenda 3 Date: 25.09.2018 (Adjourned meeting resumed on 04.10.2018)	6th GB, Agenda 7, Date: 15.12.2018 7th GB, Agenda 7 Date: 23.03.2019	
13	B.COMLL.B (Hons.)				
14	Ph. D. in Commerce	2019	30th EC, Agenda 8		
15	Ph. D. in English		Date: 25.09.2018 (Adjourned meeting resumed on 04.10.2018)	6th GB, Agenda 7, Date: 15.12.2018	
16	Ph.D. in Mass Communication		42nd EC, Agenda 5 date: 04.09.2019		
17	Ph. D. in Management			10.1 GD 4	
18	Ph. D. in Economics	2020		10th GB, Agenda 9, Date: 14.03.2020	
19	Ph. D. in MSW			Date. 14.05.2020	Not introduced
20	M.A. IN PSYCHOLOGY	2021	59th EC, Agenda 3	12th GB, Agenda 21 Date: 06.03.2021	Introduced from 2021-22 Academic Year

### Given in Annexure – 4

- 5.4 Furnish details of the following aspects of curriculum design: Innovation such as modular curricula Inter/multidisciplinary approach
  - Designing the course curriculum in close association with industry professionals in the Board of Studies.
  - Strong emphasis on out-bound learning initiatives concerning the social and corporate concerns beyond regular classroom work.
  - Regular conduction of seminars, workshops, and interactive sessions with leading industry professionals.
  - Students' access to high quality research journals to develop their own knowledge and complete their assignments, as and when required.

- Emphasis on the practice of continuous evaluation throughout the semester to evaluate the students' ability to grasp the learning and apply the same on the backdrop of a concrete conceptual knowledge base.
- The elements of social initiatives accompanied with the values and principles of Corporate Social Responsibility are encouraged with the award of specific social credits to students through outreach programme and various social projects.
- Undergraduate students must complete two additional credits studying the courses on Inter-religious Study and Personality Development under Foundation paper.
- Faculty-student collaborative research initiatives towards research paper publications and seminar paper presentations are encouraged.
- Excursions, field trips and industry visits are noteworthy University programmes.

# 5.5 Has the University conducted an academic audit? If yes, please give details regarding frequency and its usage.

No.	Date	No. of Audit members	Suggestions	Action taken		
			Programme objectives need to be clearly articulated	Programme Objectives, Learning Objectives and Course Objectives have been articulated and ratified by Board of Studies.		
			Teachers need to be trained to use smart classrooms	The University has already set up 17 smart classrooms in the Academic Building. Faculties are using those classrooms for teaching-learning process.		
1st	7.11.2019 – 9.11.2019	4	Extracurricular activities can be used creatively for brand building.	Extracurricular activities have been improvised to a large extent.		
151	9.11.2019	4	Consultancy: St. Xavier's University, Kolkata can use their own alumni network to get consultancy services from different sources.	University has instituted a Centre for Incubation Consultancy and Entrepreneurship (CICE) in January 2021. The Centre has prepared a roadmap for developing the ecosystem for incubation, consultancy, and entrepreneurship.		
			Wi-Fi/ Net Connectivity appears to be slow	University has increased its network capacity up to 200mbps. There are leased fibre optic cable connectivity from Tata Infotech and Reliance Jio, each of 100 mbps.		
			A separate format is suggested to prepare a Lesson Plan, following standard practice.			
No.	Date	No. of Audit members	Suggestions	Action taken		
			Programme Objectives need to be clearly articulated	Programme Objectives (POs) have been meticulously articulated and approved by the respective Board of Studies (BOS).		
			Faculty and student exchange programme should be encouraged.	Students and faculty members have been encouraged to collaborate with different organisations for conducting various relevant programmes		
2nd	24.02.2021 – 26.02.2021	7	Seed money to be established and disbursed.	St. Xavier's University, Kolkata had seed money and encouraged faculty members to come up with differen research proposals to be funded by the university.		
			Encourage the participation of students in academic and administrative bodies.	We have student representation in every academic and administrative committee of the University, such as Governing Board, IQAC, Student Board, etc.		
			Performance Appraisal System is to be encouraged	Faculty members have been directed to apply following Career Advancement Scheme through the Performance-Based Appraisal System. (PBAS)		
			Quality policy to be established	The University has drafted a research proposal in terms of quality of research, which shall be weighted according to the proper hierarchy of the council.		

- 5.6 Apart from classroom instruction, what are the other avenues of learning provided for the students?
  (Example: Projects, Internships, Field trainings, Seminars, etc.)
  4.
  - 1. Training of Postgraduate students for NET/SET
  - 2. Summer Internship Programme (SIP)
  - 3. Course wise/ Department wise seminars
  - 4. National seminars / Lectures by eminent Guest speakers
  - 5. Special Library Classes
  - 6. Field Training
  - 7. Compulsory credit based social work.
  - 8. Social Outreach Programme
  - 9. Mandatory dissertation papers for 4<sup>th</sup> Semester postgraduate Students.
  - 10. Internship.
  - 11. Industry Visit
  - 12. Orientation for placement
  - 13. Soft skill development course
  - 14. Extension activities
- 5.7 Please provide details of the examination system (Whether examination based or practical based)

The University has well-defined rules and regulations for examinations, complying with all necessary details laid down by central and state affiliated and accrediting bodies of higher education.

Since its inception, the University has implemented the following norms: -

- Semester-based academic activities with Continuous Internal Assessment (CIA) for Undergraduate (UG), Postgraduate (PG) and Ph.D. Course Work Programmes.
- Implementation of the Choice Based Credit System (CBCS).
- Application of computer-based examination data processing system
- A semester is the length of an academic period, which is normally six months long and applies to all University programmes. There are two semesters in one academic year (AY), i.e., the odd semester (July to December) and the even semester (January to June).
- The Undergraduate degree (UG) programme, i.e., BA/BSc/BCom (Honours), is of three-year duration under CBCS, divided into six semesters (Semester 1 to Semester 6), except that BA LLB/BCom LLB (Honours) is of five-year duration under CBCS, divided into ten semesters (Semester 1 to Semester 10).
- The Postgraduate degree (PG) programme, i.e., MA/MSc/M.Com./MBA/MSW is of two-year duration, divided into four semesters (Semester 1 to Semester 4).
- The assessment process of each semester consists of two distinct components: Continuous Internal Assessment (CIA) and End Semester Examinations (ESE).
- Continuous Internal Assessment (CIA) means the assessment based on continuous evaluation of students by means of written tests, assignments, seminars, tutorials, laboratory assignments, term papers, etc. during an academic period. In general, CIA comprises 20% of the total weightage of each paper. However, for MBA programme, CIA comprises 60% of the total weightage of each paper.
- The End Semester Examinations (ESE) are conducted ordinarily at the end of the concerned semester, i.e., in the months of November and December for the odd semester and May and June for the even semester, respectively. Depending upon the course requirement, the nature of the examinations may be either theoretical, practical, or a combination of both.

5.8 What methods of evaluation of answer scripts does the University follow? Whether external experts are invited for evaluation?

The University has defined a set of methods to ensure the sanctity of the process of evaluation of answer scripts.

- All the answer scripts are kept in the strong room before and after examinations.
- Answer scripts are anonymous at the time of evaluation to maintain impartiality and appropriate assessment.
- The Spot Evaluation System (SES) is followed for the assessment of theory examination answer scripts. Spot evaluation is carried out at the office of the Controller of Examinations (COE). No one is allowed to carry answer scripts outside of the office of the Controller of Examinations (COE).
- The use of mobile phones by examiners during evaluation is strictly prohibited. The spot evaluation site is under CCTV surveillance to prevent any sort of breach in confidentiality.
- The internal faculty members participate in evaluation and scrutiny work as part of their mandatory obligation of service. Ordinarily, an examiner is entrusted with a maximum of about 60 answer scripts for correction (not more than 30 answer scripts checked in a day), subject to the availability of an adequate number of evaluators.
- The submission of a detailed 'Marking Scheme' (MS) is mandatory by an examiner to the COE prior to the commencement of corrections in a situation where a single paper is to be corrected by more than one examiner to ensure uniformity in marking.
- The examiners put the marks of each question (and parts therein) in the cages provided on the top sheet of the answer scripts that are effective during the time of Post Publication Review (PPR) or for the examinee who has opted to see his/her answer scripts during Seeing of Answer Scripts (SAS).
- The answer scripts of all examinees (UG and PG) are preserved for up to three (3) months from the date of publication of the Final Semester Results. Thereafter, they will all be destroyed.
- External Examiner for practical examination
   Ordinarily, answer scripts are evaluated by internal faculty members only.
   The End Semester Examinations (ESE) are conducted ordinarily at the end of the concerned semester, i.e., in the months of November and December for the odd semester and May and June for the even semester, respectively.
   Depending upon the course requirement, the nature of the examinations may be either theoretical, practical, or a combination of both.

The following cases have been reported to the concerned

Details of Cases of Malpractice							
Examination	Mode of Examination	U G	P G	Ph.D.			
December,2017(Odd Semester)	Offline	2	1				
May,2018(Even Semester)	Offline	_					
December,2018(Odd Semester)	Offline	11	1				
May,2019(Even Semester)	Offline	6	4				
May - June, 2019(Supplementary Examinations)	Offline	_	_				
December,2019(Odd Semester)	Offline	12	6				
September,2020(UG & PG Final Semester)	Online	_	_				
November,2020(Special Supplementary Examinations)	Online	_	_				
November,2020(Ph.D. Course Work-Odd)	Online	_	_				
December,2020(UG & PG Intermediate Even Semester)	Online	_					
January,2021(Ph.D. Course Work-Even)	Online	_					
January- February, 2021 (Odd Semester)	Online	_					
March,2021(MBA Final Semester)	Online	_	_	_			
May,2021(UG & PG Final Semester)	Online			—			
June,2021(UG & PG Intermediate Even Semester)	Online	_	_				
August,2021(Ph.D. Course Work-Odd)	Online		—				
August,2021(Special Supplementary Examinations)	Online	_	_	_			

5.10

Does the University have a continuous internal evaluation system?

The assessment process of each semester consists of two distinct components: Continuous Internal Assessment (CIA) and End Semester Examinations (ESE).

Continuous Internal Assessment (CIA) or continuous internal evaluation means the assessment based on continuous evaluation of students by means of written tests, assignments, seminars, tutorials, laboratory assignments, term papers, etc. during an academic period.

In general, CIA comprises 20% of the total weightage of each paper, except in the case of MBA, where CIA comprises 60% of the total weightage of each paper.

In UG, a minimum of 50% of total CIA marks is allotted for the written form of tests, and another 25% of CIA marks is allotted for other forms of tests. The remaining 25% of total CIA marks are reserved for attendance. Ordinarily, a minimum of 50% of total CIA marks is allotted for the written form of tests, and the remaining 50% is assigned to seminars, presentations, class participation, or any other relevant classroom activity.

The department informs the students about the CIA programme at the beginning of the semester.

The Dean of different faculties forwards the finalised CIA marks to the COE and posts them on the students' notice board for all to see.

5.11 How are the question papers set to ensure the achievement of the course objectives?

The setting of a theory or practical question paper is primarily internal. The paper setting can be external in the case of special circumstances where the system demands it.

Each of the question papers is set by a single paper setter. The COE has been entrusted with selecting the paper setter in consultation with the Vice-Chancellor from a panel of faculty members as recommended by the Board of Studies (BOS) of the respective departments as much as possible.

If there is more than one distinct part in a question paper, it is split into separate sections or groups and a single paper setter is assigned to each of the sections or groups. The number of sections/groups may be a maximum of two.

The question papers are framed in such a way that a balance among different levels of cognitive domain, i.e., knowledge, comprehension, application, analysis, synthesis, and evaluation, is maintained as much as possible. The faculty members are also advised to test the students on the fundamental, application, and core understanding of the course objective and cover all the modules of the course depending on the course credits.

External moderation is compulsory for all theory papers. The need for moderation of any practical paper, on the other hand, is at the discretion of the BOS of the concerned department.

The selection of moderators is also delegated to the COE in consultation with the Vice-Chancellor from a panel of external subject experts as recommended by the BOS of the respective departments.

5.12 State the policy of the University for the constitution of board of question paper setters, board of examiners and invigilators.

As per the policy of the University, no faculty member can claim appointment as a paper setter, moderator, invigilator, examiner, etc. as a matter of right.

The BOS of the respective departments has been entrusted with preparing a panel of paper setters, moderators, examiners, scrutinisers, etc. Deans of different faculties send the recommended panel to the COE for consideration.

The appointments of faculty members as paper setters, moderators, invigilators, and examiners have been decided by the COE in consultation with the Vice-Chancellor.

However, the COE has the right to amend the panel in the event of special circumstances with the approval of the Vice-Chancellor.

5.13 How regular and time-bound are conduct of examinations and announcement of results? Substantiate with details of dates of examinations and announcement of results for the last 3 years. Details to be provided in the following format:-

There are two semesters in an academic year (AY), i.e., the odd semester (July to December) and the even semester (January to June).

The End Semester Examinations (ESE) are conducted ordinarily at the end of the concerned semester, i.e., in the months of November and December for the odd semester and May and June for the even semester, respectively. The detailed schedule of examinations is announced by the COE with approval by the Vice-Chancellor at an appropriate time as defined in the almanac of that academic year.

For the last four years, the University has published the results of end-of-semester examinations on a regular basis with the permission of the Executive Council (EC) within six weeks following the last day of the examination.

Examination		U	G	PG		PhD	
	Mode of Examinatio n	Date of Examination	Date of Publication of Result	Date of Examination	Date of Publication of Result	Date of Examination	Date of Publication of Result
December,2017(Odd Semester)	Offline	08.12.2017 - 16.12.2017	31.01.2018	08.12.2017 - 15.12.2017	31.01.2018		
May,2018(Even Semester)	Offline	08.05.2018 - 15.05.2018	05.07.2018	08.05.2018 - 14.05.2018	05.07.2018	_	_
December,2018(Odd Semester)	Offline	04.12.2018 - 13.12.2018	31.01.2019	04.12.2018 - 14.12.2018	31.01.2019	_	
May,2019(Even Semester)	Offline	02.05.2019 - 16.05.2019	14.06.2019	02.05.2019 - 14.05.2019	14.06.2019	_	
May - June, 2019(Supplementary Examinations)	Offline	_	_	29.05.2019 - 03.06.2019	15.06.2019	_	_
December,2019(Odd Semester)	Offline	19.11.2019 - 12.12.2019	14.01.2020	20.11.2019 - 11.12.2019	14.01.2020	_	
September,2020(UG & PG Final Semester)	Online	14.09.2020 - 18.09.2020	30.09.2020	14.09.2020 - 18.09.2020	30.09.2020	_	_
November,2020(Special Supplementary Examinations)	Online	07.11.2020 - 10.11.2020	19.11.2020	07.11.2020 - 08.11.2020	19.11.2020	_	
November,2020(Ph.D. Course Work-Odd)	Online	_		_	_	07.11.2020 - 10.11.2020	28.07.2021
December,2020(UG & PG Intermediate Even Semester)	Online	07.12.2020 - 23.12.2020	11.01.2021	07.12.2020 - 11.12.2020	11.01.2021	_	_
January,2021(Ph.D. Course Work-Even)	Online	_		_	_	13.01.2021 - 15.01.2021	28.07.2021
January- February,2021(Odd Semester)	Online	21.01.2021 - 15.02.2021	15.03.2021	21.01.2021 - 13.02.2021	15.03.2021	_	
March,2021(MBA Final Semester)	Online		_	24.03.2021 - 30.03.2021	13.04.2021	_	
May,2021(UG & PG Final Semester)	Online	10.05.2021 - 15.05.2021	10.06.2021	10.05.2021 - 17.05.2021	10.06.2021	_	
June,2021(UG & PG Intermediate Even Semester)	Online	14.06.2021 - 21.06.2021	09.07.2021	14.06.2021 - 17.06.2021	09.07.2021	_	_
August,2021(Ph.D. Course Work-Odd)	Online	_		_	_	21.08.2021 - 22.08.2021	03.09.2021
August,2021(Special Supplementary Examinations)	Online	23.08.2021 - 24.08.2021	03.08.2021	21.08.2021 - 24.08.2021	03.08.2021	_	_

### C. Admission Process

- 6.1 How are students selected for admission to various courses? Please provide faculty-wise information
  - a. Through special entrance tests
  - b. Through interviews
  - **c.** Through the academic record of students.
  - d. Through combination of the above

Please also provide details about the weightage given to the above

Faculty	Level	Special Entrance Test	Interviews	Academic Record of the student	Combination of the above
Arts and Social	UG	-	-	100%	-
Studies	PG	100%	-	-	-
Commerce	UG	-	-	100%	-
and Management	PG	100%	-	-	-
Xavier Law School	B.A. LLB B.Co m LLB	100%	-	-	-
Xavier Business School	MBA	30%	40%	25%	95%+5%

6.2 Whether the University is admitting students from national level entrance test or state level entrance test? If yes, please provide following details:-

The University is admitting students from the National Level Entrance Test or state level entrance test only for admission to the MBA.

Year	Course	Name of Examination	Percentage of students admitted
	MBA	Common Admission Test (CAT)	19.78
	MBA	Xavier Aptitude Test (XAT)	8.79
	MBA	Management Aptitude Test (MAT)	42.86
2018	MBA	Common Management Admission Test (CMAT)	17.58
	MBA	AIMS Test for Management Admissions (ATMA)	2.20
	MBA	Graduate Management Admission Test (GMAT)	3.30
	MBA	NMIMS Management Aptitude Test (NMAT)	5.49
	MBA	Common Admission Test (CAT)	31.25
	MBA	Xavier Aptitude Test (XAT)	20
	MBA	Management Aptitude Test (MAT)	21.25
2019	MBA	Common Management Admission Test (CMAT)	16.25
	MBA	Graduate Management Admission Test (GMAT)	5
	MBA	NMIMS Management Aptitude Test (NMAT)	5
	MBA	Symbiosis National Aptitude Online Test (SNAP)	1.25
	MBA	Common Admission Test (CAT)	15.85
	MBA	Xavier Aptitude Test (XAT)	13.41
2020	MBA	Management Aptitude Test (MAT)	47.56
	MBA	Common Management Admission Test (CMAT)	9.76
	MBA	AIMS Test for Management Admissions (ATMA)	1.22

	MBA	Graduate Management Admission Test (GMAT)	3.66
	MBA	NMIMS Management Aptitude Test (NMAT)	8.54
	MBA	Common Admission Test (CAT)	15.07
	MBA	Xavier Aptitude Test (XAT)	12.33
	MBA	Management Aptitude Test (MAT)	46.58
2021	MBA	Common Management Admission Test (CMAT)	9.59
	MBA	AIMS Test for Management Admissions (ATMA)	5.48
	MBA	Graduate Management Admission Test (GMAT)	4.11
	MBA	NMIMS Management Aptitude Test (NMAT)	6.85

6.3	Whether admission procedure is available on the University website and in the prospectus	The admission procedure is available on the University website and in the prospectus.
		https://sxuk.edu.in/admission_announcements.php
		https://sxuk.edu.in/rules_regulations.php https://sxuk.edu.in/fee_structure.php
		https://sxuk.edu.in/admission_schedule.php
		https://sxuk.edu.in/prospectus.php
		https://sxuk.edu.in/scholarship.php

6.4 Please provide details of the eligibility criteria for admission in all the courses.

A student must have studied and passed in English at the +2 level. (excluding foreign students, for whom there is a separate set of rules).

Admission will be given on the basis of the marks obtained in the admission test. However, the student must pass the Plus Two examination conducted by a recognised board/council in India and obtain a minimum of 55% marks in the aggregate and also a minimum of 45% marks in each of the four subjects (as mentioned in the eligibility criteria) included in the aggregate calculation.

https://sxuk.edu.in/rules\_regulations.php

### The eligibility criteria for courses under Faculty of Commerce and Management are as follows:

B.COM (HONS.) {Day/Morning}		
Eligibility Criteria for application:	Compulsory Subject(s) in +2 level:	English + Mathematics/Business Mathematics/Statistics/ Accountancy
	Aggregate calculation:	English +Mathematics/Business Mathematics/Statistics/Accountancy+ any two
	Eligibility calculation for final admission	Aggregate marks: 55% or above, Minimum marks for each of the best four subjects for aggregate calculation:45%

B.M.S (Honours)		
Eligibility Criteria for application:	Compulsory Subject(s) in +2 level:	English + Mathematics/Business Mathematics/Statistics/ Accountancy
	Aggregate calculation: Best four subjects	English +Mathematics/Business Mathematics/Statistics/Accountancy+ any two
	Eligibility calculation for final admission	Aggregate marks: 55% or above, Minimum marks for each of the best four subjects for aggregate calculation:45%

M.Com		
Eligibility Criteria for application:	Compulsory Courses in UG	B.Com., B.B.A. or B.M.S (Bachelor of Management Studies)
	Aggregate marks required for application	45% of General and 40% of reserved category (Percentage will be calculated on the basis of the all the papers)
Selection	On the basis of Admission Test Marks	

# The eligibility criteria for courses under the Faculty of Arts subjects are as follows:

B.A. Mass Communication (Honours)		
Eligibility Criteria for application:	Compulsory Subject(s) in +2 level:	English
	Aggregate calculation:	English + any three
	Eligibility calculation for final admission	Aggregate marks: 55% or above, Minimum marks for each of the best four subjects for aggregate calculation:45%
Selection	On the basis of Admission Test Marks	

B.A. English (Honours)		
Eligibility Criteria for application:	Compulsory Subject(s) in +2 level:	English
	Aggregate calculation:	English + any three
	Eligibility calculation for final admission	Aggregate marks: 55% or above, Minimum marks for each of the best four subjects for aggregate calculation:45%
Selection	On the basis of Admission Test Marks	

B.A. Economics (Honours)		
Eligibility Criteria for application:	Compulsory Subject(s) in +2 level:	English plus Mathematics/ Statistics
	Aggregate calculation:	English + Mathematics/ Statistics + any two
	Eligibility calculation for final admission	Aggregate marks: 55% or above, Minimum marks for each of the best four subjects for aggregate calculation:45%
Selection	On the basis of Admission Test Marks	

MASTER OF SOCIAL WORK (MSW)		
Eligibility Criteria	Compulsory Courses in UG	Graduate in any discipline
for application:	Aggregate marks required for application	45% of General and 40% of reserved category (Percentage will be calculated on the basis of the all the papers)
Selection	On the basis of Admission Test Marks	

M.A. (Economics)		
Eligibility Criteria	Compulsory Courses in UG	B.A./B.Sc. Honours /Major in Economics
for application:	Aggregate marks required for application	45% of General and 40% of reserved category (Percentage will be calculated on the basis of the all the papers)
Selection	On the basis of Admission Test Marks	

M.A. (English)		
Eligibility Criteria	Compulsory Courses in UG	B.A. Honours/ Major in English
for application:	Aggregate marks required for application	45% of General and 40% of reserved category (Percentage will be calculated on the basis
		of the all the papers)
Selection	On the basis of Admission Test Marks	

M.A. (Mass Communication)		
Eligibility Criteria	Compulsory Courses in UG	Graduate in any discipline
for application:	Aggregate marks required for application	45% of General and 40% of reserved category (Percentage will be calculated on the basis of the all the papers)
Selection	On the basis of Admission Test Marks	

M.A. (Psychology with specialization in Clinical Psychology/ Organizational Behaviour)		
Eligibility Criteria for application:	Compulsory Courses in UG	Graduate with Honours/Major in any discipline
	Aggregate marks required for application	45% of General and 40% of reserved category (Percentage will be calculated on the basis of Honours/Major papers/Course)
Selection	On the basis of Admission Test Marks	

### The eligibility criteria for B.A. and B.Com. LLB courses under the Faculty of Xavier Law School:

B.A. LLB (Honours)		
Eligibility Criteria for application:	Compulsory Subject(s) in +2 level:	English
	Aggregate calculation:	English + any three subjects
	Marks required to be eligible for Admission:	Minimum of 45% marks in the aggregate and also minimum 45% marks in each of the four subjects included in the aggregate calculation
Selection	On the basis of Admission Test Marks	

B.Com. LLB (Hono	urs)	
Eligibility Criteria for application:	Compulsory Subject(s) in +2 level:	English plus Mathematics / Business Mathematics / Statistics / Accountancy
	Aggregate calculation:	English + [Mathematics / Business Mathematics / Statistics / Accountancy] + any two subjects
	Marks required to be eligible for admission:	Minimum of 45% marks in the aggregate and also minimum 45% marks in each of the four subjects included in the aggregate calculation
Selection	On the basis of Admission Test M	Iarks

# The eligibility criteria for the courses of Master of Business Administration (MBA) under the Faculty of Xavier Law School:

- Successful completion of any full-time undergraduate degree of minimum 3 years duration in any discipline from a recognized University (Approved by UGC), with a minimum of 50% marks (or equivalent grade point) in the aggregate. (45% in case of SC/ST/OBC and Christian candidates).
- Appearance in any of the National Level MBA Entrance Tests, such as XAT, CAT, GMAT, CMAT, ATMA, MAT, NMAT and SNAP with a decent percentage / percentile score, valid for the present academic year. The primary selection list for GD-PI-WAT will be prepared by the University on the basis of this score.

### The eligibility criteria for Ph.D.

- a) A person, who has obtained a minimum of 55% marks in the master's degree in the disciplines recommended by the Departmental Research Committee (DRC) and approved by the Board of Research (BOR), from any University or an Institution recognised by UGC or such other degree as may be considered equivalent for this purpose by the University, will be eligible to apply for admission to the Doctor of Philosophy (Ph.D.) programme.
- b) A person, who has obtained a grade 'B' in the UGC 7-point scale (or an equivalent grade in a point scale wherever grading system is followed) or an equivalent degree from a foreign educational Institution accredited by an Assessment and Accreditation Agency which is approved, recognized or authorized by an authority established or incorporated under a law in its home country or any other statutory authority in that country for the purpose of assessing, accrediting or assuring quality and standards of educational institutions, is eligible to apply.
- c) A relaxation of 5% of marks, from 55% to 50%, or an equivalent relaxation of grade, may be allowed for those belonging to SC/ST/Differently Abled /Christian minority and other categories of candidates as per the decision of the University from time to time, without including the grace mark procedures.
- d) A candidate shall submit a statement that he/she is not currently enrolled as a student in any regular course of studies or enrolled/registered for the Ph.D. programme in any University and shall undertake not to be thus enrolled or registered so long as he is registered for Ph.D. programme at this University.
- e) The candidate will have to be successful in the written admission test to be conducted by the concerned department, and if qualified, will have to be successful in the interview on the subject to be conducted by the appropriate department/discipline in consultation with the Board of Research constituted as per clause 4.8, to qualify for admission. The syllabus of the Entrance Test shall consist of 50% of research methodology and 50% shall be subject specific. For selection of candidates, a weightage of 70% the entrance test and 30% to the performance in the interview/viva voce shall be given.
- f) The admission test procedure will be decided by the Vice-Chancellor of the University in consultation with the Ph.D. Programme Coordinator and Dean of the concerned faculty or school.
- g) Candidates who have qualified in the NET /SET/or passed M.Phil. examination will be exempted from the written test (Research Entrance Test) conducted by the University but have to be successful in the interview on the subject to be conducted by the appropriate department/discipline in consultation with the BOR to qualify for admission.
- h) A person whose M.Phil. provisionally dissertation has been evaluated and the viva voce is pending may be provisionally admitted to the Ph.D. programme
- i) Foreign students will be required to produce clearance from the Government of India and/or other appropriate authorities, if any, for admission in the Ph.D. programme. Enrolment in the Ph.D. programme may be allowed to only such foreign nationals who have obtained clearance and are holding appropriate visa for the purpose of enrolment as Ph.D. students.
- j) Candidates selected for the Ph.D. programme shall be required to enrol as a provisional Ph.D. student on payment of a non-refundable fee determined by the University.
- k) The BOR shall predetermine the number of students to be admitted in the Ph.D. programme every year, subject to availability of seats, and admission test schedule shall be notified accordingly.

6.5	Whether University is providing any reservation/relaxation in admission? If yes, please provide details in the following format: -	SC and ST students get a 5% relaxation in marks for the eligibility criteria at the time of application for admission.
6.6	Whether any management quota is available for admission in the University? If yes, please provide details in the following format: -	No, there is no management quota available for admission to the University.
6.7	What is the admission policy of the University with regard to NRI and overseas students?	Students passing the GCE examination in the UK are eligible for admission only if they have passed with two "A" levels and three "O" levels for Undergraduate (UG) degree Courses.

Students from foreign countries need to produce their English Proficiency certificates (TOEFL, IELTS) if the instruction of study in the qualifying examination is not in
English at the time of admission. <a href="https://sxuk.edu.in/rules_regulations.php">https://sxuk.edu.in/rules_regulations.php</a>

### D. Fee Structure

7.1	Present Course-wise fee structure of the University (Please provide head- wise details of total fee charged)	All the details are given in the academic calendar and put up on the University website.  Components of Fee Structure, 2021  Admission fee for all courses: INR 30,000  Security deposit (refundable) for all courses: INR 5,000  Semester-wise course fees
		Weblink: https://sxuk.edu.in/fee_structure.php
		Given in Annexure – 5
7.2	Any other fee charged by the University other than the fee displayed in the UGC website (e.g., Building Fee, Development Fee, Fee by any name, etc.)	The University charges as part of the total fees, a development fee for the students, which is displayed in the website.  Annexure-5
7.3	Whether fee structure is available on the University website and in the prospectus?	Yes, the fee structure is available on the university website and in the prospectus.  Weblink: https://sxuk.edu.in/fee_structure.php
7.4	Whether fee is charged by the University as per fee structure displayed in the University website and in the prospects or some hidden charges are there?	Fee is charged as per the fee structure displayed on the University's website and in the prospectus.
7.5	Mode of Fee collection	Online/ Demand Draft
7.6		
7.7		

7.8	Whether University is providing any concession in fee to students? If yes, please provide details.							
		YEAR-WISE R	EPORT OF A	ALL SCHOLA	ARSHIPS	GRANTED		
		Academic Year	No. of Students with Full Scholarships* (100% Concession on Tuition Fees)	No. of Students with Half Scholarships* (50% Concession on Tuition Fees)	Total No. of Scholarshi ps Granted*	Total No. of Fee Waiver/Concessi on provided to students who are not under Scholarship Schemes		
		2017-2018	14	1	15	-		
		2018-2019	34	4	38	-		
		2019-2020	56	4	60	-		
		2020-2021	57	5	62	19		
		Total	161	14	175	19		
7.9	Details of the Hostel Fee							
	including mess charges		<b>Details</b>	of Hostel Fees	;			
		Application Fee (One time) ₹1,000/-						
			velopment Fee (One time)					
		Refundable Caution Deposit (One time) ₹5,000/						
		Full Board & Lodge Fee per student per semester for a Two-Bed Room, with common toilet ₹60,000/-						
		Full Board & Lodge I Room, with attached		er semester for a T	Three-Bed	₹66,000/-		
		Full Board & Lodge I Room, with attached		er semester for a T	wo-Bed	₹72,000/-		
		Weblink: https://s	xuk.edu.in/fi	le/hostel/SXII	K-Hostel-	Information-		
		28Mar2020.pdf		ic, ii oseci, pri				
7.10	Any other fee	28Mar2020.pdf  An alumni life mer						
	Any other fee  Basis of Fee Structure		nbership fee o	f Rs. 5000/-	Refer	to Annexure-S		
	•	An alumni life mer	nbership fee o	f Rs. 5000/-	Refer t	to Annexure-:		
7.10 7.11 7.12	•	An alumni life mer	nbership fee o xuk.edu.in/fe University ha	f Rs. 5000/- e_structure.p	Refer t	to Annexure-: to Annexure-:		

2. BRITTO SCHOLARSHIP (50% tuition fee waiver only)
3. NIHIL ULTRA SCHOLARSHIP (100% tuition fee waiver based on merit)
4. SNEGAM SCHOLARSHIP for MSW students.
5. DEO MAHESWARI CHOLARSHIP for MSW students
6. RUPA SCHOLARSHIP for B.Com, M.Com, MSW, MA (Psychology) students
Weblink: https://sxuk.edu.in/scholarship.php

Annexure-6

### E. Faculty

8.1	Total no. of							
	Sanctioned and filled up posts (Institution-wise and Department-wise	Dept.	Professor		Associate Pr	ofessor	Assistant Pr	ofessor
			Sanctioned	Filled	Sanctioned	Filled	Sanctioned	Filled
		Commerce & Management	1	0	3	2	22	19
		Arts and Social Studies	4	0	7	1	22	20
		XBS	1	1	3	3	8	8
		XLS	0	0	1	1	14	14
0.0		** The detail 30.06.2021.	ls consist of	the Ful	l-time facul	ty men	nbers only a	s on
8.2	Details of teaching staff in the following format (Please provided details – Institution-wise and Department-wise)			Give	n in Append	dix – X	III as on 30	.06.202
8.3	Category-wise No. of Teaching Staff	Category	Female		Male		Total	
		SC	0		1		1	
		ST	0		0		0	
		OBC	0		3		3	
		PH	0		0		0	
		General	43		37		80	
		Total	43		41		84	
		** The detail	• 4 6	41 15 1			a a /C a m t ma at	hial
		faculty mem				Part-tin	ne/Contrac	luai
8.4	Details of the permanent and temporary faculty members in the following format					Part-tin		Total

Refer to

No. of teachers with M.Phil. as the highest qualification	1	5	6
No. of teachers with PG as the highest qualification	9	15	24
Total no. of temporary teachers	5	4	9
No. of teachers with Ph.D. as the highest Qualification	2	1	3
No. of teachers with M.Phil. as the highest qualification	0	0	0
No. of teachers with PG as the highest qualification	3	3	6
Total no. of part-time teachers	3	3	6
No. of teachers with Ph.D. as the highest Qualification	0	0	0
No. of teachers with M.Phil. as the highest qualification	2	0	2
No. of teachers with PG as the highest qualification	1	3	4
Total No of visiting teacher			

<sup>\*\*</sup> The details consist of the regular Full-time and Contractual/ Full-time and Part-time Contractual faculty members only as on 30.06.2021.

	(69 Full-time teachers, 15 Part-time/Contractual teachers) As on 30.06.2021				
Full-time teachers	Part-time /contractual/Full time teachers	Full-time teachers : Part-time teachers			
69	15	5:1			
giving advertiser newspapers and University websith  Web link for University websith  Meb link for University websith  he web link for University websith  he web link for University websith  he web link for University websith  he webs	ments on social radius putting up to the telescopy of telescopy of the telescopy of the telescopy of the telescopy of telescopy of the telescopy of telescopy of the telescopy of the telescopy of telescopy of the telescopy of telesco	media and national he same on the same on the same archived nterview board embers along with			
-7	_				
ork to evaluate teach	•				
Performance Bi proforma to all evaluate the qua	ased Appraisal the individual fa lity of teaching,	System (PBAS) aculty members to learning, research,			
	The University giving advertises newspapers and University websithe  Web link for Unitersity/sxuk.eduphp  As per the UGC consists of select two or three external academic and from the external academic and from the University Performance Beroforma to all evaluate the quarest to the university Performance Beroforma to all evaluate the quarest to the evaluate the quarest the evaluate the quarest to the university Performance Beroforma to all evaluate the quarest the evaluate the quarest the evaluate the quarest the evaluate the quarest the evaluate t	/contractual/Full time teachers  69  15  The University follows the recrugiving advertisements on social innewspapers and putting up to University website.  Web link for University Website: https://sxuk.edu.in/recruitments.php  As per the UGC regulations, the inconsists of selection committee metwo or three external committee metwo or three external committee metwo academic and from industry.  Given:  7  to Yes, the University follows a selection to evaluate teachers on teaching, is satisfaction.			

follows student feedback also to evaluate the teacher's performance. The feedback about the faculty members was also taken from the respective deans. The University also recommended a peer review of the faculty members at the department level.

Given in Annexure – 8

Institution-wise and Department-wise teacher student ratio (only full-time faculty)

8.8

### **Institution-wise ratio**

<b>Full time Faculty</b>	Student	Full-time Faculty: Student
84	2543	1:30

**Arts and Social Studies** 

Session	Department	BA	MA	Total Student	No. of Full Time Teachers	Student Teacher Ratio
	Economics	142	68	210	7	30:1
2020-	English	167	88	255	7	36:1
2021	Mass Comm	153	107	260	5	52:1
	Social Work	_	60	60	2	30:1

**Commerce and Management** 

	No. of Teachers	No. of Students	<b>Students: Teachers</b>
2020-21	33	1122	1:34

**Xavier Business School** 

2020-21	Teachers: Students
2020-21	1:20

### **Xavier Law School**

2020-21	Teachers: Students
2020-21	1:28

8.9	Whether the University is providing UGC Pay Scales to the Permanent Faculty? If yes, please provide the following details: -	Yes, the University is providing UGC Pay Scale to the Permanent Faculty.
	Scale of Pay with all the allowances  Professor – Associate Prof. – Assistant Prof.  Mode of Payment – (Cash/Cheque)	Professor Level14 Entry Pay Rs. 1,44,200/- with H R A @ 12% (Maximum Rs. 12,000/-) D. A @ 3% Medical Allowances Rs. 500/-
		Associate Professor Level13A Entry Pay Rs. 1,31,400/- with H R A @ 12% (Maximum Rs.12,000/-) D.A @ 3% Medical Allowances Rs. 500/-
		Assistant Professor Level 10 Entry Pay Rs. 57,700/- with H R A @ 12% (Maximum Rs. 12,000/-) D.A @ 3% Medical Allowances Rs. 500/- As per the Pay structure of the State University.  **All payments are made through online (digital)
		mode
8.10	Pay /Remuneration provided to: -	Temporary Part-time Faculty – Rs. 25000/- (Consolidated) (8 – 10 classes/ week)
	Part-Time Faculty – Temporary Faculty- Guest Faculty –	Temporary Full time Faculty - Rs. 55000/- (Consolidated) (Maximum 16 classes/week)
		Guest Faculty – Rs.1000/- (Per Class) for Assistant Professor.
		Rs. 1500/- (Per Class) for Associate Professor.
8.11	Facilities for teaching staff (Please provide details about Residence, Rooms, Cubicles, Computers/Any other)	Professors and Associate Professors, HODs and Deans are provided with individual air-conditioning chambers equipped with computers with wi-fi connectivity.
		Assistant Professors have access to several large, air- conditioned faculty rooms that are outfitted with computers, wi-fi connectivity, cabinets, and tea/ coffee making facility.

### F. Infrastructure

9.1	Does the University have sufficient space for Land & Building?	Yes, 16.64 acres of land is available with the University for infrastructure expansion purposes.
9.2	Does the University have sufficient classrooms?	Yes, the University has sufficient classrooms with adequate ventilation facilities along with airconditioning machines.
9.3	Laboratories & Equipment	Given in Appendix – XV
A	Item Description (make and model)	
В	Location (Department)	
С	Value (Rs.)	
D	Present Condition	
e	Date of Purchase	
9.4	Library	Given in Appendix – XIV
A	Total Space (all Kinds)	21,870.38 Sq. Ft
В	Computer / Communication facilities	Yes
С	Total no. of Ref. Books (Each Department)	20395
D	All Research Journals subscribed on a regular basis	Yes
9.5	Sports Facilities	Given in Appendix – XVI
A	Open Playground(s) for outdoor sports (Athletics, Football, Hockey, Cricket, etc.)	The University has an open playground whose size is 105 mtr. in length and 30 mtr. in breadth. The ground is used for multipurpose activities like Cricket, Football.
В	Track for Athletics	NA
С	Basketball courts	The University Basketball Court is according to International Basketball Federation (FIBA) which is measured as 28mtr by 15mtr.
D	Squash / Tennis Courts	NA
Е	Swimming Pool (Size)	NA
F	Indoor Sports Facilities including Gymnasium	Table Tennis Board: The upper surface of the table, known as the playing surface, is 2.74m long and 1.525m wide and is horizontal 76cm above the floor. We used the STAG BOARD, approved by International Table Tennis Federation.  Carrom Board: The University has 5 Carrom Boards whose size is 36 inches

		Gymnasium: The University Gymnasium have the following Items: Treadmill, Cycle, Cross Trainer, Lat Pull Down, Cable Cross, Fly Machine, Leg Press, Picher Curl Machine, Dumbbells Rack, Gym Tyre, Weight plates, Flat Bench, Battle Rope, Inclined & Decline Press, Boxing Bag,44 Medicine Ball & Sandbag.
G	Any other	VOLLEYBALL COURT: The dimensions of the Volleyball Court of University is 29'-6" wide by 59'-0" long, measured from the outside edges of the boundary lines.  Throwball Court: The University has a Handball Court whose dimension is 44ft in length and 20 ft in breadth and net height is 2.286 mtr.  Badminton Court: The Badminton Court is 13.4mtr. long and 6.1m wide. For singles the court is marked 5.18mtr. wide. The lines marking out the court are easily distinguishable and coloured white or yellow. The lines are 40mm wide.  A court may be marked out for singles only. The back boundary lines also become the long service lines and the posts or the strips of material representing them are placed on the side lines. The diagonal full length of the full court is 14.366m.
9.6	Does the University have provision for Residential Accommodation including hostels (boys & girls separately)	Yes, the University has provision for residential accommodation for students.  There is one boys' hostel and one girls' hostel inside the campus.  Tagore Niwas is a G+10 building with double and triple occupancy with three hundred (300) beds for boys.  Mother Teresa Niwas: G+10 building with double and triple occupancy with three hundred (300) beds for girls.  The capacity of the beds is 300 per hostel.  Weblink: https://sxuk.edu.in/file/hostel/SXUK-Hostel-Information-28Mar2020.pdf

# G. Financial Viability

10.1	Details of the Cornus Fund									
10.1 Details of the Corpus Fund created by the University Amount – FDR No. Date – Period -		Amount				FDR No. Dat	Period			
		•	₹ 4,00,00,0		_	919040033819		3	33 months	
			₹ 3,00,00,0			919040033818			33 months	
	(Documentary evidence to be given)		₹ 3,00,00,0			919040033825			33 months	
	be given)		₹ 1,00,00,0			921040073367		2	24 months	
					'			<b>.</b>		
10.2	Financial position of the							Give	n in Annexur	
10.2	University (please provide audited income and		lo. l Year Expe		Revenue Cap Expenditure Exp (Rs.) (Rs.		al nditure	Surplus/ Defice (-) (Rs.)		
	expenditure statement for the last 3 years)	1	2018-19	₹ 20,8	4,99,013/-	₹ 15,76,07,190/-		77,07,020/-	(-)3,68,15,197	
	the last 5 years)	2	2019-20		6,31,959/-	₹ 20,88,53,001/-		11,01,687/-	(-)3,53,22,729	
		3	2020-21		3,23,050/-	₹ 21,64,87,585/-		30,09,945/-	38,25,520/-	
								G:	in Annexure	
0.3	Source of finance and quantum of funds available									
	for running the University (For last audited year) Fees – Donations- Loan – Interest- Any other (pl. Specify) –			Sl No	Audited	year   Source of I	inance	Quantu Fund		
				1		Student		31,13,03,1		
					2020-20	)21 Donatio	Donations 4,26,765.0  Bank Interest 1,15,80,66		/65.00	
						Bank Int			55.25	
						Other	'S	12,445.26		
							Refe	er to Annexu		

What is the University's 'unit cost' of education? (Unit cost = total annual expenditure (budget accruals) divided by the number of students enrolled) Unit cost calculated excluding the salary component may also be given

Sl. No.	Financial Year	Formula of Unit Cost	No of Students Enrolled (A)	Salary Component (B)	Total Annual Expenditure (Budget Accruals) (including Salary Component ( C )	Unit Cost ( C/A)
1	2017- 2018	Total Annual Expenditure (Budget Accruals) divided by the number of students enrolled)	398	1,56,69,793.00	4,38,62,938.32	1,10,208.39
2	2018- 2019	Do	1037	3,33,59,003.97	15,76,07,190.05	1,51,983.79
3	2019- 2020	Do	1852	6,76,66,460.68	20,88,53,001.01	1,12,771.60
4	2020- 2021	Do	2410	9,67,38,125.48	21,64,87,585.35	89,828.87

### H. Governance System

### 11. Organization, Governance and Management

11.1	Composition of the statutory bodies of the University (please give names, profession & full postal address of the members and date of constitution): -		
	Governing Board Executive Council		
	Board of Management	Given in Ap	pendix – XVII
	Academic Council	- · · · E	
	Finance Committee		
	Board of Studies		
	Others		
11.2	Dates of the meetings of the above bodies held during the	Governing B	oard Meetings
	last 2 years	Sl. No	Date
	(Enclose attested copy of the minutes of the meetings)	1 <sup>st</sup>	April 28, 2017
		2 <sup>nd</sup>	August 19, 2017
		3 <sup>rd</sup>	December 9, 2017
		4 <sup>th</sup>	March 10, 2018
		5 <sup>th</sup>	August 4, 2018

6 <sup>th</sup>	December 15, 2018
7 <sup>th</sup>	March 23, 2019
8 <sup>th</sup>	July 27, 2019
9 <sup>th</sup>	November 23, 2019
10 <sup>th</sup>	March 14, 2020
11 <sup>th</sup>	November 28, 2020
12 <sup>th</sup>	March 6, 2021
13 <sup>th</sup>	August 14, 2021
14 <sup>th</sup>	November 27, 2021

### **Details Given in Annexure – 11**

What percentage of the members of the Boards of Studies, or such other academic committees, are external? Enclose the guidelines for BOS or such other Committees.

### **Composition of the Board of Studies (BOS)**

- a) All regular full-time faculty members of the department.
- b) Two outside experts in the subject from other institution of repute, nominated by the Vice-Chancellor.
- c) One representative from industry, nominated by the Executive Council. Head/ Prof. -in-charge of the Department will be the Chairperson of the Board of Studies.
- 11.4 Are there other strategies to review academic programmes besides the academic council? If yes, give details about what, when and how often are such reviews made?

  1. B

### 1. BOS.

BOS meeting is ordinarily conducted once per semester.

### 2. Academic Audit

The University has conducted an internal audit every year by external audit members for the purpose of maintaining and evaluating the quality of the learning process and infrastructure conducive to academic as well as extracurricular and co-curricular activities.

### 3. Syllabus Review Committee

The Syllabus Review committee is comprised of the Full-time faculty members of the concerned department. The teachers of the respective papers review the syllabus and submit to the Head of the Department. After thorough revision and verification, the same is submitted to the respective Dean office.

**4.** Meetings of Deans and Heads of the Departments chaired by Vice-Chancellor of the University.

# I. Research Profile

> Student Teacher Ratio	Department of Arts and Social Studies							
	Session Depa		nent l	nt BA		Total Student	No. of Full Time Teachers	Student Teacher Ratio
		Economics  2020- 2021  Mass Comm		142	68	210	7	30:1
	2020-					255		36:1
	2021			153	107	260	5	52:1
		Social V	Work	-	60	60	2	30:1
	_	nent of Co				_		
	No. of Stu	udents 1122	No.	of Te	eachers 33	S	Student: Tea 34:1	cher
		Business S	chool					
		: Teacher 20:1						
	Xavier Law School							
		: Teacher 1:28						
Classrooms		0				1604		
	Commerce & Ar Management 22		Stuc	rts and Social MBA Studies 18 6		MBA	Law 11	
> Teaching labs	2.	2	10	8		0	11	
reaching labs	Comm Manag	Art	Arts and Social Studies			MBA		
	1			3 2				
Research labs (Major Equipment)	The University has one central research lab with more facilities that is shared by all the departments. Apart from it has one computer lab and one conference room with an visuals, and network connectivity.							from th
Research Scholars (MTech, Ph.D., Post-	Faculty			2019-20		0	2020-21	
<ul> <li>Research Scholars (MTech, Ph.D., Post- Doctoral Scholars)</li> </ul>		1 40 411)						
		ce & Manage			6		2	
					6		2 15 17	

Publications in last 3 years (Year-wise list)	Give	n in Annexure	e-12	
No. of Books Published				
	Commerce & Management	Arts and Social Studies	MI	BA Lav
	2	1		5 3
> Patents	1 (Published in Decembe	r 2021)		
> Transfer of Technology	NIL			
<ul> <li>Inter-departmental Research (Inter- disciplinary)</li> </ul>	NIL			
> Consultancy	Executed Project of WE Consultant/ Third Party A Dr. Monirul Islam has su as PI (Principal Investiga Bengal, WBMDFC (Wes Finance Corporation, Kol Impact Assessment of Pr Combined Services Comparting Topic- Evaluation and In Coaching Scheme for Examination".  Duration- 09.01.2020 to Organization- West Beng Corporation (Govt of We Public/ Private – Public of Amount- 84,000 only.	Agency: accessfully core ator) awarded but Bengal Minor akata) for the stree- Recruitment petitive Examinated Assessm Combined 16.03.2020 al Minority Dest st Bengal)	mpleted a by Gover orities De rudy on " t Coachi nation". ( ent of Pr Services	n minor proment of evelopme Evaluating Scheing (January e- Recruss Comp
	The University has consultancy & Entrepre organised the training proand students throughout to	neurship (CIC ogrammes on c	E) Cell i	in 2020.
> Externally funded Research Projects	Consultancy & Entrepre organised the training pro	neurship (CIC ogrammes on c	E) Cell i	in 2020.
Externally funded Research Projects  Educational Programmes Arranged	Consultancy & Entrepre organised the training pro and students throughout t	neurship (CIC ogrammes on c	E) Cell i	in 2020.
	Consultancy & Entrepre organised the training pro and students throughout to NIL  Year Commerce &	neurship (CIC ogrammes on che year.  Arts and	E) Cell i	in 2020.
	Consultancy & Entrepre organised the training pro and students throughout to NIL  Year Commerce & Management	neurship (CIC ogrammes on of the year.  Arts and Social Studies	E) Cell i	in 2020.
	Consultancy & Entrepre organised the training properties and students throughout to NIL  Year Commerce & Management 2017-18 -	Arts and Social Studies	E) Cell i	in 2020.

### J. Misc.

13.4

Ratio of Non-teaching staff to students

13.1	Details of Non-Teaching Staff		liven in Appe	ndix – XV	VIII as	on 30.06.	2021
13.2	Summary of The Non-Teaching Staff						
		Category	Particulars	Female	Male	Others	Total
			Group A	2	16	0	18
			Group B	2	1	0	3
		Administrative Staff	Group C	6	28	0	34
		Administrative Staff	Group D	3	22	0	25
			Subtotal	13	67	0	80
			Group A	0	2	0	2
			Group B	0	2	0	2
		T. 1 : 1 C/ CC	Group C	0	2	0	2
		Technical Staff	Group D	0	4	0	4
			Subtotal	0	10	0	10
		Total		13	77	0	90
13.3	No. of Non-teaching staff						
	category wise	Category	Female	Mal	e	Total	
		SC	0	8		8	
		ST	3	3		6	
		OBC	0	4		4	
		РН	0	0		0	
		General	10	62		72	2
		Total	13	77		90	`

		Non-Teaching Staff	Students	Non-Teaching: Students
		90	2543	1:28
		As on 30.06.20	021	
13.5	Ratio of Non-teaching staff			
	to faculty	Non-Teaching Staff	Faculty	Non-Teaching: Faculty
		90	84	1:1
		As on 30.06.20	021	

### 14. Academic result

14.1 Faculty-wise and course-wise academic results of the past 3 years

Sl. No	Year of admission	UG/PG	Course	No. of candidates appeared in final semester	No. of candidates successful in final semester	No. of candidates unsuccessful in final semester
1	2017	UG	Bachelor of Commerce with Honours	105	104	1
2	2017	UG	Bachelor of Management Studies with Honours	113	113	0
3	2017	PG	Master of Arts in English	51	51	0
4	2017	PG	Master of Arts in Mass Communication	34	34	0
5	2017	PG	Master of Commerce	49	49	0
6	2017	PG	Master of Social Work	9	9	0
7	2018	UG	Bachelor of Arts in Economics (Honours)	50	49	1
8	2018	UG	Bachelor of Arts in English (Honours)	49	47	2
9	2018	UG	Bachelor of Arts in Mass Communication (Honours)	42	39	3
10	2018	UG	Bachelor of Commerce with Honours	99	97	2
11	2018	UG	Bachelor of Management Studies with Honours	112	104	8
12	2018	PG	Master of Arts in Economics	52	52	0
13	2018	PG	Master of Arts in English	53	52	1
14	2018	PG	Master of Arts in Mass Communication	39	39	0
15	2018	PG	Master of Business Administration	84	84	0
16	2018	PG	Master of Commerce	18	17	1
17	2018	PG	Master of Social Work	11	11	0
18	2019	PG	Master of Arts in Economics	44	42	2
19	2019	PG	Master of Arts in English	53	51	2
20	2019	PG	Master of Arts in Mass Communication	55	55	0
21	2019	PG	Master of Business Administration	77	75	2
22	2019	PG	Master of Commerce	17	17	0
23	2019	PG	Master of Social Work	23	23	0
	7	Total St	udents =	1239	1214	25

#### 15. Accreditation

15.1	followin Date of Period Grade CGPA	accreditor g details: Accreditar System I	tion	f yes, please	e provide the	The University is yet to be accredited by NAAC.
15.2			are accredited b	•	f yes, please	The MBA programme of the University is not yet eligible to go for NBA accreditation.
	S. No.	Course	Whether Accredited	Period Accredita	of ation	
15.3	Other A	ccreditati	ons if any			NO
15.4	_	er inform ng special		by the Unive	ersity which	may be relevant for the University)

#### 1. Implementation of (National Academic Depository) NAD project by the University:

The Digi Locker and NAD are initiatives of the Ministry of Electronics and Information Technology (MoEaIT) and the Ministry of Education (MoE) respectively and UGC is designated as authorized body for implementation of the NAD Project vide Letter No. 5-3/2016-U.Policy dated 31st October 2016. With reference to UGC, Letter no. F.1-46/2020(NAD/Digi locker) dated June 2020 regarding Implementation National Academic Depository (NAD) to all the Vice-Chancellors and communication from AICTE to the Universities, the competent authority of the University decided to implement the NAD Digi Locker for St. Xavier's University, Kolkata (SXUK).

In this direction, the University was registered to publish academic awards through NAD Digi locker on 12th April, 2021 and subsequently received the approval on 15th April, 2021. As of now, the University published all Academic Degree Certificates, a total of 587 certificate for the academic year 2018-19 and 2019-20 and uploaded 11,086 number of marksheets since its inception i.e. academic year 2017-18. The students can view and download their academic degrees and marksheets using the Portal or Mobile app of NAD Digi Locker through their desktop/laptop or smart phones.

The issued documents in NAD Digi Locker system are deemed to be at par with original physical documents as per Rule 9A of the Information Technology (Preservation and Retention of Information by Intermediaries providing Digital Locker Facilities) Rules, 2016. Maintaining academic awards in an electronic depository would benefit the educational institutions, students, and employers by enabling online access of academic awards and eliminating the need for persons to approach educational institutions for obtaining transcripts of such awards for verification. It would also eliminate fraudulent practices such as forging of awards by facilitating online verification and maintain the authenticity, integrity, and confidentiality of the award.

#### 2. Safe Home and Vaccination Drive

St. Xavier's University, Kolkata organised a safe home for the isolation and treatment of COVID-19 patients from the adjacent locality and conducted vaccination drives twice for the staff members of the University in collaboration with the Chittaranjan National Cancer Institute (CNCI), Department of Health & Family Welfare, North 24 Parganas, West Bengal during the pandemic. Above 500 people were vaccinated.

#### 3. Adoption of Villages

St. Xavier's University, Kolkata has adopted five villages in the neighbourhood. Many types of awareness and welfare-related programmes are being organised throughout the year. The Xaverian in Action (XIA) society of SXUK plays an important role in this social outreach programmes. Students actively participate in these programmes. The purpose is to create social awareness and commitment among our students. Their interaction with village youth and children creates the desired transformation in them to become agents of social change.

#### Strength and Weaknesses of the University

16.1

Strengths of the University

#### Heritage:

St Xavier's University, Kolkata (SXUK) is devoted to the cause of improving the lot of humankind as understood and practiced by the Jesuits for over 500 years. It is part of the rich legacy of Jesuit educational institutions in Kolkata and all Xavier's institutions in the country. In this capacity to impact pedagogy especially at the level of higher education from 2017, SXUK has staked its claim in the social and cultural map of Kolkata and the eastern region of the country. The University belongs to the largest private educational network of the Jesuits at the Global level. The University is founded on the Jesuits principles of 'Ad Majorem Dei Gloriam' (AMDG), 'Magis' and 'Cura Personalis'.

#### Governance:

In this University there is a strong leadership with the Vice-Chancellor at the helm who takes key decisions in consultation with Registrar, Controller of Examinations, the Deans of the faculties and other Officers of the University. There are regular meetings to review and take decisions on operational, academic, and administrative matters. As a Jesuit University, the leadership gives importance to the maintenance of order and discipline among the students and the staff of the University. Considering the democratic and consultative policies of Jesuit education, the University considers the interest of all its stakeholders such as students, alumni members, parents, Industry, benefactors and academic experts, faculty members and other staff members of the University. Keeping the spirit of 'Cura Personalis', the atmosphere of the University is student-friendly with personal care and concern and thereby promoting a cordial relationship between the faculty and the students. The Governing Board of the University is comprised of highly experienced and acclaimed stalwarts from the fields of academics, industry, legal professionals, and entrepreneur. St. Xavier's University, Kolkata follows the principle of "Governance with a Human Face".

#### Faculty:

The St. Xavier's University, Kolkata has a very large number of highly qualified faculty members either with doctoral degrees from reputed universities including foreign universities or doing their research work. They are totally dedicated to the cause of learning, teaching, innovations in pedagogy and to the smooth running of the institution which they do by discharging various administrative responsibilities. The young and enthusiastic faculty is a commendable strength of the University. There is a strong sense of belongingness to the University among the faculty members.

**Students**: The students at this University are very committed and serious about their education and are high achievers. Many of them have secured very good grades in the examinations and a good number of them are successful in perusing higher education in reputed Universities or securing job offers from globally famous recruiters. They receive a holistic education with an emphasis of human values and social involvement. Our students have a sense of reaching out to the neighbourhood and promoting educational opportunities to the underprivileged student in the neighbouring villages. They are generous and ever ready to involve themselves in extracurricular and co-curricular activities. In addition to fulfilment of the UGC prescribed credit requirement, the students need to complete two additional credits for doing social outreach work and need to study one credit course each of Inter-religious study and Personality Development.

**Alumni:** St Xavier's University, Kolkata has an illustrious alumni association, who are placed not only in the academia but in creative and corporate fields both in India and abroad. St. Xavier's University, Kolkata Alumni Association (SXUKAA) is recently formed, and the graduating students have become the members of the association. The SXUKAA is very active and involved in various activities of the University such as conducting COVID-19 Vaccination Drive, organising various programmes, lectures, and other social outreach activities.

#### Examination and Evaluation:

St. Xavier's University, Kolkata has a continuous system of evaluation through midsemester and final semester examinations. The examination process maintains integrity, transparency, and confidentiality in addition to the written examinations of both the midsemester and end-semester examinations. The students are evaluated based on practical examinations, students' seminars, internship, projects etc. to provide an application and experienced based learning.

#### Inclusiveness and Diversity:

Students and staff come from different backgrounds of community and demography that are socially, economically pluralistic. The University is open to admit the economically disadvantage students with various scholarships. SXUK believes that no students be deprived of education for the lack of finance. The university tries to promote national integrity and religious dialogue through various programmes and events. The University promotes a seamless communication system where any student, faculty member or staff can directly approach the Vice-Chancellor or Registrar for any issues/problems or queries.

#### Placement:

The University has a well-equipped and active Placement Cell which organizes various pre-placements training programmes, skill development programmes, etc. The Placement Cell is successful in providing internship opportunities to a good number of students in reputed companies. Moreover, the Placement Cell is successful in conducting placement recruitment drive for our student in various reputed global and multinational companies.

#### Library:

The University has a central library with additional two libraries, library of Law and library of Management with modern amenities and facilities. It has 13,043 books, 93 Journals, Magazines, Newspapers, e-journals etc along with Plagiarism Detection Tool, Statistical Analysis Tools etc. There are 8000 books of philosophy available in the University library.

#### Response to NEP 2020:

The University had constituted a committee to study the National Education Policy (NEP)-2020. The University is trying to implement the salient features of NEP. Some of our faculty members have undergone orientation programme on NEP and published papers on it. The University organized a webinar on NEP where eminent educationist had shared their views with the faculty members of the University.

#### Hostel Facility:

The University has two separate hostels for Girls and Boys each with a capacity of 300 beds. The hostels are situated within the campus and it helps in extending the learning facilities like library, laboratories etc beyond the class hours to the resident students.

The COVID 19 pandemic has affected the teaching-learning process in most institutions of higher education in the country. However, the St Xavier's University, Kolkata takes a legitimate pride in being able to adapt to the new mode of on-line education and examination. It has assiduously maintained its academic calendar of admissions and examination during this period.

#### **16.2** Weaknesses of the University

- 1. Since the University is young and yet to be accredited, hence it is facing hindrance in getting Research Grants from Government or Public agencies.
- 2. Because of delay in the construction of faculty quarters within the campus, initial difficulties are faced to recruit senior professors from other States. The development of faculty quarter in the University campus is being planned.
- 3. Due to the ongoing Covid-19 pandemic situation, the expansion of the University infrastructure is delayed. However, the construction of a new administrative block is on the verge of completion and the construction of one more girls' hostel building and a new academic block are in full swing.
- 4. In spite of publishing multiple advertisements in national level newspapers and website, the University is struggling to recruit sufficient numbers of Associate Professors and Professors.

## **Certificate**

This is to certify that all the information provided above is true to the best of my knowledge and belief. The University will adhere to the rules, regulations, and guidelines of the UGC, Central Government and relevant Statutory Council(s) and abide by all the provisions under the UGC Regulation.

The above information is also posted on the website of the University www.sxuk.edu.in

# Appendices

Appendix - I (UGC Report Point No. 1.6)

	Composition	of the Society / Trust	
Name	Address	Occupation	Designation in the Society/ Trust
FR. RAPHAEL HYDE, S.J.	XAVIER SADAN, JESUIT PROVINCIAL'S RESIDENCE, 9/3/ MIDDLETON ROW,		PRESIDENT TRUSTEE
	KOLKATA, WEST BENGAL 700071	PROVINCIAL OF THE SOCIETY OF JESUS, CALCUTTA PROVINCE	
FR. JEYARAJ VELUSWAMY, S.J	ST. XAVIER'S COLLEGE 30 PARK STREET KOLKATA 700016	RECTOR, ST. XAVIER'S COLLEGE	VICE-PRESIDENT TRUSTEE
FR. JOSEPH RAJ, S.J	ST. XAVIER'S UNIVESITY, KOLKATA BRITTO RESIDENCE ACTION AREA III B NEW TOWN, KOLKATA 700160	FINANCE OFFICER, ST. XAVIER'S UNIVESITY, KOLKATA	TREASURER
FR. DOMINIC SAVIO, S.J	ST. XAVIER'S COLLEGE 30 PARK STREET KOLKATA 700016	PRINCIPAL, ST. XAVIER'S COLLEGE	MEMBER
FR. PETER AROCKIAM ARUL, S.J	ST. XAVIER'S COLLEGE 30 PARK STREET KOLKATA 700016	TREASURER, ST. XAVIER'S COLLEGE	MEMBER
FR. JOHNSON PADIYARA, S.J	ST. XAVIER'S COLLEGE, RAGHABPUR CAMPUS RAGHABPUR P.O. NEPALGUNGE 24 PGS(S) 700103	VICE-PRINCIPAL, ST. XAVIER'S COLLEGE	MEMBER
FR. PAUL C. PUTHANPURAKAL	XAVIER SADAN, JESUIT PROVINCIAL'S RESIDENCE, 9/3/ MIDDLETON ROW, KOLKATA, WEST BENGAL 700071	PROVINCE TREASURER, CALCUTTA PROVINCE	MEMBER
FR. JOHN FELIX RAJ, S.J	ST. XAVIER'S UNIVESITY, KOLKATA BRITTO RESIDENCE ACTION AREA III B NEW TOWN, KOLKATA 700160	VICE-CHANCELLOR, ST. XAVIER'S UNIVESITY, KOLKATA	SECRETARY

Appendix - II (UGC Report Point No. 1.7)

### Information about Members of the Society/ Trust

Name	Address	Name of the Society/Trust	Designation in the Society/ Trust
FR. RAPHAEL HYDE, S.J.	XAVIER SADAN, JESUIT PROVINCIAL'S RESIDENCE, 9/3/ MIDDLETON ROW, KOLKATA, WEST BENGAL 700071	1. Catholic Mission of West Bengal 2. St. Xavier's College, Kolkata Trust 3. Goethals Indian Library and Research Society 4. St. Xavier's College, Burdwan Trust 5. St. Xavier's University, Kolkata Governing Board	1. President 2. President 3. President 4. President 5. Chancellor
FR. JEYARAJ VELUSWAMY, S.J	ST. XAVIER'S COLLEGE, 30 PARK STREET , KOLKATA -700016	St. Xavier's College, Kolkata     Trust     St. Xavier's University, Kolkata     Governing Board	Member
FR. JOSEPH RAJ, S.J	ST. XAVIER'S UNIVESITY, KOLKATA BRITTO RESIDENCE, ACTION AREA III B, NEW TOWN, KOLKATA 700160	St. Xavier's University, Kolkata Governing Board	Member
FR. DOMINIC SAVIO, S.J	ST. XAVIER'S COLLEGE 30 PARK STREET , KOLKATA-700016	St. Xavier's College, Kolkata     Trust     St. Xavier's University, Kolkata     Governing Board	1. Secretary 2. Member
FR. PETER AROCKIAM ARUL, S.J	ST. XAVIER'S COLLEGE , 30 PARK STREET , KOLKATA -700016.	<ol> <li>St. Xavier's College, Kolkata</li> <li>Trust</li> <li>St. Xavier's University, Kolkata</li> <li>Governing Board</li> </ol>	Member
FR. JOHNSON PADIYARA, S.J	ST. XAVIER'S COLLEGE, RAGHABPUR CAMPUS, RAGHABPUR, P.O. NEPALGUNGE 24 PGS(S) Pin-700103	St. Xavier's University, Kolkata Governing Board	Member
FR. PAUL C. PUTHANPURAKAL	XAVIER SADAN, JESUIT PROVINCIAL'S RESIDENCE, 9/3/ MIDDLETON ROW, KOLKATA, WEST BENGAL Pin-700071	St. Xavier's College, Kolkata     Trust     Catholic Mission of West     Bengal	Member
FR. JOHN FELIX RAJ, S.J	ST. XAVIER'S UNIVESITY, KOLKATA BRITTO RESIDENCE, ACTION AREA III B, NEW TOWN, KOLKATA- 700160	St. Xavier's College, Kolkata     Trust     Goethals Indian Library and     Research Society	1. Member 2. Member

## **Appendix-III**

(UGC Report Point No. 1.8)

## To whom it may concern

#### **Declaration:**

The Promoting Trust, St. Xavier's College Kolkata Educational Trust of the St. Xavier's University, Kolkata is not involved in promoting/running any other University/Educational Institution.

## **Appendix-IV**

(UGC Report Point No. 1.9)

## To whom it may concern

#### **Declaration:**

The Promoting Trust, St. Xavier's College Kolkata Educational Trust of the St. Xavier's University, Kolkata is not involved in promoting/running activities other than educational purposes.

## **Appendix-V**

(UGC Report Point No. 2.4)

## To whom it may concern

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The University did not establish any off-campus centre.

## St. Xavier's University, Kolkata Appendix-VI

(UGC Report Point No. 2.5)

## To whom it may concern

Declaration:
There is no off-shore campus established by the University.
Registrar

St. Xavier's University, Kolkata

## **Appendix-VII**

(UGC Report Point No. 2.7)

## To whom it may concern

Declaration:
The University has not established any study centre.

Registrar

St. Xavier's University, Kolkata

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## St. Xavier's University, Kolkata Appendix-VIII

## (UGC Report Point No. 3.1)

(OGC Report Former Not 3.12)

Information about the programmes now offered (for the session 2021)

Programme	Sanctioned intake	Actual enrolment
Undergraduate	960	766
Postgraduate	470	285
Diploma	Not Applicable	Not Applicable
Postgraduate Diploma	Not Applicable	Not Applicable
Certificate Course	Not Applicable	Not Applicable
M.Phil	Not Applicable	Not Applicable
Ph.D.	As calculated per academic year and the availability of the Ph.D. guide	35
Any other (Please Specify)	Not Applicable	Not Applicable

Referred to "The St. Xavier's University, Kolkata Act, 2016.", Chapter II, Section 6(1) as given in Annexure 2.

## **Appendix-IX**

(UGC Report Point No. 3.2)

Information about the programmes now offered

Programme	Sanctioned Intake	Actual enrolment
Undergraduate	960	766
Postgraduate	470	285
Diploma	Not Applicable	Not Applicable
Postgraduate Diploma	Not Applicable	Not Applicable
Certificate Course	Not Applicable	Not Applicable
M.Phil	Not Applicable	Not Applicable
Ph.D.	As calculated per academic year and the availability of the Ph.D. guide	35
Any other (Please specify)	Not Applicable	Not Applicable

Registrar
St. Xavier's University. Kolkata

## St. Xavier's University, Kolkata Appendix-X

(UGC Report Point No. 3.3)

Information about the approval of the courses by the concerned statutory council(s)

Sl.No.	Name of course	Name of the statutory council	Whether approval has been taken
1	Master of Business Administration	AICTE	Yes
2	Integrated Bachelor of Arts and Law		
3	Integrated Bachelor of Commerce and Law	BCI	Yes
4	Bachelor of Commerce with Honours		
5	Bachelor of Management Studies with Honours		
6	Master of Commerce		
7	Doctor of Philosophy in Commerce		
8	Bachelor of Arts in English with Honours		
9	Bachelor of Arts in Mass Communication with Honours		
10	Bachelor of Arts in Economics with Honours	Not Appl	ionhla
11	Master of Arts in Economics	Not Appi	icable
12	Master of Arts in English		
13	Master of Arts in Mass Communication		
14	Master of Social Work		
15	Master of Arts in Psychology		
16	Doctor of Philosophy in Mass Communication		
17	Doctor of Philosophy in English		
18	Doctor of Philosophy in Economics		
19	Doctor of Philosophy in Management		

(Approval letters attached for Sl. No 1,2 and 3 as Annexure No. III (A) & (B) respectively.

Registrar
St. Xavier's University, Kolkata

## **Appendix-XI**

(UGC Report Point No. 3.6)

## To whom it may concern

#### **Declaration:**

The University does not run any course that are not specified under Section 22 of the UGC Act, 1956.

## St. Xavier's University, Kolkata Appendix-XII

(UGC Report Point No. 4.9)

## To whom it may concern

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No	complaint	of	grievance	has	been	received	from	any	stakeholder	by	the
Uni	versity Gri	eva	nce Redres	sal C	Commi	ttee.					

Appendix - XIII
(UGC Report Point No. 8.2)

SI		Department/ Faculty/School	Name	Status	Designation	Age as on 30.06.2021	Educational Qualification	Gender	Social Category	Teaching Experience Before joining SXUK	Teaching Experience After joining SXUK as on	Date of Appointment	Whether full time or part time	Regular/ Adhoc/ Contractual	Scale of Pay	No. of Publication	on
											30.06.2021					Туре	No.
1	L	Commerce & Management	Dr. Niraj Kumar	Permanent	Associate Professor in Management	52 Years 9 Months	PGDPM, Ph.D.	Male	General	18 Years	3 Years	2nd July, 2018	Full-time	Regular	Level13A Entry Pay Rs. 1,31,400/- with H R A @ 12% (Maximum Rs.12,000/-) D.A @ 3% Medical Allowances Rs. 500/-	Research Article Conference Paper Book Chapter	10 2 2
2	2	Commerce & Management	Dr. Somak Maitra	Permanent	Associate Professor in Management	48 Years 8 Months	M.B.A., Ph.D.	Male	General	17 Years	2 Years	1st July, 2019	Full-time	Regular	Level13A Entry Pay Rs. 1,31,400/- with H R A @ 12% (Maximum Rs.12,000/-) D.A @ 3% Medical Allowances Rs. 500/-	Research Article	2
3	3		Rev. Dr. A. Arockiasamy S.J.	Temporary	Associate Professor in Math.(Contractual)	62 Years 7 Months	M.Sc., M.Phil., Ph.D.	Male	General	20 Years	10 Months	1st September, 2020	Full-time	Regular	Consolidated Salary	Research Article Conference Paper	3 2
4	1	Commerce & Management	Prof. Tanmayananda Chattaraj	Permanent	Assistant Professor in Acct. & Fin.	26 Year 10 Months	M.Com.	Male	General	NIL	3 Years 6 Months	2nd January, 2018	Full-time	Regular	Level 10 Entry Pay Rs. 57,700/- with H R A @ 12% (Maximum Rs. 12,000/-) D.A @ 3% Medical Allowances Rs. 500/-	Research Article: Book Chapter:	2 2
5	5		Dr. Tuhin Utsab Paul	Permanent	Assistant Professor in I.T. (Currently woking as Assistant Registrar on deputation for 2 Years w.e.f. Nov 11, 2020)	34 Years 6 Months	M.Tech., M.Sc., Ph.D.	Male	General	5 Years 10 Months	3 Years	2nd July, 2018	Full-time	Regular	Level 10 Entry Pay Rs. 57,700/- with H R A @ 12% (Maximum Rs. 12,000/-) D.A @ 3% Medical Allowances Rs. 500/-	Research Article: Conference Paper: Book Chapter:	16 4 3
6	5		Dr. Monalika Dey	Permanent	Assistant Professor in Management	39 Years 11 Months	M.B.A., PGDHR, Ph.D.	Female	General	8 Years 5 Months	3 Years	2nd July, 2018	Full-time	Regular	Level 10 Entry Pay Rs. 57,700/- with H R A @ 12% (Maximum Rs. 12,000/-) D.A @ 3% Medical Allowances Rs. 500/-	Research Article: Book Chapter:	10 2
7	7		Prof. Sovik Mukherjee	Permanent	Assistant Professor in Economics	29 Years 7 Months	M.A., M.Phil.	Male	General	3 Years	3 Years	2nd July, 2018	Full-time	Regular	Level 10 Entry Pay Rs. 57,700/- with H R A @ 12% (Maximum Rs. 12,000/-) D.A @ 3% Medical Allowances Rs. 500/-	Research Article: Conference Paper: Book Chapter: Book Author//Editor:	17 11 20 : 2

SI.	Department/ Faculty/School	Name	Status	Designation	Age as on 30.06.2021	Educational Qualification	Gender	Social Category	Teaching Experience Before joining SXUK	Teaching Experience After joining SXUK as on	Date of Appointment	Whether full time or part time	Regular/ Adhoc/ Contractual	Scale of Pay	No. of Publication	on
8	Commerce & Management	Prof. Paramita Barman Sen	Permanent	Assistant Professor in Economics	32 Years 11 Months	M.A., M.Phil.	Female	General	6 Months	3 Years	2nd July, 2018	Full-time	Regular	Level 10 Entry Pay Rs. 57,700/- with H R A @ 12% (Maximum Rs. 12,000/-) D.A @ 3% Medical Allowances Rs. 500/-	Research Article:	8
9	Commerce & Management	Prof. Madhurita Dey	Permanent	Assistant Professor in Acct. & Fin.	31 Years	M.Com., M.Phil.	Female	General	3 Years 10 Months	3 Years	2nd July, 2018	Full-time	Regular	Level 10 Entry Pay Rs. 57,700/- with H R A @ 12% (Maximum Rs. 12,000/-) D.A @ 3% Medical Allowances Rs. 500/-	NIL	0
10	Commerce & Management	Prof. Sayani Saha	Permanent	Assistant Professor in Management	35 Years 2 Months	M.B.A.	Female	General	2 Years	3 Years	2nd July, 2018	Full-time	Regular	Level 10 Entry Pay Rs. 57,700/- with H R A @ 12% (Maximum Rs. 12,000/-) D.A @ 3% Medical Allowances Rs. 500/-	Research Article:	9
11	Commerce & Management	Prof. Rajendra Nath Datta	Permanent	Assistant Professor in Acct. & Fin.	32 Years 4 Months	M.Com	Male	General	8 Years	3 Years	2nd July, 2018	Full-time	Regular	Level 10 Entry Pay Rs. 57,700/- with H R A @ 12% (Maximum Rs. 12,000/-) D.A @ 3% Medical Allowances Rs. 500/-	Research Article: Book Chapter:	8
12	Commerce & Management	Prof. Sneha Singh	Permanent	Assistant Professor in Business Law	32 Years 9 Months	LL.M.	Female	General	1 Year	2 Years	1st July, 2019	Full-time	Regular	Level 10 Entry Pay Rs. 57,700/- with H R A @ 12% (Maximum Rs. 12,000/-) D.A @ 3% Medical Allowances Rs. 500/-	Research Article: Conference Paper: Book Chapter:	5 2 2
13	Commerce & Management	Dr. Utpal Pore	Permanent	Assistant Professor in Math & Stat.	32 Years	M.Sc., Ph.D.	Male	General	1 Year	2 Years	1st July, 2019	Full-time	Regular	Level 10 Entry Pay Rs. 57,700/- with H R A @ 12% (Maximum Rs. 12,000/-) D.A @ 3% Medical Allowances Rs. 500/-	Research Article:	3
14	Commerce & Management	Prof. Sudipta De	Permanent	Assistant Professor in Management	42 Year 11 Months	МВА	Male	General	13 Years	2 Years	1st July, 2019	Full-time	Regular	Level 10 Entry Pay Rs. 57,700/- with H R A @ 12% (Maximum Rs. 12,000/-) D.A @ 3% Medical Allowances Rs. 500/-	Research Article:	2
15	Commerce & Management	Prof. Pritha Biswas	Permanent	Assistant Professor in Economics	31 Years	M.Sc.	Female	General	NIL	2 Years	8th July, 2019	Full-time	Regular	Level 10 Entry Pay Rs. 57,700/- with H R A @ 12% (Maximum Rs. 12,000/-) D.A @ 3% Medical Allowances Rs. 500/-	Research Article: Conference Paper: Book Chapter:	4 3 1

SI. No	Department/ Faculty/School	Name	Status	Designation	Age as on 30.06.2021	Educational Qualification	Gender	Social Category	Teaching Experience Before joining SXUK	Teaching Experience After joining SXUK as on	Date of Appointment	Whether full time or part time	Regular/ Adhoc/ Contractual	Scale of Pay	No. of Publicatic	on
16	Commerce & Management	Prof. Monojit Dutta	Permanent	Assistant Professor in Commerce	29 Years 11 Months	M.Com	Male	General	3 Years	1 Year 1 Month	14th August, 2019	Full-time	Regular	Level 10 Entry Pay Rs. 57,700/- with H R A @ 12% (Maximum Rs. 12,000/-) D.A @ 3% Medical Allowances Rs. 500/-	Research Article: Conference Paper: Book Chapter:	5 2 1
17	Commerce & Management	Dr. Suman Sarkar	Permanent	Assistant Professor in Statistics	34 Years 7 Months	M.Sc., Ph.D.	Male	General	NIL	9 Months	21st September, 2020	Full-time	Regular	Level 10 Entry Pay Rs. 57,700/- with H R A @ 12% (Maximum Rs. 12,000/-) D.A @ 3% Medical Allowances Rs. 500/-	Research Article:	3
18	Commerce & Management	Dr. Vivek Kumar Verma	Permanent	Assistant Professor in Management	35 Years 6 Months	MBA, Ph.D.	Male	OBC	1 Year 11 Month	9 Months	21st September, 2020	Full-time	Regular	Level 10 Entry Pay Rs. 57,700/- with H R A @ 12% (Maximum Rs. 12,000/-) D.A @ 3% Medical Allowances Rs. 500/-	Research Article: Conference Paper:	5 2
19	Commerce & Management	Dr. Sumantra Bhattacharya	Permanent	Assistant Professor in Management	46 Years 4 Monhts	M.Sc., MBA, Ph.D.	Male	General	12 Years 9 Months	9 Months	1st October, 2020	Full-time	Regular	Level 10 Entry Pay Rs. 57,700/- with H R A @ 12% (Maximum Rs. 12,000/-) D.A @ 3% Medical Allowances Rs. 500/-	Research Article:	4
20	Commerce & Management	Dr. Nirupam Datta	Permanent	Assistant Professor in Economics	37 Years 10 Months	M.Sc., Ph.D.	Male	General	3 Years 9 Months	9 Months	1st October, 2020	Full-time	Regular	Level 10 Entry Pay Rs. 57,700/- with H R A @ 12% (Maximum Rs. 12,000/-) D.A @ 3% Medical Allowances Rs. 500/-	Research Article:	1
21	Commerce & Management	Dr. Chitradipa Chakraborty	Permanent	Assistant Professor in Statistics	31 Years 11 Months	M.Sc. Ph.D.	Female	General	8.5 Months	9 Months	12th October, 2020	Full-time	Regular	Level 10 Entry Pay Rs. 57,700/- with H R A @ 12% (Maximum Rs. 12,000/-) D.A @ 3% Medical Allowances Rs. 500/-	Research Article:	2
22	Commerce & Management	Dr. Mitra Goswami	Permanent	Assistant Professor in Acct. & Fin.	31 Years 10 Months	M.Com., Ph.D.	Female	General	2 Years 3 Months	7 Months	1st December, 2020	Full-time	Regular	Level 10 Entry Pay Rs. 57,700/- with H R A @ 12% (Maximum Rs. 12,000/-) D.A @ 3% Medical Allowances Rs. 500/-	Research Article: Conference Paper:	7
23	Commerce & Management	Prof. Risav Adhikari	Temporary	Full-time Faculty in Management	26 Years 2 Months	M.Com.	Male	General	NIL	2 Years	10th July, 2019	Full-time	Regular	Consolidated Salary	Research Article:	1
24	Commerce & Management	Prof. Avik Banerjee	Temporary	Full-time Faculty in Business Law	31 Years 8 Months	LL.M.	Male	General	1 Year 5 Months	2 Years	1st July, 2019	Full-time	Regular	Consolidated Salary	Research Article:	1
25	Commerce & Management	Prof. Pritha Das	Temporary	Full-time Faculty in Commerce	25 Years 1 Month	M.Com	Female	General	NIL	9 Months	28th September, 2020	Full-time	Regular	Consolidated Salary	NIL	0

SI. No.	Department/ Faculty/School	Name	Status	Designation	Age as on 30.06.2021	Educational Qualification	Gender	Social Category	Teaching Experience Before joining SXUK	Teaching Experience After joining SXUK as on	Date of Appointment	Whether full time or part time	Regular/ Adhoc/ Contractual	Scale of Pay	No. of Publication	on
26	Commerce & Management	Prof. Soumyajit Pal	Temporary	Full-time Faculty in I.T.	29 Years 3 Months	M.Sc., M.Tech.	Male	General	1 Year 9 Months	6 Months	January 4, 2021	Full-time	Regular	Consolidated Salary	NIL	0
27	Commerce & Management	Prof. Soma Hazra	Temporary	Full-time Faculty in I.T.	34 Years 7 Months	M.E.	Female	General	5 Years 4 Months	4 Months	1st March, 2021	Full-time	Regular	Consolidated Salary	Research Article:	1
28	Commerce & Management	Prof. Debatri Banerjee	Temporary	Part-time Faculty in EVS	30 Years	M.Sc.	Female	General	NIL	6 Months	10th July, 2019	Part-time	Regular	Consolidated Salary	Research Article:	2
29	Commerce & Management	Prof. Nirnoy Roy	Temporary	Part-time Faculty in Business Communication	29 Years 3 Months	M.A., M.Phil.	Male	SC	NIL	6 Months	10th July, 2019	Part-time	Regular	Consolidated Salary	NIL	0
30	Commerce & Management	Prof. Somenath Chakraborty	Temporary	Part-time Faculty in Economics	29 Years 11 Months	M.A., M.Phil.	Male	General	2 Years 6 Months	5 Months	Feb 1, 2021	Part-time	Regular	Consolidated Salary	NIL	0
31	Department of English	Rev. Dr. Soosai Nayagam, S.J.	Temporary	Associate Professor in English (Contractual)	61 Years 5 Months	M.A., M.Ed., Ph.D.	Male	OBC	8 Years	4 Years	1st July, 2017	Full-time	Regular	Consolidated Salary	Research Article:	2
32	Department of English	Dr. Achyut Chatan	Permanent	Associate Professor in English	40 Years 3 Months	M.A., Ph.D.	Male	General	12 Years	1 Year 5 Months	1st February, 2020	Full -time	Regular	Level13A Entry Pay Rs. 1,31,400/- with H R A @ 12% (Maximum Rs.12,000/-) D.A @ 3% Medical Allowances Rs. 500/-	Research Article: Book Chapter:	5 3
33	Department of English	Dr. Prayag Ray	Permanent	Assistant Professor in English	33 Years 10 Months	M.A., M.Phil., Ph.D.	Male	General	NIL	1 Year 6 Months	3rd January, 2019	Full -time	Regular	Level 10 Entry Pay Rs. 57,700/- with H R A @ 12% (Maximum Rs. 12,000/-) D.A @ 3% Medical Allowances Rs. 500/-	Research Article: Book Chapter:	2 5
34	Department of English	Prof. Medha Bhadra Chowdhury	Permanent	Assistant Professor in English	31 Years	M.A.	Female	General	NIL	2 Years	1st July, 2019	Full -time	Regular	Level 10 Entry Pay Rs. 57,700/- with H R A @ 12% (Maximum Rs. 12,000/-) D.A @ 3% Medical Allowances Rs. 500/-	Research Article: Book Chapter:	1 3
35	Department of English	Dr. Antara Ghatak	Permanent	Assistant Professor in English	43 Years 2 Months	M.A., M.Phil., Ph.D.	Female	General	6 Years	2 Years	1st July, 2019	Full -time	Regular	Level10 Entry Pay Rs. 57,700/- with H R A @ 12% (Maximum Rs. 12,000/-) D.A @ 3% Medical Allowances Rs. 500/-	Book Chapter:	1
36	Department of English	Dr. Indira Chakraborty (Bhattacharya)	Permanent	Assistant Professor in English	34 Years 5 Months	M.A., Ph.D.	Female	General	4 Years	1 Year 6 Months	13th January, 2020	Full -time	Regular	Level 10 Entry Pay Rs. 57,700/- with H R A @ 12% (Maximum Rs. 12,000/-) D.A @ 3% Medical Allowances Rs. 500/-	NIL	0

SI. No.	Department/ Faculty/School	Name	Status	Designation	Age as on 30.06.2021	Educational Qualification	Gender	Social Category	Teaching Experience Before joining SXUK	Teaching Experience After joining SXUK as on	Date of Appointment	Whether full time or part time	Regular/ Adhoc/ Contractual	Scale of Pay	No. of Publicatio	on
37	Department of English	Dr. Ananya Saha	Permanent	Assistant Professor in English	31 Years 7 Months	M.A., Ph.D.	Female	General	1 Year 2 Months	9 Months	October 5, 2020	Full -time	Regular	Level 10 Entry Pay Rs. 57,700/- with H R A @ 12% (Maximum Rs. 12,000/-) D.A @ 3% Medical Allowances Rs. 500/-	NIL	0
38	Department of English	Dr. Sonali Dutta Roy	Permanent	Assistant Professor in English	38 Years	M.A., Ph.D.	Female	General	4 Years 6 Months	8 Months	November 2, 2020	Full -time	Regular	Level 10 Entry Pay Rs. 57,700/- with H R A @ 12% (Maximum Rs. 12,000/-) D.A @ 3% Medical Allowances Rs. 500/-	Research Article: Conference Paper: Book Chapter:	1 6 2
39	Department of English	Prof. Manuella De Rosario	Temporary	Part-time Faculty in English	27 Years 10 Months	M.A.	Female	General	NIL	8 Months	September 22, 2020	Part - time	Regular	Consolidated Salary	NIL	0
40	Department of English	Prof. Manasi Patra	Temporary	Part-time Faculty in English	29 Years 5 Months	M.A.	Female	General	NIL	4 Months	1st March, 2021	Part - time	Regular	Consolidated Salary	Research Article:	1
41	Department of Economics	Dr. Sayantan Bandhu Majumdar	Permanent	Assistant Professor in Economics	32 Years 8 Months	M.Sc., M.Phil., Ph.D.	Male	General	1 Year 5 Months	3 Years	2nd July, 2018	Full -time	Regular	Level 10 Entry Pay Rs. 57,700/- with H.R.A. @ 12%	Research Article:	12
42	Department of Economics	Dr. Debalina Chakravarty	Permanent	Assistant Professor in Economics	35 Years	M.Sc., M.Phil., Ph.D.	Female	General	2 Years 5 Months	2 Years	1st July, 2019	Full -time	Regular	Level 10 Entry Pay Rs. 57,700/- with H R A @ 12% (Maximum Rs. 12,000/-) D.A @ 3% Medical Allowances Rs. 500/-	Research Article: Book Chapter:	1 6
43	Department of Economics	Dr. Chayanika Mitra	Permanent	Assistant Professor in Economics	30 Years 6 Months	M.A., Ph.D.	Female	General	NIL	2 Years	1st July, 2019	Full -time	Regular	Level 10 Entry Pay Rs. 57,700/- with H R A @ 12% (Maximum Rs. 12,000/-) D.A @ 3% Medical Allowances Rs. 500/-	Research Article:	4
44	Department of Economics	Prof. Srijita Ghosh	Permanent	Assistant Professor in Economics	28 Years 1 Month	M.Sc., M.Phil.	Female	General	NIL	2 Years	1st July, 2019	Full -time	Regular	Level 10 Entry Pay Rs. 57,700/- with H R A @ 12% (Maximum Rs. 12,000/-) D.A @ 3% Medical Allowances Rs. 500/-	NIL	0
45	Department of Economics	Dr. Swapan Chakraborty	Permanent	Assistant Professor in Economics	44 Years 6 Months	M.Sc., M.Phil., Ph.D.	Male	General	13 Years	2 Years	1st July, 2019	Full -time	Regular	Level 10 Entry Pay Rs. 57,700/- with H R A @ 12% (Maximum Rs. 12,000/-) D.A @ 3% Medical Allowances Rs. 500/-	NIL	0
46	Department of Economics	Dr. Devleena Majumdar	Permanent	Assistant Professor in Economics	35 Years 1 Month	M.Sc., M.Phil., Ph.D.	Female	General	2 Years	2 Years	1st July, 2019	Full -time	Regular	Level 10 Entry Pay Rs. 57,700/- with H R A @ 12% (Maximum Rs. 12,000/-)	Research Article: Book Author/Editor:	5 1

SI.		Name	Status	Designation	Age as on 30.06.2021	Educational Qualification	Gender	Social Category	Teaching Experience Before joining SXUK	Teaching Experience After joining SXUK as on	Date of Appointment	Whether full time or part time	Regular/ Adhoc/ Contractual	Scale of Pay	No. of Publication	on
47	Department of Economics	Dr. Arindam Paul	Permanent	Assistant Professor in Economics	33 Years	M.Sc., Ph.D.	Male	General	NIL	9 Months	October 1, 2020	Full -time	Regular	Level 10 Entry Pay Rs. 57,700/- with H R A @ 12% (Maximum Rs. 12,000/-) D.A @ 3% Medical Allowances Rs. 500/-	Research Article:	1
48	Department of Economics	Dr. Poulami Chatterjee	Permanent	Assistant Professor in Economics	38 Years 3 Months	M.A., Ph.D.	Female	General	NIL	8 Months	November 2, 2020	Full -time	Regular	Level 10 Entry Pay Rs. 57,700/- with H R A @ 12% (Maximum Rs. 12,000/-) D.A @ 3% Medical Allowances Rs. 500/-	Research Article: Book Chapter:	1
49	Department of Mass Communication	Dr. Manali Bhattacharya	Permanent	Assistant Professor in Mass Communication	41 Years 5 Months	M.A., Ph.D.	Female	General	13 Years	4 Years	14th July, 2017	Full -time	Regular	Level 12 Entry Pay Rs. 79,800/- with H R A @ 12% (Maximum Rs. 12,000/-) D.A @ 3% Medical Allowances Rs. 500/-	Research Article: Conference Paper: Book Chapter:	7 1 4
50	Department of Mass Communication	Dr. Somak Sen	Permanent	Assistant Professor in Mass Communication	41 Years 11 Months	M.A., Ph.D.	Male	General	5 Years 6 Months	3 Years	2nd July, 2018	Full -time	Regular	Level 10 Entry Pay Rs. 57,700/- with H R A @ 12% (Maximum Rs. 12,000/-) D.A @ 3% Medical Allowances Rs. 500/-	Research Article: Book Chapter:	13 9
51	Department of Mass Communication	Dr. Reshmi Naskar	Permanent	Assistant Professor in Mass Communication	39 Years 9 Months	M.A., Ph.D.	Female	General	13 Years	3 Years	2nd July, 2018	Full -time	Regular	Level 10 Entry Pay Rs. 57,700/- with H R A @ 12% (Maximum Rs. 12,000/-) D.A @ 3% Medical Allowances Rs. 500/-	Research Article: Conference Paper: Book Chapter:	2 1 3
52	Department of Mass Communication	Prof. Debipreeta Rahut	Permanent	Assistant Professor in Mass Communication	32 Years 1 Month	M.A.	Female	General	NIL	2 Years	1st July, 2019	Full -time	Regular	Level 10 Entry Pay Rs. 57,700/- with H R A @ 12% (Maximum Rs. 12,000/-) D.A @ 3% Medical Allowances Rs. 500/-	NIL	0
53	Department of Mass Communication	Prof. Nilanjan Ghosh	Temporary	Part-time Faculty in Mass Communication	35 Years 7 Months	M.A., Diploma in Sound Design	Male	General	NIL	2 Years 6 Months	3rd January, 2019	Part - time	Regular	Consolidated Salary	NIL	0
54	Department of Mass Communication	Prof. Madhubanti Mitra	Temporary	Full-time Faculty in Mass Communication	29 Years 4 Months	M.A.	Female	General	2 Years 3 Months	9 Months	October 1, 2020	Full -time	Regular	Consolidated Salary	NIL	0
55	Department of	Dr. Sucheta Paul	Permanent	Assistant Professor in Social Work	49 Months 8 Months	M.S.W., Ph.D.	Female	General	10 Years	4 Years	23rd June, 2017	Full -time	Regular	Level 10 Entry Pay Rs. 57,700/- with H R A @ 12% (Maximum Rs. 12,000/-) D.A @ 3% Medical Allowances Rs. 500/-	Research Article:	1

SI. No.	Department/ Faculty/School	Name	Status	Designation	Age as on 30.06.2021	Educational Qualification	Gender	Social Category	Teaching Experience Before joining SXUK	Teaching Experience After joining SXUK as on	Date of Appointment	Whether full time or part time	Regular/ Adhoc/ Contractual	Scale of Pay	No. of Publication	on
56	Department of Social Work	Dr. Rupa Biswas	Permanent	Assistant Professor in Social Work	40 Years 9 Months	M.S.W., Ph.D.	Female	General	4 Years 10 Months	3 Years	2nd July, 2018	Full -time	Regular	Level 10 Entry Pay Rs. 57,700/- with H R A @ 12% (Maximum Rs. 12,000/-) D.A @ 3% Medical Allowances Rs. 500/-	Research Article: Book Chapter:	1 6
57	Xavier Business School	Dr. Soma Sur	Permanent	rofessor of Managemer	59 Years 10 Months	MBA, M.Phil., Ph.D.	Female	General	23 Years	4 Years	15th June, 2017	Full -time	Regular	Level14 Entry Pay Rs. 1,44,200/- with H R A @ 12% (Maximum Rs. 12,000/-) D. A @ 3% Medical Allowances Rs. 500/-	Research Article: Conference Paper: Book Chapter:	10 13 2
58	Xavier Business School	Dr. Manodip Ray Chaudhuri	Permanent	Associate Professor in Management (HR & OB)	50 Years 1 Month	M.Sc. (Economics), M.A. (International Development), PGDBM, Ph.D.	Male	General	17 Years	2 Years 11 Months	1st August, 2018	Full -time	Regular	Level13A Entry Pay Rs. 1,31,400/- with H R A @ 12% (Maximum Rs.12,000/-) D.A @ 3% Medical Allowances Rs. 500/-	Research Article: Conference Paper: Book Chapter: Book Author/ /Editor:	51 5 29 3
59	Xavier Business School	Dr. Shuvendu Chakraborty	Permanent	Associate Professor in QT/Statistics	39 Years 9 Months	M.Sc., MBA, Ph.D.	Male	General	14 Years	1 Year 4 Months	17th February, 2020	Full -time	Regular	Level13A Entry Pay Rs. 1,31,400/- with H R A @ 12% (Maximum Rs.12,000/-) D.A @ 3% Medical Allowances Rs. 500/-	Research Article:	21
60	Xavier Business School	Dr. Sitangshu Khatua	Permanent	Associate Professor in Finance	50 Years 10 Months	PGDM, DBF, Ph.D.	Male	General	8 Years	6 Months	January 2, 2021	Full -time	Regular	Level13A Entry Pay Rs. 1,31,400/- with H R A @ 12% (Maximum Rs.12,000/-) D.A @ 3% Medical Allowances Rs. 500/-	Research Article: Conference Paper: Book Chapter: Book Author/ /Editor:	15 2 1 2
61	Xavier Business School	Dr. Saugat Ghosh	Permanent	Assistant Professor Management	43 Years	MBM, M.A. (English), Ph.D.	Male	General	13 Years 9 Months	2 Years 11 Months	1st August, 2018	Full -time	Regular	Level 10 Entry Pay Rs. 57,700/- with H R A @ 12% (Maximum Rs. 12,000/-) D.A @ 3% Medical Allowances Rs. 500/-	Research Article:	10
62	Xavier Business School	Dr. Monirul Islam	Permanent	Assistant Professor Management	36 Years 5 Months	MSc, M.B.A. PGDRD, PGPBM, Ph.D.	Male	ОВС	6 Years	3 Years	2nd July, 2018	Full -time	Regular	Level 10 Entry Pay Rs. 57,700/- with H R A @ 12% (Maximum Rs. 12,000/-) D.A @ 3% Medical Allowances Rs. 500/-	Research Article: Conference Paper: Book Chapter:	19 1 7

SI. No.	Department/ Faculty/School	Name	Status	Designation	Age as on 30.06.2021	Educational Qualification	Gender	Social Category	Teaching Experience Before joining SXUK	Teaching Experience After joining SXUK as on	Date of Appointment	Whether full time or part time	Regular/ Adhoc/ Contractual	Scale of Pay	No. of Publicatio	on
63	Xavier Business School	Dr. Tanushree Biswas	Permanent	Assistant Professor in Math. & Stat.	34 Years	M.Sc., Ph.D.	Female	General	1 Year	3 Years 6 Months	2nd January, 2018	Full -time	Regular	Level 10 Entry Pay Rs. 57,700/- with H R A @ 12% (Maximum Rs. 12,000/-) D.A @ 3% Medical Allowances Rs. 500/-	Research Article:	1
64	Xavier Business School	Dr. Ipsita C. Patranabis	Permanent	Assistant Professor Management (HR & OB)	43 Years 9 Months	M.Sc., MBA, M.Phil., Ph.D.	Female	General	14 Years	1 Year 11 Months	5th August, 2019	Full -time	Regular	Level 10 Entry Pay Rs. 57,700/- with H R A @ 12% (Maximum Rs. 12,000/-) D.A @ 3% Medical Allowances Rs. 500/-	Research Article: Conference Paper: Book Chapter:	4 3 2
65	Xavier Business School	Dr. Ruchita Burman	Permanent	Assistant Professor Management	38 Years 11 Months	PGDBA., Ph.D.	Female	General	8 Years	1 Year 5 Months	1st February, 2020	Full -time	Regular	Level10 Entry Pay Rs. 57,700/- with H R A @ 12% (Maximum Rs. 12,000/-) D.A @ 3% Medical Allowances Rs. 500/-	Research Article: Conference Paper: Book Chapter:	5 1 1
66	Xavier Business School	Rev. Dr. Mourlin K, SJ	Permanent	Assistant Professor Management	45 Years 5 Months	MBA, Ph.D.	Male	General	3 Years 6 Months	1 Year	July 1, 2020	Full -time	Regular	Level10 Entry Pay Rs. 57,700/- with H R A @ 12% (Maximum Rs. 12,000/-) D.A @ 3% Medical Allowances Rs. 500/-	Research Article: Conference Paper: Book Chapter:	19 1 7
67	Xavier Business School	Dr. Chhavi Gupta	Permanent	Assistant Professor in Management	38 Years 1 Month	MBA, Ph.D.	Female	General	1 Year 3 Months	9 Months	October 1, 2020	Full -time	Regular	Level10 Entry Pay Rs. 57,700/- with H R A @ 12% (Maximum Rs. 12,000/-) D.A @ 3% Medical Allowances Rs. 500/-	NIL	0
68	Xavier Business School	Dr. Sayantan Kundu	Permanent	Assistant Professor in Finance	39 Years 11 Months	MBA, Ph.D.	Male	General	5 Years 2 Months	3 Months	April 6, 2021	Full -time	Regular	Level10 Entry Pay Rs. 57,700/- with H R A @ 12% (Maximum Rs. 12,000/-) D.A @ 3% Medical Allowances Rs. 500/-	Research Article: Book Chapter:	8
69	Xavier Law School	Dr. Debasis Poddar	Permanent	Associate Professor in Law	49 Years 10 Months	M.A. (Pol. Sc.), M.A. (Comparative Lit.), M.A. (Education), LL.M, M.Phil, Ph.D.	Male	General	12 Years	2 Years 2 Months	6th May, 2019	Full -time	Regular	Level13A Entry Pay Rs. 1,31,400/- with H R A @ 12% (Maximum Rs.12,000/-) D.A @ 3% Medical Allowances Rs. 500/-	Research Article:	5
70	Xavier Law School	Prof. Krishna Roy	Permanent	Assistant Professor in Pol. Science	40 Years 5 Months	M.A., M.Phil.	Female	General	3 Years	2 Years	1st July, 2019	Full -time	Regular	Level10 Entry Pay Rs. 57,700/- with H R A @ 12% (Maximum Rs. 12,000/-) D.A @ 3% Medical Allowances Rs. 500/-	NIL	0

SI. No.	Department/ Faculty/School	Name	Status	Designation	Age as on 30.06.2021	Educational Qualification	Gender	Social Category	Teaching Experience Before joining SXUK	Teaching Experience After joining SXUK as on	Date of Appointment	Whether full time or part time	Regular/ Adhoc/ Contractual	Scale of Pay	No. of Publication	on
71	Xavier Law School	Prof. Indrani Sengupta	Permanent	Assistant Professor in Economics	34 Years 2 Months	M.A., M.Phil.	Female	General	NIL	2 Years	1st July, 2019	Full -time	Regular	Level 10 Entry Pay Rs. 57,700/- with H R A @ 12% (Maximum Rs. 12,000/-) D.A @ 3% Medical Allowances Rs. 500/-	NIL	0
72	Xavier Law School	Prof. Tutun Mukherjee	Permanent	Assistant Professor in Commerce	31 Years 4 Months	M.Com., MBA	Male	General	4 Years	2 Years	1st July, 2019	Full -time	Regular	Level 10 Entry Pay Rs. 57,700/- with H R A @ 12% (Maximum Rs. 12,000/-) D.A @ 3% Medical Allowances Rs. 500/-	Research Article: Book Chapter:	12 2
73	Xavier Law School	Prof. Samrat Banerjee	Permanent	Assistant Professor in Commerce	29 Months 7 Months	M.Com	Male	General	NIL	2 Years	1st July, 2019	Full -time	Regular	Level 10 Entry Pay Rs. 57,700/- with H R A @ 12% (Maximum Rs. 12,000/-) D.A @ 3% Medical Allowances Rs. 500/-	Research Article:	14
74	Xavier Law School	Prof. Abhijit Biswas	Permanent	Assistant Professor in Commerce	29 Months 4 Months	M.Com., MBA	Male	General	4 Years	2 Years	1st July, 2019	Full -time	Regular	Level 10 Entry Pay Rs. 57,700/- with H R A @ 12% (Maximum Rs. 12,000/-) D.A @ 3% Medical Allowances Rs. 500/-	Research Article:	1
75	Xavier Law School	Prof. Sudipta Chakraborty	Permanent	Assistant Professor in Commerce	28 Years	M.Com.	Male	General	1 Year 2 Months	2 Years	1st July, 2019	Full -time	Regular	Level 10 Entry Pay Rs. 57,700/- with H R A @ 12% (Maximum Rs. 12,000/-) D.A @ 3% Medical Allowances Rs. 500/-	NIL	0
76	Xavier Law School	Prof. Ratul Das	Permanent	Assistant Professor in Law	32 Years 1 Month	LL.M.	Male	General	2 Years	2 Years	20th July, 2019	Full -time	Regular	Level 10 Entry Pay Rs. 57,700/- with H R A @ 12% (Maximum Rs. 12,000/-) D.A @ 3% Medical Allowances Rs. 500/-	Research Article: Book Author//Editor:	1 2
77	Xavier Law School	Dr. Animesh Das	Permanent	Assistant Professor in Law	31 Years 6 Months	LL.M., Ph.D.	Male	General	5 Years	1 Year 9 Months	19th September, 2019	Full -time	Regular	Level 10 Entry Pay Rs. 57,700/- with H R A @ 12% (Maximum Rs. 12,000/-) D.A @ 3% Medical Allowances Rs. 500/-	Research Article: Book Chapter:	10 2
78	Xavier Law School	Dr. Bidisha Kantha	Permanent	Assistant Professor in English	30 Years 6 Months	M.A., Ph.D.	Female	General	4 Months	1 Year 6 Months	2nd January, 2020	Full -time	Regular	Level 10 Entry Pay Rs. 57,700/- with H R A @ 12% (Maximum Rs. 12,000/-) D.A @ 3% Medical Allowances Rs. 500/-	Research Article: Book Chapter: Book Author/ /Editor:	4 4 2

	SI. Io.	Department/ Faculty/School	Name	Status	Designation	Age as on 30.06.2021	Educational Qualification	Gender	Social Category	Teaching Experience Before joining SXUK	Teaching Experience After joining SXUK as on	Date of Appointment	Whether full time or part time	Regular/ Adhoc/ Contractual	Scale of Pay	No. of Publicatio	'n
-	79		Dr. Ranjeeta Mukherjee	Permanent	Assistant Professor in Law	40 Years	LL.M., Ph.D.	Female	General	8 Years 1 Month	10.5 Months	September 14, 2020	Full -time	Regular	Level 10 Entry Pay Rs. 57,700/- with H R A @ 12% (Maximum Rs. 12,000/-) D.A @ 3% Medical Allowances Rs. 500/-	Research Article: Book Chapter:	4 3
8	30		Dr. Anuradha Roy Chowdhury	Permanent	Assistant Professor in Law	33 Years 6 Months	LL.M., Ph.D.	Female	General	7 Years	9 Months	October 1, 2020	Full -time	Regular	Level 10 Entry Pay Rs. 57,700/- with H R A @ 12% (Maximum Rs. 12,000/-) D.A @ 3% Medical Allowances Rs. 500/-	Research Article: Conference Paper:	3 1
8	31		Dr. Rajrupa Sinha Roy	Permanent	Assistant Professor in Law	36 Years 3 Months	LL.M., Ph.D.	Female	General	4 Years 3 Months	9 Months	October 12, 2020	Full -time	Regular	Level 10 Entry Pay Rs. 57,700/- with H R A @ 12% (Maximum Rs. 12,000/-) D.A @ 3% Medical Allowances Rs. 500/-	Research Article: Book Author/ /Editor:	5
8	32	Xavier Law School	Dr. Pratyusha Das	Permanent	Assistant Professor in Law	39 Years	LL.M., Ph.D.	Female	General	8 Years 4 Months	8 Months	November 2, 2020	Full -time	Regular	Level 11 Entry Pay Rs. 68,900/- with H R A @ 12% (Maximum Rs. 12,000/-) D.A @ 3% Medical Allowances Rs. 500/-	Research Article: Book Chapter:	3 2
8	33		Dr. Debolina Chatterjee	Permanent	Assistant Professor in Sociology	34 Years	M.A., Ph.D.	Female	General	3 Years 4 Months	7.5 Months	November 17, 2020	Full -time	Regular	Level 10 Entry Pay Rs. 57,700/- with H R A @ 12% (Maximum Rs. 12,000/-) D.A @ 3% Medical Allowances Rs. 500/-	Research Article: Book Chapter:	3 2
8	34	Xavier Law School	Dr. Priyanka Dutta	Temporary	Full-time Faculty in Sociology	41 Years	M.A., M.Phil., Ph.D.	Female	General	2 Years 2 Months	9 Months	October 1, 2020	Full -time	Regular	Consolidated Salary	Research Article: Book Chapter:	1 1

Registrar

St. Xavier's University, Kolkata

## Appendix-XIV

(UGC Point No. 9.4)

#### A Total Space (All Kinds) 21,870.38SQ.Ft

Lending	4283
Reading	5097
Law Library	5097
MBA library	2296.38
Ph.D Library	5097

#### **B** Computer/ Communication facilities

Computer For Library Users	31
Computer For Library Staffs	15
Intercom	7
Printers	6
Xerox Machine	1
RFID Gate	4
RFID Reader	5
Barcode Reader	2
Self Issue/Return Kisok	1

#### C Total No. of Books (Each Department)

Subject	Lending	Reading	Total
English	896	502	1398
Social Work	142	355	497
Mass Communication	245	310	555
Economics	407	152	559
Commerce & Management	2745	685	3430
Psychology	52	26	78
Competitive Exam Collections,	Others	89	89
MBA Library	1626	561	2187
Law Library	1403	1843	3246
PhD Library	170	186	356
Total			12395
Cifted Canias (Basently	Technical		
Gifted Copies (Recently	Process is going		8000
recived)	on		

**Grand Total If added gifted copies** 

20395

#### D All Research Journals subscribed on a regular basis

1	Indian bar review
2	Consumer protection judgments
3	All India criminal law reporter
4	Calcutta law journal
5	Air cheque dishonour reports
6	Air law lines
7	Air accident claims & compensation cases

	Air civil cases	
	Labour and industrial cases	
	All India reporter	
	Criminal law journal	
12	Journal of the Indian law institute	
13	GNLU journal of law, development & politics	
14	The national law school of India review	
15	All India Hindu law reporter	
16	Right to information reporter	
17	International Journal of Communication and Media Studies (IJCMS)	
18	International Journal of Economics, Commerce and Research (IJECR)	
19	International Journal of English and Literature (IJEL)	
20	International journal of Human Resource Management and Research (IJHR)	MR)
21	International Journal of Information Systems Management Research and De	velopment (IJISMRI
	Journal of Communication and Media Studies (JCMS)	• `
23	Journal of Economics, Commerce and Research (JECR)	
24	Journal of English and Literature (JEL)	
	Journal of Commerce and Accounting Research	
	Metamorphosis a journal of management research	
	IIM Kozhikode society management review	
	International journal of rural management	
	The journal of entrepreneurship	
	Asian journal of management cases	
	South Asian journal of business and management cases	
	Journal of entrepreneurship and innovation in emerging economies	
	Journal of emerging market finance	
	Journal of human values	
_	Vikalpa the journal for decision makers	
	Vision the journal of business perspective	
	Foreign trade review	
	Global business review	
	Arthshastra Indian journal of economics & research	
	Indian journal of finance	
	Indian journal of marketing	
12	Prabandhan: Indian journal of management	
	Academy of management review	
	Journal of marketing	
	Harvard business review	
	The journal of finance	
	Economic & political weekly	
	Yojana	
	Kurukshetra	
	IIMB management review	
	The Indian journal of social work	
	Abhigyan	
	The management accountant	
	Journal of human value	
-	Media watch	
-	Academy of Management Review	
57	Journal of Marketing	

E List of e Books and e Journals database (Department wise)

List of e Books and e Jour	nais database (Depar		e)			
	Publisher	Number	Den	Department		
	1 dollarier	of Books				
	JSTOR	90,000	Humanities a	nd Social Sciences		
	Pearson E- books	37	Commerce	& Management		
	Sage online e- books	67	Mass Commu	nication and MSW		
eBooks	McGraw Hill E- books	30				
	Oxford E-books	21	_			
	PHI- Learning E- Books	4	Law			
	Departments					
			JSTOR			
E Journals	Socialsciences and Humanities	Jg	gate Plus			
			e Journals			
	Economics,					
	Commerce,	Prowess IC	l .			
Database	Management (MBA)	India Busir	ness Insight			
บลเสมสรย	, ,	SCC Online	<u>.</u>			
	1	Management + Economics - Commerce  Law + Management + Literatu Social Work + Media  Law  Name of E-Journal database  JSTOR  Jgate Plus  Sage Journals  EPWRF  Prowess IQ  India Business Insight  SCC Online  Hein Online  AIR Infotech				
	Law	AIR Infoted	ch			
		Air Webwo	orld			

#### F Details of Plagiarism Checking Softwares

Plagiarism Detection Tools

Turnitin Feedback Studio
Urkund (Ouriginal)

#### G Any other initiative

**Institutional Membership** 

British council Library
American Library – USIS
World eBook Library
National Digital Library of India

#### **ICT Enabled Library Services**

KOHA – Software For Library Automation/OPAC/Web OPAC
DSpace - Software For Institutional Repository
Digital Library -For accessing the eresources/elearning

# RFID (Radio Frequency Identification) Self Issue/Return Kisok for users fast circulation Google sites For XLS & XBS gateways SXUK Lib for Android mobile App QR Code enabled library For Mobile Based Library Access Wi-Fi and CCTV

#### Others

SXUK IRINS Profile
NDLI Readers Club
Swayam Prabha Channel Setup

### Open Access eResources/databases in XBS and XLS Gateway

DOAJ
DOAB
Shodhganga
NDLTD
PQDT Open
Advacate Khoj
Indian Kanoon
FindLaw
GLIN

## Open Access Legal Information Institute databases (Law)

Common LII	Commonwealth Legal Information Institute		
World LII	World Legal Information Institute		
BAILII	British and Irish Legal Information Institute		
Asian LII	Asian Legal Information Institute		
LIIofIndia	Legal Information Institute of India (LIIofIndia)		
CyLaw	The Cypriot Sources of legal information		
SAFLII	Southern African Legal Information Institute		
PacLII	Pacific Islands Legal Information Institute		
NZLII	New Zealand Legal Information Institute		
HKLII	Hong Kong Legal Information Institute		
CanLII	Canadian Legal Information Institute		
IRLII	Irish Legal Information Institute		

#### **Research Support System**

	SPSS - Licensed Version
	PSPP - Open Source Software
	R Software - Open Source Software
<b>Bibliography Management</b>	Zotero
Tools	Mendeley

### Appendix- XV UGC Point No. 9.3

Information about the Equipment: (Laboratory)

S.	Item description	Location	Present
1	Desktop S/N: B1J7FN2 & Monitor S/N: 4PP8JJ2 OEM: Dell	IT LAB 1st Floor 101B	Active
2	Desktop S/N: B1N5FN2 & Monitor S/N: JCVHJJ2 OEM: Dell	IT LAB 1st Floor 101B	Active
3	Desktop S/N: B1N7FN2 & Monitor S/N: 2SPHJJ2 OEM: Dell	IT LAB 1st Floor 101B	Active
4	Desktop S/N: B217FN2 & Monitor S/N: 1PPHJJ2 OEM: Dell	IT LAB 1st Floor 101B	Active
5	Desktop S/N: B1Y9FN2 & Monitor S/N: 7RPHJJ2 OEM: Dell	IT LAB 1st Floor 101B	Active
6	Desktop S/N: B1Q7FN2 & Monitor S/N: GRPHJJ2 OEM: Dell	IT LAB 1st Floor 101B	Active
7	Desktop S/N: B1PBFN2 & Monitor S/N: 5RPHJJ2 OEM: Dell	IT LAB 1st Floor 101B	Active
8	Desktop S/N: B1YCFN2 & Monitor S/N: 4DVHJJ2 OEM: Dell	IT LAB 1st Floor 101B	Active
9	Desktop S/N: B1X5FN2 & Monitor S/N: DDTHJJ2 OEM: Dell	IT LAB 1st Floor 101B	Active
10	Desktop S/N: B225FN2 & Monitor S/N: GQPHJJ2 OEM: Dell	IT LAB 1st Floor 101B	Active
11	Desktop S/N: B1K6FN2 & Monitor S/N: JQPHJJ2 OEM: Dell	IT LAB 1st Floor 101B	Active
12	Desktop S/N: B21CFN2 & Monitor S/N: DRPHJJ2 OEM: Dell	IT LAB 1st Floor 101B	Active
13	Desktop S/N: B207FN2 & Monitor S/N: DVBHJJ2 OEM: Dell	IT LAB 1st Floor 101B	Active
14	Desktop S/N: B1HBFN2 & Monitor S/N: 8QPHJJ2 OEM: Dell	IT LAB 1st Floor 101B	Active
15	Desktop S/N: B1TDFN2 & Monitor S/N: 3CVHJJ2 OEM: Dell	IT LAB 1st Floor 101B	Active
16	Desktop S/N: B11DFN2 & Monitor S/N: SCVHJJ2 OEM: Dell	IT LAB 1st Floor 101B	Active
17	· · · · · · · · · · · · · · · · · · ·		
18	Desktop S/N: B17KDFN2 & Monitor S/N: 5BVHJJ2 OEM: Dell Desktop S/N: B247FN2 & Monitor S/N: 1FVHJJ2 OEM: Dell	IT LAB 1st Floor 101B IT LAB 1st Floor 101B	Active
-			Active
19	Desktop S/N: B1WBFN2 & Monitor S/N: 51VHJJ2 OEM: Dell	IT LAB 1st Floor 101B	Active
20	Desktop S/N: B1GPFN2 & Monitor S/N: 7QPHJJ2 OEM: Dell	IT LAB 1st Floor 101B	Active
21	Desktop S/N: B1L7FN2 & Monitor S/N: 9QPHJJ2 OEM: Dell	IT LAB 1st Floor 101B	Active
22	Desktop S/N: B227FN2 & Monitor S/N: 68VHJJ2 OEM: Dell	IT LAB 1st Floor 101B	Active
23	Desktop S/N: B1M6FN2 & Monitor S/N: CRPHJJ2 OEM: Dell	IT LAB 1st Floor 101B	Active
24	Desktop S/N: B259FN2 & Monitor S/N: 6PP8JJ2 OEM: Dell	IT LAB 1st Floor 101B	Active
25	Desktop S/N: B1ZBFN2 & Monitor S/N: BBVHJJ2 OEM: Dell	IT LAB 1st Floor 101B	Active
26	Desktop S/N: B1T6FN2 & Monitor S/N: 2PPHJJ2 OEM: Dell	IT LAB 1st Floor 101B	Active
27	Desktop S/N: B1H4FN2 & Monitor S/N: 4CVHJJ2 OEM: Dell	IT LAB 1st Floor 101B	Active
28	Desktop S/N: 67R9FN2 & Monitor S/N: 7KKHJJ2 OEM: Dell	IT LAB 1st Floor 102	Active
29	Desktop S/N: 671BFN2 & Monitor S/N: DKKHJJ2 OEM: Dell	IT LAB 1st Floor 102	Active
30	Desktop S/N: 67L4FN2 & Monitor S/N: JHKHJJ2 OEM: Dell	IT LAB 1st Floor 102	Active
31	Desktop S/N: 6779FN2 & Monitor S/N: 51G4XG2 OEM: Dell	IT LAB 1st Floor 102	Active
32	Desktop S/N: 67C4FN2 & Monitor S/N: 5HAHJJ2 OEM: Dell	IT LAB 1st Floor 102	Active
33	Desktop S/N: 675CFN2 & Monitor S/N: GLKHJJ2 OEM: Dell	IT LAB 1st Floor 102	Active
34	Desktop S/N: 66YBFN2 & Monitor S/N: 9KKHJJ2 OEM: Dell	IT LAB 1st Floor 102	Active
35	Desktop S/N: 673BFN2 & Monitor S/N: GOG4XG2 OEM: Dell	IT LAB 1st Floor 102	Active
36	Desktop S/N: 66UDFN2 & Monitor S/N: 2HKHJJ2 OEM: Dell	IT LAB 1st Floor 102	Active
37	Desktop S/N: FXZRQM2 & Monitor S/N: 8JKHJJ2 OEM: Dell	IT LAB 1st Floor 102	Active
38	Desktop S/N: 67T6FN2 & Monitor S/N: 9LKHJJ2 OEM: Dell	IT LAB 1st Floor 102	Active
39	Desktop S/N: 6839FN2 & Monitor S/N: JKKHJJ2 OEM: Dell	IT LAB 1st Floor 102	Active
40	Desktop S/N: 66W7FN2 & Monitor S/N: 5LKHJJ2 OEM: Dell	IT LAB 1st Floor 102	Active
41	Desktop S/N: 6ZVQQM2 & Monitor S/N: 8KKHJJ2 OEM: Dell	IT LAB 1st Floor 102	Active
42	Desktop S/N: 66VCFN2 & Monitor S/N: CJKHJJ2 OEM: Dell	IT LAB 1st Floor 102	Active
43	Desktop S/N: 6796FN2 & Monitor S/N: 2KKHJJ2 OEM: Dell	IT LAB 1st Floor 102	Active
44	Desktop S/N: 67Z5FN2 & Monitor S/N: FJKHJJ2 OEM: Dell	IT LAB 1st Floor 102	Active
45	Desktop S/N: FZDQQM2 & Monitor S/N: H1G4XG2 OEM: Dell	IT LAB 1st Floor 102	Active
46	Desktop S/N: 680DFN2 & Monitor S/N: 6JKHJJ2 OEM: Dell	IT LAB 1st Floor 102	Active
47	Desktop S/N: FZ9KQM2 & Monitor S/N: 3JKHJJ2 OEM: Dell	IT LAB 1st Floor 102	Active
48	Desktop S/N: 67J4FN2 & Monitor S/N: JJKHJJ2 OEM: Dell	IT LAB 1st Floor 102	Active
49	Desktop S/N: 6835FN2 & Monitor S/N: 4KKHJJ2 OEM: Dell	IT LAB 1st Floor 102	Active
50	Desktop S/N: 674CFN2 & Monitor S/N: GKKHJJ2 OEM: Dell	IT LAB 1st Floor 102	Active
51	Desktop S/N: 6736FN2 & Monitor S/N: DJKHJJ2 OEM: Dell	IT LAB 1st Floor 102	Active
52	Desktop S/N: 67ZBNFN2 & Monitor S/N: GJHKJJ2 OEM: Dell	IT LAB 1st Floor 102	Active

Sestop S/N: 6705FN2 & Monitor S/N: HIKHUIZ OEM: Dell			T	1
Active	53	Desktop S/N: 67D8FN2 & Monitor S/N: DHKHJJ2 OEM: Dell	IT LAB 1st Floor 102	Active
Sestop 5/N: 675/NEPA & Monitor 5/N: BIKHUJ 20EM: Dell	_			
Sestop S/N: 675CFN2 & Monitor S/N: 18KHJ12 OEM: Dell				
Sestop S/N: 652FFN2 & Monitor S/N: 8KHJI2 OEM: Dell				
Sestop S/N: 684DFN2 & Monitor S/N: BKKHJI2 OEM: Dell				
Desktop S/N: 75FSFN2 & Monitor S/N: 12KHJI2 OEM: Dell		, ,		
61.   Desktop S/N: 6795FN2 & Monitor S/N: 1JKHJ2 OEM: Dell				
Desktop S/N: 63275KP. & Monitor S/N: 21KHJJ OEM: Dell				
Besktop S/N: 6349FN2 & Monitor S/N: BTF4XG2 OEM: Dell			1	
Desktop S/N: 63819FN2 & Monitor S/N: 618HJJ2 DEM: Dell				
Desktop S/N: 6785FN2 & Monitor S/N: 7HKHIJI 2 DEM: Dell				
Desktop S/N: 6789FN2 & Monitor S/N: CHKHJJ2 OEM: Dell				Active
Desktop S/N: 67X5FN2 & Monitor S/N: HKHIJI2 OEM: Dell	65			
Desktop S/N: 67TCFBN2 & Monitor S/N: HLKHIJ2 OEM: Dell				
Desktop S/N: 67QCFN2 & Monitor S/N: 3JKHJJ2 DEM: Dell				
Desktop S/N: 6849FN2 & Monitor S/N: 51KHJ12 OEM: Dell	68			Active
Desktop S/N: 807FN2 & Monitor S/N: 4LKHJIZ OEM: Dell	69		IT LAB 1st Floor 102	Active
Desktop S/N: 6705FN2 & Monitor S/N: 4HKHJIJZ OEM: Dell	70			
Desktop S/N: 6846FN2 & Monitor S/N: 6KKHUJ OEM: Dell	71			Active
Desktop S/N: 6747FN2 & Monitor S/N: GHKHJI2 OEM: Dell	72			
Desktop S/N: 6828FN2 & Monitor S/N: 2MKHJJ2 OEM: Dell	73		IT LAB 1st Floor 102	_
76   Desktop S/N: 67XBFN2 & Monitor S/N: PLKHJJ2 DEM: Dell	74		IT LAB 1st Floor 102	Active
Desktop S/N: 68X8FN2 & Monitor S/N: 2TF4XG2 DEM: Dell	75	Desktop S/N: 6828FN2 & Monitor S/N: 2MKHJJ2 OEM: Dell	IT LAB 1st Floor 102	Active
Desktop S/N: 67Y7FN2 & Monitor S/N: 8LJ4XG2 OEM: Dell	76			Active
Desktop S/N: 677DFN2 & Monitor S/N: 9HKHJJ2 OEM: Dell	77	Desktop S/N: 68X8FN2 & Monitor S/N: 2TF4XG2 OEM: Dell	IT LAB 1st Floor 102	Active
Desktop S/N: 66S4FN2 & Monitor S/N: BGKHJJ2 OEM: Dell	78	Desktop S/N: 67Y7FN2 & Monitor S/N: 8LJ4XG2 OEM: Dell	IT LAB 1st Floor 102	Active
Desktop S/N: 67FBFN2 & Monitor S/N: FKKHJJ2 OEM: Dell IT LAB 1st Floor 102 Active Desktop S/N: 67M7FN2 & Monitor S/N: JIKHJJ2 OEM: Dell IT LAB 1st Floor 102 Active Desktop S/N: 66SCFN2 & Monitor S/N: JOG4XG2 OEM: Dell IT LAB 1st Floor 102 Active Desktop S/N: 66SCFN2 & Monitor S/N: JOG4XG2 OEM: Dell IT LAB 1st Floor 102 Active Desktop S/N: B257FN2 & Monitor S/N: G97HJJ2 OEM: Dell IT LAB 1st Floor 102 Active Desktop S/N: FZLRQM2 & Monitor S/N: G97HJJ2 OEM: Dell IT LAB 1st Floor 102 Active Desktop S/N: INA720TYWR & Monitor S/N: 3CQ7151GDR OEM: HP IT LAB 3rd Floor 301 Active Desktop S/N: INA720TYWR & Monitor S/N: 3CQ7151GFP OEM: HP IT LAB 3rd Floor 301 Active Desktop S/N: INA720TYWQ & Monitor S/N: 3CQ7151GJN OEM: HP IT LAB 3rd Floor 301 Active Desktop S/N: INA720TYWQ & Monitor S/N: 3CQ7081HNK OEM: HP IT LAB 3rd Floor 301 Active Desktop S/N: INA720TYWQ & Monitor S/N: 3CQ7081HNK OEM: HP IT LAB 3rd Floor 301 Active Desktop S/N: INA720TYWQ & Monitor S/N: 3CQ7151GGD OEM: HP IT LAB 3rd Floor 301 Active Desktop S/N: INA720TYWQ & Monitor S/N: 3CQ7151GGD OEM: HP IT LAB 3rd Floor 301 Active Desktop S/N: INA720TYWQ & Monitor S/N: 3CQ7151GGB OEM: HP IT LAB 3rd Floor 301 Active Desktop S/N: INA720TYWF & Monitor S/N: 3CQ7151GFD OEM: HP IT LAB 3rd Floor 301 Active Desktop S/N: INA720TYWF & Monitor S/N: 3CQ7151GFD OEM: HP IT LAB 3rd Floor 301 Active Desktop S/N: INA720TYWF & Monitor S/N: 3CQ7151GFD OEM: HP IT LAB 3rd Floor 301 Active Desktop S/N: INA720TYWF & Monitor S/N: 3CQ7151GFD OEM: HP IT LAB 3rd Floor 301 Active Desktop S/N: INA720TYWF & Monitor S/N: 3CQ7151GFD OEM: HP IT LAB 3rd Floor 301 Active Desktop S/N: INA720TYWF & Monitor S/N: 3CQ7151GFD OEM: HP IT LAB 3rd Floor 301 Active Desktop S/N: INA720TYWS & Monitor S/N: 3CQ7151GFD OEM: HP IT LAB 3rd Floor 301 Active Desktop S/N: INA720TYWS & Monitor S/N: 3CQ7151GFD OEM: HP IT LAB 3rd Floor 301 Active Desktop S/N: INA720TYWS & Monitor S/N: 3CQ7151GFD OEM: HP IT LAB 3rd Floor 301 Active Desktop S/N: INA720TYXF & Monitor S/N: 3CQ7151GFD OEM: HP IT LAB 3rd Floor 301 Active Deskto	79	Desktop S/N: 677DFN2 & Monitor S/N: 9HKHJJ2 OEM: Dell	IT LAB 1st Floor 102	Active
Desktop S/N: 67M7FN2 & Monitor S/N: 2JKHJJ2 OEM: Dell	80	Desktop S/N: 66S4FN2 & Monitor S/N: BGKHJJ2 OEM: Dell	IT LAB 1st Floor 102	
Desktop S/N: B257FN2 & Monitor S/N: JOG4XG2 OEM: Dell IT LAB 1st Floor 102 Active Desktop S/N: B257FN2 & Monitor S/N: G9THJJ2 OEM: Dell IT LAB 1st Floor 102 Active Desktop S/N: FZLRQM2 & Monitor S/N: SHKHJJ2 OEM: Dell IT LAB 1st Floor 102 Active Desktop S/N: INA720TYWR & Monitor S/N: 3CQ7151GDR OEM: HP IT LAB 3rd Floor 301 Active Desktop S/N: INA720TYWR & Monitor S/N: 3CQ7151GDR OEM: HP IT LAB 3rd Floor 301 Active Desktop S/N: INA720TYWQ & Monitor S/N: 3CQ7151GDR OEM: HP IT LAB 3rd Floor 301 Active Desktop S/N: INA720TYWQ & Monitor S/N: 3CQ7151GDN OEM: HP IT LAB 3rd Floor 301 Active Desktop S/N: INA720TYWQ & Monitor S/N: 3CQ7151GDN OEM: HP IT LAB 3rd Floor 301 Active Desktop S/N: INA720TYWQ & Monitor S/N: 3CQ7151GDD OEM: HP IT LAB 3rd Floor 301 Active Desktop S/N: INA720TYWQ & Monitor S/N: 3CQ7151GDD OEM: HP IT LAB 3rd Floor 301 Active Desktop S/N: INA720TYWZ & Monitor S/N: 3CQ7151GDD OEM: HP IT LAB 3rd Floor 301 Active Desktop S/N: INA720TYWZ & Monitor S/N: 3CQ7151GDD OEM: HP IT LAB 3rd Floor 301 Active Desktop S/N: INA720TYWZ & Monitor S/N: 3CQ7151GDD OEM: HP IT LAB 3rd Floor 301 Active Desktop S/N: INA720TYWZ & Monitor S/N: 3CQ7151GDD OEM: HP IT LAB 3rd Floor 301 Active Desktop S/N: INA720TYWZ & Monitor S/N: 3CQ7151GHD OEM: HP IT LAB 3rd Floor 301 Active Desktop S/N: INA720TYWZ & Monitor S/N: 3CQ7151GHD OEM: HP IT LAB 3rd Floor 301 Active Desktop S/N: INA720TYWZ & Monitor S/N: 3CQ7151GHD OEM: HP IT LAB 3rd Floor 301 Active Desktop S/N: INA720TYWZ & Monitor S/N: 3CQ7151GFN OEM: HP IT LAB 3rd Floor 301 Active Desktop S/N: INA720TYWZ & Monitor S/N: 3CQ7151GFN OEM: HP IT LAB 3rd Floor 301 Active Desktop S/N: INA720TYWZ & Monitor S/N: 3CQ7151GFN OEM: HP IT LAB 3rd Floor 301 Active Desktop S/N: INA720TYWZ & Monitor S/N: 3CQ7151GFD OEM: HP IT LAB 3rd Floor 301 Active Desktop S/N: INA720TYWZ & Monitor S/N: 3CQ7151GFD OEM: HP IT LAB 3rd Floor 301 Active Desktop S/N: INA720TYWZ & Monitor S/N: 3CQ7151GFD OEM: HP IT LAB 3rd Floor 301 Active Desktop S/N: INA720TYWZ & Monitor S/N: 3CQ7151GFD OEM: HP IT LAB 3rd Floor 301 A	81	Desktop S/N: 67FBFN2 & Monitor S/N: FKKHJJ2 OEM: Dell	IT LAB 1st Floor 102	Active
Desktop S/N: B257FN2 & Monitor S/N: G9THJJ2 OEM: Dell IT LAB 1st Floor 102 Active Desktop S/N: FZLRQM2 & Monitor S/N: 8HKHJJ2 OEM: Dell IT LAB 1st Floor 101 Active Desktop S/N: INA720TYWR & Monitor S/N: 3CQ7151GDR OEM: HP IT LAB 3rd Floor 301 Active Desktop S/N: INA720TYW1 & Monitor S/N: 3CQ7151GDR OEM: HP IT LAB 3rd Floor 301 Active Desktop S/N: INA720TYWQ & Monitor S/N: 3CQ7151GDR OEM: HP IT LAB 3rd Floor 301 Active Desktop S/N: INA720TYWQ & Monitor S/N: 3CQ7151GDR OEM: HP IT LAB 3rd Floor 301 Active Desktop S/N: INA720TYWQ & Monitor S/N: 3CQ7151GDR OEM: HP IT LAB 3rd Floor 301 Active Desktop S/N: INA720TYWD & Monitor S/N: 3CQ7151GDR OEM: HP IT LAB 3rd Floor 301 Active Desktop S/N: INA720TYWD & Monitor S/N: 3CQ7151GDR OEM: HP IT LAB 3rd Floor 301 Active Desktop S/N: INA720TYWZ & Monitor S/N: 3CQ7151GDR OEM: HP IT LAB 3rd Floor 301 Active Desktop S/N: INA720TYWZ & Monitor S/N: 3CQ7151GDR OEM: HP IT LAB 3rd Floor 301 Active Desktop S/N: INA720TYWZ & Monitor S/N: 3CQ7151GDR OEM: HP IT LAB 3rd Floor 301 Active Desktop S/N: INA720TYWZ & Monitor S/N: 3CQ7151GDR OEM: HP IT LAB 3rd Floor 301 Active Desktop S/N: INA720TYWZ & Monitor S/N: 3CQ7151GDR OEM: HP IT LAB 3rd Floor 301 Active Desktop S/N: INA720TYWZ & Monitor S/N: 3CQ7151GDR OEM: HP IT LAB 3rd Floor 301 Active Desktop S/N: INA720TYWZ & Monitor S/N: 3CQ7151GDR OEM: HP IT LAB 3rd Floor 301 Active Desktop S/N: INA720TYWZ & Monitor S/N: 3CQ7151GDR OEM: HP IT LAB 3rd Floor 301 Active Desktop S/N: INA720TYWZ & Monitor S/N: 3CQ7151GGD OEM: HP IT LAB 3rd Floor 301 Active Desktop S/N: INA720TYWZ & Monitor S/N: 3CQ7151GGD OEM: HP IT LAB 3rd Floor 301 Active Desktop S/N: INA720TYWZ & Monitor S/N: 3CQ7151GGD OEM: HP IT LAB 3rd Floor 301 Active Desktop S/N: INA720TYWZ & Monitor S/N: 3CQ7151GGD OEM: HP IT LAB 3rd Floor 301 Active Desktop S/N: INA720TYWZ & Monitor S/N: 3CQ7151GGD OEM: HP IT LAB 3rd Floor 301 Active Desktop S/N: INA720TYWZ & Monitor S/N: 3CQ7151GGD OEM: HP IT LAB 3rd Floor 301 Active Desktop S/N: INA720TYWZ & Monitor S/N: 3CQ7151GGD OEM: HP IT LAB 3rd Floor 3	82	Desktop S/N: 67M7FN2 & Monitor S/N: 2JKHJJ2 OEM: Dell	IT LAB 1st Floor 102	Active
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Desktop S/N: INA720TYWR & Monitor S/N: 3CQ7151GDR OEM: HP Desktop S/N: INA720TYW1 & Monitor S/N: 3CQ7151GFP OEM: HP IT LAB 3rd Floor 301 Active Desktop S/N: INA720TYW2 & Monitor S/N: 3CQ7151GFP OEM: HP IT LAB 3rd Floor 301 Active Desktop S/N: INA720TYWS & Monitor S/N: 3CQ7081HNK OEM: HP Desktop S/N: INA720TYWD & Monitor S/N: 3CQ7081HNK OEM: HP Desktop S/N: INA720TYWD & Monitor S/N: 3CQ7151GGD OEM: HP Desktop S/N: INA720TYWD & Monitor S/N: 3CQ7151GGD OEM: HP Desktop S/N: INA720TYWZ & Monitor S/N: 3CQ7151GGD OEM: HP Desktop S/N: INA720TYYZ & Monitor S/N: 3CQ7151GFD OEM: HP Desktop S/N: INA720TYYZ & Monitor S/N: 3CQ7151GFD OEM: HP Desktop S/N: INA720TYWT & Monitor S/N: 3CQ7151GFD OEM: HP Desktop S/N: INA720TYWY & Monitor S/N: 3CQ7151GFD OEM: HP Desktop S/N: INA720TYWY & Monitor S/N: 3CQ7151GFD OEM: HP Desktop S/N: INA720TYWY & Monitor S/N: 3CQ7151GFD OEM: HP Desktop S/N: INA720TYWY & Monitor S/N: 3CQ7151GFD OEM: HP Desktop S/N: INA720TYWY & Monitor S/N: 3CQ7151GFD OEM: HP Desktop S/N: INA720TYWX & Monitor S/N: 3CQ7151GFD OEM: HP Desktop S/N: INA720TYWX & Monitor S/N: 3CQ7151GGD OEM: HP Desktop S/N: INA720TYWX & Monitor S/N: 3CQ7151GGD OEM: HP Desktop S/N: INA720TYWX & Monitor S/N: 3CQ7151GGD OEM: HP Desktop S/N: INA720TYWX & Monitor S/N: 3CQ7151GGD OEM: HP Desktop S/N: INA720TYWY & Monitor S/N: 3CQ7151GGD OEM: HP Desktop S/N: INA720TYWY & Monitor S/N: 3CQ7151GGD OEM: HP Desktop S/N: INA720TYWY & Monitor S/N: 3CQ7151GGD OEM: HP Desktop S/N: INA720TYYX & Monitor S/N: 3CQ7151GGD OEM: HP Desktop S/N: INA720TYYX & Monitor S/N: 3CQ7151GGD OEM: HP Desktop S/N: INA720TYYX & Monitor S/N: 3CQ7151GGD OEM: HP Desktop S/N: INA720TYYX & Monitor S/N: 3CQ7151GGD OEM: HP Desktop S/N: INA720TYYX & Monitor S/N: 3CQ7151GGD OEM: HP Desktop S/N: INA720TYYX & Monitor S/N: 3CQ7151GGD OEM: HP Desktop S/N: INA720TYYX & Monitor S/N: 3CQ7151GGD OEM: HP Desktop S/N: INA720TYYX & Monitor S/N: 3CQ7151GGD OEM: HP Desktop S/N: INA720TYXY & Monitor S/N: 3CQ7151GGD OEM: HP Desktop S/N: INA720TYXY & Monitor S/N: 3CQ7151GGD OEM: HP Desktop S/N: INA72	84	Desktop S/N: B257FN2 & Monitor S/N: G9THJJ2 OEM: Dell	IT LAB 1st Floor 102	Active
Desktop S/N: INA720TYW1 & Monitor S/N: 3CQ7151GFP OEM: HP  Desktop S/N: INA720TYWQ & Monitor S/N: 3CQ7151GJN OEM: HP  Desktop S/N: INA720TYWS & Monitor S/N: 3CQ7151GJN OEM: HP  Desktop S/N: INA720TYWS & Monitor S/N: 3CQ7081HNK OEM: HP  Desktop S/N: INA720TYWS & Monitor S/N: 3CQ7151GGD OEM: HP  Desktop S/N: INA720TYWS & Monitor S/N: 3CQ7151GGB OEM: HP  IT LAB 3rd Floor 301 Active  Desktop S/N: INA720TYVZ & Monitor S/N: 3CQ7151GGB OEM: HP  Desktop S/N: INA720TYVZ & Monitor S/N: 3CQ7151GFD OEM: HP  Desktop S/N: INA720TYYZ & Monitor S/N: 3CQ7151GFD OEM: HP  Desktop S/N: INA720TYWT & Monitor S/N: 3CQ7151GFD OEM: HP  Desktop S/N: INA720TYWY & Monitor S/N: 3CQ7151GFD OEM: HP  Desktop S/N: INA720TYWY & Monitor S/N: 3CQ7151GFD OEM: HP  Desktop S/N: INA720TYWY & Monitor S/N: 3CQ7151GFN OEM: HP  Desktop S/N: INA720TYWA & Monitor S/N: 3CQ7151GFN OEM: HP  Desktop S/N: INA720TYWA & Monitor S/N: 3CQ7151GFN OEM: HP  Desktop S/N: INA720TYWA & Monitor S/N: 3CQ7151GGD OEM: HP  Desktop S/N: INA720TYWA & Monitor S/N: 3CQ7151GGD OEM: HP  Desktop S/N: INA720TYWA & Monitor S/N: 3CQ7151GGD OEM: HP  Desktop S/N: INA720TYWA & Monitor S/N: 3CQ7151GGD OEM: HP  Desktop S/N: INA720TYWA & Monitor S/N: 3CQ7151GGD OEM: HP  Desktop S/N: INA720TYWA & Monitor S/N: 3CQ7151GGD OEM: HP  Desktop S/N: INA720TYWA & Monitor S/N: 3CQ7151GFN OEM: HP  Desktop S/N: INA720TYXA & Monitor S/N: 3CQ7151GFN OEM: HP  Desktop S/N: INA720TYXA & Monitor S/N: 3CQ7151GFN OEM: HP  Desktop S/N: INA720TYXA & Monitor S/N: 3CQ7151GFN OEM: HP  Desktop S/N: INA720TYXA & Monitor S/N: 3CQ7151GFN OEM: HP  Desktop S/N: INA720TYXA & Monitor S/N: 3CQ7151GFN OEM: HP  Desktop S/N: INA720TYXA & Monitor S/N: 3CQ7151GFN OEM: HP  Desktop S/N: INA720TYXA & Monitor S/N: 3CQ7151GFN OEM: HP  Desktop S/N: INA720TYXA & Monitor S/N: 3CQ7151GFN OEM: HP  Desktop S/N: INA720TYXA & Monitor S/N: 3CQ7151GFN OEM: HP  Desktop S/N: INA720TYXA & Monitor S/N: 3CQ7151GFN OEM: HP  Desktop S/N: INA720TYXA & Monitor S/N: 3CQ7151GFN OEM: HP  Desktop S/N: INA720TYXA & Monitor S/N: 3CQ7151GFN OEM: HP  Desktop S/N	85	Desktop S/N: FZLRQM2 & Monitor S/N: 8HKHJJ2 OEM: Dell	IT LAB 1st Floor 102	Active
88         Desktop S/N: INA720TYWQ & Monitor S/N: 3CQ7151GJN OEM: HP         IT LAB 3rd Floor 301         Active           89         Desktop S/N: INA720TYWS & Monitor S/N: 3CQ7151GGD OEM: HP         IT LAB 3rd Floor 301         Active           90         Desktop S/N: INA720TYWD & Monitor S/N: 3CQ7151GGD OEM: HP         IT LAB 3rd Floor 301         Active           91         Desktop S/N: INA720TYVZ & Monitor S/N: 3CQ7151GGD OEM: HP         IT LAB 3rd Floor 301         Active           92         Desktop S/N: INA720TYVF & Monitor S/N: 3CQ7151GFD OEM: HP         IT LAB 3rd Floor 301         Active           93         Desktop S/N: INA720TYWT & Monitor S/N: 3CQ7151GFD OEM: HP         IT LAB 3rd Floor 301         Active           94         Desktop S/N: INA720TYWY & Monitor S/N: 3CQ7151GFN OEM: HP         IT LAB 3rd Floor 301         Active           95         Desktop S/N: INA720TYWH & Monitor S/N: 3CQ7151GFN OEM: HP         IT LAB 3rd Floor 301         Active           96         Desktop S/N: INA720TYWX & Monitor S/N: 3CQ7151GGD OEM: HP         IT LAB 3rd Floor 301         Active           97         Desktop S/N: INA720TYVW & Monitor S/N: 3CQ7151GGD OEM: HP         IT LAB 3rd Floor 301         Active           99         Desktop S/N: INA720TYVV & Monitor S/N: 3CQ7151GFN OEM: HP         IT LAB 3rd Floor 301         Active           100         Desktop S/N: INA720TYYV & Monitor S/N: 3CQ7151GFN OEM: HP	86		IT LAB 3rd Floor 301	Active
Desktop S/N: INA720TYWS & Monitor S/N: 3CQ7081HNK OEM: HP	87		IT LAB 3rd Floor 301	Active
90 Desktop S/N: INA720TYVD & Monitor S/N: 3CQ7151GGD OEM: HP 91 Desktop S/N: INA720TYVZ & Monitor S/N: 3CQ7151GGB OEM: HP 92 Desktop S/N: INA720TYYF & Monitor S/N: 3CQ7151GFD OEM: HP 93 Desktop S/N: INA720TYYF & Monitor S/N: 3CQ7151GFD OEM: HP 94 Desktop S/N: INA720TYYF & Monitor S/N: 3CQ7151GFN OEM: HP 95 Desktop S/N: INA720TYYF & Monitor S/N: 3CQ7151GFN OEM: HP 96 Desktop S/N: INA720TYYH & Monitor S/N: 3CQ7151GFN OEM: HP 97 Desktop S/N: INA720TYYH & Monitor S/N: 3CQ7151GFN OEM: HP 98 Desktop S/N: INA720TYWH & Monitor S/N: 3CQ7151GFN OEM: HP 99 Desktop S/N: INA720TYWS & Monitor S/N: 3CQ7151GFN OEM: HP 90 Desktop S/N: INA720TYWS & Monitor S/N: 3CQ7151GGD OEM: HP 91 IT LAB 3rd Floor 301 Active 92 Desktop S/N: INA720TYWS & Monitor S/N: 3CQ7151GGD OEM: HP 93 Desktop S/N: INA720TYYW & Monitor S/N: 3CQ7151GGD OEM: HP 94 IT LAB 3rd Floor 301 Active 95 Desktop S/N: INA720TYYW & Monitor S/N: 3CQ7151GGD OEM: HP 96 Desktop S/N: INA720TYYW & Monitor S/N: 3CQ7151GGD OEM: HP 97 Desktop S/N: INA720TYYW & Monitor S/N: 3CQ7151GFN OEM: HP 98 Desktop S/N: INA720TYYW & Monitor S/N: 3CQ7151GFN OEM: HP 99 Desktop S/N: INA720TYYP & Monitor S/N: 3CQ7151GFN OEM: HP 90 Desktop S/N: INA720TYYP & Monitor S/N: 3CQ7151GFD OEM: HP 91 IT LAB 3rd Floor 301 Active 92 Desktop S/N: INA720TYYZ & Monitor S/N: 3CQ7151GFO OEM: HP 96 Desktop S/N: INA720TYYY & Monitor S/N: 3CQ7151GFO OEM: HP 97 IT LAB 3rd Floor 301 Active 98 Desktop S/N: INA720TYYQ & Monitor S/N: 3CQ7151GGR OEM: HP 99 IT LAB 3rd Floor 301 Active 90 Desktop S/N: INA720TYYQ & Monitor S/N: 3CQ7151GGR OEM: HP 90 Desktop S/N: INA720TYYW & Monitor S/N: 3CQ7151GGR OEM: HP 91 IT LAB 3rd Floor 301 Active 91 Desktop S/N: INA720TYYW & Monitor S/N: 3CQ7151GGR OEM: HP 91 IT LAB 3rd Floor 301 Active 91 Desktop S/N: INA720TYYW & Monitor S/N: 3CQ7151GGR OEM: HP 91 IT LAB 3rd Floor 301 Active 91 Desktop S/N: INA720TYWW & Monitor S/N: 3CQ7151GGR OEM: HP 91 IT LAB 3rd Floor 301 Active 91 Desktop S/N: INA720TYWW & Monitor S/N: 3CQ7151GGR OEM: HP 91 IT LAB 3rd Floor 301 Active 91 Desktop S/N: INA720TYWW &	88		IT LAB 3rd Floor 301	Active
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114	Desktop S/N: INA720TYVX & Monitor S/N: 3CQ7081HCM OEM: HP	IT LAB 3rd Floor 301	Active
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125	Desktop S/N: INA720TYX9 & Monitor S/N: 3CQ7151GFL OEM: HP	IT LAB 3rd Floor 301	Active
126	Desktop S/N: INA720TYVN & Monitor S/N: 3CQ7151GHT OEM: HP	IT LAB 3rd Floor 301	Active
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128	Desktop S/N: INA720TYWJ & Monitor S/N: 3CQ7151GHF OEM: HP	IT LAB 3rd Floor 301	Active
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137	Desktop S/N: INA72011X1 & Monitor S/N: 3CQ7151GFX OEM: HP	IT LAB 3rd Floor 301	Active
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139	Desktop S/N: INA720TYW2 & Monitor S/N: 3CQ7151GGL OEM: HP	IT LAB 3rd Floor 301	Active
140	Desktop S/N: INA720TYW4 & Monitor S/N: 3CQ7151GFQ OEM: HP	IT LAB 3rd Floor 301	Active
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143	Desktop S/N: INA720TYVK & Monitor S/N: 3CQ7151GJM OEM: HP	IT LAB 3rd Floor 301	Active
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	IMAC S/N: CO2TM0AAGG77	IT LAB 3rd Floor 302	Active
	IMAC S/N: C02TMK1XRGG77	IT LAB 3rd Floor 302	Active
	IMAC S/N: CO2TG01KGG77	IT LAB 3rd Floor 302	Active
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	IMAC S/N: CO2TM0FEGG77	IT LAB 3rd Floor 302	Active
159	IMAC S/N: C02T25E9GG77	IT LAB 3rd Floor 302	Active
	IMAC S/N: C02TM08WGG77	IT LAB 3rd Floor 302	Active
161	IMAC S/N: C02TK1UQGG77	IT LAB 3rd Floor 302	Active
162	IMAC S/N: CO2TK1U5GG77	IT LAB 3rd Floor 302	Active
163	IMAC S/N: CO2TM0ABGG77	IT LAB 3rd Floor 302	Active
164	IMAC S/N: CO2TG014GG77	IT LAB 3rd Floor 302	Active
165	IMAC S/N: CO2TK1TVGG77	IT LAB 3rd Floor 302	Active
166	IMAC S/N: CO2T25BCGG77	IT LAB 3rd Floor 302	Active
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173	IMAC S/N: CO2YH23TH7JY	IT LAB 3rd Floor 302 Active	
174	IMAC S/N: CO2YH26GH7JY	IT LAB 3rd Floor 302 Active	
175	IMAC S/N: C02YH24CH7JY	IT LAB 3rd Floor 302 Active	
176	IMAC S/N: C02YH1AAH7JY	IT LAB 3rd Floor 302 Active	

Registrar

St. Xavier's University Kolkata

# St. Xavier's University, Kolkata Appendix-XVI

(UGC Report Point No. 9.5)

**SPORTS** (Details of Sports Infrastructures)

#### a) Open Playground(s) For outdoor Sports:

The University has a open playground whose size is **105 mtr. in length** and **30 mtr. in breath**. The Ground is used for multipurpose events like cricket matches football matches, Sports Day.



AN AREIAL VIEW OF OUR PLAYGROUND

#### b) **BASKETBALL COURT:**

The University Basketball court is according to International Basketball Federation (FIBA) guidelines. Its size is **28mtr by 15mtr.** 



#### c) **VOLLEYBALL COURT:**

The dimensions of the Volleyball Court in the University is 29'-6" wide by 59'-0" long, measured from the outside edges of the boundary lines.



c) **Throwball Court**: The University has a Handball Court whose dimension is **44ft in length 20 ft Breadth and net height is 2.286 mtr.** 



d) **Badminton Court**: The Badminton Court is **13.4mtr. long and 6.1mtr. wide**. For singles the court is marked **5.18m wide**.

The lines marking out the court are easily visible and coloured white or yellow. The lines are 40mm wide.

A court may be marked out for singles only. The back boundary lines also become the long service lines and the posts or the strips of material representing them are placed on the side lines.

The diagonal full length of the full court is 14.366m.



#### d) **Indoor sports facilities including Gymnasium:**

1) <u>Table Tennis Board</u>: The upper surface of the table, known as the playing surface, is **2.74mtr. long and 1.525mtr wide and is horizontally 76cm above the floor**. We used the **Stag Board** which is approved by the **International Table Tennis Federation**.



2) Carrom Board: The University has 5 Carrom Boards whose size is 36"



3) **Gymnasium**: The University Gymnasium have the following items

Treadmill



Cycle



**Cross Trainer** 



**Lat Pull Down** 



**Cable Cross** 



**Fly Machine** 



**Leg Press** 



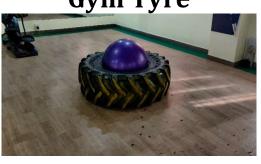
**Preacher Curl Machine** 



**Dumbells Rack** 



**Gym Tyre** 



In addition to these items, we have Weight Plates, Flat Bench, Battle Rope, Inclined & Decline Press, Boxing Bag,44 Medicine Ball & Sandbag.

Registrar St. Xavier's University, Kolkata

# St. Xavier's University, Kolkata Appendix-XVII

(UGC Report Point No. 11.1)

Information about the composition of the statutory bodies of the University

Separately for Governing Board, Executive Council, Academic Council, Finance Committee, Board of Studies, Others

#### Governing Board of St. Xavier's University, Kolkata (As of June 2021):

S. No.	Name	Profession	Full Postal Address	Date of Constitution
1	Rev. Fr. Raphael J. Hyde, S.J	Chancellor		24-4-2017
2	Rev. Dr. John Felix Raj, S.J.	Vice-Chancellor	St. Xavier's University, Kolkata Action Area III, B, Newtown, Kolkata, West Bengal 700160	
3	Rev. Dr. Sebasti L. Raj, S.J.	Pro-Vice- Chancellor	St. Xavier's University, Kolkata Action Area III, B, Newtown, Kolkata, West Bengal 700160	
4	Prof. Ashis Mitra	Registrar	St. Xavier's University, Kolkata Action Area III, B, Newtown, Kolkata, West Bengal 700160	
5	Rev. Fr. Arul Raj, S.J	Finance Officer	St. Xavier's University, Kolkata Action Area III, B, Newtown, Kolkata, West Bengal 700160	
6	The Secretary Department of Higher Education, Govt. of W.B	Member		
7	Rev. Dr. M. Arockiasamy Xavier, S.J. Pricipal, St. Josephs's College, Trichy	Member	St. Josephs's College, Trichy	1
8	Rev. Dr. Dominic Savio, S.J Principal, St. Xavier's College (Autonomous), Kolkata	Member	St. Xavier's College (Autonomous), Kolkata	
9	Prof. Suranjan Das Vice-Chancellor, Jadavpur University, Kolkata	Member	Jadavpur University, Kolkata	
10	Prof. Basab Choudhuri Vice-Chancellor, West Bengal State University, Barasat	Member	West Bengal State University, Barasat	
11	Prof. Kaushik Gupta University of Calcutta	Member	University of Calcutta	

	T		T
12	Rev. M.S. Arokiasamy S.J.	Member	St. Xavier's College,
	St. Xavier's College, Kolkata		Kolkata
13	Rev. Dr. Paul Fernandes , S.J.	Member	Xavier University
	Ex - Vice-Chancellor, Xavier University		Bhubaneswar
	Bhubaneswar		
14	Rev. Dr. G. Paul Arockiam, S.J	Member	Xavier's College, Burdwan
	Principal, St. Xavier's College, Burdwan		
15	Rev. Dr. E. Abraham, S.J.	Member	XLRI, Jamshedpur
	Ex – Director, XLRI, Jamshedpur		
16	Rev. Dr. Nicholas Tete, S.J.	Member	St. Xavier's Colege, Guma
	Rector, St. Xavier's Colege, Guma		
17	Rev. Dr. James Santhanam, S.J.	Member	Loyola School,
	Loyola School, Jamshedpur		Jamshedpur
18	Rev. Dr. K. S. Casimir, S.J.	Member	XLRI, Delhi - NCR
	XLRI, Delhi - NCR		
19	Rev. Fr. Peter Arockiam, S.J.	Member	St. Xavier's College
	Vice-Principal, St. Xavier's College		(Autonomous), Kolkata
	(Autonomous), Kolkata		
20	Rev. Fr. Joseph Victor, S.J.	Member	Darjeeling
	Treasurer, Darjeeling Jesuit Province		
21	Rev. Fr. Anil Gomes, S.J.	Member	St. Xavier's College
	Assistant Controller of Examinations, St.		(Autonomous), Kolkata
	Xavier's College (Autonomous), Kolkata		, , , , , , , , , , , , , , , , , , , ,
22	Rev. Dr. Donatus Kujur, S.J.	Member	St. Joseph's College,
	Principal, St. Joseph's College, Darjeeling		Darjeeling
23	Rev. Dr. Shaju Sacaria Joseph, S.J	Member	St. Xavier's College
-	Assistant Professor St. Xavier's College		(Autonomous), Kolkata
	(Autonomous), Kolkata		, , , , , , , , , , , , , , , , , , , ,
24	Rev. Johnson Padiyara, S.J.	Member	St. Xavier's College
	St. Xavier's College Kolktata		Kolktata
25	Rev. Dr. Soosai Nayagam, S.J.	Member	St. Xavier's University,
-	Associate Professor, St. Xavier's		Kolkata Action Area III, B,
	University, Kolkata		Newtown, Kolkata,
26	Mr. R. N. Jhunjhunwala	Member	Kolkata
	Attorney-at-law, Advocate and Notary		
	Patent and Trademark Attorny		
27	Dr. Soma Sur	Vice-Chancellor's	St. Xavier's University,
	Professor, St. Xavier's University,	Nominee	Kolkata Action Area III, B,
	Kolkata		Newtown, Kolkata,
28	Mr. Sanjiv Goenka	Vice-Chancellor's	Kolkata
20	Chairman, RP- Sanjiv Goenka Group,	Nominee	Nonatu
	CESC Limited, Kolkata	Nominee	
29	Mr. Sanjay Budhia	Vice-Chancellor's	Kolkata
<b>4</b> 3	Managing Director, Patton International	Nominee	NUINALA
	Limited	Nommee	
30	Mr. Sanjib Koner	Member	Kolkata
	Hony. Secretary St. Xavier's College		
	Kolkata Alumni Association		
31	Mr.Shantanu Basu, IAS	Member	Kolkata
	Chairman and Managing Director,		
	enannan ana managing birector,		1

### Executive Council of St. Xavier's University, Kolkata (As of June 2021):

S. No.	Name	Profession	Full Postal Address	Date of Constitution
1	Rev. Dr. John Felix Raj, S.J.	Vice-Chancellor	St. Xavier's University, Kolkata Action Area III, B, Newtown, Kolkata, West Bengal 700160	5-8-2017
2	Rev. Dr. Sebasti L. Raj, S.J.	Pro-Vice-Chancellor	St. Xavier's University, Kolkata Action Area III, B, Newtown, Kolkata, West Bengal 700160	
3	Prof. Ashis Mitra	Registrar	St. Xavier's University, Kolkata Action Area III, B, Newtown, Kolkata, West Bengal 700160	
4	Dr. Indra Kanta Maitra	Controller of Examinations	St. Xavier's University, Kolkata Action Area III, B, Newtown, Kolkata, West Bengal 700160	
5	Rev. Joseph Raj, S.J.	Finance Officer	St. Xavier's University, Kolkata Action Area III, B, Newtown, Kolkata, West Bengal 700160	
6	Dr. Manodip Ray Chaudhur	Dean, Xavier Business School	St. Xavier's University, Kolkata Action Area III, B, Newtown, Kolkata, West Bengal 700160	
7	Dr. Somak Maitra	Dean, Faculty of Commerce & Management	St. Xavier's University, Kolkata Action Area III, B, Newtown, Kolkata, West Bengal 700160	
8	Dr. Achyut Chetan	Dean, Faculty of Arts & Social Studies	St. Xavier's University, Kolkata Action Area III, B, Newtown, Kolkata, West Bengal 700160	
9	Dr. Debasis Poddar	Dean, Xavier Law School	St. Xavier's University, Kolkata Action Area III, B, Newtown, Kolkata, West Bengal 700160	
10	Dr. Soma Sur	Professor, Xavier Business School	St. Xavier's University, Kolkata Action Area III, B, Newtown, Kolkata, West Bengal 700160	
11	Dr. Niraj Kumar	Associate Professor, Faculty of Commerce & Management	St. Xavier's University, Kolkata Action Area III, B, Newtown, Kolkata,	
12	Rev. Dr. Soosai Nayagam S.J.	Associate Dean, Faculty of Commerce and Management	St. Xavier's University, Kolkata Action Area III, B, Newtown, Kolkata, West Bengal 700160	

### Academic Council of St. Xavier's University, Kolkata (2021-2023):

S. No.	Name	Profession	Full Postal Address	Date of Constitution
1.	Rev. Dr. John Felix Raj, S.J.	Vice-Chancellor	St. Xavier's University, Kolkata Action Area III, B,	
			Newtown, Kolkata, West Bengal 700160	
2.	Rev. Dr. Sebasti L. Raj, S.J.	Pro-Vice-Chancellor	St. Xavier's University, Kolkata Action Area III, B, Newtown, Kolkata, West Bengal 700160	
3.	Dr. Manodip Ray Chaudhuri	Dean, Xavier Business School	St. Xavier's University, Kolkata Action Area III, B, Newtown, Kolkata, West Bengal 700160	
4.	Dr. Debasis Poddar	Dean, Xavier Law School	St. Xavier's University, Kolkata Action Area III, B, Newtown, Kolkata, West Bengal 700160	
5.	Dr. Somak Maitra Dean,	Faculty of Commerce & Management	St. Xavier's University, Kolkata Action Area III, B, Newtown, Kolkata, West Bengal 700160	
6.	Dr. Achyut Chetan	Dean, Faculty of Arts & Social Studies	St. Xavier's University, Kolkata Action Area III, B, Newtown, Kolkata, West Bengal 700160	
7.	Rev. Dr. Soosai Nayagam	Associate Dean (Morning Section), Faculty of Commerce and Management	St. Xavier's University, Kolkata Action Area III, B, Newtown, Kolkata, West Bengal 700160	
8.	Prof. Ashis Mitra	Registrar	St. Xavier's University, Kolkata Action Area III, B, Newtown, Kolkata, West Bengal 700160	
9.	Dr. Shakeel Ahmad	Joint Secretary, University Grants Commission, New Delhi		

10.	Prof. Dhruba Ranjan	Professor of	Calcutta University.	
10.	Dandapat	Commerce, Calcutta	College Street	
	Dandapat	University.	College Street	
		Chairperson, UG		
		Board of Studies in		
		Commerce, C.U.		
11.	Dr. Manali Bhattacharya	Head, Department of	St. Xavier's	
11.	Di. Manan Bhattacharya	Mass	University, Kolkata	
		Communications	Action Area III, B,	
		Communications	Newtown, Kolkata,	
			West Bengal 700160	
12.	Dr. Sucheta Paul	Head, Department of	St. Xavier's	
	Dr. Sacricta i dai	Social Work	University, Kolkata	
		Social Work	Action Area III, B,	
			Newtown, Kolkata,	
			West Bengal 700160	
13.	Prof. Sayantan Bandhu	Head, Department of	St. Xavier's	
	Majumder	Economics	University, Kolkata	
			Action Area III, B,	
			Newtown, Kolkata,	
			West Bengal 700160	
14.	Dr. Prayag Ray	Head, Department of	St. Xavier's	
	, , ,	English	University, Kolkata	
			Action Area III, B,	
			Newtown, Kolkata,	
			West Bengal 700160	
15.	Prof. Sovik Mukherjee	Coordinator of	St. Xavier's	
		M.Com. and B.Com.	University, Kolkata	
		(Morning)	Action Area III, B,	
			Newtown, Kolkata,	
			West Bengal 700160	
16.	Prof. Rajendra Nath	Head, Department of	St. Xavier's	
	Datta	Commerce	University, Kolkata	
			Action Area III, B,	
			Newtown, Kolkata,	
	_		West Bengal 700160	
17.	Prof. Sayani Saha	Head, Dept. of	St. Xavier's	
		Management Studies	University, Kolkata	
			Action Area III, B,	
			Newtown, Kolkata,	
			West Bengal 700160	
18.	Dr. Soma Sur	Professor, Xavier	St. Xavier's	
		Business School	University, Kolkata	
			Action Area III, B,	
			Newtown, Kolkata,	
46	D. Nissik	A	West Bengal 700160	
19.	Dr. Niraj Kumar	Associate Professor,	St. Xavier's	
		Faculty of Commerce	University, Kolkata	
		& Management and	Action Area III, B,	
		Ph.D. Coordinator	Newtown, Kolkata,	
			West Bengal 700160	

20.	Dr. Reshmi Naskar	Assistant Professor,	St. Xavier's	
		Faculty of Arts &	University, Kolkata	
		Social Studies	Action Area III, B,	
			Newtown, Kolkata,	
			West Bengal 700160	
21.	Dr. Saugat Ghosh	Assistant Professor,	St. Xavier's	
		Xavier Business	University, Kolkata	
		School	Action Area III, B,	
			Newtown, Kolkata,	
			West Bengal 700160	
22.	Prof. Krishna Roy	Assistant Professor,	St. Xavier's	
		Xavier Law School	University, Kolkata	
			Action Area III, B,	
			Newtown, Kolkata,	
			West Bengal 700160	
23.	Dr. Tanushree Biswas	IQAC, SXUK	St. Xavier's	
			University, Kolkata	
			Action Area III, B,	
			Newtown, Kolkata,	
			West Bengal 700160	
24.	Dr. Stephen G	Law Librarian	St. Xavier's	
			University, Kolkata	
			Action Area III, B,	
			Newtown, Kolkata,	
			West Bengal 700160	

### Finance Committee of St. Xavier's University, Kolkata (2021-2023):

S. No.	Name	Profession	Full Postal Address	Date of Constitution
1.	Rev. Dr. John Felix Raj,	Vice-Chancellor	St. Xavier's University,	
	S.J.		Kolkata Action Area III,	
			B, Newtown, Kolkata,	
			West Bengal 700160	
2.	Rev. Fr. Joseph Raj, S.J.	Finance Officer	St. Xavier's University,	
			Kolkata Action Area III,	
			B, Newtown, Kolkata,	
			West Bengal 700160	
3.	Rev. Dr. Sebasti L. Raj,	Pro-Vice-Chancellor	St. Xavier's University,	
	S.J.		Kolkata Action Area III,	
			B, Newtown, Kolkata,	
			West Bengal 700160	
4.	Prof. Ashis Mitra	Registrar	St. Xavier's University,	
			Kolkata Action Area III,	
			B, Newtown, Kolkata,	
			West Bengal 700160	
5.	Dr. Soma Sur	Professor, Xavier	St. Xavier's University,	
		Business School	Kolkata Action Area III,	
			B, Newtown, Kolkata,	
			West Bengal 700160	

6.	Mr. R. R. Modi	Chartered	Merlin Links (2nd
		Accountant &	Floor/ Room 2F)
		External Expert	166B,. SP Mukherjee
			Road Kolkata 700026

### **Board of Studies (BOS) Department of English**

S. No.	Name	Profession	Full Postal Address	Date of Constitution
1.	Dr. Achyut Chetan	Dean of Arts and Social Studies, SXUK	Flat-8, 4th Floor, Sonar Tori Apartments, 393 Barakhola, Ramkrishnapally, Mukundapur, Kolkata- 700099	4.08.2021 – Appointment to BoS confirmed at EC meeting 3.09.2021 – Appointment letter sent 29.11.2021 – Date of first BoS Meeting (of new BoS constituted in 2021)
2.	Dr. Prayag Ray	Chairperson & Head of the Department, Assistant Professor, SXUK	112/G Selimpur Road, Flat GA, Block I, Kolkata 700-031	4.08.2021 – Appointment to BoS confirmed at EC meeting 3.09.2021 – Appointment letter sent 29.11.2021 – Date of first BoS Meeting (of new BoS constituted in 2021)
3.	Dr. Antara Ghatak	Secretary & Assistant Professor, SXUK	Flat B2 Block 2 Deeshari-1788, Kalikapur Road , Kolkata-700099	4.08.2021 – Appointment to BoS confirmed at EC meeting 3.09.2021 – Appointment letter sent 29.11.2021 – Date of first BoS Meeting (of new BoS constituted in 2021)

4.	Dr. Sonali Dutta Roy	Assistant Professor, SXUK	B-17/304 Peerless Nagar, Barrackpore Trunk Road, Panihati, Sodepur, North 24 Parganas, Pin 700114	4.08.2021 – Appointment to BoS confirmed at EC meeting 3.09.2021 – Appointment letter sent 29.11.2021 – Date of first BoS Meeting (of new BoS constituted in 2021)
5.	Dr. Indira Chakraborty Bhattacharya (ICB)	Assistant Professor, SXUK	Flat-8, 4th Floor, Sonar Tori Apartments, 393 Barakhola, Ramkrishnapally, Mukundapur, Kolkata- 700099	4.08.2021 – Appointment to BoS confirmed at EC meeting 3.09.2021 – Appointment letter sent 29.11.2021 – Date of first BoS Meeting (of new BoS constituted in 2021)
6.	Dr. Ananya Saha (ANS)	Assistant Professor, SXUK	K-29, Bosepara, Garia, Kolkata 700084	4.08.2021 – Appointment to BoS confirmed at EC meeting 3.09.2021 – Appointment letter sent 29.11.2021 – Date of first BoS Meeting (of new BoS constituted in 2021)
7.	Prof. Medha Bhadra Chowdhury	Assistant Professor, SXUK	10, Hindusthan Road, Kolkata - 700029	4.08.2021 – Appointment to BoS confirmed at EC meeting 3.09.2021 – Appointment letter sent 29.11.2021 – Date of first BoS Meeting (of new BoS constituted in 2021)

8.	Dr. Sanjukta Dasgupta	External Member, Retd. Dean of Faculty of Arts, Calcutta University, and Professor of English, Calcutta University	University of Calcutta, Kolkata – 700073	4.08.2021 – Appointment to BoS confirmed at EC meeting 3.09.2021 – Appointment letter sent 29.11.2021 – Date of first BoS Meeting (of new BoS
				constituted in 2021)
9.	Dr. Chandrani Biswas	External Member, Associate Professor, Department of English, St. Xavier's College (Autonomous)	Department of English, St. Xavier's College (Autonomous), Kolkata, Kolkata – 700 016	4.08.2021 – Appointment to BoS confirmed at EC meeting 3.09.2021 – Appointment letter sent 29.11.2021 – Date of first BoS Meeting (of new BoS constituted in 2021)
10.	Mr. Anirban Choudhury	External Member, Chief Operating Officer and Editor-in-Chief, Vision 3 Global Media Pvt. Ltd	Vision 3 Global Media Pvt. Ltd., Kolkata – 700 106	4.08.2021 – Appointment to BoS confirmed at EC meeting 3.09.2021 – Appointment letter sent 29.11.2021 – Date of first BoS Meeting (of new BoS constituted in 2021)

# **Board of Studies (BOS) Department of Economics**

S. No.	Name	Profession	Full Postal Address	Date of Constitution
1.	Dr. Rajat Acharya	Professor of Economics, Jadavpur University	Department of Economics Jadavpur University Calcutta 700 032 W.B., India	

2.	Dr. Biswajit Mandal	Associate	Department of	
		Professor in	Economics	
		Economics,	& Politics	
		Viva-Bharati	Vidya Bhavana	
		University	(Institute of	
			Humanities	
			&	
			Social Sciences)	
			Visva-Bharati	
			Santiniketan –	
			731235	

### **Board of Studies (BOS) Department of Psychology**

S. No.	Name	Profession	Full Postal Address	Date of Constitution
1.	Dr. Susmita Halder, Associate Professor & HOD	Associate Professor, Department of Psychology.	St. Xavier's University, Kolkata Action Area III, B, Newtown, Kolkata, West Bengal 700160	
2.	Dr. Moumita Mukherjee, Assistant Professor	Assistant Professor, Department of Psychology.	St. Xavier's University, Kolkata Action Area III, B, Newtown, Kolkata, West Bengal 700160	
3.	Prof. (Dr.) Nilanjana Sanyal, Former HOD, Department of Psychology, University of Calcutta	Ex- Professor. Department of Psychology.	University of Calcutta. 700073	
4.	Dr. Manisha Dasgupta, Associate Professor, Department of Psychology, University of Calcutta	Associate Professor. Department of Psychology.	University of Calcutta.700073	

5.	Ms. Gargi Dasgupta,	Clinical	Calcutta Medical	
	Clinical Psychologist,	Psychologist	College.	
	Calcutta		Kolkata- 700073.	
	Medical College			

# **Board of Studies (BOS) Department of Mass Communication**

S. No.	Name	Profession	Full Postal Address	Date of Constitution
1.	Dr. Abhijit Ray	Professor	Department of filmstudies, Jadavpur University Kolkata- 700032	4.8.21
2.	Dr. Uma Shankar Pandey	Associate Professor	Department of Journalism and Mass Communication Surendranath College for Women Kolkata- 700009	4.8.21
3.	Mr. Snehasis Sur	Senior Correspondent, Doordarshan	Doordarshan Kendra Kolkata- 700095	4.8.21
4.	Dr. Manali Bhattacharya	Assistant Professor	St. Xavier's University, Kolkata Action Area III, B, Newtown, Kolkata, West Bengal 700160	4.8.21
5.	Dr. Reshmi Naskar	Assistant Professor	St. Xavier's University, Kolkata Action Area III, B, Newtown, Kolkata, West Bengal 700160	4.8.21
6.	Dr. Somak Sen	Assistant Professor	St. Xavier's University, Kolkata Action Area III, B, Newtown, Kolkata, West Bengal 700160	4.8.21

### **Board of Studies (BOS) Department of Master of Social Work**

S. No.	Name	Profession	Full Postal Address	Date of Constitution
1.	Dr. Asok Kumar Sarkar	Professor, Department of Social Work, Visva Bharati, Sriniketan	Department of Social Work, Visva Bharati, Sriniketan - 731236	13.08.2018
2.	Dr.Panchali Sen	Associate Professor, Department of Political Science, St Xavier's College, Kolkata	Department of Political Science, St Xavier's College, 30, Mother Teresa Sarani, Kolkata.	
3.	Dr. Kalyan Sankar Mondal	Member, Governing Board, Child In Need Institute, Kolkata; Retired Professor, Public Policy & Dicy & Management Group, IIM, Kolkata.	83, Newman's Park; P.O. Pailanhat via Joka; Kolkata- 700104.	
4.	Dr. Sucheta Paul	Head & amp; Asst. Professor, Department of Social Work, SXUK	1C-24/13, Thakurpukur Housing Cooperative Society,Kolkata- 104.	
5.	Dr. Rupa Biswas	Asst. Professor, Department of Social Work, SXUK Details of 2 <sup>nd</sup> Board	302,Sahara Apartment, New Town, Kolkata. <b>Of Studies</b>	
1.	Dr. Asok Kumar Sarkar	Professor, Department of Social Work, Visva Bharati, Sriniketan	Department of Social Work, Visva Bharati, Sriniketan - 731236	4.08.2021
2.	Dr. Panchali Sen	Associate Professor, Department of Political Science, St Xavier's College, Kolkata	Department of Political Science, St Xavier's College, 30, Mother Teresa Sarani, Kolkata	

3.	Ms. Anuradha Sen	Director, Advocacy, HelpAge India, Kolkata.	HelpAge India, Kolkata-14.	
4.	Dr. Sucheta Paul	Head & amp; Asst. Professor, Department of Social Work, SXUK	1C-24/13, Thakurpukur Housing Cooperative Society,Kolkata- 104.	
5.	Dr. Rupa Biswas	Asst. Professor, Department of Social Work, SXUK	302,Sahara Apartment, New Town, Kolkata.	

# **Board of Studies (BOS) Department of Commerce**

S. No.	Name	Profession	Full Postal Address	Date of Constitution
1.	Prof. Rajendra Nath Datta	Faculty of Commerce and Management	St. Xavier's University, Kolkata Action Area III, B, Newtown, Kolkata, West Bengal 700160	3.09.2021
2.	Dr. Dhruba Ranjan Dandapat (External Expert)	University of Calcutta	University of Calcutta. 700073	
3.	Dr. (CA) Sanjib Kumar Basu	St. Xavier's College, Kolkata	St Xavier's College Park street	
4.	Mr. Sanjoy Budhia	Patton International Ltd.	-	
5.	Dr. Somak Maitra	Faculty of Commerce and Management	St. Xavier's University, Kolkata Action Area III, B, Newtown, Kolkata, West Bengal 700160	
6.	Rev. Dr. Soosai Nayagam, S.J.	Faculty of Commerce and Management	St. Xavier's University, Kolkata Action Area III, B, Newtown, Kolkata, West Bengal 700160	
7.	Prof. Sovik Mukherjee	Faculty of Commerce and Management	St. Xavier's University, Kolkata Action Area III, B, Newtown, Kolkata, West Bengal 700160	
8.	Dr. Shantanu Chakraborty	Faculty of Commerce and Management	St. Xavier's University, Kolkata Action Area III, B, Newtown, Kolkata, West Bengal 700160	
9.	Rev. Dr. A. Arockiasamy, S.J.	Faculty of Commerce and Management	St. Xavier's University, Kolkata Action Area III, B, Newtown, Kolkata, West Bengal 700160	

10.		Faculty	of	St. Xavier's University,	
	Rev. Dr. Milton Costa,	Commerce	and	Kolkata Action Area III,	
	S.J.	Management		B, Newtown, Kolkata,	
				West Bengal 700160	
11.		Faculty	of	St. Xavier's University,	
	Dr. Nirai Kumar	Commerce	and	Kolkata Action Area III,	
	Dr. Niraj Kumar	Management		B, Newtown, Kolkata,	
				West Bengal 700160	
12.		Faculty	of	St. Xavier's University,	
	Dr. Anunam Mitra	Commerce	and	Kolkata Action Area III,	
	Dr. Anupam Mitra	Management		B, Newtown, Kolkata,	
				West Bengal 700160	
13.		Faculty	of	St. Xavier's University,	
	Dr. Sumantra	Commerce	and	Kolkata Action Area III,	
	Bhattacharya	Management		B, Newtown, Kolkata,	
				West Bengal 700160	

### **Board of Studies (BOS) Department of Management**

S. No.	Name	Profession	Full Postal Address	Date of Constitution
1.	Sayani Saha	Faculty of Commerce and Management	St. Xavier's University, KolkataAction Area III, B, Newtown, Kolkata, West Bengal 700160	03.09.2021
2.	Dr.Rajib Dasgupta (External Expert)	University of Calcutta	University of Calcutta. 700073	
3.	Dr.Amitava Roy (External Expert)	St. Xavier's College, Kolkata	St. Xavier's College, Kolkata	
4.	Mr. Rakesh Shah	NIPHA India Ltd.	-	
5.	Dr.Somak Maitra	Faculty of Commerce and Management	St. Xavier's University, Kolkata Action Area III, B, Newtown, Kolkata, West Bengal 700160	
6.	Rev. Dr. SoosaiNayagam	Faculty of Commerce and Management	St. Xavier's University, Kolkata Action Area III, B, Newtown, Kolkata,	

			West Bengal
			West Bengal 700160
7.	Daiandra Nath Datta	Faculty of	
<b>/</b> .	Rajendra Nath Datta	Faculty of Commerce and	St. Xavier's
			University, Kolkata
		Management	Action Area III, B,
			Newtown, Kolkata,
			West Bengal
		- I. C	700160
8.	Sovik Mukherjee	Faculty of	St. Xavier's
		Commerce and	University, Kolkata
		Management	Action Area III, B,
			Newtown, Kolkata,
			West Bengal
			700160
9.	Dr.TuhinUtsab Paul	Special Invitee	St. Xavier's
			University, Kolkata
			Action Area III, B,
			Newtown, Kolkata,
			West Bengal
			700160
10.	Dr. Niraj Kumar	Faculty of	St. Xavier's
		Commerce and	University, Kolkata
		Management	Action Area III, B,
			Newtown, Kolkata,
			West Bengal
44		- 1.	700160
11.	Rev Dr. Antony	Faculty of	St. Xavier's
	Arockiasamy	Commerce and	University, Kolkata
		Management	Action Area III, B,
			Newtown, Kolkata,
			West Bengal
12	Da Manalila Des	F	700160
12.	Dr.Monalika Dey	Faculty of	St. Xavier's
		Commerce and	University, Kolkata
		Management	Action Area III, B,
			Newtown, Kolkata,
			West Bengal
12	Madhurita Day	Faculty	700160
13.	Madhurita Dey	Faculty of	St. Xavier's
		Commerce and	University, Kolkata
		Management	Action Area III, B,
			Newtown, Kolkata,
			West Bengal
1.0	Mara "I Dod!		700160
14.	Monojit Dutta	Faculty of	St. Xavier's
		Commerce and	University, Kolkata
		Management	Action Area III, B,

			Newtown, Kolkata,	
			West Bengal	
			700160	
15.	Paramita Burman Sen	Faculty of	St. Xavier's	
		Commerce and	University, Kolkata	
		Management	Action Area III, B,	
			Newtown, Kolkata,	
			West Bengal	
4.6	D D ::1 D:	- u c	700160	
16.	Dr. Pritha Biswas	Faculty of Commerce and	St. Xavier's	
		Management	University, Kolkata Action Area III, B,	
		ivialiagement	Newtown, Kolkata,	
			West Bengal	
			700160	
17.	Sudipta De	Faculty of	St. Xavier's	
		Commerce and	University, Kolkata	
		Management	Action Area III, B,	
			Newtown, Kolkata,	
			West Bengal	
10	T	FII	700160	
18.	TanmayanandaChattaraj	Faculty of Commerce and	St. Xavier's	
		Management	University, Kolkata Action Area III, B,	
		Widilagement	Newtown, Kolkata,	
			West Bengal	
			700160	
19.	Dr.Utpal Pore	Faculty of	St. Xavier's	
		Commerce and	University, Kolkata	
		Management	Action Area III, B,	
			Newtown, Kolkata,	
			West Bengal	
20.	Risav Adhikari	Faculty of	700160 St. Xavier's	_
20.	Misav Autiikatt	Commerce and	University, Kolkata	
		Management	Action Area III, B,	
		(Special Invitee-	Newtown, Kolkata,	
		Meeting Scribe)	West Bengal	
			700160	
21.	Dr. Chitradipa	Faculty of	St. Xavier's	
	Chakraborty	Commerce and	University, Kolkata	
		Management	Action Area III, B,	
			Newtown, Kolkata,	
			West Bengal	
			700160	

22.	Dr. Nirupam Dutta	Faculty of	St. Xavier's
22.	Dr. Nirupam Dutta	Commerce and	University, Kolkata
		Management	Action Area III, B,
		, management	Newtown, Kolkata,
			West Bengal
			700160
23.	Sneha Singh	Faculty of	St. Xavier's
		Commerce and	University, Kolkata
		Management	Action Area III, B,
			Newtown, Kolkata,
			West Bengal
			700160
24.	Dr. Sumantra	Faculty of	St. Xavier's
	Bhattacharya	Commerce and	University, Kolkata
		Management	Action Area III, B,
			Newtown, Kolkata,
			West Bengal
25	Dr. Cuman Carles	Faculty	700160
25.	Dr. Suman Sarkar	Faculty of	St. Xavier's
		Commerce and	University, Kolkata Action Area III, B,
		Management	Newtown, Kolkata,
			West Bengal
			700160
26.	Dr. Vivek Verma	Faculty of	St. Xavier's
	2	Commerce and	University, Kolkata
		Management	Action Area III, B,
			Newtown, Kolkata,
			West Bengal
			700160
27.	Dr. Mitra Goswami	Faculty of	St. Xavier's
		Commerce and	University, Kolkata
		Management	Action Area III, B,
			Newtown, Kolkata,
			West Bengal
20	D., C	Familie C	700160
28.	Dr. Shantanu	Faculty of	St. Xavier's
	Chakraborty	Commerce and	University, Kolkata
		Management	Action Area III, B,
			Newtown, Kolkata, West Bengal
			700160
29.	Dr. Anupam Mitra	Faculty of	St. Xavier's
-2.		Commerce and	University, Kolkata
		Management	Action Area III, B,
			Newtown, Kolkata,
L	I	I	,

			West Bengal
			700160
30.	Dr. Somnath Banerjee	Faculty of	St. Xavier's
	,	Commerce and	University, Kolkata
		Management	Action Area III, B,
			Newtown, Kolkata,
			West Bengal
			700160
31.	Dr. Mukund Mishra	Faculty of	St. Xavier's
		Commerce and	University, Kolkata
		Management	Action Area III, B,
			Newtown, Kolkata,
			West Bengal
			700160
32.	Dr. Manoj Sharma	Faculty of	St. Xavier's
		Commerce and	University, Kolkata
		Management	Action Area III, B,
			Newtown, Kolkata,
			West Bengal
			700160
33.	Rev. Fr. Dr. Milton Costa,	Faculty of	St. Xavier's
	S.J.	Commerce and	University, Kolkata
		Management	Action Area III, B,
			Newtown, Kolkata,
			West Bengal
24		- I	700160
34.	Dr. Soumya Prakash	Faculty of	St. Xavier's
	Patra	Commerce and	University, Kolkata
		Management	Action Area III, B,
			Newtown, Kolkata,
			West Bengal
			700160

# **Board of Studies (BOS) Xavier Law School**

S. No.	Name		Profession	Full Postal Address	Date of Constitution
1.	Dr.	Shachi	Professor of	University of Calcutta,	24.08.2019
	Chakraborty		Law, Calcutta	51/1, & 2 Hazra Road,	
			University	Kolkata -700019	

2.	Dr. Kavita Singh	Associate	Natural View, Flat No.6D,	
		Professor,	82, Ultadanga Main Road,	
		WBNUJS	Kolkata-67, Near Ultadanga	
			Station	
3.	Mr. Debdutta Sen	High Court at	Flat No. 3B, Daisie,	
		Calcutta	Mandeville Garden Court	
			7D/-Ani Maitra Road,	
			Kokata 700019 Opposite	
			BESCO Factory	

#### **Board of Studies (BOS) Xavier Business School**

S. No.	Name	Profession	Full Postal Address	Date of Constitution
1.	Dr. Pingali Venugopal	Academics	Academics 50 XLRI campus, C H Area, Jamshedpur - 831001	
2.	Dr. Rituparna Basu	Academics	H A 100, Sector 3, Saltlake, Kolkata- 700097	
3.	Mr. Sumit Ray	Industry	5 H, Galf Towers, 9 PGMS Road, Galfgreen, Kolkata- 700095	

Registrar

St. Xavier's University, Kolkata

# St. Xavier's University, Kolkata

Appendix - XVIII

(UGC Report Point No. 13.1)

**Details of Non-teaching Staff** 

SI. No.	Name	Designation	Age (as on 30.06.2021)	Qualification	Scale of Pay	Date of Appointment	Trained (Yes/No) Details	Gender	Caste	Group	Category
1	Rev. Dr. J. Felix Raj, S.J.	Vice- Chancellor	66 Years	PhD	CONSOLIDATED HONORARIUM	16.02.2017	Yes	М	General	Α	Non- technical
2	Prof. Ashis Mitra	Registrar	64 Years	MBA	NO SALARY	01.03.2017	Yes	М	General	Α	Non- technical
3	Mr. Gopal Prasad Gupta	Liaison Officer	62 Years	M.A.	consolidated Salary	01.03.2017	Yes	М	General	Α	Non- technical
4	Mr. Mario Martin Louis	Placement Officer	52 Years	MBA	Level 10 Entry Pay Rs. 57,700/- with H R A @ 12% (Maximum Rs. 12,000/-) D.A @ 3% Medical Allowances Rs. 500/-	01.07.2017	Yes	М	General	А	Non- technical
5	Rev. Dr. Sebasti L. Raj, S.J.	Pro-Vice- Chancellor	76 Years	PhD	CONSOLIDATED HONORARIUM	21.08.2017	Yes	М		Α	Non- technical
6	Dr. Tuhin Utsab Paul	Assistant Registrar	34 Years	PhD	Level 10 Entry Pay Rs. 57,700/- with H R A @ 12% (Maximum Rs. 12,000/-) D.A @ 3% Medical Allowances Rs. 500/-	02.07.2018	Yes	М	General	Α	Non- technical

SI. No.	Name	Designation	Age (as on 30.06.2021)	Qualification	Scale of Pay	Date of Appointment	Trained (Yes/No) Details	Gender	Caste	Group	Category
7	Sr. Sahaya Lilly	In-charge of Infirmary & Hostel Deputy Director	54 Years	HS, Nursing Degree (MIDWIFERY)	CONSOLIDATED HONORARIUM	01.08.2018	Yes	F	General	А	Non- technical
ı x	Mr. Paritosh Majumdar	Social Work Coordinator	45 Years	MBA	consolidated Salary	07.08.2018	Yes	М	General	А	Non- technical
ıu	Mr. Tarun Biswas	In-charge, MBA Library	51 Years	MLIS	consolidated Salary	09.08.2018	Yes	М	General	Α	Non- technical
1 1()	Mr. Subhabrata Mazumder	Joint Placement Officer	48 Years	PG Diploma	consolidated Salary	18.03.2019	Yes	M	General	А	Non- technical
1 11	Dr. Indra Kanta Maitra	Deputy Controller of Examinations	45 Years	PhD	Level 11 Entry Pay Rs. 68,900/- with H R A @ 12% (Maximum Rs. 12,000/-) D.A @ 3% Medical Allowances Rs. 500/-	01.07.2019	Yes	М	General	A	Non- technical
	Mr. Priyonkur Bose	Admission Officer	23 Years	MBA	consolidated Salary	11.06.2020	Yes	М	General	А	Non- technical
	Mr. Aritra Das	Executive Assistant to Vice- Chancellor	39 Years	Mphil	Level 10 Entry Pay Rs. 57,700/- with H R A @ 12% (Maximum Rs. 12,000/-) D.A @ 3% Medical Allowances Rs. 500/-	05.10.2020	Yes	М	General	Α	Non- technical

SI. No.	Name	Designation	Age (as on 30.06.2021)	Qualification	Scale of Pay	Date of Appointment	Trained (Yes/No) Details	Gender	Caste	Group	Category
14	Ms. Bidisha Roy	Executive Director	42 Years	MBA	Level 10 Entry Pay Rs. 57,700/- with H R A @ 12% (Maximum Rs. 12,000/-) D.A @ 3% Medical Allowances Rs. 500/-	04.01.2021	Yes	F	General	А	Non- technical
15	Dr. Stephen G	Assistant Librarian	37 Years	PhD	Level 10 Entry Pay Rs. 57,700/- with H R A @ 12% (Maximum Rs. 12,000/-) D.A @ 3% Medical Allowances Rs. 500/-	11.02.2021	Yes	М	OBC	A	Non- technical
1 16 1	Mr. Sukhendu Bank	Social Work Coordinator	37 Years	MBA	Level 10 Entry Pay Rs. 57,700/- with H R A @ 12% (Maximum Rs. 12,000/-) D.A @ 3% Medical Allowances Rs. 500/-	01.03.2021	Yes	М	General	А	Non- technical
1 1/1	Rev. Fr. Joshep Raj, S.J.	Finance Officer	49 Years	Mcom	CONSOLIDATED HONORARIUM	21.06-2021	Yes	М	General	Α	Non- technical
18	Rev. Bro. Christhuraj, S.J.	Campus Minister	64 Years	Graduate	CONSOLIDATED HONORARIUM	21.06.2021	Yes	М	General	Α	Non- technical
1 10 1	Mr. Sandeep Mundra	Sports Officer	31 Years	ВСОМ	consolidated Salary	07.01-2019	Yes	М	General	А	Technical

SI. No.	Name	Designation	Age (as on 30.06.2021)	Qualification	Scale of Pay	Date of Appointment	Trained (Yes/No) Details	Gender	Caste	Group	Category
20	Mr. Malay Mitra	IT Coordinator	62 Years	MSc	consolidated Salary	01.07.2020	Yes	М	General	Α	Technical
21	Sudip Kumar Gharami	Driver	40 Years 11 Months	Madhyamik	Level 1 Entry Pay Rs. 18500/-	12.06.2017	Yes	M	SC	D	Non- technical
22	Raj Kumar Nandi	Driver	39 Years 3 Months	Class-VIII	Level 1 Entry Pay Rs. 18500/-	12.06.2017	Yes	М	GEN	D	Non- technical
23	Samir Das	Driver	49 Years	Madhyamik	Level 1 Entry Pay Rs. 18500/-	12.06.2017	Yes	М	GEN	D	Non- technical
24	Jarman Nandi	Office Assistant	26 Years 7 Months	B.Sc. (General)	Level 3 Entry Pay Rs. 22600/-	12.06.2017	Yes	М	GEN	С	Non- technical
25	Malisha Anthony	Office Assistant	30 Years 9 Months	B.Sc. (Hons.) in Geography	Level 3 Entry Pay Rs. 22600/-	12.06.2017	Yes	F	GEN	С	Non- technical
26	Manoj Ekka	Office Assistant	28 Years 2 Months	BA (General)	Level 3 Entry Pay Rs. 22600/-	12.06.2017	Yes	M	ST	С	Non- technical
27	Ruth De Rosario	Secretarial Assistant	36 Years 8 Months	B.Sc. In Home Science	Level 4 Entry Pay Rs. 24300/-	12.06.2017	Yes	F	GEN	С	Non- technical
28	Mintu Biswas	Library Attendant	31 Years 9 Months	Higher Secondary	Level 1 Entry Pay Rs. 18500/-	12.06.2017	Yes	М	SC	D	Non- technical
29	Prasun Bag	Office Assistant	32 Years 8 Months	BA (General)	Level 3 Entry Pay Rs. 22600/-	12.06.2017	Yes	М	GEN	С	Non- technical
30	Subhashis Majumdar	Office Assistant	28 Years 11 Months	B.Com. (Hons.)	Level 3 Entry Pay Rs. 22600/-	12.06.2017	Yes	М	GEN	С	Non- technical

SI. No.	Name	Designation	Age (as on 30.06.2021)	Qualification	Scale of Pay	Date of Appointment	Trained (Yes/No) Details	Gender	Caste	Group	Category
31	Debabrata Barik	Accounts Assistant	38 Years	M.Com.	Level 3 Entry Pay Rs. 22600/-	12.06.2017	Yes	М	GEN	С	Non- technical
32	Ranajit Roy	Attendant	36 Years 4 Months	Higher Secondary	Level 1 Entry Pay Rs.	12.06.2017	Yes	М	SC	D	Non- technical
33	Amit Das	Office Assistant	34 Years 7 Months	BA (General)	Level 3 Entry Pay Rs.	12.06.2017	Yes	М	GEN	С	Non- technical
34	Sarnava Byapari	Accounts Assistant	34 Years 1 Month	B.Com. (General)	Level 3 Entry Pay Rs. 22600/-	12.06.2017	Yes	М	GEN	С	Non- technical
1 45	Sayan Chatterjee	Library Assistant	38 Years 2 Months	M.Com., BLIS	Level 3 Entry Pay Rs. 22600/-	12.06.2017	Yes	М	GEN	С	Non- technical
36	Victor Naskar	Attendant	26 Years 4 Months	Higher Secondary	Level 1 Entry Pay Rs. 18500/-	12.06.2017	Yes	М	GEN	D	Non- technical
37	Amit Kanji	Office Assistant	34 Years 7 Months	B.Com. (General)	Level 3 Entry Pay Rs. 22600/-	12.06.2017	Yes	М	GEN	С	Non- technical
38	Sourav Das	Attendant	29 Years 5 Months	BA (Hons.) in Political Science	Level 1 Entry Pay Rs. 18500/-	12.06.2017	No	М	GEN	D	Non- technical
39	Aparna Sarkar	Internal Security	33 Years	Class-VIII	Level 1 Entry Pay Rs.	12.06.2017	Yes	F	GEN	D	Non- technical
40	Sankar Moorthy	Attendant	31 Years 1 Month	Madhyamik	Level 1 Entry Pay Rs.	12.06.2017	No	М	GEN	D	Non- technical
41	Atanu Ghosh	Office Assistant	32 Years 1 Month	MBA	Level 3 Entry Pay Rs.	12.06.2017	Yes	М	GEN	С	Non- technical
42	Dipan Das	Office Assistant	26 Years 4 Months	BA (General)	Level 3 Entry Pay Rs. 22600/-	12.06.2017	Yes	М	GEN	С	Non- technical
43	Sucharita Dey	Library Assistant	29 Years 2 Months	MA (Bengali), BLIS	Level 3 Entry Pay Rs. 22600/-	12.06.2017	Yes	F	GEN	С	Non- technical

SI. No.	Name	Designation	Age (as on 30.06.2021)	Qualification	Scale of Pay	Date of Appointment	Trained (Yes/No) Details	Gender	Caste	Group	Category
44	Ajay Nayak	Library Assistant	34 Years 5 Months	BA (Hons.) in Sociology	Level 3 Entry Pay Rs. 22600/-	12.06.2017	Yes	М	SC	С	Non- technical
45	Manash Bor	Senior Office Assistant	33 Years 6 Months	B.Com. (General)	Level 4 Entry Pay Rs.	15.06.2017	Yes	М	GEN	С	Non- technical
46	Raju Maity	Technical Assistant	30 Years 5 Months	B.Tech. (IT)	Level 7 Entry Pay Rs.	19.06.2017	Yes	М	GEN	В	Technical
47	Pradip Das	Bus Helper	39 Years 5 Months	Class-VI	Consolidated (Rs. 15450/-)	01.07.2017	No	М	GEN	D	Non- technical
48	Pintu Basu	Attendant	36 Years 10 Months	Higher Secondary	Level 1 Entry Pay Rs.	03.07.2017	No	М	GEN	D	Non- technical
49	Sudip Sekher Dutta	Assistant - IT	37 Years	B.Com. (Hons.)	Level 4 Entry Pay Rs.	01.08.2017	Yes	М	GEN	С	Technical
1 50	Bharti Pradhan D'Silva	Secretarial Assistant	38 Years 10 Months	MA (Political Science)	Level 4 Entry Pay Rs. 24300/-	01.08.2017	Yes	F	GEN	С	Non- technical
51	Sandip Sahani	Office Assistant	25 Years	B.Sc.	Level 3 Entry Pay Rs.	01.08.2017	Yes	М	GEN	С	Non- technical
52	Sk. Mosaraf Ali	Helper	33 Years 2 Months	Class-VIII	Consolidated (Rs. 17510/-)	01.02.2018	No	М	GEN	D	Technical
53	Rajkumar Dey	Electrician	34 Years 11 Months	Madhyamik	Consolidated (Rs. 20600/-)	01.02.2018	Yes	М	GEN	D	Technical
54	Sadhan Dey	Personal Assistant to Registrar	37 Years	B.Sc. (General)	Level 6 Entry Pay Rs. 30300/-	01.08.2018	Yes	М	GEN	В	Non- technical
55	Debasish Ghosh	Office Assistant	37 Years 8 Months	M.Sc. ( Computer Science)	Level 3 Entry Pay Rs. 22600/-	01.08.2018	Yes	М	GEN	С	Non- technical
56	Rahul Pal	Office Assistant	29 Years 5 Months	BA (General)	Level 3 Entry Pay Rs.	01.08.2018	Yes	М	GEN	С	Non- technical
57	Kalyan Manna	Senior Office Assistant	32 Years 4 Months	B.Tech. (ECE)	Level 4 Entry Pay Rs.	01.08.2018	Yes	М	GEN	С	Non- technical
58	Shivnath Roy	Office Assistant	32 Years	M.Com.	Level 3 Entry Pay Rs.	01.08.2018	Yes	М	SC	С	Non- technical
59	Hiramani Hembram	Attendant	52 Years 5 Months		Consolidated (Rs. 10300/-)	01.08.2018	No	F	ST	D	Non- technical

SI. No.	Name	Designation	Age (as on 30.06.2021)	Qualification	Scale of Pay	Date of Appointment	Trained (Yes/No) Details	Gender	Caste	Group	Category
60	Bikash Hembram	Attendant	24 Years 1 Month	Higher Secondary	Consolidated (Rs. 10300/-)	01.08.2018	No	М	ST	D	Non- technical
61	Rakibul Islam	Attendant	22 Years 9 Months	Higher Secondary	Consolidated (Rs. 12360/-)	04.12.2018	No	М	OBC - A	D	Non- technical
エムン	Mousumi Mazumder	Office Assistant	31 Years 4 Months	MA (Political Science)	Level 3 Entry Pay Rs. 22600/-	03.01.2019	Yes	F	GEN	С	Non- technical
	Asha Mary Augustine Chacko	Office Assistant	29 Years 7 Months	BA (Hons.) in English	Level 3 Entry Pay Rs. 22600/-	05.02.2019	Yes	F	GEN	С	Non- technical
64	Benedict John Sourav Gomes	Technical Assistant (Contractual)	35 Years 1 Month	B.Com. (General)	Consolidated (Rs. 25750/-)	04.03.2019	Yes	М	GEN	С	Technical
65	Saifur Noor Alam Sekh	Ground Staff (Attendant) (Contractual)	51 Years 2 Months		Consolidated (Rs. 12000/-)	05.03.2019	No	М	GEN	D	Technical
66	Shukdeb Mondal	Gardener (Attendant) (Contractual)	43 Years 4 Months		Consolidated (Rs. 10300/-)	04.04.2019	No	М	GEN	D	Non- technical
67	Malati Tudu	Attendant (Contractual)	43 Years 5 Months	Class-VI	Consolidated (Rs. 10300/-)	10.04.2019	No	F	ST	D	Non- technical
68	Prasun Sardar	Office Assistant (Contractual))	43 Years 4 Months	BA (General)	Consolidated (Rs. 17510/-)	02.05.2019	Yes	М	GEN	С	Non- technical
69	Palan Sardar	Attendant (Contractual)	37 Years 5 Months		Consolidated (Rs. 10300/-)	03.06.2019	No	М	GEN	D	Technical
70	Devleen Bhaumik	Office Assistant (Contractual))	30 Years 2 Months	MBA (HRM)	Consolidated (Rs. 21630/-)	19.06.2019	Yes	М	GEN	С	Non- technical
71	Milan Soren	Attendant (Contractual)	23 Years 6 Months	Higher Secondary	Consolidated (Rs. 10300/-)	01.07.2019	No	М	ST	D	Non- technical
72	Asik Ikbal	Attendant (Contractual)	29 Years 1 Month	BA (Hons.) in Bengali	Consolidated (Rs. 12360/-)	10.07.2019	No	М	OBC - A	D	Non- technical
73	Dhananjay Naskar	Gardener (Attendant) (Contractual)	63 Years 4 Months		Consolidated (Rs. 10300/-)	01.08.2019	No	М	GEN	D	Non- technical

SI. No.	Name	Designation	Age (as on 30.06.2021)	Qualification	Scale of Pay	Date of Appointment	Trained (Yes/No) Details	Gender	Caste	Group	Category
74	Satyajit Naskar	Office Assistant	24 Years	B.Com. (Hons.)	Consolidated (Rs. 17510/-)	02.09.2019	Yes	М	OBC - B	С	Non- technical
75	Munshi Nazim	Attendant (Contractual)	36 Years 1 Month	Class-IX	Consolidated (Rs. 12360/-)	02.09.2019	No	М	GEN	D	Non- technical
76	Sankar Mukherjee	Office Assistant (Contractual))	48 Years 10 Months	Higher Secondary	Consolidated (Rs. 20600/-)	02.01.2020	Yes	М	GEN	С	Non- technical
77	Panchanan Ghouri	Gardener (Attendant) (Contractual)	22 Years 8 Months	Class-VIII	Consolidated (Rs. 10300/-)	13.01.2020	Yes	М	SC	D	Non- technical
78	Subham Das	Attendant (Contractual)	22 Years 6 Months	Higher Secondary	Consolidated (Rs. 12360/-)	01.07.2020	Yes	М	GEN	D	Non- technical
79	Sagar Mondal	Gardener (Attendant) (Contractual)	60 Years 1 Month		Consolidated (Rs. 10300/-)	02.07.2020	No	М	GEN	D	Non- technical
80	Monoranjan Tarafdar	Gardener (Attendant) Ad-Hoc	64 Years 2 Months		Consolidated (Rs. 10300/-)	02.07.2020	No	М	GEN	D	Non- technical
81	Jhinuk Ganguly (Mukherjee)	Accountant	40 Years 7 Months	B.Com. (Hons.)	Level 5 Entry Pay Rs. 27500/-	08.09.2020	Yes	F	GEN	В	Non- technical
I X7	Prithvijit Francis Dey	Office Assistant	34 Years 8 Months	MCA	Level 3 Entry Pay Rs. 22600/-	12.10.2020	Yes	М	GEN	С	Non- technical
83	Sailendra Dixit	Driver	34 Years 5 Months	Class-VIII	Level 1 Entry Pay Rs. 18500/-	02.11.2020	Yes	М	GEN	D	Non- technical
84	Atanu Adhikary	Office Assistant (Accounts)	35 Years 2 Months	B.Com. (Hons.)	Level 3 Entry Pay Rs. 22600/-	02.11.2020	Yes	М	GEN	С	Non- technical
85	Shantanu Deb	Office Assistant	31 Years	B.Tech. (CSE)	Level 3 Entry Pay Rs. 22600/-	02.11.2020	Yes	М	GEN	С	Non- technical
86	Aritra Saha	Office Assistant	30 Years 3 Months	B.Com. (Hons.)	Level 3 Entry Pay Rs. 22600/-	01.12.2020	Yes	М	SC	С	Non- technical

SI. No.	Name	Designation	Age (as on 30.06.2021)	Qualification	Scale of Pay	Date of Appointment	Trained (Yes/No) Details	Gender	Caste	Group	Category
87	Sayan Kumar Saha	Office Assistant	36 Years 4 Months	B.Com. (Hons.)	Level 3 Entry Pay Rs. 22600/-	01.12.2020	Yes	М	SC	С	Non- technical
88	Rajib Roy	Software Developer	37 Years 7 Months	MCA	Consolidated (Rs. 55000/-)	04.01.2021	Yes	М	GEN	В	Technical
89	Debashis Bhowmik	Office Assistant	34 Years 7 Months	BA (Hons.) in English	Level 3 Entry Pay Rs. 22600/-	04.01.2021	Yes	М	GEN	С	Non- technical
90	Sr. Minu Hembrom (Veronica)	Assistant to Hostel Director	36 Years 1 Month	B.Sc.	Consolidated (Rs. 35000/-)	16.06.2021	Yes	F	ST	В	Non- technical

Registrar

St. Xavier's University, Kolkata

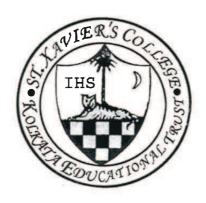
# Annexures

## St. Xavier's University, Kolkata Annexure – 1

(UGC Point No. 1.5)

St. Xavier's College Kolkata
Educational Trust
(TRUST DEED)

# ST. XAVIER'S COLLEGE KOLKATA EDUCATIONAL TRUST



## ORIGINAL TRUST DEED



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Calculi

## DEED OF ST. XAVIER'S COLLEGE KOLKATA EDUCATIONAL TRUST

THIS DEED OF TRUST made on this 20th day of December Two
Thousand Four BETWEEN REV FR, JEROME FRANCIS, Provincial
Superior of Calcutta Province of the Society of Jesus,
in his Capacity as the President of the Calcutta Province
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3011 250

51, 250 51, 700 350/-

Certified to the velue quired for the Document in not Available and that the smallest , umber of St mp which I Can Furnish so as to Make up the Required Amount are as Follows...,.... 20000 Din 10 10 on the 20th day of XC at his/her readened by .... principal Superior Calento promine routy of Jemp of 9/3 middletonstrut Kol 7/ zaneip All of promineial superior, of counts provincial the proceeding Server of 30 parks - PRALIE (FR RAPHAEL HYDE, SS) Gralingher? 40 15.00 cm estible 1882 and Assurances I.

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of the Society of Jesus having its Office at 9/3, Middleton Row ,Kolkata 700 071, son of Late A.Francis , residing at 9/3 Middleton Street, Kolkata - 700 071 (hereinafter called "the SETTLOR") of the ONE PART AND (1) REV. FR JEROME FRANCIS, Provincial Superior of Calcutta Province of the Society of Jesus residing at 9/3 Middleton Street, Kolkata - 700 071 (2) FR JOSEPH MALIYEKAL,S.J Rector of St. Xavier's College, Kolkata,

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S. Pal Adr city Civil Court Cols NAME ... Lower at in not Available and that the stallest Further of St. nip which I Can Fornish so as to Make up the Required 20 wood-10ers) urs 10 w 10 10 John Flaton Roj 90 Fr. Patrick Laton vice Phincipal yold thoren master 80 hote Junio grother 30 Late 8.C. - 1. Earli only All of 30 park trut palkota-16 ONE JAMEYLJAM elchendu pa 5 Mintens debt Regions of American city civil County



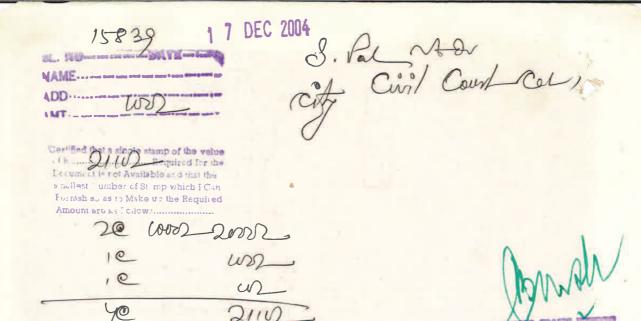


: 1C :

ince of the Society of Jesus son of Mr Francis Xavier Hyde, residing at 9/3 Middleton Row , Kolkata 700 071 (7) FR. MICHAEL FOHSHOW , Headmaster of St Xavier's Collegiate School, Kolkata , son of Late Denis Fohshow, residing at 30 ,Park Street ,Kolkata 700 016( hereinafter called "the TRUSTEES ") of the OTHER PART.

WHEREAS ST. XAVIER'S COLLEGE, KOLKATA is an Educational Institution its Certificate of Registration No : S/12819 of 1973-74.

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ADDI. Registrar of Assurances E



## Secretary

## St. Xavier's College Kolkata Educational Trust 30, Mother Teresa Sarani, Kolkata - 700 016

#### ST. XAVIER'S COLLEGE KOLKATA EDUCATIONAL TRUST NAMES OF THE TRUSTEES

SL. PHOTO		NAME & ADDRESS	SIGNATURE & POSITION	PAN
1,		Fr. Jeyaraj Veluswamy S.J.	Wheneny Juf	
		9/3Middleton Row Kolkata-700 071	(President Trustee)	
2.		Fr. George Ponodath S.J.	g cutif	
		30, Mother Teresa Sarani Kolkata-700 016	(Vice –president Trustee)	
3.		Fr. P. C. Mathew S.J.	P.Mallin 8]	AVBPMR2629R
	-	30, Mother Teresa Sarani Kolkata-700 016	(Secretary Trustee)	
4.	8	Fr. K.K. Devassy S.J.	-O Corry	
		30, Mother Teresa Sarani Kolkata-700 016	(Member Trustee)	
5.		Fr. Felix Raj S.J.	Harly	
		30, Mother Teresa Sarani Kolkata-700 016	(Member Trustee)	
6.	0	Fr. Raphael Hyde S.J.	RHY	ACLPH5143C
		9/3Middleton Row Kolkata-700 071	(Member Trustee)	
7.		Fr. Saju Sacaria Joseph S.J.	Souply	
	Ö	30, Mother Teresa Sarani Kolkata-70016	(Treasurer Trustee)	

SXCKET: Secretary - +91 33 22551293, Off. - +91 33 22551294 • Mobile: +91 9433953811 E-mail: Off. - sxcket@hotmail.com, Personal - pcmathai@hotmail.com,









Son of Late Paul Maliyekal, residing at 30, Park Street, Kolkata 700 016 (3) FR. P.C.MATHEW, Principal of St. Xavier's College, Kolkatra, son of Late P.C.Chandy, residing at 30, Park Street, Kolkata 700 016 (4) FR. PATRICK EATON, Vice Principal of St. Xavier's College, Kolkata, son of Late Charles Eaton, residing at 30, Park Street, Kolkata - 700 016 (5) FR. FELIX RAJ, Vice Principal of St. Xavier's College, Kolkata, son of Mr. S.A.Susai, residing at 30, Park Street, Kolkata 700 016 (6) FR.RAPHAEL HYDE, Secretary of the Calcutta Prov-

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7 OEC 2014 S. Pal Adv City Civil Court Cat NAME. Cartified 2012 amp of the quired from Locus, cut in of Available and that the s,nallest number of St. mp which I Can Furnish so as to Make up the Required Amount are as Follows...,.... 20 wood 2000 10 uso 12 FR PATRICK EATON VIEW PRESENTED Appli Registrar of Assurances Calcutta - or A strong one to proveness a 307H J3AHSAN AT LESSUE AND WHEREAS the day to day administration of the said College is done by the Governing Body of St. Xavier's College, Kolkata, in accordance with the statutes of the University of Calcutta. The long term policies of the said college and appointment of the Principal and the Vice-Principals of the various streams is done by the Provincial in his capacity as the President of the Calcutta province of the society of Jesus. The Calcutta province of the society of Jesus. The Calcutta province of the society of Jesus is the founder body of St. Xavier's College, Kolkata and therefore has supreme authority over key decisions and policy matters.

AND WHEREAS for the purpose of better administration and with the objective of providing Education in its most effective form it was decided to constitute a Trust to run the College.

AND WHEREAS it is being increasingly recognized that national prosperity is primarily a function of Education and the Government of India and the Government of West Bengal have shown active awareness of this important concern and are encouraging the development of education.

AND WHEREAS the Settlor is desirous of forming a Trust for the purpose of imparting education and has, for this

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20.12.04

ADDI. Registrar of Assurances IT

pur-pose contributed a sum of Rs. 50,000.00 (Fifty thousand only) towards the corpus of the Trust;

- and to hold and apply the said sum of Rs. 50,000/- (Rupees Fifty thousand) only and all gifts, contributions, subscriptions and donations to said fund including all additions and accretions thereto (hereinafter referred to as "the Trust Properties/Funds") for the objects of the as per the provisions contained in this deed.
- AND WHEREAS The Trust shall be known as ST XAVIER'S COLLEGE KOLKATA EDUCATIONAL TRUST with the Registered office of the Trust situate at the 30 ,Park Street , Kolkata 700 016 with power to the Trustees to change the name and/or registered office of the Trust if the Trustees so decide. The secretariat/working office of the Trust will be at such place as the Trustees may feel convenient and resolve, with power to the Trustees to change the same also if they so decide.

#### NOW THIS DEED OF TRUST WITNESSETH AS FOLLOWS :

 The name of the Trust shall be ST. XAVIER'S COLLEGE KOLKATA EDUCATIONAL TRUST. The Office of the Trust

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20.12.04

ADDL Registrar of Assurances III

shall be situated at ST. XAVIER'S COLLEGE, 30 PARK
STREET, KOLKATA - 700 016.

- 2. The object of the Trust shall be any or all of the following:
  - a) Advancement and propagation of education, among all without and distinction of caste or creed, but with preference for the socially marginalized, the underprivileged, and the Christian minority children through establishment, administration, maintenance and support of colleges, schools and other educational institutions.
  - b) To make provision to advance the cause of, and impart commercial, scientific, industrial, technical, physical Liberal Arts, Performing Arts and humanities and all or any other type or kind of education including under graduate & post graduate education, research and publications.
- c) To establish, maintain, take over management,administer or run any Institutions, collegesengaged in the imparting of education to

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20.12.04

ADDI: Registrar of Assurances III

student up to any level that may be found necessary and/or desirable.

- d) To generally impart education to students with preference for Christian, the socially and economically marginalized, and for the purpose to do all act that may be necessary.
- e) To establish, run, manage, administer any Institution or College or School to train persons to be Teachers who will impart education to Children and/or Student in School, College and other similar Institution.
- f) To promote all forms of education, child or adult, formal or informal.
- g) To hold, arrange and organize Meetings,
  Lectures, Talks, Discussions, Seminars,
  Symposia, Conference, Competitions, Research
  and Study Visits, Tours, Excursions,
  Exhibitions, Debates, Screening of Cinema or
  video film, Audio-visual Programs, Artistic
  Performances and other Cultural Activities,
  Sports and Games.

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20.1204

ADDL Registrar of Assurances W

- h) Establishment, maintenance and support of Libraries, Museums and Reading Rooms and Distribution of Books etc., for advancement of education and knowledge in general.
- i) To provide and meet all expenses of the College and other educational Institutions.
- j) To provide education in the field of village rural development, NSS activities, extension of Human Development and growth and strengthening of human values.
- k) Advancement of any other object of general public utility and relief like conducting seminars on educational advancement, providing necessary assistance during natural calamities and such other assistance as may be required from time to time.
- 1) The trust, founded by the Provincial Superior of the Calcutta Province of the Society of Jesus, a Christian Minority Religious Order, known for its philanthropic and educational activities, and therefore enjoying the benefits of article 30 of the Constitution of India,

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20.12.04

ADDL Registrar of Assurances & Calcutta

shall, however, be for the general public without any discrimination on the basis of caste, creed, sex or religion whatsoever.

#### 3. TRUSTEES :

- a) The first Trustees shall be :
- i) Rev Fr Jerome Francis S.J., Provincial Superior, aged 54 yrs, residing at 9/3 Middleton Row, Kolkata 700 071
- ii) Fr.Joseph Maliyekal, S.J. aged 77 years, Rector, St Xavier's College, 30 Park St., Kolkata 700 016, and residing at the same address.
- iii) Fr.P.C.Mathew, S.J., aged 64 yrs, Principal, St Xavier's College, 30 Park St., Kolkata 700 016, and residing at the same address.
- iv) Fr.Patrick Eaton, S.J., aged 62 yrs, residing at 30 Park St. Kolkata 700 016
- v) Fr. Felix Raj, S.J., aged 49 yrs.residing at 30 Park St., Kolkata 700 016

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20.1204

ADDL Registrar of Assurances

- vi) Fr.Raphael Hyde, S.J., aged 40 yrs, residing at 9/3 Middleton Row, Kolkata 700 071.
- vii) Fr.Michael Fohshow, S.J., aged 63 yrs, residing at 30 Park St., Kolkata 700 016.
  - b) Managing Trustee shall appoint a Secretary
    Trustee and a Treasurer Tustee from the
    Trustees of the Trust.
  - c) The responsibilities of the Secretary Trustee shall include.
- i. To supervise and monitor the day to day functioning of the Trust
- ii. To ensure that all the institutions under the Trust are being run efficiently
- iii.To call meetings of the Trustees at reasonable intervals, issue notices, prepare agendas and to maintain the minutes of the meeting.
- iv. To sign all legal documents for and on behalf of the Trust, taking approval from the Board of Trustees

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ADDL Registrar of Assurances (Salcutta

wherever necessary and to appear before legal and statutory authorities as may be required from time to time.

- v. To ensure that the objects of the Trust are being achieved in a harmonious manner.
- d. The responsibilities of the Treasurer Trustee shall include:
  - i. To keep the books of accounts of the Trust.
- ii. To operate the Bank Accounts of the Trust, jointly with another trustee if the Board of Trustees resolve so.
- iii.To ensure strict control over the funds of the Trust.
- iv. To invest the funds of the Trust as per the provisions of Income Tax Act.
- v. To get the Accounts Audited and comply with all legal formalities.

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ADDL Registrar of Assurances E Calcutta vi. To take approval from the Board of Trustees before receiving any donation, Gift, legacy or subscription.

vii.To appraise the Board of Trustees of the financial position at the meeting the Board of Trustees.

e. Fr. Jerome Francis, S.J., Provincial Superior, Calcutta Province of the Society of Jesus, shall be the Managing Trustee and Fr Joseph Maliyekal, S.J., Rector, St. Xavier's College, shall be he Joint Managing Trustee and both shall hold Office for the tenure of their office as Provincial Superior and Rector respectively. Their successors in office, Provincial Superior, Calcutta Province of the Society of Jesus, and Rector, St Xavier's College shall exofficio succeed them as Managing Trustee and Jt Managing Trustee respectively. In the event of the office of the Managing Trustee becoming vacant, the Joint Managing Trustee will act as the Managing Trustee, till the office of Managing Trustee is filled ex-officio. In the extraordinary event of the offices of Managing Trustee and Joint Managing Trustees becoming vacant, the remaining Trustees may co-opt one among themselves as the Acting Managing Trustee, who will act in that capacity till the office of the Managing or Joint Managing Trustee is filled.

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- The other Trustees shall retire by rotation in two at a time, the first to commence six years from the date of the Trust Deed. The vacancies will be filled up by co-option. The retiring Trustees will be eligible to be co-opted for further periods.
- g. The Managing Trustees in consultation with the Jt Managing Trustee, shall at his discretion co-opt any person/or persons as Trustee/s, who may be helpful in achieving the objects of the Trust as a Trustee.
- h. The maximum number of Trustees shall not exceed nine.
- A Trustees shall cease to hold Office of Trust on resignation or on the Trustee becoming insane or lunatic.
- j. The tenure of office of a trustee shall be six years

## MANAGEMENT :

a) The Management, control of the property and affairs of the Trust aforesaid shall be vested in the Trustees with full powers and authority

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and construct any building for the object of the Trust or any funds or any other properties or investment at any time, subject to the Trust of these presents. It shall be lawful for the Trustees from time to time to frame such rules and regulations for the management and administration of the Trust and Charities as the deem fit and to alter or vary the same from time to time to make new rules and regulations shall not be inconsistent with the terms and intents of these presents and not inconsistent with the provisions of the Income Tax Act, 1961.

- b) The Trustees shall meet as often as possible but not less than two times in a year for efficient management of the Trust, to consider the income and expenditure and for disposing of all such other matters as may arise in such meetings.
- c) At all meetings of the Trustees, three members will form quorum.

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- d) At all meetings of Trustees, Managing Trustee or in his absence the Joint Managing Trustee or in their absence, one of the trustees by cooption shall act as the Chairman.
- e) All decisions of the Trustees shall be by majority vote. The Chairman shall have a casting vote in case of a tie of votes.
- f) All proceedings of the meeting of the Trustees shall be recorded in a Minutes Book kept for the purpose by the Secratary.
- g) Trustees who fail to attend three consecutive meetings without prior intimation or information shall cease to the Trustees, unless otherwise majority of the other Trustees accord him exception on genuine and valid grounds.
- h) In case of any difference of opinion between the Trustees in any matter connected with the Trust and its administration the decision of the Managing Trustee will be final and binding on all the Trustees.

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ADDL Registrar of Assurances III

#### 5. POWER OF TRUSTEES :

- a) To manage Funds and collect and recover
  the interest, income and profits hereof and to
  pay thereout the expenses of collection and
  other outgoing, if any.
  - b) The Trustees shall have all powers specifically conferred to do things as may be required for the proper conduct of the Trust and in the interest of the Trust, whenever, such powers are not specifically conferred.
  - c) The Trustees shall be entitled from time to time to open, maintain and operate a Bank Account or Accounts in the name of the Trust or in the name of the College or Institution at such Bank or Banks as they may from time to time decide and may at any time pay or cause to be paid any monies forming part of the Trust Fund/College Fund or the income thereof to the credit of any such Account or Accounts either by way of fixed or Current Account or S/B

Account or any other Account. Any such Account shall be operated individually by the Managing Trustee or Joint Managing Trustee or by any two of the other Trustees.

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- d) The Trustees shall have powers to maintain and defend all such suits and take such other steps as may be reasonable and requisite for the preservation of the Trust property and the protection of the Title thereof. At the discretion of the Trustees, the Managing Trustee, the Joint Managing Trustee or any other Trustee or Trustees or such other authorised person or persons shall represent them in all such proceedings.
- e) The Trustees are bound by all the liabilities cast upon them under the Indian Trusts Act of 1882 except to the extent of the powers specifically conferred under these presents.
- f) Subject to the prior approval of the Board of Trustees any Trustee may at any time receive voluntary contribution from any person or persons by donation, legacy, gift, annual or monthly subscription for the benefit of the Trust. The Trustees shall apply such contribution in accordance with the objects of the Trust.

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- g) Proper Accounts showing all receipts and disbursement made on account of the Trust hereby constituted shall be kept by the Trustees who shall prepare Receipts and Payment Account, Income and Expenditure Account and st Balance Sheet as on March 31 every year and shall be duly Audited.
- h) The Trustees may from time to time appoint any Accountant, Clerk and other Officials and Employees as the Trustees may deem expedient, and fix and pay their remuneration out of the Trust Fund or the Income thereof.
- i) The Trustees shall have power to raise or borrow for the purposes of Trust from time to in the name of the Trust or otherwise on behalf of the Trust such sums of money as they may from time to time deem fit.
  - j) All the funds of the Trust shall be invested as per the provisions of the Income Tax Act of 1961.
  - k) To amalgamate this trust with any other trust or charitable institution having objects and cont'd...17



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purposes mainly similar to that of this trust as the trustees for the time being in office shall deem fit and proper.

- The Trustees shall constitute a Governing Body for the long term and day to day administration of the College or Institution under the Trust.

  The Provincial Superior of the Calcutta Province of the Society of Jesus, shall be the ex-officio President of the Governing Body.
  - m) The Secretary of the Governing Body, appointed by the Provincial Superior shall be empowered to appoint the teachers and supporting staff on behalf of the Governing Body.
  - n) The Trustees may decide matters by circulation without any meeting, but a resolution if passed without a meeting by circulation evidenced in rd writing under the hand of 2/3 trustees of the trust shall be as valid and effectual as resolution passed at the time of meeting of the Trustees.

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- o) The notice of the meeting of the Trustees and all communications may be sent to the Trustees at their addresses registered for the time being in the records of the Trust.
- p) The minutes of the proceedings of every meeting of the Trustees shall be entered in a book to be kept for the purposes and signed by the Chairman of such meeting or of the following meeting when they are read over and shall when so entered and signed be conclusive evidence of the business and other matters transacted at such meetings.

#### 6. GOVERNING BODY OF ST XAVIER'S COLLEGE KOLKATA:

The Governing Body the College as constituted by the Board of Trustees shall comprise of the following members.

-							
N	umber	Category	Nature				
-		a a file	· **				
1	Member	Provincial Management Nominee	President, Ex-officio				
1	Member	Rector of College Management Nominee	Member,Ex-officio,of the Governing Body.				
1	Member	Principal of College	Ex-officio member of the Governing Body				
			cont'd19				



ADDL Registrar of Assurances Calcutta

3 Members	Nominees of Founder Body/Management	Experts from various fields Educationists
2 Members	Teachers	Elected by the Teachers
1 Member	Non-teaching Staff	Elected by non-teaching staff
1 Member	UGC Nominee	Nominated by the UGC
1 Member	University Nominee	Nominated by the University
1 Member	State Govt. Nominee	Academician not bellow the rank of Professor of State Govt.official of Directorate Of Higher Education/State Council of Higher Education.
1 Member	Educationists or Industrialists	Nominated by the President of the GB.

The President, at his discretion, shall appoint the Principal or any of the Management Nominees as the Secretary of the Governing Body.

The composition of the Governing Body of the College may be modified from time to time as per guidelines of the UGC/Government authorities.

### 7. ACCOUNTS & AUDIT :

The accounting year of the Trust shall be the st financial year commencing from 1 April and ending on the following 31 March. The Accounts of the College shall be maintained separately. The Accounts so prepared shall be duly audited by Auditors appointed by the Trustees.

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- 8. In the event of the dissolution or the winding up of the Trust the assets remaining on the dissolution shall be transferred to another Trust, Society or Institution whose objects are similar to those of this Trust and that in no event shall the assets so remaining be distributed among the Trustees.
- 9. The activities of the trust shall under no circumstances be conducted beyond the boundaries of India. All the objects of the trust shall strictly be restricted to India.
- 10. The Trust shall be governed by The Indian Trust Act.

#### MISCELLANEOUS

11. The Trust already executed on 5th. day of March, 2004 shall have binding force.

ALL the powers and provisions thereof shall be construed as being subject to the restrictions and limitations herein contained.

IN WITNESS WHEREOF the parties hereto have hereunto set there respective hands the day, month and year first above written.

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Figure Societies of Assure: 1997

SIGNED AND DELIVERED BY

The Settlor at Kolkata

In the presence of :

Son frais.

SETTLOR

SIGNED AND DELIVERED BY

The trustees of Kolkata

In the presence of :

5. Suprassatuamaber S 65/5E Baghbayar Shurt MORRIER 700003

2 Nanton Agannal (SANTOSH AGARENAL) Chartens Accountant 18.N.S. Road. KillCata. 1 TRUSTEES

2. Jon Myskel

3. P.Mulling

4. N. E alor -

5. Heghli

6. PHOTER RAPHAEL HYDE, S.T.

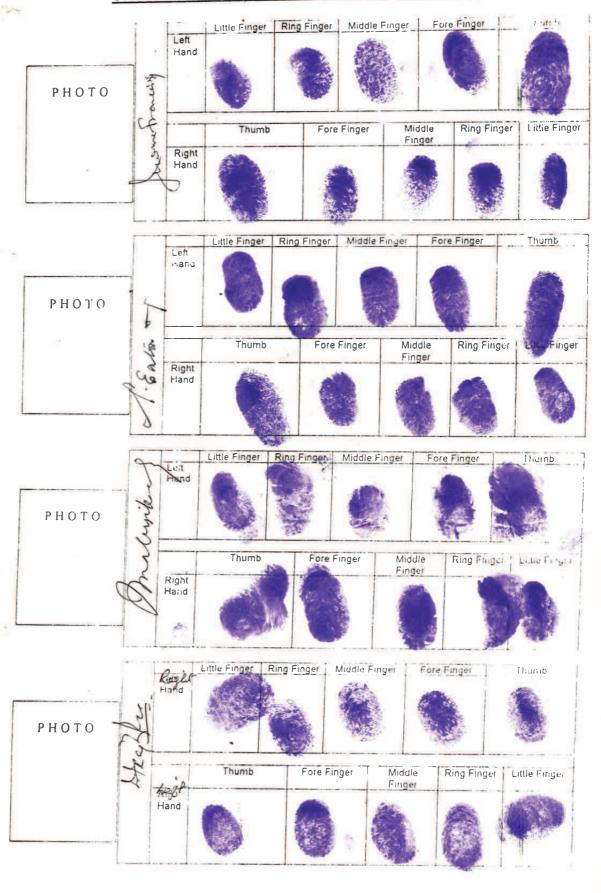
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# SPECIMEN FORM FOR TEN FINGERPRINTS

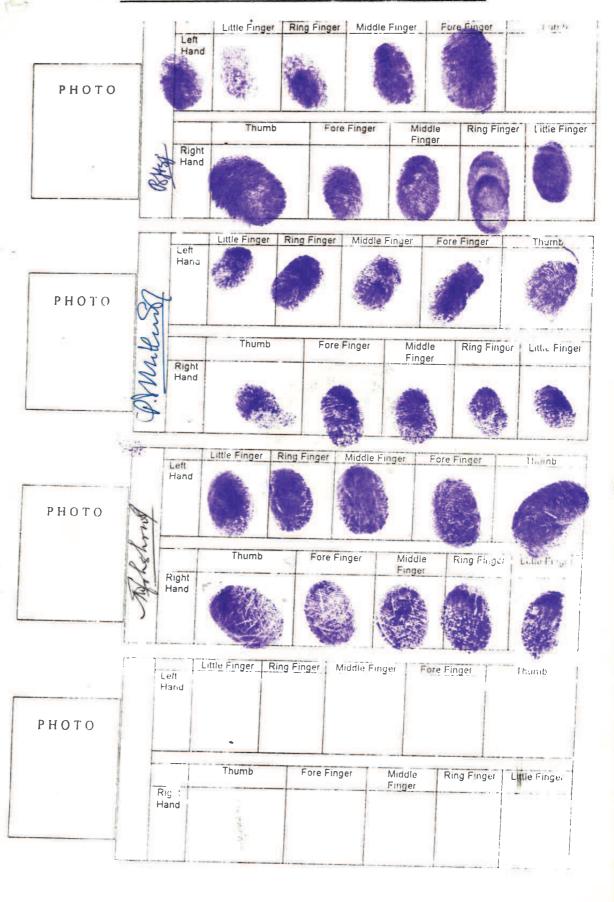




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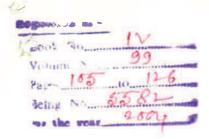
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# SPECIMEN FORM FOR TEN FINGERPRINTS





ADDL Registrar of Assurance Calcutte



## DATED THIS 20 DAY OF DECEMBER' 2004

ADDL Registray of Assurance

DEED OF TRUST

BY

REV FR JEROME FRANCIS

..... THE SETTLOR

AND



REV FR JEROME FRANCIS

FR JOSEPH MALIYEKAL

FR P. C. MATHEW

FR PARRIK EATON

FR FELIX RAJ

FR RAPHAEL HYDE

FR MICHAEL FOHSHOW

Borl

Parl 780

Parl Fevi Rarl MIVI ADDL Registrar of Assurances in Calcutta

.... THE TRUSTEES

SUKHENDU PAL Advocate

1A, BANAMALI CHATTERJEE ST.

KOLKATA - 700 002

TEL. NO. - 2555 1118 ( R )

- 2225 8520 ( D )

MOBILE - 9830040096.

# St. Xavier's University, Kolkata Annexure – 2

(UGC Point No. 1.10)

☐ THE ST. XAVIER'S UNIVERSITY, KOLKATA ACT, 2016.

■ Notification

Kolkata

The



Gazette

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MONDAY, JANUARY 16, 2017

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PART III—Acts of the West Bengal Legislature.

#### GOVERNMENT OF WEST BENGAL

LAW DEPARTMENT

Legislative

**NOTIFICATION** 

No. 52-L.—16th January, 2017.—The following Act of the West Bengal Legislature, having been assented to by the Governor, is hereby published for general information:—

# West Bengal Act XII of 2016

# THE ST. XAVIER'S UNIVERSITY, KOLKATA ACT, 2016.

[Passed by the West Bengal Legislature.]

[Assent of the Governor was first published in the Kolkata Gazette Extraordinary, of the 16th January, 2017.]

An Act to provide for establishment and incorporation of the St. Xavier's University, Kolkata and for matter connected therewith and incidental thereto.

Whereas it is expedient to constitute and incorporate the St. Xavier's University, Kolkata to enable it to function efficiently as a University encouraging and providing for instruction and research in various branches of learning and courses of study, promoting advancement and dissemination of knowledge and learning, and extending higher education, to meet the growing needs of the society,

It is hereby enacted in the Sixty-seventh Year of the Republic of India, by the Legislature of West Bengal, as follows:—

(Chapter I.—Preliminary.—Sections 1, 2.)

#### **CHAPTER I**

#### **Preliminary**

Short title, and commencement.

- 1. (1) This Act may be called the St Xavier's University, Kolkata Act, 2016.
- (2) This Act shall come into force on such date as the State Government may, by notification in the *Official Gazette*, appoint.

Definitions.

- 2. In this Act, unless the context otherwise requires:—
  - (1) "Academic Council" means the Academic Council of the University;
  - (2) "Board of Studies" means the Board of Studies of the University;
  - (3) "the Chancellor", "the Vice-Chancellor" and "the Pro-Vice-Chancellor" shall mean respectively the Chancellor, the Vice-Chancellor and the Pro-Vice Chancellor of the University;
  - (4) "constituent college" means a college established and administered by the sponsoring trust anywhere in the State of West Bengal, irrespective of the fact that such college is affiliated to any other University and not so declared as such;
  - (5) "convocation" means the meeting of the Governing Board for the purpose of conferring degrees, titles, diplomas, certificates or other academic distinctions, including titles of *Honoris Causa*;
  - (6) "degree" means the degree awarded by the University;
  - (7) "department" means a department of studies and includes a centre of studies established by the University;
  - (8) "employee" means a person employed in the University;
  - (9) "Executive Council" means the Executive Council of the University;
  - (10) "Faculty" means a Faculty council for post-graduate and undergraduate studies of the University;
  - (11) "financial year" means the year beginning on the 1st day of April and ending on the 31st day of March of the succeeding year;
  - (12) "Governing Board" means the Governing Board of the University constituted under this Act;
  - (13) "Governor" means the Governor of the State of West Bengal;
  - (14) "hall" or "hostel" means a unit of residence of students established, managed or maintained by the University;
  - (15) "Jesuit" means a member of the Society of Jesus;
  - (16) "Librarian" means a Librarian or any other person holding the post of Librarian, by whatever name called, appointed as such by the University;
  - (17) "non-teaching staff" means the non-teaching staff, by whatever name called, appointed or recognized as such by the University not holding any teaching post or not holding the post of an officer or Librarian;
  - (18) "officer" means the officer of the University;
  - (19) "prescribed" means prescribed by rules, order, notification and by-laws made under this Act by the State Government;

(Chapter II.—The University and its Officers.—Section 3.)

#### (20) "Regulatory Body" means—

- (a) a body established by the Central Government for laying down norms and conditions for ensuring academic standard of higher education in its designated areas or coverage, including University Grants Commission, All India Council for Technical Education, Council for Scientific and Industrial Research, Department of Science and Technology, Distance Education Council, Indian Council of Scientific Research, National Assessment and Accreditation Council, National Council for Teachers Education, Pharmacy Council of India, Bar Council of India, Medical Council of India, Dental Council of India, Indian Nursing Council, Central Council of Homoeopathy, Central Council of Indian Medicine, Council of Architecture, Rehabilitation Council of India and such other Statutory Bodies as may be established or incorporated by the Central Government for the purpose of regulating higher education; and
- (b) the State Government of West Bengal in the Higher Education Department.
- (21) "Regulatory Committee" shall mean the Committee constituted by the State Government for the purpose of this Act; the Constitution, power and function of which shall be such as may be prescribed.
- (22) "sponsoring trust" means the St. Xavier's College, Kolkata Educational Trust, constituted and registered under the Indian Trust Act, 1882;

II of 1882.

- (23) "St. Xavier's College (Autonomous), Kolkata" means the St. Xavier's College (Autonomous), Kolkata, established and managed by the sponsoring trust;
- (24) "State Government" means the Government of West Bengal in the Higher Education Department;
- (25) "Statutes", "Ordinances", "Regulations" mean respectively, the Statutes, Ordinances and Regulations of the University made under this Act;
- (26) "student" means the regular student of the University;
- (27) "University Teacher" means a Professor, an Associate Professor, an Assistant Professor or any other person, holding a teaching post in the University, appointed as such by the University;
- (28) "University" means the St. Xavier's University, Kolkata as constituted under this Act;
- (29) "University Laboratory", "University Library", "University Museum", or "University Institution" means a laboratory, a library, a museum or an institution, as the case may be, established, maintained and managed by the University.
- (30) "University Grants Commission" means the University Grants Commission established under the provisions of the University Grants Commission Act, 1956.

III of 1956.

#### **CHAPTER II**

#### The University and its Officers

The University and its incorporation.

- 3. (1) There shall be established and incorporated a University by the name of the St. Xavier's University, Kolkata.
- (2) The head quarter of the University shall be located within the Kolkata Metropolitan Area.
- (3) The University shall be a unitary University having no power to provide affiliation to any college:

Provided that the University may have as many constituent college situated within the territory of West Bengal and exclusively established and administered by the

#### (Chapter II.—The University and its Officers.—Sections 4-6.)

sponsoring trust, and such college may, notwithstanding anything contained in any other law for the time being in force, be admitted within the privileges of the University with prior approval of the State Government and with effect from such date and on such terms and conditions, as the State Government may, by notification in the *Official Gazette*, specify.

- (4) The Chancellor, the Vice-Chancellor and other officers and employees of the University and the members of the Governing Board and the Executive Council, so long as they continue to hold such office or membership, shall constitute a body corporate by the name of the St. Xavier's University, Kolkata.
- (5) The University shall have perpetual succession and a common seal and shall sue and be sued by the name of the St. Xavier's University, Kolkata.

Properties of the University and its application.

- 4. (1) The sponsoring trust shall, from time to time, transfer movable and immovable properties to the University in accordance with relevant law for carrying out the purposes of this Act.
- (2) The movable and immovable properties transferred under sub-section (1) shall be used and administered by the Governing Board in such manner as may be provided by the Statute.
- (3) The movable and immovable properties transferred under sub-section (1) shall be applied for meeting the liabilities of the University in the event of dissolution or winding up of the University in such manner as may be prescribed.

Objects of the University.

- 5. The object of the University shall be:-
- (1) to provide for instruction in such branches of learning as the University may think fit, and to make provision for research and for the advancement and dissemination of knowledge;
  - (2) to encourage study of modern technology and professional courses;
- (3) to provide students and teachers the necessary atmosphere and facilities for the promotion of innovations in education leading to restructuring of course, new and innovative methods of teaching, learning and integral development of personality;
- (4) to promote studies in various disciplines and inter disciplinary studies and to promote national integration, secularism and understanding of the international issues amongst the students;
- (5) to become a centre of academic excellence in the field of higher education and research;
- (6) to become a bridge between the rural-urban divide, extending the benefit of education to the poor and the marginalized, aiming at their empowerment;
- (7) to ensure access and equality in higher educational opportunity to all deserving and meritorious students with preferential option for the poor and the marginalized, irrespective of caste and creed;
- (8) to inspire and challenge all segments of the University to raise the realm of good to great and to greater through continuous quality assessment;
- (9) to offer subjects for competence-building and motivate and animate a work force imbued with human values;
  - (10) to open centres of studies and campuses in different parts of West Bengal;
- (11) to focus on access to knowledge, creation of knowledge, application of knowledge, dissemination of knowledge and development of better knowledge services.

Powers of the University.

- 6. The University shall have the following powers, namely:—
  - (1) to encourage and provide for instruction, teaching, training and research in such branches of learning and courses of study as it may think fit, and generally to promote the advancement and dissemination of knowledge, learning and research and the extension of higher education including the study of indigenous languages as well as culture and rural development;

#### (Chapter II.—The University and its Officers.—Section 6.)

- (2) to establish, administer, maintain and manage campuses, libraries, laboratories, museums and such other institutions or centres for study, research and training as it may deem necessary;
- (3) to institute degrees, titles, diplomas, certificates and other academic distinctions;
- (4) to hold examinations and to confer degrees, titles, diplomas, certificates and other academic distinctions on persons who shall have pursued an approved course of study in the University in the manner provided and shall have passed the prescribed examinations of the University, or shall have carried on research under conditions provided;
- (5) to withdraw or to cancel degrees, titles, diplomas, certificates or other academic distinctions under such conditions as may be provided by Statutes and after giving the person affected a reasonable opportunity to present his case;
- (6) to confer honorary degrees or other academic distinctions under conditions provided;
- (7) to formulate policy and determine the standard of admission which may include examination, evaluation or any other method of testing;
- (8) to institute Professorships including Chair Professorships and other teaching posts required by the University and to appoint persons to such Professorships or other teaching posts, or to recognize persons as Professors, Associate Professors or Assistant Professors of the University, or as holders of other teaching posts of the University for the purpose of imparting instruction and for conducting research in the University;
- (9) to create posts, as and when required, of officers and employees of the University besides those provided under this Act;
- (10) to provide, subject to the provisions of this Act, the constitution, powers and duties of the Boards of Studies, the Finance Committee, and other bodies as may be constituted;
- (11) to provide the powers and duties of officers of the University;
- (12) to provide, subject to the provisions of this Act, the terms and conditions of service, including the rules regarding conduct and discipline and the emoluments for all categories of employees of the University with prior approval of the Governing Board;
- (13) to make provisions for provident fund and other funds for the welfare of the employees of the University and to keep and maintain those funds as per provisions of law applicable from time to time;
- (14) to determine tuition fees or other charges for admission and for examinations and other purposes, and to demand and receive the fees or other charges so determined;
- (15) to establish, administer, maintain and manage halls, hostels etc.;
- (16) to provide for promotion of health, welfare and discipline amongst the students;
- (17) to extend grant to the National Service Scheme and National Cadet Corps and other such bodies recognised by the University from the University Fund;
- (18) to enter into agreement with the State Government or with any person, body or authority for taking over by the University of the management of any institution, including its assets and liabilities, or for any other purpose not repugnant to the provisions of this Act;
- (19) to acquire, hold and dispose of property, movable and immovable and to make grants and advances for furthering any of its objects;

(Chapter II.—The University and its Officers.—Sections 7-10.)

- (20) to accept and administer gifts, endowments and benefactions, for the furtherance of any of its objects of the University and to institute awards, fellowships, travelling fellowships, scholarships, studentships, stipends, bursaries, exhibitions, medals and prizes;
- (21) to receive funds from industry, institutions, national and international organizations, national or international financial institutions including nationalized banks or from any other source, or to receive loans, subsidies, grants, assistance, donations, benefactions, bequests and to transfer of movable and immovable properties, for the purposes and objects of the University in such manner as may be provided for by the Regulations;
- (22) to co-operate with other Universities, institutions and educational authorities in matters that relate to and further the educational objectives of the University;
- (23) to impart instruction through distance education with the approval of the appropriate authority;
- (24) to introduce interdisciplinary or multidisciplinary or integrated courses in selected subjects;
- (25) to initiate collaborative teaching and research programme with other Universities and institutions of repute and to provide modalities for credit transfer and award of joint degrees, if deemed necessary;
- (26) to do all such acts and things as may be necessary or desirable for, or incidental to, the advancement of the objects or purposes of the University.

Teaching of the University.

- 7. (1) All recognized teaching in connection with any degree, diploma, certificate, award, distinction of the University shall be conducted by the teachers of the University under the general supervision of the Executive Council and the Academic Council.
- (2) The authorities responsible for such teaching shall be such as may be provided in the Ordinances.

Jurisdiction of the University.

- **8.** (1) The jurisdiction of the University shall be the whole of the State of West Bengal.
- (2) The University shall have right to open its branches or units or centres or campuses anywhere in West Bengal with prior approval of the University Grants Commission and the State Government.

Access to the University.

9. The University shall be open to all persons irrespective of gender, religion, race, creed, caste or class for being associated therein as a student or teacher, or to hold any office therein:

Provided that nothing in this section shall be deemed to prevent the University for making appropriate provisions for reservation of Scheduled Castes, Scheduled Tribes, Other Backward Classes, Persons with disabilities and persons with special needs and any other deserving group in terms of law or order issued by the Government to this effect.

Delegation of Powers.

10. The University may delegate such of its powers as it may deem expedient to any of its authorities or to any of its officers, and may, at any time, withdraw at its discretion any power so delegated.

(Chapter II.—The University and its Officers.—Sections 11-14.)

The Visitor.

- 11. (1) The Governor shall, by virtue of his office, be the Visitor of the University.
- (2) The Visitor shall, if present, preside over the Convocation of the University held for conferring degrees, diplomas, charters, designations and certificates.
- (3) Subject to the procedures as may be prescribed, the Visitor may, either *suo-motto* or on the basis of information received, call for any paper or information relating to the affairs of the University and if he is satisfied that any order, or decision taken or proceeding instituted by any authority of the University is not in conformity with the Act, Statutes, Ordinances, Regulations or rules, the Visitor may give such advice to the Chancellor as he may deem fit in the interest of the University. On the basis of such advice from the Visitor the Chancellor shall take appropriate action.

The Chancellor and his powers and functions.

- 12. (1) The President of the sponsoring trust shall by virtue of his office be the Chancellor of the University.
- (2) The Chancellor shall hold office for a period of six years and by virtue of his office, be the head of the University.
- (3) The Chancellor shall, in absence of the Visitor, preside at the Convocation of the University held for conferring degrees.
- (4) The Chancellor shall by virtue of his office, be the Chairperson of the Governing Board.
- (5) The powers and functions of the Chancellor shall be such as may be provided by the Statutes.

Officers of the University.

- 13. The following shall be the officers of the University:—
  - (1) the Vice-Chancellor,
  - (2) the Pro-Vice-Chancellor,
  - (3) the Registrar,
  - (4) the Controller of examinations,
  - (5) the Deans of Faculty,
  - (6) the Dean (s) of Students' Welfare,
  - (7) the Finance Officer; and
  - (8) the Persons holding such other posts as may be declared by the Statutes to be the posts of officers of the University.

The Vice-Chancellor

- 14. (1) The Vice-Chancellor shall be a distinguished academic with proven competence, integrity, morals and institutional commitment.
- (2) The Vice-Chancellor shall be a person with a minimum of fifteen years of experience of teaching in a reputed institution of higher education along with a minimum of five years of administrative experience in a higher education institution.
- (3) The Vice-Chancellor shall be appointed by the Chancellor with the approval of the Governing Board.
- (4) The Vice-Chancellor shall be from amongst the members of the *Jesuits*. If a suitable person is not available from among the *Jesuits*, the Chancellor may appoint another person subject to the fulfillment of conditions mentioned in sub-sections (1) and (2).
- (5) The Vice-Chancellor shall be the whole time officer of the University and shall be paid from out of the University fund such salary and allowances as the Chancellor may decide in consultation with the Governing Board.

(Chapter II.—The University and its Officers.—Section 15.)

- (6) The Vice-Chancellor may resign from his office by writing under his hand addressed to the Chancellor.
  - (7) If—
    - (a) the Vice-Chancellor is, by reason of leave, illness or other cause, temporarily unable to exercise the powers and perform the duties of his office, or
    - (b) if a vacancy occurs in the office of the Vice-Chancellor by reason of death, resignation, removal, expiry of the term of his office or otherwise,

then, during the period of such temporary inability or pending the appointment of a Vice-Chancellor, as the case may be, the Chancellor may appoint the Pro-Vice-Chancellor or any other person from and amongst the senior most professors or officers of the University to exercise the powers and to perform the duties of the Vice-Chancellor.

- (8) The vacancy in the office of the Vice-Chancellor occurring by reason of death, resignation or expiry of the term of his office, removal or otherwise shall be filled up by appointment of a Vice-Chancellor in accordance with the provisions of sub-sections (1), (2) and (4) within a period of one year from the date of occurrence of such vacancy.
- (9) The Vice-Chancellor may be removed from his office by the Chancellor with prior approval of the Governing Board if he is satisfied that the incumbent:—
  - (a) has become insane or adjudged by a competent court to be of unsound mind; or
  - (b) has become an un-discharged insolvent or stands so declared by a competent Court; or
  - (c) has become physically unfit or incapable of discharging his duties due to protracted illness or physical disability; or
  - (d) has wilfully omitted or refused to carry out the provisions of this Act or service contract or has abused or misused the powers vested in him, or if, in the opinion of the Chancellor, the continuance in the office of the Vice-Chancellor is detrimental to the interest of the University; or
  - (e) has shown incompetence to perform or has persistently made default in the performance of duties imposed on him by or under this Act; or
  - (f) has been convicted by a competent court of law for any offence within the meaning and concept of the Code of Criminal Procedure, 1973:

2 of 1974.

Provided that the Vice-Chancellor shall be given a reasonable opportunity to show cause by the Chancellor before taking recourse for his removal under clauses (d), (e) and (f).

Powers and functions of the Vice-Chancellor.

- 15. (1) The Vice-Chancellor shall be the principal executive and principal academic officer of the University and shall, in the absence of the Chancellor, preside over the meeting of the Governing Board.
- (2) The Vice-Chancellor shall, by virtue of his office, be a member and the Chairperson of the Executive Council, Academic Council and the Faculty Councils for Post-graduate and Undergraduate Studies and shall be the Chairperson of any other authority or body of the University of which he may be a member.
- (3) The Vice-Chancellor shall also be entitled to be present at and to address any meeting of any other authority or body of the University of which he may not be a member, but shall not be entitled to vote there at.

(Chapter II.—The University and its Officers.—Section 16.)

- (4) The Vice-Chancellor shall have the power to convene meetings of the Governing Board, the Executive Council, the Academic Council, the Faculty Councils for Post-Graduate and Undergraduate Studies and of any other authority or body of the University.
- (5) It shall be the duty of the Vice-Chancellor to ensure that the provisions of this Act, and the Statutes, Ordinances, Regulations and rules are faithfully observed and to take such action as may be necessary for due observance thereof.
- (6) The Vice-Chancellor shall have the power to exercise general control and supervision over all other officers, teachers and employees of the University and generally over all the affairs of the University unless specifically provided for any other authority.
- (7) The Vice-Chancellor shall exercise such other powers and discharge such other duties as may be delegated to him by any authority or body of the University as may be provided by Statutes, Ordinances, Regulations or rules.
- (8) The Vice-Chancellor may take on behalf of the University such action as he may deem expedient in any matter which, in his opinion, is either urgent or of an emergent nature and shall report the same for confirmation at the next meeting to the authority or body which, in the ordinary course, would have dealt with the matter:

Provided that if the action taken by the Vice-Chancellor is not approved by the authority or body concerned, the matter shall immediately be referred to the Chancellor whose decision thereon shall be final.

(9) The Vice-Chancellor may, with the approval and subsequent ratification of the Governing Board, delegate any of his powers to any other officer subordinate to him.

The Pro-Vice-Chancellor.

- 16. (1) The Pro-Vice-Chancellor shall be a distinguished academic with proven competence, integrity and institutional commitment.
- (2) The Pro-Vice-Chancellor shall be appointed by the Chancellor with the approval of the Governing Board for a term of five years and shall be eligible for re-appointment.
- (3) The Pro-Vice-Chancellor shall be the whole time officer of the University and shall be paid from out of the University fund such salary and allowances as the Chancellor may decide in consultation with the Governing Board.
- (4) The Pro-Vice-Chancellor may resign his office by writing under his hand addressed to the Chancellor.
  - (5) If—
    - (a) the Pro-Vice-Chancellor is, by reason of leave, illness or other cause, temporarily unable to exercise the powers and perform the duties of his office, or
    - (b) a vacancy occurs in the office of the Pro-Vice-Chancellor by reason of death, resignation or expiry of the term of his office, removal or otherwise,

then, during the period of such temporary inability or pending the appointment of a Pro-Vice-Chancellor, as the case may be, the Chancellor, in consultation with the Vice-Chancellor, may authorize a senior teacher of the University or an officer of the University to exercise the powers and perform the duties of the Pro-Vice-Chancellor.

(Chapter II.—The University and its Officers.—Section 17.)

- (6) The vacancy in the office of the Pro-Vice-Chancellor occurring by reason of death, resignation or expiry of the term of his office, removal or otherwise shall be filled up by appointment of a Pro-Vice-Chancellor within one year in accordance with the provisions of this section.
- (7) The Pro-Vice-Chancellor may be removed from his office by the Chancellor with the approval of the Governing Board if he is satisfied that the incumbent,—
  - (a) has become insane or adjudged by a competent court to be of unsound mind; or
  - (b) has become an un-discharged insolvent or stands so declared by a competent court; or
  - (c) has been physically unfit and incapable of discharging function due to protracted illness or physical disability; or
  - (d) has wilfully omitted or refused to carry out the provisions of this Act or has committed breach of any of the terms and conditions of the service contract or has abused or misused the powers vested in him or if, in the opinion of the Chancellor, his continuance in the office is detrimental to the interest of the University; or
  - (e) has shown incompetence to perform or has persistently made default in the performance of the duties imposed on him by or under this Act; or
  - (f) has been convicted by a court for any offence within the concept and meaning of the Code of Criminal Procedure, 1973:

2 of 1974.

Provided that the Pro-Vice-Chancellor shall be given a reasonable opportunity to show cause before taking recourse for his removal under clauses (d), (e), and (f).

(8) The powers and functions of the Pro-vice-Chancellor shall be such as may be provided by Statutes.

The Registrar.

- 17. (1) The Registrar shall be a whole time officer of the University and shall be appointed by the Chancellor in consultation with the Vice-Chancellor.
- (2) The Registrar shall be paid from out of the University fund such salary and allowances as the Chancellor may decide in consultation with the Vice-Chancellor.
- (3) The Registrar may resign his office by writing under his hand addressed to the Chancellor.
- (4) If the Registrar is for any reason temporarily unable to exercise the powers or perform the duties of his office, the Chancellor may appoint a teacher of the University or an officer of the University, temporarily for a period not exceeding six months, to exercise the powers and perform the duties of the Registrar.
- (5) The Registrar may be removed from his office by the Chancellor in consultation with the Vice-Chancellor if he is satisfied that the incumbent,—
  - (a) has become insane or adjudged by a competent court to be of unsound mind; or
  - (b) has become an un-discharged insolvent or stands so declared by a competent court; or
  - (c) has been physically unfit and incapable of discharging function due to protracted illness or physical disability; or
  - (d) has wilfully omitted or refused to carry out the provisions of this Act or has committed breach of any of the terms and conditions of the service contract or has abused or misused the powers vested in him or if, in the opinion of the Chancellor, the continuance in the office of the Registrar is detrimental to the interest of the University; or

(Chapter II.—The University and its Officers.—Sections 18-21.)

- (e) has been proved to be guilty of criminal breach of trust or criminal negligence or gross financial irregularity or impropriety or gross negligence of duty; or
- (f) has shown incompetence to perform or has persistently made default in the performance of the duties imposed on him by or under this Act; or
- (g) has been convicted by a court for any offence within the concept and meaning of the Code of Criminal Procedure, 1973:

2 of 1974.

Provided that the Registrar shall be given a reasonable opportunity to show cause by the Chancellor before taking recourse for his removal under clauses (d), (e), (f) and (g).

Powers and duties of Registrar. 18. Subject to the supervision, direction and general control of the Vice-Chancellor, the Registrar shall act as the Secretary to the Governing Board and also to the Executive Council and shall exercise such powers and perform such duties as may be provided in the Statutes, or delegated to him under this Act, the Statutes, the Ordinances or the Regulations.

The Finance Officer.

- 19. (1) The Finance Officer shall be a whole time officer of the University appointed by the Vice-Chancellor with the approval of the Chancellor.
- (2) The Finance Officer shall be paid out of the University fund such salary and allowances as the Chancellor, in consultation with the Vice-Chancellor may decide.
- (3) The Finance Officer may resign his office by writing under his hand addressed to the Vice-Chancellor.
- (4) If the Finance Officer is for any reason temporarily unable to exercise the powers and perform the duties of his office, the Vice-Chancellor, with the approval of the Chancellor, may appoint a person temporarily for a period not exceeding six months to exercise the powers and perform the duties of the Finance Officer.

Powers and duties of Finance Officer.

- 20. (1) Subject to the supervision, direction and general control of the Vice-Chancellor, the Finance Officer shall be in charge and be responsible of the administration of the University funds, the finances and the properties and assets of the University and of all trusts and endowments; and he shall take special interest in activities that aim at raising funds for the purposes of the University and for augmenting the resources of the University. He shall also be responsible for complying with all statutory obligations to all Government authorities.
- (2) The Finance Officer shall exercise such other powers and perform such other duties as may be provided by the statutes or delegated to him by or under the provisions of this Act, the Statutes, the Ordinances or the Regulations, as the case may be.

Supervisory Powers of the Registrar and the Finance Officer. 21. In their respective spheres of duties, the Registrar and the Finance Officer shall, subject to the provisions of this Act, have the power of supervision and control over all officers and employees serving in departments under their charge and shall exercise such disciplinary power as may be conferred on them by or under this Act or by the Statutes, Ordinances, Regulations or Rules, as the case may be.

(Chapter II.—The University and its Officers.—Sections 22-25.)

The Dean.

- 22. (1) There shall be a Dean for each and every Faculty Council for Post-graduate and Undergraduate Studies in the University who shall be appointed by the Vice-Chancellor on recommendation of Selection Committee duly constituted by the Governing Board for this purpose.
- (2) The constitution, powers and functions of the Selection Committee for appointment of Dean shall be such as may be provided by the Statutes.
- (3) Every Dean appointed as per provisions of this Act shall hold the office for a period of three years or until he retires or vacates his office for any other reasons, whichever is earlier, and shall be eligible for re-appointment.
- (4) The Vice-Chancellor shall, in the event of any temporary vacancy of the office of Dean, select a senior Professor or an Associate Professor of the University in order of their date of joining in the University for a period, not more than six months.
- (5) Every Dean shall be the Vice Chairperson of the respective Faculty Council for Post-graduate and Undergraduate Studies and shall have such powers and functions as may be provided for by the Statutes, or Ordinances.
- (6) The Dean of every Faculty Councils for Post-graduate and Undergraduate Studies may be removed from his office for such reasons and in such manner as may be provided for by the Statutes.

The Dean(s) of Students' Welfare.

- 23. (1) The Dean(s) of Students' Welfare shall be appointed from amongst the teachers of the University, not below the rank of an Associate Professor, by the Vice-Chancellor on the recommendation of the Executive Council.
- (2) The Dean(s) of Students' Welfare appointed under sub-section (1) shall hold office for a term of three years and shall be eligible for re-appointment:

Provided that the Vice-Chancellor may, if it is considered necessary, appoint on the recommendation of the Executive Council a teacher, not below the rank of an Associate Professor to discharge duties of the Dean of Students' Welfare in addition to his normal duties.

- (3) When the office of the Dean of Students' Welfare is vacant by reason of illness or absence or for any other cause unable to perform the duties of his office, the duties of the office shall be performed by such person as the Vice-Chancellor may appoint for the purpose.
- (4) The duties and powers of the Dean(s) of Students' Welfare shall be such as may be provided by the Statutes.

Controller of Examinations.

- 24. (1) The Controller of Examinations shall be the whole time officer of the University and shall be appointed by the Vice-Chancellor in consultation with the Executive Council.
- (2) The powers, duties and responsibilities of the Controller of Examinations shall be provided by the Statutes.

Other officers.

- 25. (1) There shall be such other officers in the University who shall be appointed by the Vice-Chancellor in such manner as may be provided for by the Statutes or Ordinances or Regulations or Rules.
- (2) The terms and conditions of service including the salaries and allowances of such other Officers of the University and required qualification for appointment to such post shall be such as may be decided and approved by the Governing Board.
- (3) The powers and functions including the required qualification and procedure for appointment of such other officers shall be provided by the Statutes.

(Chapter III.—Authorities of the University.—Sections 26, 27.)

#### **CHAPTER III**

## Authorities of the University

The Authorities.

- 26. Following shall be the authorities of the University:—
  - (1) the Governing Board,
  - (2) the Executive Council,
  - (3) the Academic Council,
  - (4) the Faculty Councils for Post-graduate and Undergraduate Studies,
  - (5) the Boards of Studies,
  - (6) the Finance Committee,
  - (7) Such other authorities as may be provided and established, by the Statutes, the Ordinances, the Regulations and the rules made by or under this Act, from time to time.

The Governing Board.

- 27. (1) The Governing Board shall consist of the following persons, namely:—
  - Ex-Officio Members:—
  - (i) the Chancellor-Chairperson,
  - (ii) the Vice-Chancellor,
  - (iii) the Pro-Vice-Chancellor,
  - (iv) the Secretary, Higher Education Department, or his nominee not below the rank of a Joint Secretary to the Government of West Bengal,
  - (v) the Registrar,
  - (vi) the Finance Officer,
  - (vii) the Principal, St. Xavier's College (Autonomous), Kolkata,
  - (viii) the Rector, St. Xavier's College (Autonomous), Kolkata,
  - (ix) the Honorary Secretary, St. Xavier's College (Autonomous) Alumni Association and the University Alumni Association,

Members from sponsoring trust:-

(x) fifteen Persons, from the Jesuit nominated by the Calcutta Province of the Society of Jesus in consultation with the Chancellor,

Representatives of Teachers:—

- (xi) two Professors according to seniority to be nominated by the Vice-Chancellor,
- (xii) One Associate Professor according to seniority to be nominated by the Vice-Chancellor,

Representative of Non-teaching Staff:-

(xiii) One representative from amongst the senior non-teaching staff to be nominated by the Vice-Chancellor.

Nominated Members:-

- (xiv) One representative nominated by the University Grants Commission, not below the rank of a Joint Secretary to the Government of India or a Professor of a Central or State University,
- (xv) two eminent educationists to be nominated by the Chancellor,
- (xvi) One person, who shall be an eminent academician not below the rank of a Professor of a University, to be nominated by the Visitor, in consultation with the State Government.

(Chapter III.—Authorities of the University.—Section 28.)

## Co-opted Members:—

- (xvii) four persons representing learned professions and possessing special interests in education including representatives of industry and commerce, to be co-opted by the Governing Board.
- (2) All members of the Governing Board other than ex officio member shall hold the office for a period of four years.
- (3) An *ex officio* member shall cease to be member of the Governing Board as soon as he vacates the office by virtue of which he is a member.

Powers and functions of the Governing Board.

- 28. (1) Subject to the provisions of this Act, the Governing Board shall exercise the following powers and perform the following duties, namely:—
  - (i) to establish University departments, institutions, libraries, laboratories and museums for study and research; and also such other facilities as may be required to further co-curricular and extra-curricular activities,
  - (ii) to create and institute Professorships including Chair Professorship, Associate Professorship, Assistant Professorship and such posts including posts of officers as may be necessary for the establishment and management of the University, departments, institutions, libraries, laboratories and museums and any other facility referred to in clause (i);
  - (iii) to institute degrees, titles, diplomas, certificates and other academic distinctions, including the titles of *honoris causa*;
  - (iv) to institute fellowships, travelling fellowships, scholarships, studentships, stipends, bursaries, exhibitions, medals and prizes to be awarded out of the University Fund;
  - (v) to confer degrees, titles, diplomas, certificates and other academic distinctions on the persons who,—
    - (a) have pursued the approved courses of studies or have been exempted therefrom in the manner provided in the Regulations, or
    - (b) have carried out research in accordance with such conditions as may be provided in the regulations;
  - (vi) to withdraw or to cancel degrees, titles, diplomas, certificates or other academic distinctions under such conditions as may be provided by the regulations and after giving the person affected a reasonable opportunity of being heard;
  - (viii) to confer honorary degrees or other academic distinctions;
    - (ix) to consider the annual statement of accounts and the annual financial estimates approved by the Executive Council and to pass such resolutions relating thereto as may be considered necessary:

Provided that for the purpose of passing a resolution modifying or rejecting any such annual financial estimates it shall be necessary for a simple majority of the total number of members of the Governing Board present and voting in favour of the resolution;

- (x) to consider the annual report as prepared by the Executive Council and to pass such resolutions relating thereto as may be considered necessary;
- (xi) to consider, and advise on such other reports from the Executive Council or any other body as may be made to it;

(Chapter III.—Authorities of the University.—Section 29.)

- (xii) to consider proposals from the Executive Council for the University to enter into agreement with the Central Government or State Government or with any person, body or authority for the taking over by the University of the management of any institution, including its assets and liabilities, or for any other purpose not repugnant to the provisions of this Act;
- (xiii) to consider, and advise on, proposals from the Executive Council for cooperation with other Universities, institutions and educational authorities in matters that relate to or further the objectives of the University;
- (xiv) to consider and suggest measures for the improvement of the administration and finances of the University, and generally for the furtherance of its objectives;
- (xv) to acquire, hold and dispose of property, movable and immovable for and on behalf of the University and to administer all assets and properties of the University, and to undertake all measures necessary or desirable for the conservation or augmentation of the resources of the University;
- (xvi) to appoint officers and employees of the University and to fix their emoluments and define their duties and other terms and conditions of service in accordance with the Statutes and the Ordinances and to suspend, discharge or otherwise punish in accordance with the Statutes and the Ordinances such Officers and employees;
- (xvii) to accept grants and to raise or accept loans on behalf of the University and to make grants or advances from the University fund or other special funds maintained by the University;
- (xviii) to make regulations for the transaction of its own business;
  - (xix) to exercise all other powers and perform all other functions conferred to and imposed on the Governing Board by or under this Act.
- (2) The Governing Board shall have the power to review the action of the Executive Council, save where the Executive Council has acted in accordance with the powers conferred exclusively on it by or under this Act:

Provided that if any question arises as to whether the Executive Council has acted in accordance with powers conferred on it by or under this Act, the matter shall be referred to the Chancellor whose decision shall be final.

Meetings of the Governing Board.

- 29. (1) The Governing Board shall meet not less than three times in a financial year, other than for convocation, on dates to be fixed by the Chancellor. At least one of such meetings shall be held before the last day of March and the last meeting of the financial year so held shall be called the annual general meeting. The Governing Board may also meet at such other times as it may, from time to time, be required.
- (2) One-third of the total number of members of the Governing Board present, shall be a quorum for a meeting of the Governing Board;

Provided that such quorum shall not be required at convocation.

(3) The Chancellor may, whenever he thinks fit, and shall also, upon a requisition in writing signed by not less than fifty *percent* of the members of the Governing Board, convene a meeting of the Governing Board. A meeting on such requisition shall be held within fifteen days of the receipt of the requisition by the Chancellor, excluding the date of receipt.

## (Chapter III.—Authorities of the University.—Sections 30, 31.)

The Executive Council.

30. (1) The Executive Council shall consist of the following members:—

## Ex Officio Members:—

- (i) the Vice-Chancellor—Chairperson,
- (ii) the Pro-Vice-Chancellor,
- (iii) the Registrar,
- (iv) the Deans of the Faculty Councils for Post-graduate and Undergraduate Studies,
- (v) the Dean(s) of Students' Welfare,
- (vi) the Controller of Examinations,
- (vii) the Finance Officer,
- (viii) the Secretary, Academic Council.

#### Other Members:-

- (ix) two heads of departments, by rotation for one year in alphabetical order of the department, to be selected by the Vice-Chancellor;
- (x) three teachers from the faculty council for the Post-graduate and Undergraduate studies of whom two shall be Professors and one shall be an Associate Professor, to be nominated by the Vice-Chancellor in consultation with the Pro-Vice-Chancellor.
- (2) A member of the Executive Council shall hold office for a period of four years, if not expressly provided otherwise in this Act.
- (3) Any vacancy among the members of the Executive Council shall be filled up immediately by the concerned authority.
- (4) No act or proceedings of the Executive Council or of anybody constituted by the Executive Council shall be invalid or called into question by reason of the existence of any vacancy, initial or subsequent, in the Executive Council or in any body constituted by the Executive Council, as the case may be.
- (5) One-third of the total number of members present shall be a quorum for a meeting of the Executive Council.

Powers and functions of the Exceutive Council.

- 31. (1) Subject to the provisions of this Act, the Executive Council shall exercise the following powers and perform the following duties, namely:—
  - (i) to initiate proposals for the making of Statutes, Ordinances or Regulations including proposals for amendment or repeal thereof, in the manner hereinafter provided;
  - (ii) to recommend to the Governing Board the proposals for study and research
    after consulting the respective Faculty Councils for Post-graduate and
    Undergraduate Studies, University departments, institutions, libraries,
    laboratories and museums;
  - (iii) to maintain University departments, University institutions, University libraries, University laboratories, University museums and any other University establishment;
  - (iv) to establish, maintain and manage halls, hostels and canteens;
  - (v) to direct the inspection of University libraries, University laboratories, University museums and hostels and canteens;
  - (vi) to institute on advice of the Governing Board and after consulting the respective Faculty Councils for Post-graduate and Undergraduate Studies, fellowships, travelling fellowships, scholarships, stipends, bursaries, exhibitions, medals and prizes, the expenses of which shall be met from the University Fund;

(Chapter III.—Authorities of the University.—Section 31.)

- (vii) to recommend to the Governing Board after consulting the respective Faculty Councils for Post-graduate and Undergraduate Studies, Professorships including Distinguished Professorships, Associate Professorships, Assistant Professorships and such posts as may be necessary for the establishment and maintenance of the University departments, institutions, libraries, laboratories and museums;
- (viii) to recommend to the Governing Board to create posts of officers, teachers and employees of the University;
  - (ix) to provide and collect fees or charges for the registration of students and their admission to courses of studies organized by the University, for holding examinations, for the grant of degrees, diplomas and certificates, and for other like purposes;
  - (x) to recommend to the Governing Board after consulting the respective Faculty Councils for Post-graduate and Undergraduate Studies, the institution of degrees, titles, diplomas, certificates and other academic distinctions;
- (xi) to recommend to the Governing Board, on the advice of the appropriate body, the conferment of degrees, titles, diplomas, certificates and other academic distinctions on persons who have pursued the approved courses of studies or have been exempted therefrom in the such manner as may be provided in the regulations, and have passed such examinations or have carried on research under such conditions, as may be provided;
- (xii) to recommend to the Governing Board the conferment of honorary degrees, titles and other academic distinctions;
- (xiii) to approve the constitution or reconstitution of a department of teaching on the recommendation of the respective Faculty Council for Post-graduate and Undergraduate Studies concerned;
- (xiv) to make regulations regarding the courses of studies and the division of subjects including interdisciplinary or multidisciplinary approach for integrated courses in selected subjects which are approved by the Academic Council;
- (xv) to make regulations regarding the recognition of examinations held by other Universities or Institutions which shall be recognized as equivalent to the examinations held by the University;
- (xvi) to make regulations regarding the conduct of examinations held by the University and the conditions under which students may be admitted to the different courses of studies, and be allowed to appear for the examinations held by the University;
- (xvii) to give directions regarding the form, custody and use of the common seal of the University;
- (xviii) to administer the fund of the University and to accept and administer gifts, endowments and benefactions for the furtherance of the purposes of this Act;
  - (xix) to manage the press establishment, the publication bureau and the employment bureau of the University and to exercise general supervision over University Extension Board, University Sports Board and other bodies instituted by the University;
  - (xx) to prepare and approve the annual statements of accounts and the annual financial estimates of the University and to submit the same to the Governing Board for consideration;

(Chapter III.—Authorities of the University.—Sections 32, 33.)

- (xxi) to make due provision for the health, welfare, residence and discipline of students and their relationship with the University and to provide for such other training of students as may be considered desirable;
- (xxii) to co-operate with other Universities, Institutions, Associations, Societies or Bodies on such terms and for such purposes, not inconsistent with the purposes of this Act, and object and purpose of the University;
- (xxiii) to institute collaborative teaching and research programmes with other Universities and provide modalities for credit transfer and award of joint degrees in a manner not inconsistent with the purposes of this Act;
- (xxiv) to make regulations for the transaction of its own business;
- (xxv) to exercise all other powers and perform all other functions conferred upon and imposed on the Executive Council by or under this Act.
- (2) The decisions of the Executive Council are to be ratified in the subsequent meetings of the Governing Board.

The Academic Council.

- 32. (1) The Academic Council shall consist of the following members, namely:—
  - (a) the Vice-Chancellor—Chairperson,
  - (b) the Pro-Vice-Chancellor,
  - (c) the Deans of Faculties for Post-graduate and Undergraduate Studies,
  - (d) the Dean(s) of Students' Welfare,
  - (e) Heads of the departments,
  - (f) the Librarian,
  - (g) One Professor, other than the Heads of departments, according to the seniority, to be nominated by the Vice-Chancellor,
  - (h) One Associate Professor, other than the Heads of departments, according to the seniority, to be nominated by the Vice-Chancellor,
  - (i) One teacher from each Faculty Council to be nominated by the Vice-Chancellor:

Provided that no teacher shall be eligible for nomination to the Council for more than two terms during his entire service tenure in the University.

- (2) Vice-Chancellor shall appoint one member of the Faculty Council not below the rank of an Associate Professor, as Member Secretary of the Academic Council.
- (3) One-third of the total members of the Academic Council present, shall form the quorum.
- (4) All members of the Academic Council if not otherwise provided for by or under this Act, shall hold office for a period of three years.

Powers and functions of Academic Council.

- 33. Subject to this Act, the Statutes and the Ordinances, the Academic Council shall have the following powers, namely:—
  - (i) to exercise general supervision over the academic policies of the University and to give directions regarding methods of instruction, cooperative teaching among departments and institutions, evaluation of research and improvement in academic standards;
  - (ii) to bring about inter-faculty co-ordination, and to establish or appoint Committees or Boards, for taking up projects on an inter-faculty basis;
  - (iii) to consider matters of general academic interest either on its own initiative or referred to by Faculty Council, or the Executive Council, and to take appropriate action thereon;

## (Chapter III.—Authorities of the University.—Sections 34-36.)

- (iv) to frame such regulations consistent with the Statutes and Ordinances regarding the academic functioning of the University, discipline, residence, admissions, examinations, award of fellowships and studentships, fee concessions, and attendance;
- (v) to consider and approve the curricula and syllabi which are recommended by the Boards of Studies and forwarded by the respective Faculty Councils;
- (vi) to hold and conduct, subject to general supervision by the Executive Council, University examinations and publish the results thereof in accordance with the Regulations made in this regard;
- (vii) to appoint, if required by the Executive Council, after considering the views of the Boards of Studies and Ph.D. Committees attached to the Faculty Council, Boards of Examiners in the subject or subjects relating to Post-graduate and Undergraduate Studies, including the subjects for doctoral thesis and for prizes and medals;
- (viii) to consider and approve results of examinations leading to undergraduate and post-graduate degrees, diplomas and certificates;
  - (ix) to recommend to the Executive Council the conferment of undergraduate and post-graduate degrees, diplomas and certificates;
  - (x) to exercise general supervision over the Faculty Councils for Post-graduate and Undergraduate Studies and give such directions to these Councils for the due discharge of their respective duties as it may consider necessary;
- (xi) to exercise all other powers and perform all other functions conferred upon the academic council by or under this Act.

The Faculty Councils.

- 34. (1) There shall be as many Faculty Councils for Post-graduate and Undergraduate Studies in the University as the Governing Body may decide from time to time.
- (2) Each Faculty Council for Post-graduate and Undergraduate Studies shall have a Secretary who shall be a member of the Faculty Council and to be nominated by the Pro-Vice-Chancellor.
- (3) One-third of the total number of members of a Faculty Council for Post-graduate and Undergraduate Studies present shall be a quorum for a meeting of the Faculty Council.

The Board of Studies.

- 35. (1) There shall be Board of Studies attached to every Faculty Council for Post-graduate and Undergraduate Studies.
- (2) The constitution, powers and functions of the Boards of Studies shall be provided by the Statutes.

The Finance Committee.

- **36.** (1) There shall be a Finance Committee with the Vice-Chancellor as the Chairperson.
  - (2) Other members of the Finance Committee shall be as follows:—
    - (i) the Pro-Vice-Chancellor,
    - (ii) the Registrar,
    - (iii) the Finance Officer, Ex officio Secretary,
    - (iv) the senior most accountant of the University, where the seniority of the accountant would be determined based on the date of joining in the University,
    - (v) one senior teacher to be nominated by the Vice-Chancellor,
    - (vi) one external expert, associated with the field of finance, preferably a chartered accountant to be nominated by the Vice-Chancellor.

(Chapter III.—Authorities of the University.—Sections 37, 38.)

- (3) The tenure of the nominated members of the Finance Committee will be for a period of three years.
- (4) The powers and functions including the power of delegation of the Finance Committee shall be provided by the Statutes and its procedure in financial matters shall be provided by the Ordinances.

The Selection Committee for teachers of the University.

- 37. (1) There shall be a Selection Committee for the purpose of recommendation for appointment of a University Professor, a University Associate Professor or a University Assistant Professor.
- (2) The constitution of selection Committee, its powers and functions including the procedure for holding of meeting shall be such as may be provided in the Statutes.
- (3) A University Professor or a University Associate Professor or a University Assistant Professor shall be appointed by the Vice-Chancellor, on the recommendation of the Selection Committee, which shall send its recommendations in writing to the Vice-Chancellor along with reasoned record of assessment of the persons appeared before it for selection.
- (4) Notwithstanding anything contained in sub-section (1) and until constitution of a Selection Committee referred to therein, a University Teacher or an officer shall be appointed by the Vice-Chancellor on recommendation of the Governing Board.
- (5) The Selection Committee constituted under sub-section (1) shall include as its members at least one person not holding any office of profit under the University and having special knowledge of the subject which the Professor or the Associate Professor or the Assistant Professor, as the case may be, will teach, and said person will be nominated by the Chancellor.

Tribunal.

- 38. (1) If in the case of any dispute between the University and any teacher, officer or employee of the University, no final order has been passed within a period of one year from the date on which the dispute was referred to the Governing Board by such teacher, officer or employee, such dispute shall on the request of such teacher, officer or employee, be referred to a Tribunal consisting of the following members, namely:—
  - (i) the Chairperson, to be nominated by the Chancellor,
  - (ii) One person to be nominated by the Governing Board,
  - (iii) One person to be nominated by the teacher, officer or employee concerned.
- (2) An appeal from a teacher or an officer or an employee of the University in a disciplinary matter shall also be referred to the Tribunal and shall be decided and disposed of by the Tribunal.
- (3) The Tribunal may call for any record, report or other information from the University if, in its opinion, such record, report or other information is necessary for efficient discharge of its functions, and the University shall furnish such record, report or other information to the Tribunal.
- (4) The decision of the Tribunal shall be final and no suit or proceeding shall lie in any civil court in respect of the matters decided by the Tribunal.
- (5) The powers and functions including the procedure of holding proceedings of the Tribunal shall be such as may be provided in the Statutes.
- (6) Every request under sub-section (1) shall be deemed to be a submission to arbitration upon the terms of this section, within the meaning of the Arbitration and Conciliation Act, 1996, and all the provisions of that Act with the exception of section 2 thereof shall apply accordingly.

24 of 1996.

(Chapter IV.—General Provisions Governing all Authorities or other Bodies of the University.—Sections 39-44.)

#### **CHAPTER IV**

## General Provisions Governing All Authorities or Other Bodies of the University

Disqualification.

- 39. (1) No person shall be qualified for selection or nomination as a member of any authority or body of the University or shall continue as such member if he:—
  - (i) is of unsound mind, or
  - (ii) is an undischarged insolvent, or
  - (iii) has been convicted by a court of law for an offence involving moral turpitude.
- (2) In case of any doubt or dispute concerning the disqualification of a person under the provisions of sub-section (1), the Chancellor's decision shall be final.

Term of office of members.

40. (1) Save as otherwise provided in sub-section (3), a nominated member of any authority or body of the University shall hold office for a period as specified for that office from the date of his nomination, as the case may be:

Provided that in respect of the first nominations under this Act, the period shall commence from the date of the first meeting of the authority or body held after such nomination.

- (2) The term of office of members other than *ex officio* members of any authority or body of the University shall be held to include any period which may elapse between the expiry of the said term and the date of nomination or selection of new members to such authority or body to fill vacancies arising by efflux of time.
- (3) Any member nominated to fill a casual vacancy shall hold office for the unexpired portion of the term of office of the member in whose seat he is so nominated. The unexpired term will not be counted as a fresh term of office for the member so nominated.

Cessation of membership in certain cases.

- 41. (1) When a person is qualified to be a member of any authority or body of the University by virtue of his membership of any other authority or body, he shall cease to be a member of the authority or body of the University when he ceases to be a member of the other authority or body.
- (2) When a person is nominated as a member of any authority or body of the University from any body or authority, he shall cease to be such a member when he ceases to belong to that body or authority.

Filling up casual vacancies.

42. Any casual vacancy among the nominated members of any authority or body of the University shall be filled, within such time as may be provided by the Statutes, by nomination by the person or authority that nominated the member whose seat has become vacant.

Proceedings not to be invalidated by reasons of vacancies. 43. No act or proceedings of the University or of any authority or body of the University shall be deemed to be invalid merely by reason of the existence of a vacancy or vacancies among its members.

Explanation.—It is hereby declared that where the office of any member of any authority or body of the University cannot be filled up, when such authority or body is constituted for the first time, on account of any appointment not being for any reason feasible, there shall be deemed to be a vacancy in the office of such member until such appointment is made.

Casting the vote by the Chairperson.

44. At a meeting of the Governing Board, the Executive Council, the Academic Council, the Faculty Councils for Post-graduate and Undergraduate Studies, or any other authority or body of the University, the person presiding over the meeting shall not vote in the first instance, but shall have and exercise a casting vote in the case of an equality of votes.

(Chapter V.—Funds, Accounts, Audit, Inspection and Dissolution of the University.—Sections 45-49.)

#### **CHAPTER V**

## Funds, Accounts, Audit, Inspection and Dissolution of the University

The University Fund.

- **45.** (l) The University shall have a fund to be known as the University Fund to which shall be credited all its income from fees, contributions, donations, grants, and endowments.
- (2) The University may also create, by Ordinances, separate special funds for the administration of Students' Welfare, Endowments, Donations and Gifts, trust or specific grants or grants for other special purposes.

The Corpus Fund.

46. Corpus Fund of the University shall refer to a fund which shall be credited with the grants, donations, subscriptions received by the University other than from the State Government or from the Central Government, or from any other authority and the same shall be used for various purposes of the University with the approval of the Governing Board.

Endowment Fund.

47. (1) The University shall establish an Endowment Fund in the name of the University through a fixed deposit of a minimum of rupees ten crore in a Nationalized Bank, which may be used by the University for its development:

Provided that the Sponsoring trust and the University shall make available the whole Endowment Fund to the Administrator during the process of winding up of the University failing which the same shall be realized from the properties of the University.

- (2) The Endowment Fund shall be maintained until the dissolution of the University.
- (3) A security deposit shall be pledged in the name of the Higher Education Department, Government of West Bengal through a fixed deposit of rupees one crore in a Nationalized Bank and to be kept as security deposit and the interest proceeds of which may be used for the development of the University.
- (4) The State Government shall have the power to forfeit the security deposit in prescribed manner, in case the University contravenes any of the provisions of this Act.

Budget of the University.

48. (1) The budget of the University showing the receipt and payments of different accounts and expenditure on account of salaries and allowances of all the employees including their retirement benefits of the employees of the University shall be submitted to the Governing Board at least three months before the end of the financial year.

Admission of students.

- 49. (1) Admission of students in the University shall be made on the basis of merit.
- (2) Merit for admission in the University may be determined either on the basis of marks or grade obtained in the qualifying examination or on the basis of marks or grade obtained in a relevant entrance examination conducted by the University or by common entrance test conducted at the State or National level:

Provided that any achievements in co-curricular activities or extra-curricular activities may be given weightage at the discretion of the University:

Provided further that the admission criteria for specific courses, as prescribed by the concerned Regulatory Bodies, shall be adhered to.

## (Chapter V.—Funds, Accounts, Audit, Inspection and Dissolution of the University.—Sections 50-53.)

- (3) The seats in engineering, technology and management courses in the University or the colleges and other institutions integrated in the University shall be guided by the existing framework of the All India Entrance Examination or the West Bengal Joint Entrance Examinations Board through its state level common entrance test and counseling process until the University opts to work out its own entrance examination framework for admission into the courses.
- (4) The tuition fees for engineering, management and other professional courses shall be determined and prescribed by the State Government from time to time.
- (5) The University shall keep not less than five *percent* of total intake reserved for filling up with economically weaker persons in the manner as may be notified by the State Government from time to time.

Inspection.

- **50.** (l) The State Government shall have the power to cause inspection of the University in such manner as may be prescribed.
  - (2) Every inspection shall be made after due notice to the University.
- (3) Proceedings of every inspection along with suggestion or advice of State Government shall be sent to the Governing Board for its necessary action.

Winding up of the University. 51. (1) The sponsoring trust may recommend to the State Government to dissolve the University by giving notice to the employees and students of the University at least one year in advance in such manner as may be prescribed:

Provided that the sponsoring trust shall not be permitted to serve notice for winding up within the period of ten years from the date of its commencement.

- (2) The dissolution of the University shall take effect only after the last batch of the students of the regular courses have completed their courses and have been awarded degrees, diplomas or awards, as the case may be.
- (3) On service of notice under sub section (1), the State Government shall appoint an Administrator by replacing the Governing Board for the purpose of running the University till it is completely dissolved.
- (4) The properties of the University including its funds on date of such notice referred under sub-section (1) shall be used for meeting the liabilities of the University by the Administrator until the University is dissolved.
- (5) The balance properties of the University including its funds after meeting all its liabilities shall be re-vested to the sponsoring trust after the University is fully dissolved.

Provident Fund.

**52.** (1) The University shall institute a Provident Fund for the benefit of its employees and such provident fund shall be governed by the provisions of the Provident Fund Act, 1925.

19 of 1925.

(2) The rules regulating the Provident Fund shall be such as may be provided in the Ordinances.

Annual Accounts and Audit,

- 53. (1) The University shall prepare and maintain proper accounts and other relevant records, and prepare an annual statement of accounts including the income and expenditure account and balance sheet, in such form and in such manner as may be provided by the regulations.
- (2) The University shall adopt a proper system of internal checks and balances and controls in the discharge of its finance, accounting and auditing functions as may be provided by the regulations.

(Chapter VI.—Statues, Ordinances and Regulation.—Sections 54, 55.)

(3) The Accounts of the University shall be audited not less than once in a year by a qualified auditor appointed by the Governing Board, who shall be a Chartered Accountant as defined in the Chartered Accountants Act, 1949.

38 of 1949.

(4) The Accounts of the University certified by the person or firm so appointed under sub section (3) or any other person authorised in this behalf together with the audit report thereon shall be placed before the Governing Board and the Governing Board may issue such instructions to the University in respect thereof as it deems necessary and the University shall comply with such instructions.

#### **CHAPTER VI**

## Statutes, Ordinances and Regulations

Statutes.

- **54.** Subject to the provisions of this Act, Statutes may be made by the Governing Board to provide for all or any of the following matters:—
  - (a) the declaration of posts of various officers of the University;
  - (b) the establishment of various authorities of the University;
  - (c) the powers, duties, and terms and conditions of service of the teachers, officers and employees of the University in so far as these have not been specifically provided in the Act;
  - (d) the constitution, powers, functions and duties of the authorities of the University in so far as these have not been specifically provided for in this Act;
  - (e) the procedure of holding of convocations to confer degrees, titles, diplomas, certificates and other academic distinctions, including honorary degrees and distinctions;
  - (f) the conditions for the registration of all the degree and diploma recipients of the University and for the maintenance of a register for this purpose;
  - (g) the minimum qualifications for appointment of teachers and officers of the University;
  - (h) all other matters which under this Act are required to be or may be provided by Statutes.

Procedures to make Statutes.

- 55. (1) The Executive Council may of its own motion, and shall, when required by the Governing Board, make a draft of any Statute and submit the same to the Governing Board.
- (2) The draft so submitted shall be considered by the Governing Board at a meeting or meetings to be held within a period of six weeks from the date of such submission, and the draft unless rejected or amended by the Governing Board before the expiry of the said period by a majority of the total number of its members existing, be deemed to have been passed by the Governing Board.
- (3) If the Governing Board rejects or amends the draft of any Statute, it shall be sent back to the Executive Council with the views of the Governing Board for reconsideration.
- (4) Thereupon, the Executive Council shall reconsider the draft and resubmit it to the Governing Board with such changes as it may deem necessary.
- (5) On such resubmission of the draft, it shall again be considered by the Governing Board at a meeting to be held within a period of six weeks from the date of such submission and the draft so resubmitted shall, before the expiry of the latter period by a majority of the total number of its members existing, be deemed to have been passed by the Governing Board without any amendment, or be passed by the Governing

(Chapter VI.—Statues, Ordinances and Regulation.—Sections 56, 57.—Chapter VII.—Miscellaneous and Transitory Provisions.—Section 58.)

Board with such amendments as it may deem fit to make therein within the latter period and by the same majority as aforesaid.

- (6) A Statute passed in the manner provided in sub-section (2), shall be presented to the Visitor for assent and shall come into force on being assented to by the Visitor.
- (7) A Statute shall remain in force until repealed or amended by a new Statute similarly passed and assented to by the Visitor.

Ordinances and Regulations.

**56.** Subject to the provisions of this Act, the Governing Board, with the approval of the Chancellor may make Ordinances and Regulations.

Rules.

- 57. (1) The State Government may, as the occasion so arises, make rules for carrying out the purposes of this Act.
- (2) Every rules made under this Act shall as soon as they are made be laid down in the Assembly while it is in session.

#### **CHAPTER VII**

## **Miscellaneous and Transitory Provisions**

Delegation.

- **58.** (1) The Vice-Chancellor, with the approval of the Chancellor may, subject to the provisions of this Act, delegate such of his powers or duties conferred or imposed by or under this Act or the Statutes, or the Ordinances, or the Regulations, to an officer or a teacher of the University under his direct administrative control.
  - (2) Subject to the provisions of this Act:—
    - (a) the Governing Board may delegate any of its powers or duties, conferred or imposed by or under this Act, to—
      - (i) the Vice-Chancellor, or
      - (ii) the Executive Council, or
      - (iii) a committee constituted from among its own members, or
      - (iv) a committee appointed in accordance with the Statutes;
    - (b) the Executive Council may delegate any of its powers conferred or imposed by or under this Act, to—
      - (i) the Vice-Chancellor, or
      - (ii) a committee constituted from among its own members, or
      - (iii) a committee constituted in accordance with the Statutes or the Ordinances, or
      - (iv) any of the Faculty Councils for Post-graduate Studies or Councils for Undergraduate Studies, or
      - (v) the Finance Committee;
    - (c) the Faculty Council for Post-graduate and Undergraduate Studies may delegate any of its powers or duties, conferred or imposed by or under this Act, to—
      - (i) Pro-Vice-Chancellor, or
      - (ii) a committee constituted from among its own members, or
      - (iii) a committee constituted in accordance with the Regulations, or
      - (iv) any of the Boards of Studies;
    - (d) the Finance committee may delegate any of its powers or duties, conferred or imposed by or under this Act, to—
      - (i) the Vice-Chancellor, or
      - (ii) a committee constituted from among its own members.

(Chapter VII.—Miscellaneous and Transitory Provisions.—Sections 59, 60.)

Removal of Difficulties.

59. If on account of any lacuna or omission in the provisions of this Act, or for any other reason whatsoever, any difficulty arises as to the constitution of any authority of the University under this Act, or otherwise in giving effect to the provisions of this Act, the State Government, as occasion as may require, do anything which appears to it to be necessary for the purpose of removing the difficulty notwithstanding anything to the contrary contained elsewhere in this Act or in any other law for the time being in force.

Powers to give directions.

60. The State Government shall have power to give directions to the University from time to time considering the interest of the student as well as in the public interest.

Explanation.—The decision of the State Government shall be final whether a particular issue is related to public interest or the interest of the students.

By order of the Governor,

MADHUMATI MITRA, Secy. to the Govt. of West Bengal, Law Department. The



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PART I-Orders and Notifications by the Governor of West Bengal, the High Court, Government Treasury, etc.

## GOVERNMENT OF WEST BENGAL

Department of Higher Education, Science & Technology and Biotechnology
(Integrated Law Cell)
Bikash Bhaban, Salt Lake, Kolkata-700 091

No. 46-ILC/OM-20L/2017

Dated: 8th February, 2017

#### NOTIFICATION

In exercise of the powers conferred by sub-section (2) of section 1 of the St. Xavier's University, Kolkata Act, 2016 (West Bengal Act XII of 2016), the Governor is hereby, pleased to appoint the 8th day of February, 2017 as the date of effect, from which the provisions of St. Xavier's University, Kolkata Act, 2016, shall come into force.

By order of the Governor,

Sd/VIVEK KUMAR
Principal Secretary,
Higher Education, Science & Technology and
Biotechnology Department.

# St. Xavier's University, Kolkata Annexure – 3 (A)

(UGC Point No. 3.3)

**Approval Letters of AICTE** 

## All India Council for Technical Education

(A Statutory body under Ministry of HRD, Govt. of India)



Nelson Mandela Marg, Vasant Kunj, New Delhi-110070 Website: www.aicte-india.org

#### **APPROVAL PROCESS 2018-19**

## **Letter of Approval (LoA)**

F.No. Eastern /2018-19/1-3694988121

Date: 10-Apr-2018

The Registrar XAVIER BUSINESS SCHOOL

Sub: Letter of Approval 2018-19

Sir/Madam,

In terms of the provisions under the All India Council for Technical Education (Grant of Approvals for Technical Institutions) Regulations, 2016 notified by the Council vide notification number F.No.AB/AICTE/REG/2016 dated 30/11/2016 and amended on December 5, 2017 and other notifications, as applicable and published from time to time, I am directed to convey the approval to

Permanent Id		Application Id	1-3694988121
Name of the Deemed to be / State Private University	XAVIER BUSINESS SCHOOL	Institution Address	ST XAVIER'S UNIVERSITY ACTION AREA III B, NEW TOWN KOLKATA 700160, RAJARHAT, NORTH 24 PARGANAS, West Bengal, 700160
University Type	Unaided - Private	Region	Eastern

To conduct following Courses with the Intake indicated below for the Academic Year 2018-19

Applicati	Application ld: 1-3694988121					
Sr. No.	Program	Shift	Level	Course	Full/ Part time	Intake Approved for 2018-19
1	MANAGEMENT	1st	POST GRADUATE	MASTERS IN BUSINESS ADMINISTRATION	FT	120

+FT -Full Time,PT-Part Time

The Deemed to be/ State Private University shall admit students upto 15th August 2018 and send information about commencement of the above courses to AICTE

The Institution shall fulfill the following general conditions:

- 1. The management shall provide adequate funds for development of land and related infrastructure, instructional and other facilities as per norms and standards laid down by the Council from time to time and for meeting recurring expenditure.
- 2. The Eligibility Criteria for admissions shall be made in accordance with the regulations notified by the Council in Approval Process Handbook.
- 3. The curriculum of the course, the procedure for evaluation / assessment of students may be in accordance with the Model Curriculum and Exam reforms prescribed by the AICTE from time to time.
- 4. The management of the Institution shall not discontinue any course(s) or start any new course(s) or alter intake capacity of seats without the prior approval of the Council.
- 5. No excess admission shall be made by the Institution over and above the approved intake under any circumstances. In case any excess admission is reported to the Council, appropriate action as per the notified regulations shall be initiated against the Institution.
- 6. The Institution shall not have any collaborative arrangements with any other Indian and / or Foreign Universities for conduct of technical courses without obtaining prior approval from AICTE. In case any violation is reported to the Council, appropriate action as per the notified regulations shall be initiated against the Institution.

Application No:1-3694988121 Note: This is a Computer generated Report. No signature is required. Printed By: aict12181

- 7. The Institution shall operate only from the approved location, and that the institution shall not open any off campus study centers / extension centers directly or in collaboration with any other institution / university / organization for the purpose of imparting technical education without obtaining prior approval from the AICTE. If found so, appropriate action as per the notified regulations shall be initiated against the Institution.
- 8. The accounts of the Institution shall be got audited annually by a certified Chartered Accountant by the institute and shall be open for inspection by the Council or persons authorized by it.
- 9. The Heads of Departments, the teaching and other staff shall be appointed in given time frame and selection shall be done according to procedures, qualifications and experience prescribed by the Council from time to time and pay scales shall be as per the norms prescribed by the UGC/AICTE from time to time.
- 10. The Institution shall publish an information booklet before commencement of the academic year giving details regarding the Institution and courses / programs being conducted, academic calendar, fees charged and details of infrastructural facilities including faculty etc. in the form of mandatory disclosure on the Institute Website. The information shall be revised every year with updated information about all aspects of the Institute.
- 11. If the Institution fails to disclose the information or suppresses and / or misrepresents the information, appropriate action as per the notified regulations shall be initiated against the Institution.
- 12. AICTE may also conduct inspections with or without notifying the dates to verify specific complaints, to verify adherence to AICTE norms & standards, and to verify any mis-representation, violation of norms & standards, mal-practices etc.
- 13. The Institution by virtue of the approval given by Council shall not automatically become claimant to any grant-in-aid from the Central or State Government.
- 14. In the event of a student / candidate cancelling the admission before the starting of the course, the wait listed candidates should be given admission against the vacant seats. The entire fee collected from the student, after a deduction of the processing fee of not more than Rs. 1000/- (Rupees one thousand only) shall be refunded to the student / candidate withdrawing from the program. It would not be permissible for the Institute to retain the School / Institution Leaving Certificates in original to force retention of admitted students and not to charge fees for the remaining period if a student cancels the admission at any point of time.
- 15. The Institution shall take appropriate measures for prevention of ragging in any form, in the light of AICTE regulation "Prevention and Prohibition of Ragging in Technical Institutions, Universities including Deemed to Universities imparting technical education" Regulation 2009 (F.No. 37-3/Legal/AICTE/2009 dated 01/07/2009). In case of failure to prevent the instances of ragging by the Institution, the Council shall take appropriate action as per the notified regulations.
- 16. Institution shall not conduct any UG/ PG/ Diploma Level Courses/ Programmes as mentioned in the Approval Process Hand Book through Distance Education/ ODL mode.

The Institution shall strictly follow further conditions as may be specified by the Council from time to time. The Council may withdraw the approval, in case it observes any violation of the above conditions and / or non-adherence to the norms and standards prescribed by the Council, mis-representation of facts and submitting factually incorrect information to it.

Prof. Alok Prakash Mittal Member Secretary, AICTE

#### Copy to:

#### 1. The Regional Officer,

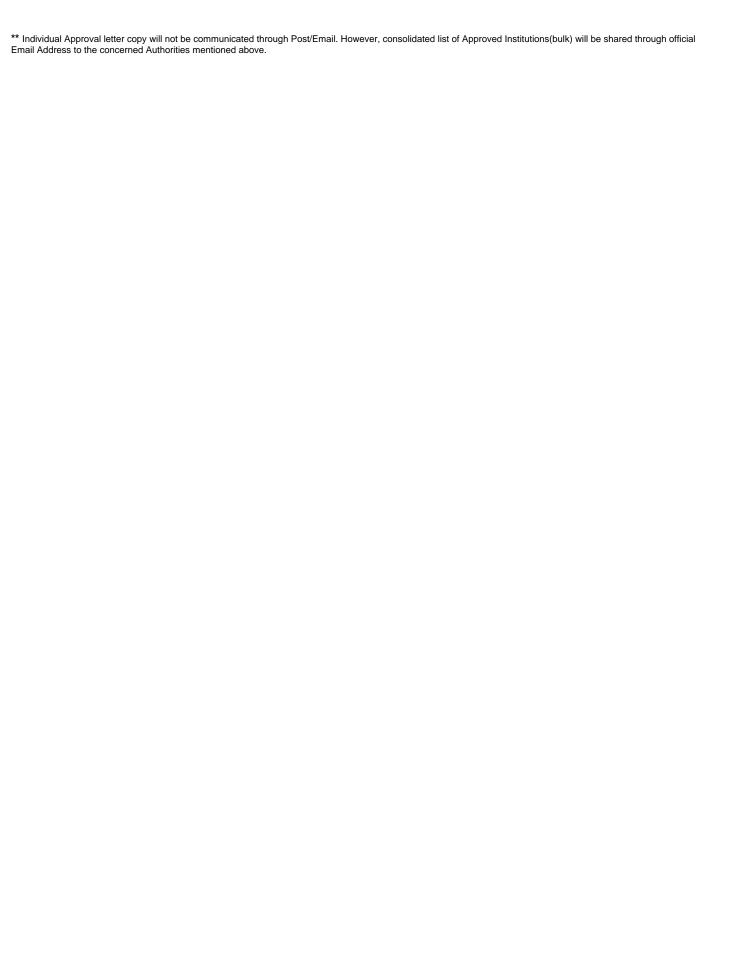
All India Council for Technical Education Plot No. 1A, 5th Floor, DTE(Pb..) Building, Dakshin Mark, Sector 36-A, Chandigarh-160 036

#### 2. The Principal Secretary

The Secretary (Technical education) Govt. of West Bengal, Bikash Bhawan, Room No. 602, 6th Floor Salt Lake, Kolkata-700091

#### 3. Guard File(AICTE)

Note: Validity of the Course details may be verified at <a href="http://www.aicte-india.org/">http://www.aicte-india.org/</a>



## All India Council for Technical Education

(A Statutory body under Ministry of HRD, Govt. of India)



Nelson Mandela Marg, Vasant Kunj, New Delhi-110070 Website: www.aicte-india.org

#### **APPROVAL PROCESS 2019-20**

#### **Extension of Approval (EoA)**

F.No. Eastern/1-4262335150/2019/EOA

Date: 25-Apr-2019

To,

The Secretary (Technical education) Govt. of West Bengal, Bikash Bhawan, Room No. 602, 6th Floor Salt Lake, Kolkata-700091

Sub: Extension of Approval for the Academic Year 2019-20

Ref: Application of the Institution for Extension of approval for the Academic Year 2019-20

Sir/Madam,

In terms of the provisions under the All India Council for Technical Education (Grant of Approvals for Technical Institutions) Regulations 2018 notified by the Council vide notification number F.No.AB/AICTE/REG/2018 dated 31/12/2018 and norms standards, procedures and conditions prescribed by the Council from time to time, I am directed to convey the approval to

Permanent Id	1-3694988121	Application Id	1-4262335150
Name of the Institute	Xavier Business School	Name of the Society/Trust	ST XAVIER'S COLLEGE KOLKATA EDUCATIONAL TRUST
Institute Address	ST XAVIER'S UNIVERSITY ACTION AREA III B, NEW TOWN KOLKATA 700160, RAJARHAT, NORTH 24 PARGANAS, West Bengal, 700160	Society/Trust Address	ST XAVIER'S COLLEGE, 30, MOTHER TERESA SARANI, KOLKATA,KOLKATA,KOLKATA,Wes t Bengal,700016
Institute Type	Unaided - Private	Region	Eastern

Opted for Change from	No	Change from Women to Co-Ed	NA
Women to Co-Ed and vice		and vice versa Approved or	
versa		Not	
Opted for Change of Name	No	Change of Name Approved or	NA
		Not	
Opted for Change of	No	Change of Site/Location	NA
Site/Location		Approved or Not	
Opted for Conversion from	No	Conversion for Degree to	NA
Degree to Diploma or vice		Diploma or vice versa	
versa		Approved or Not	
Opted for Organization Name	No	Change of Organization Name	NA
Change		Approved or Not	
Opted for Merger of	No	Merger of Institution Approved	NA
Institution		or Not	
Opted for Introduction of	No	Introduction of Program/Level	NA
New Program/Level		Approved or Not	

To conduct following Courses with the Intake indicated below for the Academic Year 2019-20

Program	Shift	Level	Course	FT/PT+	Affiliating Body (Univ/Body)	Intake Approved for 2019-20	NRI Approval Status	PIO / FN / Gulf quota/ OCI/ Approval Status
MANAGEMENT	1st	POST GRADUA TE	MASTERS IN BUSINESS ADMINISTRATIO N	FT	St,Xavier's University, Kolkata	120	NA	NA

Application No:1-4262335150 Note: This is a Computer generated Report. No signature is required. Printed By: aict12181

Particulars	Deficiency
Other Facilities Deficiency	
General Insurance	Yes
Insurance for Students	Yes
Group accident policy for employees	Yes
Faculty Deficiency	Yes
Computational Facilities	
PCs to Student ratio	Yes
Library Facilities	
e-Books Volumes	Yes
e-Books Titles	Yes
MultiMediaPC	Yes
Instructional Area- MANAGEMENT	
Computer Laboratory	Yes

**XAVIER BUSINESS SCHOOL** is hereby informed to submit the compliance of the deficiencies mentioned above to the Regional Office within a period of **6 months** from the date of issuance of this letter failing which the council shall initiate strict action as defined in Approval Process Handbook 2019-20 during the subsequent Academic Year.

In case of any differences in content in this Computer generated Extension of Approval Letter, the content/information as approved by the Executive Council / General Council as available on the record of AICTE shall be final and binding.

Strict compliance of Anti-Ragging Regulation: - Approval is subject to strict compliance of provisions made in AICTE Regulation notified vide F. No. 37-3/Legal/AICTE/2009 dated July 1, 2009 for Prevention and Prohibition of Ragging in Technical Institutions. In case Institution fails to take adequate steps to Prevent Ragging or fails to act in accordance with AICTE Regulation or fails to punish perpetrators or incidents of Ragging, it will be liable to take any action as defined under clause 9(4) of the said Regulation.

It is mandatory to comply all the essential requirements as given in APH 2019-20(appendix 6)

NOTE: If the State Government / UT / DTE / DME has a reservation policy for admission in Technical Education Institutes and the same is applicable to Private & Self-financing Technical Institutions, then the State Government / UT/ DTE / DME shall ensure that 10 % of Reservation for EWS would be operational from the Academic year 2019-20 without affecting the percentage reservations of SC/ST/OBC/General. However, this would not be applicable in the case of Minority Institutions referred to the clause (1) of Article 30 of Constitution of India.

Prof. A.P Mittal Member Secretary, AICTE

#### Copy to:

- 1. The Director Of Technical Education\*\*, West Bengal
- The Registrar\*\*, St,Xavier'S University, Kolkata
- The Principal / Director, Xavier Business School St Xavier'S University Action Area Iii B, New Town Kolkata 700160,

Rajarhat, North 24 Parganas, West Bengal, 700160

## 4. The Secretary / Chairman,

St Xavier'S College Kolkata Educational Trust St Xavier'S College, 30, Mother Teresa Sarani, Kolkata. Kolkata,Kolkata, West Bengal,700016

#### 5. The Regional Officer,

All India Council for Technical Education College of Leather Technology Campus Block LB, Sector III, Salt Lake City Kolkata - 700 098, West Bengal

#### 6. Guard File(AICTE)

Note: Validity of the Course details may be verified at <a href="http://www.aicte-india.org/">http://www.aicte-india.org/</a>

Application No:1-4262335150 Note: This is a Computer generated Report. No signature is required. Printed By: aict12181

<sup>\*\*</sup> Individual Approval letter copy will not be communicated through Post/Email. However, consolidated list of Approved Institutions(bulk) will be shared through official Email Address to the concerned Authorities mentioned above.

## All India Council for Technical Education

(A Statutory body under Ministry of HRD, Govt. of India)



Nelson Mandela Marg, Vasant Kunj, New Delhi-110070 Website: www.aicte-india.org

#### **APPROVAL PROCESS 2020-21**

## **Extension of Approval (EoA)**

F.No. Eastern/1-7011548580/2020/EOA

4

Date: 30-Apr-2020

To,

The Secretary (Technical education) Govt. of West Bengal, Bikash Bhawan, Room No. 602, 6th Floor Salt Lake, Kolkata-700091

#### Sub: Extension of Approval for the Academic Year 2020-21

Ref: Application of the Institution for Extension of Approval for the Academic Year 2020-21

Sir/Madam,

In terms of the provisions under the All India Council for Technical Education (Grant of Approvals for Technical Institutions) Regulations 2020 notified by the Council vide notification number F.No. AB/AICTE/REG/2020 dated 4th February 2020 and norms standards, procedures and conditions prescribed by the Council from time to time, I am directed to convey the approval to

Permanent Id	1-3694988121	Application Id	1-7011548580
Name of the Institution	XAVIER BUSINESS SCHOOL	Name of the Society/Trust	ST XAVIER'S COLLEGE KOLKATA EDUCATIONAL TRUST
Institution Address	ST XAVIER'S UNIVERSITY ACTION AREA III B, NEW TOWN KOLKATA 700160, RAJARHAT, NORTH 24 PARGANAS, West Bengal, 700160	Society/Trust Address	ST XAVIER'S COLLEGE, 30, MOTHER TERESA SARANI, KOLKATA,KOLKATA,KOLKATA,W est Bengal,700016
Institution Type	Private-Self Financing	Region	Eastern

#### To conduct following Courses with the Intake indicated below for the Academic Year 2020-21

Program	Level	Course	Affiliating Body (University /Body)	Intake Approved for 2019-20	Intake Approved for 2020-21	NRI Approval Status	PIO / FN / Gulf quota/ OCI/ Approval Status
MANAGEMENT	POST GRADUATE	MBA	St,Xavier's University, Kolkata	120	120	NA	NA

#### It is mandatory to comply with all the essential requirements as given in APH 2020-21 (Appendix 6)

The Institution/ University is having the following deficiencies as per the online application submitted to AICTE and the same shall be complied within Six Months from the date of issue of this EoA

Application No:1-7011548580 ALL INDIA COUNCIL FOR TECHNICAL EDUCATION Note: This is a Computer generated Report. No signature is required.

Printed By: aict12181

Deficiencies Noted based on Self Disclosure				
Particulars	Deficiency			
1. Faculty Deficiency	Yes			
2. Land Area Details				
Total Area of Land	Yes			

<sup>\*</sup>Please refer Deficiency Report for details

#### **Important Instructions**

- 1. The State Government/ UT/ Directorate of Technical Education/ Directorate of Medical Education shall ensure that 10% of reservation for Economically Weaker Section (EWS) as per the reservation policy for admission, operational from the Academic year 2020-21 is implemented without affecting the reservation percentages of SC/ ST/ OBC/ General. However, this would not be applicable in the case of Minority Institutions referred to the Clause (1) of Article 30 of Constitution of India. Such Institution shall be permitted to increase in annual permitted strength over a maximum period of two years beginning with the Academic Year 2020-21
- 2. The Institution offering courses earlier in the Regular Shift, First Shift, Second Shift/Part Time now amalgamated as total intake shall have to fulfil all facilities such as Infrastructure, Faculty and other requirements as per the norms specified in the Approval Process Handbook 2020-21 for the Total Approved Intake. Further, the Institutions Deemed to be Universities/ Institutions having Accreditation/ Autonomy status shall have to maintain the Faculty: Student ratio as specified in the Approval Process Handbook. All such Institutions/ Universities shall have to create the necessary Faculty, Infrastructure and other facilities WITHIN 2 YEARS to fulfil the norms based on the Affidavit submitted to AICTE.
- 3. In case of any differences in content in this Computer generated Extension of Approval Letter, the content/information as approved by the Executive Council / General Council as available on the record of AICTE shall be final and binding.
- 4. Strict compliance of Anti-Ragging Regulation: Approval is subject to strict compliance of provisions made in AICTE Regulation notified vide F. No. 373/Legal/AICTE/2009 dated July 1, 2009 for Prevention and Prohibition of Ragging in Technical Institutions. In case Institution fails to take adequate steps to Prevent Ragging or fails to act in accordance with AICTE Regulation or fails to punish perpetrators or incidents of Ragging, it will be liable to take any action as defined under clause 9(4) of the said Regulation.

Prof.Rajive Kumar Member Secretary, AICTE

#### Copy to:

- 1. The Director Of Technical Education\*\*, West Bengal
- 2. The Registrar\*\*,

St, Xavier'S University, Kolkata

3. The Principal / Director,

XAVIER BUSINESS SCHOOL St Xavier'S University Action Area Iii B, New Town Kolkata 700160, Rajarhat,North 24 Parganas, West Bengal,700160

4. The Secretary / Chairman, ST XAVIER'S COLLEGE, 30, MOTHER TERESA SARANI, KOLKATA KOLKATA,KOLKATA West Bengal,700016

5. The Regional Officer,

All India Council for Technical Education College of Leather Technology Campus

Printed By: aict12181

Block LB, Sector III, Salt Lake City Kolkata - 700 098, West Bengal

## 6. Guard File(AICTE)

Note: Validity of the Course details may be verified at <a href="http://www.aicte-india.org/">http://www.aicte-india.org/</a>

<sup>\*\*</sup> Individual Approval letter copy will not be communicated through Post/Email. However, consolidated list of Approved Institutions(bulk) will be shared through official Email Address to the concerned Authorities mentioned above.

# St. Xavier's University, Kolkata Annexure – 3 (B)

(UGC Point No. 3.3)

Approval Letters of BAR COUNCIL OF INDIA (BCI)

E-mail : info@barcouncilofindia.org Website : www.barcouncilofindia.org



Tel.:(91) 011-4922 5000 Fax:(91) 011-4922 5011

## भारतीय विधिज्ञ परिषद् BAR COUNCIL OF INDIA

(Statutory Body Constituted under the Advocates Act, 1961)

21, Rouse Avenue Institutional Area, Near Bal Bhawan, New Delhi - 110002

BCI: D: 465 /2019 (LE/Std. 29/30.06.2019)

03.07.2019

- 1. The Registrar,
  St. Xavier's University,
  Action Area III B,
  New Town, Kolkata 700 160
  e-mail: enquiry@sxuk.edu.in
- The Principal/Head of the Deptt., Xavier Law school, St. Xavier's University, Action Area III B, New Town, Kolkata - 700 160

## Interim Consent Letter

Sub: Recognition to St. Xavier's University, Kolkata, West Bengal as per Section 7(1)(i) of the Advocates Act, 1961 and also fresh approval to its Xavier Law School for imparting five year B. Com. LL.B. (Hons.) as well as five year BA LL.B (Hons.) integrated courses with an intake of two sections of 60 students in each section in each course for a period of two years i.e. for the academic years 2019-2020 and 2020-2021.

Sir.

The Standing Committee of the Legal Education Committee of the Bar Council of India at its meeting held on 29th and 30th June, 2019 considered the inspection report of Xavier Law School, St. Xavier's University, Kolkata, West Bengal submitted by the inspection team of the Bar Council of India.

After consideration, Committee is of the view that as per Section 7(1)(i) of the Advocates Act, 1961, St. Xavier's University, Kolkata, West Bengal be granted recognition for the purpose of conferring the degrees of law in five year B. Com. LL.B. (Hons.) as well as five year BA LL.B (Hons.) integrated law courses and Xavier Law School, St. Xavier's University, Kolkata, West Bengal be granted fresh approval for imparting five year B. Com. LL.B. (Hons.) as well as five year BA LL.B (Hons.) integrated courses with an intake of two sections of 60 students in each section in each course for a period of two years i.e. for the academic years 2019-2020 and 2020-2021.

Since Honours degree has to be given by the University, the University has to follow Hons. Rule which is quoted hereunder:-

Rule - 4, Schedule II

"(b) For specialized and / or honors course, a student has to take not less than thirty eight papers in all, which shall include twenty compulsory papers, four clinical papers, six optional papers and eight papers in specialized/honors course in any Group as stipulated below. However if eight papers are taken from multiple of groups, honors can be given in general law without mentioning any specialization.

Example: "A" has taken eight honors papers selected as follows: two from Constitutional Law, three from Business Law, one from International Law and two from International Trade Law, his Honors shall be in Law. "B" takes eight papers from Constitutional Law group, his honors shall be mentioned in Constitutional Law."

Specific conditions imposed by the inspection team and approved by the Committee:-

- 1. To appoint qualified faculty as per requirement of Rule 17 of the Rules of Legal Education, 2008 of the Bar Council of India.
- 2. There must be at least 3 (three) core faculty in the group in which specialization and honours courses are offered.
- 3. To pay salary of the teaching staff as per the UGC scale of pay and BCI norms.
- Moot Court Room needs to be restructured with proper infrainfrastructure and with real court like ambience as directed by the visiting inspection team.
- 5. To construct and arrange one room with proper infrastructure at the ground floor of the institution for the purpose of 'Legal Aid Clinic' with one Sr. Teacher as Teacher-in-charge of the clinic.
- 6. To purchase books, subscribe Journals as per the Rule 15 of Schedule III of the Legal Education Rules, 2008.
- 7. The Library and Computers Laboratory should be on the same floor or adjacent floor of the same building.

The University/College is directed to also fulfill the other conditions stipulated as per Legal Education Rules 2008 and by the Committee, failure of which may lead to subsequent necessary and proper action being taken in this regard:-

- 1. The Institution is directed to establish the Legal Aid Centre as per Clause-11, Schedule-III of Rule-11 of the Part-IV of the Legal Education Rules 2008.
- Institution should ensure the payment of salary to teachers as per Rules 22 schedule III, Part IV of BCI Rules.
- The library should be furnished as per Clause 15 of Schedule III of Legal Education Rules 2008 given below:-

Minimum Library requirement: To start with, a Law Library shall have a set of AIR manual, Combo offer of CD of AIR Pvt. Ltd. (containing electronic version of AIR Supreme Court and High Court Data bases Research 1950-2015 (four connections each) Cr. L.J. Data Base 1950-2015 (four

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connections) AIR Privy Council Data Base 1900-1950 (four connections) AIR Mannual latest 6th Edition(1-45 Vols.) AIR Journal 2015, Cr. L.J. 2015, L.I.C. 2015, AIR Civil Cases 2015, AIR Law Lines 2015, AIR Cheque Dishonour Reports 2015, AIR Accident Claims and compensation 2015, Institution shall get electronic versions updated every year by AIR Pvt. Ltd. Central Acts and Local Acts, Criminal law journal, SCC, Company cases, Indian Bar Review, selected Judgements on Professional Ethics and Journals with the back volumes for at least ten years and also such number of text books in each subjects taught during the period according to the minimum standard ratio of ten books for each registered students. For running integrated program, text books of such other subjects are also to be kept in the similar minimum ratio.

- 4. The institution should keep in mind that minimum 10 sets of Indian Bar Review, selected judgments and professional Ethics published by Bar Council of India Trust and the AIR volumes/set must be promptly ordered for the library if not already ordered, as it is an essential requirement to run a law college which is stipulated by Bar Council of India, Legal Education Rules 2008 framed under a Parliament Act.
- 5. The institution is directed to make a minimum investment as provided below for upgrading it's library as per the following guideline:-

"Today with the increasing cost of journals, books, wi-fi, e-library and online facilities including I.T. facilities, the minimum investment by each university should be Rs. 10 lakhs for each year. However for any university/deemed university in rural area, the investment should be Rs. 5 Lakh and for all other affiliated colleges in the urban area it should be Rs. 2 lakhs and in rural area it should be Rs. 1 lakh."

- 6. Teacher Student ratio shall be as per Schedule-III, Rule-11, Clause-17, Part-IV of Bar Council of India Rules.
- 7. Institution is directed to inform the timings of the classes.
- 8. A Centre of Legal Education must ensure that not less than three percent seats are reserved for persons with disabilities.
- 9. Centre of Legal Education shall equip itself to provide appropriate facilities in terms of the physical infrastructure, academic infrastructure and any other facilities required for the effective participation of disabled students, teachers and staff in their respective activities. For e.g. (a) ramps in public buildings and (b) Braille symbols and auditory signals in elevators or lifts.

#### The same shall be verified during the next inspection.

Further, the University/College must specify the timing of the college which has not been given. College should also maintain the timing which has to be minimum 5 ½ hours with half an hour break. College is directed to file an affidavit to the Bar Council of India within six weeks mentioning the timing of the classes. The relevant rules of Legal Education which are mandatory to be ensured are as follows:

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Rule (xxiii), Chapter I

"(xxiii) "Regular Course of Study" means and includes a course which runs for at least five hours a day continuously with an additional half an hour recess every day and running not less than thirty hours of working schedule per week."

#### Rule 5 of Schedule III

"Classes may be conducted between 8 a.m. to 7 p.m. in a Centre of Legal Education, which is not fully residential. However the Library may remain open till 10 p.m."

Further, the institution should follow the attendance rule and file affidavit that they are following the aforesaid rule. The next inspection team shall also see whether the said rules are being followed by the university or not. The relevant Rule 12 is given below:-

"12. End Semester Test: No student of any of the degree program shall be allowed to take the end semester test in a subject if the student concerned has not attended minimum of 70% of the classes held in the subject concerned as also the moot court room exercises, tutorials and practical training conducted in the subject taken together.

Provided that if a student for any exceptional reasons fail to attend 70% of the classes held in any subject, the Dean of the University or the Principal of the Centre of Legal Education, as the case may be, may allow the student to take the test if the student concerned attended at least 65% of the classes held in the subject concerned and attended 70% of classes in all the subjects taken together. The similar power shall rest with the Vice Chancellor or Director of a National Law University, or his authorized representative in the absence of the Dean of Law.

Provided further that a list of such students allowed to take the test with reasons recorded be forwarded to the Bar Council of India."

University/College should also admit students as per the below mentioned Rule:

7.Minimum marks in qualifying examination for admission: Bar Council of India may from time to time, stipulate the minimum percentage of marks not below 45% of the total marks in case of general category applicants, 42% for OBC category and 40% of the total marks in case of SC and ST applicants, to be obtained for the qualifying examination, such as +2 Examination in case of Integrated Five Years' course or Degree course in any discipline for Three years' LL.B. course, for the purpose of applying for and getting admitted into a Law Degree Program of any recognized University in either of the streams.

Provided that such a minimum qualifying marks shall not automatically entitle a person to get admission into an institution but only shall entitle the person concerned to fulfill other institutional criteria notified by the institution concerned or by the government concerned from time to time to apply for admission.

College to reply within six weeks whether they are following Clause-24, Schedule-II of Legal Education Rule-2008 lays down Moot Court exercises and Internship; Clause-25, Schedule-III lays down Minimum period of Internship which is quoted hereunder.

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## 24. Moot court exercise and Internship:

This paper may have three components of 30 marks each and a viva for 10 marks.

(a) Moot Court (30 Marks). Every student may be required to do at least three moot courts in a year with 10 marks for each. The moot court work will be on assigned problem and it will be evaluated for 5 marks for written submissions and 5 marks for oral advocacy.

(b) Observance of Trial in two cases, one Civil and one Criminal (30 marks):

Students may be required to attend two trials in the course of the last two or three years of LL.B. studies. They will maintain a record and enter the various steps observed during their attendance on different days in the court assignment. This scheme will carry 30 marks.

(c) Interviewing techniques and Pre-trial preparations and Internship diary (30 marks):

Each student will observe two interviewing sessions of clients at the Lawyer's Office/Legal Aid Office and record the proceedings in a diary, which will carry 15 marks. Each student will further observe the preparation of documents and court papers by the Advocate and the procedure for the filing of the suit/petition. This will be recorded in the diary, which will carry 15 marks.

(d)The fourth component of this paper will be Viva Voce examination on all the above three aspects. This will carry 10 marks.

25. Minimum Period of Internship: (a) Each registered student shall have completed minimum of twelve weeks internship for Three Year Course stream and twenty weeks in case of Five Year Course stream during the entire period of legal studies under NGO, Trial and Appellate Advocates, Judiciary, Legal Regulatory authorities, Legislatures and Parliament, Other Legal Functionaries, Market Institutions, Law Firms, Companies, Local Self Government and other such bodies as the University shall stipulate, where law is practiced either in action or in dispute resolution or in management.

Provided that internship in any year cannot be for a continuous period of more than Four Weeks and all students shall at least gone through once in the entire academic period with Trial and Appellate Advocates.

(b) Each student shall keep Internship diary in such form as may be stipulated by the University concerned and the same shall be evaluated by the Guide in Internship and also a Core Faculty member of the staff each time. The total mark shall be assessed in the Final Semester of the course in the 4th Clinical course as stipulated under the Rules in Schedule II.

College/University should also follow Rule-10 of Legal Education Rules 2008 which is quoted hereunder:-

#### 10. Semester system

The course leading to either degree in law, unitary or on integrated double degree, shall be conducted in semester system in not less than 15 weeks for unitary degree course or not less than 18 weeks in double degree integrated course with not less than 30 class-hours per

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week including tutorials, moot court room exercise and seminars provided there shall be at least 24 lecture hours per week.

Provided further that in case of specialized and/or honours law courses there shall be not less than 36 class-hours per week including seminar, most court and tutorial classes and 30 minimum lecture hours per week.

Provided further that Universities are free to adopt trimester system with appropriate division of courses per trimester with each of the trimester not less than 12 weeks.

College/University should also follow Rule 17 and Rule 18 of Schedule III of Legal Education Rules 2008 which is quoted hereunder:-

## Rule 17. Core Faculty:

There shall be sufficient number of full time faculty members in each Centre of Legal Education (i.e., Department, constituent or affiliated college) to teach each subject at all point of time for running courses who can be supported by part time or visiting faculty. Such a core faculty shall in no case be less than six in the first year of the approval with both streams in operation, eight in the second year and ten in the case of third year of law courses. In addition, for the integrated course there shall be adequate faculty in the subjects offered in the liberal educational subjects as part of the course by the institution. These faculties in the liberal educational discipline in Arts, Science, Management, Commerce, Engineering, Technology or any other discipline shall possess qualification as is required under the UGC guideline or under such other standard setting body as the discipline is allotted to by any Act, statute, or Rules of the Government of India or of a State.

For the Three Year Bachelor of Law degree course only with two sections without the Honour program, there shall be minimum of 4 core faculty in the first year six in the second and eight in the third year in addition to the Principal/Head or Dean as the case may be.

Provided that an institution intending to run any specialized or honours course must have at least three faculty in the group in which specialization and honours courses are offered.

Provided further that each full time faculty shall take as many classes in the subject or subjects as may be assigned to them on the basis of standard prescribed by 'the standard setting institution' like UGC.

Provided further, if any institution of a University, which was already affiliated to the University and approved to run professional courses of either scheme or both by the Bar Council of India after inspection of the University, falls short of required full time faculty, the new admission in courses may be required to remain suspended until new required number of faculty is procured. The University shall before starting a new academic session, notify which institutions are only be allowed to admit fresh students.

Provided further that if while inspecting the University it was found that in any institution of the University adequate number of full time faculty was not there in the staff, the Bar Council after giving notice

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to the University might give a public notice directing the University not to admit students in the new academic year in that institution.

#### Rule -18 Minimum weekly class program per subject (paper):.

There shall be for each paper (with 4 credit) Four class-hours for one hour duration each and one hour of tutorial/moot court/project work per week.

Institution should submit affidavit in compliance of the above conditions within six weeks.

The University/College shall also comply with the following Rule of the Bar Council of India (Clause (iii) and Explanation 2 of Schedule IV in Part IV of new rules of the Bar Council of India):-

"Whenever approval of affiliation is granted to the Centres of Legal Education, it shall be necessary for the Centres of Legal Education to deposit Rupees <u>Five Lakh</u> in shape of guarantee to fulfill all the norms of the Bar Council of India. The same shall be liable to be forfeited if norms are not complied with and same shall carry no interest."

The letter is subject to the payment of guarantee amount as mentioned in the above rule.

University/College authorities are also required to apply before the Bar Council of India for further extension of approval six months in advance before expiry of the period of approval of affiliation granted by the Bar Council of India. i.e. on or before 31st December, 2020 in respect of five year B. Com. LL.B. (Hons.) as well as five year BA LL.B (Hons.) integrated courses with the requisite inspection fee of Rs. 3 lakhs per course (for normal course) and Rs. 5 lakhs per course (for honours course) and application fee of Rs. 50,000/- by way of demand draft to be drawn in favour of Bar Council of India, payable at New Delhi.

This letter is subject to final approval/confirmation of the Legal Education Committee and General Council of the Bar Council of India.

You are also requested to attach a copy of this letter with your compliance report/reply.

**Very Important :-** Please henceforth ensure to send any compliance affidavit/reply and affiliation orders separately to **complianceaffiliationle@gmail.com**, apart from copying it to **dlebci@gmail.com**. Please do not send any e-mail/s to **legaleducationdepartmentbci@gmail.com**.

For any other query/ies you can send an e-mail to dlebci@gmail.com

This is for your information and necessary action.

(N. Senthil Kumar) Asstt. Secretary

Head of the Deptt.

Yours Sincerely,

E-mail: bciinfo21@gmail.com

info@barcouncilofindia.org

Website: www.barcouncilofindia.org



Tel.: (91) 011-4922 5000 Fax: (91) 011-4922 5011

# भारतीय विधिज्ञ परिषद् BAR COUNCIL OF INDIA

(Statutory Body Constituted under the Advocates Act, 1961)

21, Rouse Avenue Institutional Area, Near Bal Bhawan, New Delhi - 110002

BCI: D: 1495 /2021 (LE/App/Afflin)

Dated: 03.11.2021

To.

The Registrar, St. Xavier's University, Action Area III B, New Town, Kolkata - 700160 **West Bengal** 

Sub: Extension of provisional temporary approval of affiliation to St. Xavier's University, Kolkata, West Bengal for five year BA LL.B (H) as well as five year B.Com LL.B (H) integrated law degree 2021-2022 with year academic the for courses prevalent/existing sections (earlier specifically approved in writing by BCI) with intake of not more than 60 students in one section.

Sir,

This is with reference to above mentioned subject regarding extension of provisional approval of affiliation to St. Xavier's University, Kolkata, West Bengal which has already applied for extension of approval of affiliation for the academic year 2021-2022.

This is to bring to your kind knowledge that the following resolution was passed on 24th June, 2021 by the standing committee of Legal Education Committee of Bar council of India. with respect to grant of provisional approval of affiliation for academic year 2021-2022 for those centers of Legal Education which have applied for approval of affiliation for the academic year 2021-2022.

RESOLVED that the existing Centers of Legal Education inclusive of Recognized Universities, University Law Departments, colleges/Law Schools (i) whose inspection fee has been deposited and application for extension of approval of affiliation is pending, but, no inspection could be done; or (ii) though the inspection has been done, but inspection report could not be placed before the Legal Education Committee or before the Standing Committee for its consideration, such Centers of Legal Education/colleges are allowed to continue to admit students.

Typed by

Fee & G.A Checked: MJ Default Amt : J.C.T

Compliance: J.C.T Meeting Letter: MJ



However, this approval is accorded only for the academic year 2021-2022. It is further made clear that this will apply only in case where affiliation has been granted by the University. Such provisional approval by Bar Council of India shall be subject to any decision taken after the inspection of the Centre of Legal Education is done by the Bar Council of India subsequently.

As per the circular dated 05.02.2020 bearing No.BCI:D:158 (LE:Circulation No.01/2020), issued to all Centers of Legal education, and as per the extended time for such compliance (*The Council has extended the time for such compliance to 14th February, 2022*), every center of Legal Education/college shall be required to submit a certified authenticated bank statement bearing bank stamp, date and signature, mandatorily with respect to the salary/ies being disbursed to all the teachers/faculties every three months from date of receipt of communication on a regular basis, unless specifically sought at other intervals.

The Centers of Legal Education shall also furnish list of teachers with qualifications as per BCI and UGC Rules, and further furnish proof/receipts of fulfillment of minimum library requirements, as enumerated under Schedule-III, Rule-15, Minimum Library requirements of Legal Education Rules-which is the sine qua non of a Center of Legal Education. Show cause notices had also been issued specifically to certain Centers of Legal Education/Colleges, with conditions mentioned therein to be complied with immediately.

It is made clear that if any Center of Legal Education, fails to submit all the required documents as sought by way of the referred circular and the show cause notices (where applicable), within the stipulated/extended time for such compliance, then application for extension of approval for 2022-2023 of such Centers of Legal Education shall not be considered and, if, approval is granted for the academic session 2021-2022 by way of any reason whatsoever, then it may be withdrawn too.

The Center/s of Legal Education/College may take a note of the above mentioned facts and furnish compliance of the same and of the other rules and regulations of Legal Education, including the stipulations specified in ANNEXURE-A, attached to this provisional approval of affiliation letter. This is required to be complied with by/on/before 14.02.2022 with adequate documentary proof(s) and by notarized affidavit. In case of failure of compliance by any Center of Legal Education their application for extension of approval for 2022-23 shall not be considered and if approval is granted for the academic session 2021-2022, the same may be liable to be withdrawn too.

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Typed by
Fee & G.A Checked: MJ
Default Amt: J.C.T
Compliance: J.C.T
Meeting Letter: MJ

You are allowed to to admit students in five year BA LL.B (H) as well as five year B.Com LL.B (H) integrated law degree courses with the prevalent/ existing (earlier specifically approved in writing by BCI) sections for the academic year 2021-2022.

The Centre of Legal Education is requested to ensure to send to BCI, the last sanctioned written approval accorded by BCI to it, with section strength, at the earliest for verification.

This is for your information and necessary action.

Yours sincerely

[Ashok Kumar Pandey]
Joint Secretary
(H.O.D)
Legal Education Department

[Srimanto Sen]
Secretary
Bar Council of India

Note – Kindly ensure to submit English translation of all documents being furnished by you in Hindi or in any other regional language to BCI.

Note – The refundable guarantee amount (basic amount) is Rs. 5 lacs and if the guarantee amount is not paid immediately after initial grant of approval, you are liable to be levied with an interest or penalty for late deposit of Guarantee Amount.

Typed by
Fee & G.A Checked: MJ
Default Amt: J.C.T
Compliance: J.C.T

Meeting Letter: MJ

Very important: - Please, henceforth ensure to send any compliance affidavit/reply and affiliation orders separately to complianceaffiliationle2@gmail.com, apart from copying it to <u>dlebci@gmail.com</u> please do email/s not send any to proledepartment@gmail.com. other query/ies send e-mail/s any you may For to dlebci@gmail.com

### Copy to:

- The Principal/ Head of the Deptt., Xavier Law School, St. Xavier's University, Action Area III B, New Town, Kolkata - 700160
- 2. The Secretary Bar Council of West Bengal 2 & 3, Kiranshankar Roy Road Kolkata, West Bengal

Fee & G.A Checked: MJ

Default Amt: J.C.T

Compliance: J.C.T

Meeting Letter: MJ

## ANNEXURE-'A'

The University/college must send a duly notarized affidavit stating the details of faculty members including the Principal/Head of Institution, and Head of Department specifying and certifying their qualifications and the subjects being taught by them and further stating the salary being paid to the faculty members by RTGS/NEFT/Cheque which must be as per UGC scale under Bankers Book of Evidence Act. Authenticated, signed and certified Bank Statements, have to be necessarily furnished to the Bar Council of India every three months.

For the present moment authenticated signed and certified Bank Statements bearing bank stamp/seal and signature of the bank manager for a period of three months with effect from the date of receipt of this letter for the preceding period of three months must be furnished immediately.

This must be continued to be submitted every three months without fail.

Furthermore, the library should be furnished as per Clause 15 of Schedule III of Legal Education Rules-2008 given below:-

"Minimum Library requirement: To start with, a Law Library shall have a set of AIR manual, Combo offer of CD of AIR Pvt. Ltd. (containing electronic version of AIR Supreme Court and High Court Data bases Research 1950-2015 (four connections each) Cr. L.J. Data Base 1950-2015 (four connections) AIR Privy Council Data Base 1900-1950 (four connections) AIR Mannual latest 6th Edition (1-45 Vols.) AIR Journal 2015, Cr. L.J. 2015, L.I.C. 2015, AIR Civil Cases 2015, AIR Law Lines 2015, AIR Cheque Dishonour Reports 2015, AIR Accident Claims and compensation 2015, Institution shall get electronic versions updated every year by AIR Pvt. Ltd. Central Acts and Local Acts, Criminal law journal, SCC, Company cases, Indian Bar Review, selected Judgements on Professional Ethics and Journals with the back volumes for at least ten years and also such number of text books in each subjects taught during the period according to the minimum standard ratio of ten books for each registered students. For running integrated program, text books of such other subjects are also to be kept in the similar minimum ratio. The institution should keep in mind that minimum 10 sets of Indian Bar Review, selected judgments and professional Ethics published by Bar Council of India Trust and the AIR volumes/set must be promptly ordered for the library if not already ordered, as it is an essential requirement to run a law college which is stipulated by Bar Council of India, Legal Education Rules 2008 framed under a Parliament Act."

Further the College/University should ensure to follow Rule-10 of Legal Education Rules 2008 which is quoted hereunder.

## 10. Semester system

The course leading to either degree in law, unitary or on integrated double degree, shall be conducted in semester system in not less than 15 weeks for unitary degree course or not less than 18 weeks in double degree integrated course with not less than 30 class-hours per week including tutorials, moot court room exercise and seminars provided there shall be at least 24 lecture hours per week.

Provided further that in case of specialized and/or honours law courses there shall be not less than 36 class-hours per week including seminar, moot court and tutorial classes and 30 minimum lecture hours per week.

Provided further that Universities are free to adopt trimester system with appropriate division of courses per trimester with each of the trimester not less than 12 weeks.

Furthermore, a compliance affidavit in this regard too should be furnished.

A Compliance affidavit shall also be required to be furnished with respect to the follows: 
Rule -18 Minimum weekly class program per subject (paper):

There shall be for each paper (with 4 credit) Four class-hours for one hour duration each and one hour of tutorial/moot court/project work per week.

The College/University has also ensure to furnish compliance affidavit with regard to following Clause-24, Schedule-II of Legal Education Rule-2008 which lays down Moot Court exercises and Internship; rules Clause-25, Schedule-III lays down Minimum period of Internship which is quoted hereunder.

However, during the pandemic period, it has been left open to the University to choose any alternative mode with respect to the same, owing to practical feasibility/unfeasiblity of the same.

## 24. Moot court exercise and Internship:

This paper may have three components of 30 marks each and a viva for 10 marks.

- (a) Moot Court (30 Marks). Every student may be required to do at least three moot courts in a year with 10 marks for each. The moot court work will be on assigned problem and it will be evaluated for 5 marks for written submissions and 5 marks for oral advocacy.
- (b) Observance of Trial in two cases, one Civil and one Criminal (30 marks):

Students may be required to attend two trials in the course of the last two or three years of LL.B. studies. They will maintain a record and enter the various steps observed during their attendance on different days in the court assignment. This scheme will carry 30 marks.

(c) Interviewing techniques and Pre-trial preparations and Internship diary (30 marks):

Each student will observe two interviewing sessions of clients at the Lawyer's Office/Legal Aid Office and record the proceedings in a diary, which will carry 15 marks. Each student will further observe the preparation of documents and court papers by the Advocate and the procedure for the filing of the suit/petition. This will be recorded in the diary, which will carry 15 marks.

(d) The fourth component of this paper will be Viva Voce examination on all the above three aspects. This will carry 10 marks.

25. Minimum Period of Internship:

(a) Each registered student shall have completed minimum of twelve weeks internship for Three Year Course stream and twenty weeks in case of Five Year Course stream during the entire period of legal studies under NGO, Trial and Appellate Advocates, Judiciary, Legal Regulatory authorities, Legislatures and Parliament, Other Legal Functionaries, Market Institutions, Law Firms, Companies, Local Self Government and other such bodies as the University shall stipulate, where law is practiced either in action or in dispute resolution or in management.

Provided that internship in any year cannot be for a continuous period of more than Four Weeks and all

practiced either in action or in dispute resolution or in management.

Provided that internship in any year cannot be for a continuous period of more than Four Weeks and all students shall at least gone through once in the entire academic period with Trial and Appellate Advocates.

(b) Each student shall keep Internship diary in such form as may be stipulated by the University concerned and the same shall be evaluated by the Guide in Internship and also a Core Faculty member of the staff each time. The total mark shall be assessed in the Final Semester of the course in the 4th Clinical course as stipulated under the Rules in Schedule II.

Kindly ensure to comply with all the above stipulated and all other requisite Rules of Legal Education 2008 by way of compliance by way of duly notarized affidavit by attaching adequate documentary proof with the same preferably within a period of 6 weeks/ till extended time for such compliance for being eligible to be issued further Approval for further subsequent academic years.

It is suggested that all information should be provided to Bar Council of India both in hard and soft copy/pen-drive and by email at <a href="mailto:complianceaffiliationle2@gmail.com">complianceaffiliationle2@gmail.com</a>.

Srimanto Sen Secretary

Simons

Bar Council of

India

# St. Xavier's University, Kolkata Annexure – 4

(UGC Point No. 5.3)

Extracts from Governing Board (GB) Minutes Extracts from Executive Council (EC)Minutes

## St. Xavier's University, Kolkata

Annexure - 4

(UGC Point No. 5.3)

Approval of statutory bodies such as Board of Studies, Academic Council and Board of Management of the University has been taken to start various courses.

#### New Course:

## Extracts of the Minutes of the Governing Body (GB) Meeting

Date of the Meeting: 28.04.2017 GB No.:1

#### Agenda No. 8

#### 8. COURSES TO BE STARTED FROM THE ACADEMIC SESSION 2017-18:

SI No.	Name of the course	Number of Sections	Number of students in each section	Totalintake
	Undergraduate			
1.	B.Com. Honours	2	60	120
2.	B.B.A./B.M.S.	2	60	120
	Postgraduate			
1.	M.A. in English	1	60	60
2.	M.A. in Mass Communication	1	50	50
3.	M.Com. (Finance and International Business)	1	60	60
4.	M.S.W.	1	50	50
	TOTAL	8		460

#### Resolution No. 4

Resolution No. 4: "It is unanimously resolved that the UG courses (B.Com., B.M.S., and PG courses (M.A. in English, M.A. in Mass Communication, M.Com. (Finance & International Business) and M.S.W. be started from the academic session 2017-18 are duly approved."

#### Courses proposed from the academic session 2018-19

- M.B.A.
- B.A. (Mass Communication)
- M.Sc. (Multimedia and Animation)
- B.Ed.

Age	n
da	
No.	7

## 7. NEW DEGREE COURSES WITH EFFECT FROM JULY 2018.

SI. No.	Name of the course	Number of students
	UNDERGRADUATE DEGREE	
1.	B.A. English (honours)	60
2.	B.A. Economics (honours)	60
3.	B.A. Mass Communication (honours)	50
	POSTGRADUATE DEGREE	1.
4.	M.A. in Economics	60
5.	M.B.A.	180

Resol ution No. 6 Resolution No. 6: "It is unanimously resolved that the UG courses (B.A. English (honours; B.A. Economics (honours); and B.A. Mass Communication (honours))., and PG courses (M.A. in Economics and M.B.A.) are duly approved and can be started from the academic session 2018-19."

Date of the Meeting: 15.12.2018

**GB No.:6** 

Agenda No. 7	INTRODUCTION OF FIVE-YEAR INTEGRATED LAW COURSES FROM JULY 2019.  It is proposed that B.A. LLB and B.Com LL.B as five year integrated courses may be introduced from July, 2019 upon approval of the same from the Bar Council of India. It is further proposed that these course will be under 'St. Xavier's Law School', under the aegis of St. Xavier's university, Kolkata.
Resolution No. 6	Resolution No. 6: "It is unanimously resolved that B.A. LLB and B.Com LL.B as five year integrated courses—will be introduced from July, 2019 upon receiving the approval of the same from the Bar Council of India. It is further resolved that these course will be offered under 'St. Xavier's Law School', under the aegis of St. Xavier's university, Kolkata. The function of 'St. Xavier's Law School' under St. Xavier's University, Kolkata will be same as Faculty of Law.

Agenda No. 8	INTRODUCTION OF PH. D. COURSES FROM JULY 2019
	It is proposed that Ph.D. Programme may be introduced for English and Commerce from July, 2019. Committees/Ph.D. cells are to be constituted as per UGC guidelines 2016.
Resolution No. 7	Resolution No. 7: "It is unanimously resolved that Ph.D. programme in English and Ph.D. programme in Commerce will be introduced from July, 2019 by following U.G.C. Guidelines, as applicable"

Date of the Meeting: 23.03.2019 GB No.:7

Agenda No. 7	INTRODUCTION OF B.COM-LLB AND B.ALLB COURSES FROM JULY 2019
NO. 1	(i) Applications for B.A. LLB (honours) and B.Com LL.B (honours) as five year integrated courses have been submitted to the Bar Council of India along with bank drafts of Rs. 15.5 lakh towards initial inspection fee and affiliation fee for the courses.
	(ii) Approval is sought for two sections for each course.
	(iii) As per BCI requirements, eight full-time faculty members will be required, along with the Dean. Recruitment process has just been completed.
	(iv) Afull-time librarian will be appointed by following BCI requirement.
	(v) A separate Law library has been set up in the library building and the entire 4 <sup>th</sup> floor of the Academic building is allotted for the Law department.
	(vi) All the requirements are complied with and the necessary infra-structural set up has been completed. Now the BCI inspection is awaited.
	(vii) Admission procedures will begin after the necessary approval from BCI.
Resolution No. 6	Resolution No. 6: "It is unanimously resolved that all the procedures followed for the introduction of B.A. LLB (Honours) and B.Com LL.B (Honours) as five year integrated courses are approved".

#### Date of the Meeting: 14.03.2020 GB No.:10

Agenda No. 9	INTRODUCTION OF PH.D. PROGRAMME IN ECONOMICS, MANAGEMENT AND SOCIAL WORK FROM JULY 2020.
Resolution No. 8	Resolution No. 8: "It is unanimously resolved that the Ph.D. Programme in Economics, Management and Social Work from July 2020 are approved".

#### Date of the Meeting: 06.03.2021

Agenda No. 21	INTRODUCTION OF M.A. IN PSYCHOLOGY WITH EFFECT FROM JULY 2021.		
NO. 21	It was proposed to be introduced with two specialisations: (i) Clinical Psychology & (ii) Organisational Behaviour. It was reported that an Expert Committee appointed by the Vice- Chancellor has prepared the curriculum for the Two-year M.A. course in Psychology.		
Resolution No. 20	Resolution No. 20: "It is unanimously resolved that the in M.A. in Psychology with effect from July 2021 is approved.		

**GB No.:12** 

## New Course:

### Extracts of the Executive Council (EC) Meeting

Date of the Meeting: 22.11.2017 EC No.:8th

Agenda	New Co	urses with effect from July 2018.
No. 2	Followin	g courses are proposed and approved
	(i)	MBA under "Xavier Business School, St. Xavier's
		University, Kolkata" with two sections of 60 students
		each.
	(ii)	B.A. in Economics
	(iii)	M.A. in Economics
	(iv)	B.A. Mass Communication
	(v)	M.A./M.Sc. Multimedia

Date of the Meeting: 05.12.2017 EC No.:9th

Agenda	New Courses with effect from July 2018.	
No. 4.5	In addition to the addition to the courses approved in the last	
	meeting, B.A. English (hons.)	

Date of the Meeting: 25.09.2018 EC No.: 30th

Agenda	Proposal for introducing degree programmes in (i) Law; (ii)
No. 3	Hospitality management and Administration
	Proposal: (i) 5-year integrated LLB can be introduced from
	july,2019. Two section – B.Com-LLB and B.ALLB. Law library can
	be set up in the Ground floor of R&D building (Front side). As Expert
	Committee is to be constituted with one or two advisors.

Date of the Meeting: 25.09.2018 EC No.: 30<sup>th</sup>

Agenda No. 3	Proposal for introducing degree programmes in (i) Law; (ii) Hospitality management and Administration
	<u>Proposal:</u> (i) 5-year integrated LLB can be introduced from july,2019. Two section – B.Com-LLB and B.ALLB. Law library can be set up in the Ground floor of R&D building (Front side). As Expert Committee is to be constituted with one or two advisors.

Date of the Meeting: 04.10.2018 EC No.: 30th

Agenda	Introduction of Ph.D. Programme.
No. 8	Ph.D. Programme may be introduced for English and Commerce from July, 2019. Committees/ Ph.D. Cells are to be constituted as per UGC guidelines 2016. Details of the procedural matters may be discussed in the next meeting.  A study will be made about the eligibility of faculty members as guides.  Ph.D. Coordinators, Professor or Associate Professor.

Date of the Meeting: 13.01.2021 EC No.: 59th

Agenda No. 3	Introduction of M.A. in Psychology from the Academic Year July 2021.
	It was decided that Graduate with Hons./Major in any subject/discipline will be eligible to apply. Specialisation: Clinical Psychology/ Organizational Behaviour.

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Registrar St. Xavier's University, Kolkata

# St. Xavier's University, Kolkata Annexure – 5

(UGC Point No. 7.1)

Course Wise Fee Structure Academic Year 2021-22

## St. Xavier's University, Kolkata

Annexure – 5 (UGC Point No. 7.1 & 7.11)

# Course-wise fee structure of the University Basis of Fee Structure

**Session 2021-22** 

## ST. XAVIER'S UNIVERSITY, KOLKATA

Admission fee for all courses: ₹30,000

Course	Tuition Fee	Development Fee	Examination Fee	Library Fee	Sports & Students' Activities Fee	Total Fees (per semester)
M.A. English	40,000	6,000	2,500	1,500	1,000	51,000
M.A. Economics	40,000	6,000	2,500	1,500	1,000	51,000
M.A. Psychology	40,000	6,000	2,500	1,500	1,000	51,000
M.A. Mass Communication	60,000	9,200	2,500	1,800	1,500	75,000
M.S.W.	34,500	6,000	2,500	1,500	1,000	45,500
M.Com	40,000	6,000	2,500	1,500	1,000	51,000

• Security deposit (refundable): ₹5,000

**Semester-wise Course Fees (Postgraduation Degree Courses)** 

- (i) Sponsored category: 2 times of the course fees (excluding admission fee)
- (ii) SAARC Countries: same course fees.
- (iii) Other Asian countries: 2 times of the course fees.
- (iv) All other foreign countries: 3 times of the course fees.
- A student will be required to pay an alumni membership fee of Rs. 5,000 along with final semester fees.

## ST. XAVIER'S UNIVERSITY, KOLKATA

Admission fee for all courses: ₹30,000
 Security deposit (refundable): ₹5,000

Course	Tuition Fee	Development Fee	Examination Fee	Library Fee	Sports & Students' Activities Fee	Total Fees (per semester)
B.Com. (Hons.)	38,600	5,800	2,000	1,200	900	48,500
B.M.S. (Hons.)	38,600	5,800	2,000	1,200	900	48,500
B.A. English (Hons.)	38,600	5,800	2,000	1,200	900	48,500
B.A. Economics (Hons.)	38,600	5,800	2,000	1,200	900	48,500

### **Semester-wise Course Fees (Under graduation Courses)**

2,500

1,500

1,300

60,500

#### **Session 2021-22**

Fee structure of the sponsored category: 2 times of the course fees (excluding admission fee)

Fee structure of foreign students:

(i) SAARC Countries: same course fees.

48,000

B.A. Mass Comm.

(Hons.)

- (ii) Other Asian countries: 2 times of the course fees.
- (iii) All other foreign countries: 3 times of the course fees.

7,200

 A student will be required to pay an alumni membership fee of Rs. 5,000 along with final semester fees.

## ST. XAVIER'S UNIVERSITY, KOLKATA

B.Com.-LLB (Hons.) & B.A.- LLB (Hons.)

Admission Fee: ₹ 30,000 | Refundable Security Deposit: ₹ 5,000

Note: ₹ 5,000 alumni membership for will be added to the 10<sup>th</sup> Semester total fee payment.

Course	Tuition Fee	Developmen t Fee	Examinatio n Fee	Library Fee	Other Fees	Total
Semester 1	48,000	7,000	2,500	1,500	1,500	60,000
Semester 2	48,000	7,000	2,500	1,500	1,500	60,000
Semester 3	48,000	7,000	2,500	1,500	1,500	60,000
Semester 4	48,000	7,000	2,500	1,800	1,500	60,000
Semester 5	48,000	7,000	2,500	1,500	1,500	60,000
Semester 6	48,000	7,000	2,500	1,500	1,500	60,000
Semester 7	57,600	8,400	3,000	1,500	1,800	72,000
Semester 8	57,600	8,400	3,000	1,500	1,800	72,000
Semester 9	57,600	8,400	3,000	1,500	1,800	72,000
Semester 10	57,600	8,400	3,000		1,800	72,000

#### **Fee Structure for MBA**

Type of Fees	SEM I	SEM II	SEM III	SEM IV
Tuition Fees	2,05,000	2,05,000	2,05,000	2,05,000
Development	10,000	10,000	10,000	10,000
Computer and E-Facilities	10,000	10,000	10,000	10,000
Library	10,000	10,000	10,000	10,000
Placement Skills	10,000	10,000	10,000	10,000
Industry Interface	10,000	10,000	10,000	10,000
Sports & Games	5,000	5,000	5,000	5,000
Total	2,60,000	2,60,000	2,60,000	2,60,000

#### **Details of Hostel Fees**

Type of Fees	SEM I	SEM II	SEM III	SEM IV
Registration Fee (One Time)	1000	-	-	-
Development Fee (One Time)	5000	-	-	-
Board & Lodge Fee for a Two-Bed Room, with common toilet	60,000	60,000	60,000	60,000
Board & Lodge Fee for a Three-Bed Room, with attached toilet	66,000	66,000	66,000	66,000
Board & Lodge Fee for a Two-Bed Room, with attached toilet	72,000	72,000	72,000	72,000

#### Fee Structure for Ph.D. Courses:

#### The year wise fees will be as follows: -

Rs. 100000 (one lac rupees) in the first year and Rs. 100000 (one lac rupees) in each year from second year onwards. Security Deposit (Refundable) of Rs 10000 (ten thousand rupees).

The Annual fee of Rs. 100000 for every year can be also paid in two equal Instalments (Optional) as per university guidelines.

Registrar St. Xavier's University, Kolkata

# St. Xavier's University, Kolkata Annexure – 6

(UGC Point No. 7.8)

Scholarships for Academic Year 2021-22

# St. Xavier's University, Kolkata Scholarship for Academic Year 2021-2022

## Scholarships - At a Glance

SI. No.	Name of Scholarship	Scope	No of Scholarships Available	Academic Requirement for Application Eligibility	Benevolent Requirement	Starting of Scholarship	Coverage	Application date
1	Loyola Scholarship	UG and PG Students, Except MBA		60% all throughout, No arrear, 75% attendance	Family income less than 360000 per year	2 <sup>nd</sup> Semester	100% Tuition Fees only	To be notified on Website
2	Britto Scholarship	UG and PG Students, Except MBA		60% all throughout, No arrear, 75% attendance	Family income less than 420000 per year	2 <sup>nd</sup> Semester	50% Tuition Fees only	To be notified on Website
3	Nihil Ultra Scholarship	UG Students	Upto 5 Students from Each Stream	95% in 10th and 12th, 75% in all preceding semester, No arrear paper, 90% attendance for Renewal	None	1 <sup>st</sup> Semester	100% Tuition Fees only	To be notified on Website
4	Fr. Beckers Scholarship*	MBA Students	3	70% in all preceding semester, No arrear paper, 90% attendance	Family income less than 600000 per year	2 <sup>nd</sup> Semester	50% Tuition Fees only	To be notified on Website
5	Snegam Scholarship*	MSW Students	1	60% all throughout, No arrear, 75% attendance for Renewal	Family income less than 360000 per year	1 <sup>st</sup> Semester	100% Tuition Fees only	To be notified on Website
6	Deo Maheshwari Scholarship*	MSW Students	2	60% all throughout, No arrear, 75% attendance for Renewal	Family income less than 360000 per year	1 <sup>st</sup> Semester	100% Tuition Fees only	To be notified on Website
7	Rupa Scholarship	B.Com, M.Com, MSW, MA (Psychology) Students	5	60% all throughout, No arrear, 75% attendance for Renewal	Family income less than 360000 per year	1 <sup>st</sup> Semester	100% Tuition Fees only	To be notified on Website

<sup>\*</sup> Subject to availability of fund from sponsoring agency

#### 1. Loyola Scholarship (100% waiver on Tuition Fees only) – UG and PG

#### **Applicable To:**

All UG and PG students of the University, except MBA, sponsored candidates and foreign students. Students will receive scholarship from their 2<sup>nd</sup> semester onwards of the program, subject to fulfilment of the minimum required eligibility criteria and subsequent selection after due verification based on the scholarship criteria decided and recommended by the Committee.

#### Minimum required eligibility criteria:

#### Academic:

- 60% in all preceding qualifications (such as 10<sup>th</sup>, 12<sup>th</sup> or graduation)
- 60% in all preceding semester of the current degree program
- No arrear paper in any preceding semester of the current degree program
- Minimum 75% attendance in all preceding semesters of the current degree program

#### **Benevolent requirement:**

- Family income is less than 30000 per month or 360000 per year
- For wards of retired/martyred defense, police and paramilitary personnel, Family income is less than 35000 per month or 420000 per year

#### Other Requirements:

- In case of outstanding sports performance, besides the income criteria, the candidate must have a podium finish in any individual/team event of national or international level.
- The candidate is expected to take part in at least one social work initiative of the University in the preceding semester.
- The candidate must not have any record of disciplinary action against him/her in any of the preceding semester by the disciplinary committee of the University.

#### Note:

- The candidate must not be a recipient of any other Government or private scholarship at the time of the application of this scholarship.
- Attaining the minimum eligibility criteria does not guarantee the award of scholarship. The final decision lies solely with the Chairperson of the Scholarship Committee.
- If a candidate is unable to meet the above-mentioned requirements of the scholarship in any particular semester, his/her scholarship shall be cancelled for the remaining duration of his program.
- The scholarship is applicable only on Tuition fees. The student must pay all other fees as applicable according to the rules of the University.

#### **Application Process:**

- Notice will be given in University Website.
- Need to apply using Student Login in the ERP.

#### **Application Date:**

Yet to be announced

#### 2. Britto Scholarship (50% waiver on Tuition Fees only) – UG and PG

#### **Applicable To:**

All UG and PG students of the University, except MBA, sponsored candidates and foreign students. Students will receive scholarship from their 2<sup>nd</sup> semester onwards of the program, subject to confirming to the minimum required eligibility criteria and subsequent selection by the scholarship criteria.

#### Minimum required eligibility criteria:

#### Academic:

- 60% in all preceding qualifications (such as 10<sup>th</sup>, 12<sup>th</sup> or graduation)
- 60% in all preceding semester of the current degree program
- No arrear paper in any preceding semester of the current degree program
- Minimum 75% attendance in all preceding semester of the current degree program

#### **Benevolent requirement:**

- Family income is less than 35000 per month or 420000 per year
- For wards of retired/martyred defense, police and paramilitary personnel, Family income is less than 40000 per month or 480000 per year

#### Other Requirements:

- In case of outstanding sports performance, besides the income criteria, the candidate must have a podium finish in any individual/team event of national or international level.
- The candidate is expected to take part in at least one social work initiative of the University in the preceding semester.
- The candidate must not have any record of disciplinary action against him/her in any of the preceding semester by the disciplinary committee of the University.

#### Note:

- The candidate must not be a recipient of any other Government or private scholarship at the time of the application of this scholarship.
- Attaining the minimum eligibility criteria does not guarantee the award of scholarship. The final decision lies solely with the Scholarship Committee.
- If a candidate is unable to meet the above-mentioned requirements of the scholarship in any particular semester, his/her scholarship shall be cancelled for the remaining duration of his program.
- The scholarship is applicable only on Tuition fees. The student must pay all other fees as applicable according to the rules of the University.

#### **Application Process:**

- Notice will be given in University Website.
- Need to apply using Student Login in the ERP.

#### **Application Date:**

• Yet to be announced

#### 3. Nihil Ultra Scholarship (100% waiver on Tuition Fees only) – UG only

#### **Applicable To:**

All UG students of the University, except sponsored candidates and foreign students. Students will receive scholarship from their 1<sup>st</sup> semester onwards of the program, subject to confirming to the minimum required eligibility criteria and subsequent selection by the scholarship criteria.

#### Minimum required eligibility criteria:

#### Academic (for 100% waiver on tuition fees only):

- 95% in 10<sup>th</sup> and 12<sup>th</sup> board examinations
- 75% in all preceding semester of the current degree program
- No arrear paper in any preceding semester of the current degree program
- Minimum 90% attendance in all preceding semester of the current degree program

#### Other Requirements:

- The candidate must not be a recipient of any other Government or private scholarship at the time of the application of this scholarship.
- In case of outstanding sports performance, besides the income criteria, the candidate must have a podium finish in any individual/team event of national or international level.
- The candidate is expected to take part in at least one social work initiative of the University in the preceding semester.
- The candidate must not have any record of disciplinary action against him/her in any of the preceding semester by the disciplinary committee of the University.

#### Note:

- Attaining the minimum eligibility criteria does not guarantee the award of scholarship. The final decision lies solely with the Scholarship Committee.
- If a candidate is unable to meet the above-mentioned requirements of the scholarship in any particular semester, his/her scholarship shall be cancelled for the remaining duration of his program.
- The scholarship is applicable only on Tuition fees. The student must pay all other fees as applicable according to the rules of the University.

#### **Application Process:**

- Notice will be given in University Website.
- Need to apply using Student Login in the ERP.

#### **Application Date:**

• Yet to be announced

#### 4. Fr. Beckers Scholarship (50% waiver on Tuition Fees only) - MBA only

#### **Applicable To:**

All MBA students, except sponsored and foreign students. Students will receive scholarship from their 2<sup>nd</sup> semester onwards of the program, subject to confirming to the minimum required eligibility criteria and subsequent selection by the scholarship criteria.

#### **Academic:**

- 70% in all preceding semester of the current degree program
- No arrear paper in any preceding semester of the current degree program
- Minimum 90% attendance in all preceding semester of the current degree program

#### **Benevolent requirement:**

• Family income is less than 50000 per month or 600000 per year

#### Other Requirements:

- In case of outstanding sports performance, besides the income criteria, the candidate must have a podium finish in any individual/team event of national or international level.
- The candidate is expected to take part in at least one social work initiative of the University in the preceding semester.
- The candidate must not have any record of disciplinary action against him/her in any of the preceding semester by the disciplinary committee of the University.

#### Note:

- The candidate must not be a recipient of any other Government or private scholarship at the time of the application of this scholarship.
- Attaining the minimum eligibility criteria does not guarantee the award of scholarship. The final decision lies solely with the Scholarship Committee.
- If a candidate is unable to meet the above-mentioned requirements of the scholarship in any particular semester, his/her scholarship shall be cancelled for the remaining duration of his program.
- The scholarship is applicable only on Tuition fees. The student must pay all other fees as applicable according to the rules of the University.

#### **Application Process:**

- Notice will be given in University Website.
- Need to apply using Student Login in the ERP.

#### **Application Date:**

Yet to be announced

#### 5. Snegam Scholarship (100% waiver on Tuition Fees only) – MSW only

#### **Applicable To:**

All MSW students, except sponsored and foreign students. Students will receive scholarship from their 1<sup>st</sup> semester onwards of the program, subject to confirming to the minimum required eligibility criteria and subsequent selection by the scholarship criteria. Full-scholarship (tuition fees waiver only) to one meritorious but needy student of MSW, preferably a girl student.

#### Academic:

- Minimum 75% attendance in all semester
- No arrear paper in any preceding semester

#### **Benevolent Requirement:**

• Family income is less than 30000 per month or 360000 per year

#### Other Requirements:

- In case of outstanding sports performance, besides the income criteria, the candidate must have a podium finish in any individual/team event of national or international level.
- The candidate is expected to take part in at least one social work initiative of the University in the preceding semester.
- The candidate must not have any record of disciplinary action against him/her in any of the preceding semester by the disciplinary committee of the University.

#### Note:

- The candidate must not be a recipient of any other Government or private scholarship at the time of the application of this scholarship.
- Attaining the minimum eligibility criteria does not guarantee the award of scholarship. The final decision lies solely with the Chairperson of the Scholarship Committee.
- If a candidate is unable to meet the above-mentioned requirements of the scholarship in any particular semester, his/her scholarship shall be cancelled for the remaining duration of his program.
- The scholarship is applicable only on Tuition fees. The student must pay all other fees as applicable according to the rules of the University.

#### **Application Process:**

- Notice will be given in University Website.
- Need to apply using Student Login in the ERP.

#### **Application Date:**

Yet to be announced

#### 6. <u>Deo Maheshwari Scholarship</u> (100% waiver on Tuition Fees only) – MSW only

#### **Applicable To:**

All MSW students, except sponsored and foreign students. Students will receive scholarship from their 1<sup>st</sup> semester onwards of the program, subject to confirming to the minimum required eligibility criteria and subsequent selection by the scholarship criteria. Full-scholarship (tuition fees waiver only) to one meritorious but needy student of MSW.

#### Minimum required eligibility criteria:

#### Academic:

- Minimum 75% attendance in all semester
- No arrear paper in any preceding semester

#### **Benevolent Requirement:**

• Family income is less than 30000 per month or 360000 per year

#### Other Requirements:

- In case of outstanding sports performance, besides the income criteria, the candidate must have a podium finish in any individual/team event of national or international level.
- The candidate is expected to take part in at least one social work initiative of the University in the preceding semester.
- The candidate must not have any record of disciplinary action against him/her in any of the preceding semester by the disciplinary committee of the University.

#### Note:

- The candidate must not be a recipient of any other Government or private scholarship at the time of the application of this scholarship.
- Attaining the minimum eligibility criteria does not guarantee the award of scholarship. The final decision lies solely with the Chairperson of the Scholarship Committee.
- If a candidate is unable to meet the above-mentioned requirements of the scholarship in any particular semester, his/her scholarship shall be cancelled for the remaining duration of his program.
- The scholarship is applicable only on Tuition fees. The student must pay all other fees as applicable according to the rules of the University.

#### **Application Process:**

- Notice will be given in University Website.
- Need to apply using Student Login in the ERP.

#### **Application Date:**

• Yet to be announced

#### 7. Rupa Scholarship (100% waiver on Tuition Fees only) – UG and PG

#### **Applicable To:**

All UG and PG students of B.Com, M.Com, MSW and MA(Psychology) of the University, except sponsored candidates and foreign students. Students will receive scholarship from their 1<sup>st</sup> semester onwards of the program, subject to fulfilment of the minimum required eligibility criteria and subsequent selection after due verification based on the scholarship criteria decided and recommended by the Committee.

#### Minimum required eligibility criteria:

#### Academic:

- 60% in all preceding qualifications (such as 10<sup>th</sup>, 12<sup>th</sup> or graduation)
- 60% in all preceding semester of the current degree program
- No arrear paper in any preceding semester of the current degree program
- Minimum 75% attendance in all preceding semesters of the current degree program

#### **Benevolent requirement:**

- Family income is less than 30000 per month or 360000 per year
- For wards of retired/martyred defense, police and paramilitary personnel, Family income is less than 40000 per month or 480000 per year

#### Other Requirements:

- In case of outstanding sports performance, besides the income criteria, the candidate must have a podium finish in any individual/team event of national or international level.
- The candidate is expected to take part in at least one social work initiative of the University in the preceding semester.
- The candidate must not have any record of disciplinary action against him/her in any of the preceding semester by the disciplinary committee of the University.

#### Note:

- The candidate must not be a recipient of any other Government or private scholarship at the time of the application of this scholarship.
- Attaining the minimum eligibility criteria does not guarantee the award of scholarship. The final decision lies solely with the Chairperson of the Scholarship Committee.
- If a candidate is unable to meet the above-mentioned requirements of the scholarship in any particular semester, his/her scholarship shall be cancelled for the remaining duration of his program.
- The scholarship is applicable only on Tuition fees. The student must pay all other fees as applicable according to the rules of the University.

#### **Application Process:**

- Notice will be given in University Website.
- Need to apply using Student Login in the ERP.

#### **Application Date:**

Yet to be announced

## **General Instruction to Students**

#### Supporting Document required during application and self-attested copy to be submitted in hard copy:

- 1. Proof of admission to respective course at St. Xavier's University
- 2. Marksheet and Certificate of Secondary, higher secondary.
- 3. Final Marksheet and Certificate of Graduation (For Masters students only)
- 4. Income Proof:
  - a. Salary Slip of parents (if employed in service sector)
  - b. IT Return (Last two years)
  - c. Bank account statement of both the parents or guardian for last 12 months.
- 5. Letter of Parish Priest, in case of Christian Students only.
- 6. Proof of any other scholarship received previously.

#### Note:

- 1. Possessing of mere eligibility does not ensure grant of scholarship
- 2. The decision of the Vice-Chancellor of the University shall be final and binding with respect to grant of scholarship.
- 3. Any canvassing by or on behalf of the candidates with regard to their selection for the above scholarship shall be considered as disqualification.
- 4. Incomplete application with/without supporting documents will be summarily rejected.
- 5. The scholarship committee reserves the right to review, modify or cancel the award due to changes in academic progress or general conduct of the student in accordance with the University rules and regulations.
- 6. If the candidate is found to furnish any false information or recommended for any disciplinary action by the disciplinary committee at any stage of the course, his/her scholarship may stand revoked.
- 7. Applications received after the due date will not be considered.
- 8. The University shall not be responsible for any postal delay.

For any further Query related to Scholarship, please write to:

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Ph.No: 033-6624 - 9825

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(UGC Point No. 8.6)

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- Bob Nelson | Motivational speaker

— Warren Bennis | Organisational consultant

# Managers must delegate, be 'growth hackers' to succeed

ke it lose its re-levance, rather than losing re-levance them-selves. The new 'growth hackers' in the true sense, as they would be hack-ing the new ways of work and still standing strong. Let me

mantra of such growth hackers:

1) Expected to 'aggregate' team members who are full-time' part-time' gig/flexi. A massive shift from managing permanent staff to 'on-call' or 'outcome-oriented work contracts'

2) Expected to 'delegate' and enable teams working from home so that micro-management can be put to rest

3) Expected to 'liberate' and drive the people agenda of inclusivity and engagement.

Traditional engagement models would be put to test as the employee's 'right-now' mood istested here and now than an annual survey. Finding joy, energy & meaning is a real conversation and aspiration of the workforce 4) Expected to 'innovate' through digital solutions for better movel, triving the digital solutions for the content of t

better productivity and custo

cross of targets. The highest common factor is the business unit or department or line or business, but the lowest new force of business, but the lowest surement and actions still culminates at the managerial layer hence organisations will peak through managers or growth hackers

These are difficult times. You represent over 20% of the workforce, but don't get your dues visa-vis expectations. In most cases, you get overshadowed by the CXOs. You, the

growth hackers, are the ones defining the new craft of work that has to be focused on purpo-se and meaning. Hereare what I could visu-alise as the five elements that

alise as the five elements that demystify the new face of a growth hacker:

\*\*D. Enterpreneurial to the Core: They would be the captains of their own ships. As organisations wake up to devolve power through formally stated documents and decision matrix, empowerment will become real

2) Inclusive in mind: Hierarchy will get buried, and squads will emerge. What is being said will become more important than who said it. This is how growth hackers will define diversity and inclusion.

define diversity and inclusion
3) Building growth pivots
within teams: Almost everything has to be reconstructed, recreated, and not for the sake of it but to find newer growth pockets even if they are at the cost of camibalising your current offering. You do not want

to be the last company making camera rolls

4) Integrate rather than balance: When the scholar Warren Bennis eluded to the philosophy of a 'deep generalist' having a longer run than narrow specialists', he probably was referring to 2720. If there is one thing that the last nine months have told us, it is that we need more 'deen energy deep the probably was referring to 2720. If there we need more 'deen energy deep the probably was the probable of the probabl

we need more 'deep genera-lists'

5) Digital champions: Last, as the growth hackers take on the new world of work, they

to be? Managers or growth hackers. But if you want to get out of this 'mid-level' cri-sis, there's not much of a choi-ce...

Love, Pankaj Bansal (Co-founder & CEO, PeopleStrong)

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   Minimum Bacheor Degree in CVII Engineering

   Minimum Bacheor Degree in CVII Engineering

   Project Management and related experience like MEP. Structural

  Analyzing, Team-Building, Leadership, Motivation and Upgradation of Juniors

   Project Management Professional (PMP) certification perferend.

   Experience in monitoring projects through the full life cycle.

   Strong interperand skills and externely resourceful.

   Proven ability to complete projects according to outlined scope, budget, and

  timeline.

timeline.

(B) Site Accountant: Responsible for handling Site Accounts, Store, Material, having knowledge of basic labour laws & logistics.

B. Dom, with a minimum of 5 years experience.

Conversant with Basic Computer Software (Word, Excel) and Accounts Package like Tally, ERP.

Advisor
Qual.- Master degree with Min.
10 yrs. Working Exp. & Priorities
will be given Ex. IAS/IPS and
class one category Officers

. Security In-charge Qual.- Ex-IPS or D.S.P / Colonel

5. Accounts Head Qualification : Min. 10 yrs Working Experience

6. Social Media / IT Exe Quali.- Graduate with Mi Working Experience

Qual.- M.Sc. Nursing with 10 yrs

2. Project Development & Planning Manager
Qual.- Master Degree, Priorities will be given to 7 yrs. Working Experience in Govt. / NGO. for Department of Patho, Phoysio Ophthalmic & Pharmacy Division Ophthalmic & Pharmacy Division
Qual. - MBBS / BDS / M.Pharma /
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7	Supervisor E33	Construction & Development / Histel project	High school diploma or similar. Dachelor's degree in Construction, Dustness, Management or eng. preferable.	Brail False- Same profile min. 3 to 4 yrs of exp.	Just South	
*	Cull Engineer (1)	Construction & Desetopment / Hotel project	Buchelor's degree in child eng, or in child eng, technology	Real Estate - Same profile min. 4 to 5 yes of exp.	Amit Really- Exchined	
9	MEPEngheer (1)	Construction & Development / Hotel project	A badvillor's degree or education to recorded or mechanical eng3d GAO, building information Modelling knowledge required.	Red Eddle - Same profile min-4 to 5 yrs of exp.	Anti-Really- Surbhard	

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- Project Management Professional (PMP) certification preferred.
- · Experience in monitoring projects through the full life cycle.
- Strong interpersonal skills and extremely resourceful.
- Proven ability to complete projects according to outlined scope, budget, and

(B) Site Accountant: Responsible for handling Site Accounts, Store, Material, having knowledge of basic labour laws & logistics.

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# HR must reassess workplace utilisation, not just shift desks

**By Anurag Malik** 

The future of work arrived on the back of the pandemic, catapulting work-from-home and technology journeys years into the future. Successfully returning to the physical workplace is now a priority for all leaders. But this recovery is also an opportunity to reframe your organisation's future. The pandemic has provided HR leaders with an opportunity to reset the workforce and the workplace experience, shifting from 'return to office' to 'reiting to an office. While the

magining work'.

As HR leaders plan this physical return to work, our advice is to switch between two gears — 'transition' and 'transformation'. Here are four prominent areas to reimagine the future:

\* Reimagine physical workspace: Supporters of offices still argue that this is the place where we solve problems, build relationships and experience culture. Others believe that there is no need to return to the rigours and expenses of commu-

debate is still on, organisations are redesigning the office for social distancing and restricting movements in congested areas. However, if the primary purpose of the office in the future will be to accommodate teaming, learning and solving problems, shouldn't 75% of the space be designed for collaboration?

Instead of only resizing the current space, organisations need to reimagine the office footprint in 3 buckets 'owned/leased space'. 'flex/co-working space' and 'remote work'.

models: As they plan a phy-

sical return to work, many organisations are currently struggling to estimate the percentage of remote work that can be institutionalised. The

transformation opportunity here is to objectively design a new operating model based on what percentage of workforce returns to work. what percentage can be partly done remotely and what percentage can continue to be executed remotely for sustainable benefits. Or-

\* Reimagine operating ganisations need to think of every job as '100% remote',

'hybrid' or '100% office'. This will be core to forecasting and recalibrating workforce planning models for continued operations (including rostering), infrastructure, faci-

lities, and services plan-

\* Rethink employee experience: Employee experience is no longer limited to the physical office buildings, it has expanded to an individual's home.

Some organisations have rolled out new policies and allowances to take care of infrastructure & ergonomics and connectivity. The focus is on enabling something close to the 'employee experience' provided in the office. However, the employee experience in office also included softer benefits like creche, gym, meals, transportation, etc. So, the question is, how does HR address these elements in a remote working scenario?

Overall, the HR model needs to be reimagined through the employee experience lens of a hybrid workforce. Are there any HR processes that still need employees to be at the workplace? Can they be rapidly digitised? How can we improve our employee experience across HR processes using technology (AI screening, chat bots, zero touch on boarding, etc)?

\* Reimagine workforce models: The pandemic has accelerated 'talent liquidity', a new definition for remote-working talent that is not limited by geographical boundaries. As organisations around the world adopt hybrid workplace models, many are primarily focusing on cost savings linked to real estate. However, the transformational opportunity is to reimagine resourcing and employment models. HR leaders need to explore increasing the use of alternative talent pools and more holistically re-thinking the composition and size of the workforce of the fu-

(The writer is partner-people advisory services. EY India)

#### St. Xabier's Unibersity, Kolkata

Action Area IIIB, New Town, Kolkata-700 160.

INVITES APPLICATIONS FOR THE FOLLOWING POSITIONS

### FACULTY OF COMMERCE & MANAGEMENT

Professor: Commerce

Associate Prof: Commerce (Accounting & Finance) Assistant Prof: Commerce (Accounting & Finance) Assistant Prof: Computer Application/ IT

FACULTY OF ARTS AND SOCIAL STUDIES

Associate Prof: Mass Comm. | Economics | Social Work Assistant Prof: Mass Comm. | Social Work

XAVIER BUSINESS SCHOOL

Assistant Prof: Finance

LIBRARY

Librarian | Assistant Librarian OFFICERS & TECHNICAL STAFF

Assistant Controller of Examinations | Network Administrator | Computer Programmer | Technical Assistant (IT) | Computer Laboratory Assistant

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#### HALDIA INSTITUTE OF TECHNOLOGY

An Autonomous Institution (An Institution of ICARE, Haldia) Approved by All India Council for Technical Education (AICTE)
Affiliated to Maulana Abul Kalam Azad University of

Affiliated to Maulana Abul Kalam Azad University of Technology (MAKAUT), West Bengal NAAC Accredited Technical Institute with "A" Grade [CGPA - 3.31 /4) - 2nd Cycle UG programs in AEIE, BT, CHE, CE, CSE, ECE, EE, FT, IT

and ME accredited by NBA
ICARE Complex. HIT Campus. P.O. HIT,
Haldia, Dist.-Purba Medinipur, PIN - 721657, W.B.
Phone No.: (03224) 252900, 253061, 255615/16/17 Fax: (03224) 253062

Website : www.hithaldia.in • Email : registrar@hithaldia.ac.in

#### Applications are invited for the post of -

• PROFESSOR : • Applied Electronics & Instrumentation Engineering • Civil Engineering • Computer Science & Engineering (Specialization : Data Science/ Cyber Security Artificial Intelligence & Machine Learning) • Electrical Engineering • Information Technology • Masters in Computer Applications (MCA).

 ASSOCIATE PROFESSOR: • Civil Engineering • Computer Science & Engineering (Specialization : Data Science/ Cyber Security / Artificial Intelligence & Machine Learning) Information Technology

 ASSISTANT PROFESSOR : • Civil Engineering (Structural) Engineering) • Computer Science & Engineering (Specialization: Data Science / Cyber Security / Artificial Intelligence & Machine Learning) • Mathematics • Chemistry • Physics · ELECTRICAL ENGINEER (OPERATION & MAINTENANCE)

For details of Advertisement and Application Form, please visit the institute's website.

Applications and latest CVs (prescribed format), alongwith all supporting documents should reach to the Institute through Email/Post, addressing to the "Registrar, Haldia Institute of Technology", positively by 07.12.2020. Retired persons with higher qualifications & experiences may also apply for Faculty

Eligibility & Salary: As per 6th Pay of AICTE.

# NEED MENTORS TO SHAPE



With 25 years of academic excellence, NSHM Knowledge Campus is one of the leading educational institutes in Eastern India, offering 40 UG and 26 PG courses through 8 schools from its campuses in Kolkata & Durgapur.

We provide students with an all-round educational experience. We go beyond classrooms, engage students in theoretical & practical learning, and provide prior industry exposure to help them tackle the realities of their respective practices.

Applications are invited for the posts of Professor, Associate Professor & Assistant Professor for the Kolkata and Durgapur campuses with suitable qualification and exposure in relevant domains/areas of expertise listed below

Business Analytics, Economics & Finance, Human Resource Management, International Business, Marketing, Quantitative Methods & Operations Research, Supply Chain Management, Sports Management

#### school of Computing & Analytics

Object-oriented Programming, Gaming & Mobile App Development, Python, Hadoop, Statistical Methods, Data Science & Analytics, Cyber Security, Cryptography, Neural Networks, Image Processing, Robotics, Human Computing & Al

#### School of Tourism & Hotel Management

Housekeeping, Front Office, F&B Production, F&B Service, Culinary Crafts, Tourism & Travel Management, Services Marketina

#### School of Engineering & Technology

Civil Engineering, Mechanical Engineering, Electrical Engineering, Electronics & Communication

#### School of Media & Communication

Media & Film, P.R., Advertising & Media Management, Sound & Production Design, Direction & Visual Language, Digital Photography & Videography, Content & Script Writing & TV Production

#### School of Health Sciences

Pharmacy, Optometry, Clinical Psychology, Medical Lab Technology, Hospital Management, Public Health Management, Dietetics, Food Science & Nutrition

Design: Interactive Design, Animation & Graphic Design, VFX, Web Design Fashion: Design & Draping, Communication, Merchandising & Garment Making, Fashion Marketing

Interior Design: Designing & Software

#### Life Skills School

Soft skills, English and other foreign languages like Spanish, German & French

# St. Xavier's University, Kolkata Annexure-8 (UGC Point No.: 8.7)

PBAS Proforma for Promotion of Teachers under Career Advancement Scheme (CAS)

&

**Online Feedback Proforma** 

## St. Xavier's University, Kolkata

# PBAS Proforma for promotion of Teachers under Career Advancement Scheme (CAS)

(As per UGC Minimum Qualifications for Appointment of Teachers and Other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education, Regulations, 2018)

	Higher Edu	cation, Regu	llations, 2018)	
Pı	comotion from		. to	. <b></b>
	(Pos	t with AGP t	to be mentioned	d)
Part-	A: General Information and	Academic	Background	L
1.	Name in (Block Letters)		:	
2.	Father's Name / Mother's Nam	e	:	
3.	Date of Birth		:	
4.	Gender		:	
5.	Marital Status		: "	
6.	Nationality		icl'	
7.	Indicate whether belongs to (SC	C/ST/OBC)		
8.	Department		:	
9.	Date of Entry in present service	e	:	
10.	Current Designation & Grade F	Pay	:	
11.	Date of Last Promotion, if any		:	
12.	Stage for which you are an app	licant for	:	
13.	Proposed date of eligibility for pas per eligibility conditions and promotion criteria		:	
14.	Address for correspondence (with Mobile No. and Email	ith pincode)	:	
()				
15.	Permanent Address (with pince	ode)	:	

16.	Academic	Qualifications	S
	TICAACIIIC	Q didiffications,	_

Examinations	Name of the Board/University	Year of Passing	% of marks obtained	Division/ Class/ Grade	Subject
Graduation					
Post Graduation					
Others					XO

#### 17. Research Degrees

Title of Thesis/	Date of	Disciplin	University
Dissertation	Award with	e/	
	Reg. No.	Subject	
	, (2)		
	0)		
	Title of Thesis/ Dissertation	Dissertation Award with	Dissertation Award with e/

<sup>\*</sup>Professional qualification such as M. Tech.,etc.

18. Research Publications (In Peer reviewed / UGC listed journals during the assessment period; Mention number here, submit separate list))

19. Field(s) of specialization

Major	
Minor	

20. Appointments held prior to Joining the Current Department

Designation	Name of	Nature of	Date of		Salary	Reason	Total
	Employer	Appointment	Joining	Leaving	with	for	Duration
				O	grade	Leaving	

Designation		Depart	ment	]	Duration	ration of Appointment			Basic and Brade Pay	
					From		То		J	
: Ignore if not	appl	icable								
	(Attac	_	-	-			ng the M.Phil, leaves e.g. C	,	9 ,	
Programme	Typ		Pe	riod of	Leave		Period of I (Years/Mont)		Order No. & Date	
			Fro	m	То					
23. Details of				sher/				urse atte	nded:	
Name of the Course and		Plac				Staf	of Academic f College / HRDC	_	Sponsoring Agency	
24. Research lassessment pe		odology (	Course	/ Work	xshop /	FDF	/ MOOC Cou	ırse (Dur	ing	
Name of the Course/ Summer School		ce / Inst	titutio	n	Dι	ıration	Sponso	ring Agency		
4	0									

Brief outline of your future plans for Teaching and Research (Not more than 500 words

21. Posts held after appointment in this University: \*

25. Future Plans

1. Teaching

2. Research

each) Attach extra sheets if needed.

List of Enclosures:

1. 6.
2. 7.
3. 8.
4. 9.
5. 10.

I hereby declare that the information/documents provided by me are correct and verifiable, and I have carefully read the relevant provisions relating to promotion under Career Advancement Scheme (CAS) contained in UGC Regulations, 2018 as amended

from time to time. I also certify that the publications and all other materials submitted

by me for evaluation of API Score is original and not plagiarized. In case anything is found

false, fictitious or contrary to the record at any stage, I shall be solely responsible for the

Signature of the faculty with Designation

26. Any other information the applicant wished to provide:

consequences arising there from:

Date:

Date:

Signature of HOD

Signature of Dean

Part – B: Assessment Criteria and Methodology for University Teachers

Table – 1, Part – A

**Activity 1: Teaching** 

Year	Mode of Teaching	Total Classes Assigned	Number of Classes taught as per	No. of classes taught Total No. of classes assigned	%age	Grading
			documented record			
					,0	

#### Note:

- 1. Classes taught includes session on tutorials, lab and other teaching related activities.
- 2. Grading criteria: (i) 80% & above: Good (ii) 70-80% Satisfactory (iii) Less than 70%: Not satisfactory.
- 3. For the purpose of assessing grading of activity in Part-A of Table-1 i.e. Teaching, all such periods of duration which have been spent by the Teacher on different kinds of paid leaves such as Maternity Leave, Child Care Leave (CCL), Study Leave, Medical Leave etc. and Deputation shall be excluded from the grading assessment. The Teacher shall be assessed for the remaining period of duration and the same shall be extrapolated for the entire period of assessment to arrive at the grading of the teacher subject to the condition that such leaves/deputation was undertaken with the prior approval of the competent authority following all procedures laid down in the Statutes of the University.

#### Table-1. Part-B

#### INVOLVEMENT IN THE UNIVERSITY STUDENTS RELATED ACTIVITIES, ADMINISTRATIVE SUPPORT, RESEARCH ACTIVITIES:

Note: 1. The number of activities can be within or across the broad categories of activities:

- 2. Grading Criteria: (i) Good: Involvement in at least three (03) activities.
  - (ii) Satisfactory: Involvement in 1-2 activities.
  - (iii) Not satisfactory: Not involved/undertaken any activity.

#### Activity No: 1

Administrative responsibilities such as Head, Chairperson/ Dean/ Director/ Coordinator, Warden etc

S1.	Year	Nature of	Designation	Depa	rtment	/School	Per	iod
No		Activity		_			From	То
					•			

#### Activity No: 2

Examination and evaluation duties assigned by the Department/ School / university or attending the

examination paper evaluation

S1.	Year	Nature of	Designation	Department/School	Per	iod
No		Activity			From	То

#### Activity No: 3

Student related co-curricular, extension and field based activities such as student clubs, career counselling, study visits, student seminars and other events, cultural, sports, NCC, NSS and community services

S1.	Year	Nature of	Level (UG/PG)	Department/School	Peri	iod
No		Activity			From	То

#### Activity No: 4

Organizing seminars/ conferences/ workshops, other Department/ School /university activities

S1.	Year	Details	Place	Sponsoring /	Peri	iod
No				Organizing Agency	From	То

#### Activity No: 5

Evidence of actively involved in guiding Ph.D students

Registered (Ph.D)	Thesis Submitted	Degree Awarded	Year

#### Activity No: 6

Conducting minor or major research project sponsored by national or international agencies

S1.	Year	Title	Major / Minor	Sponsoring /	Per	iod
No				Funding Agency	From	То

#### Activity No: 7

At least one single or joint publication in peer reviewed or UGC list of Journals

S1	Title	Journal	Year	Vol.	Page	ISSN	Whether	Impact	Authorship	Reference
No.	of	Name		No	No.	No.	SCOPUS	Factor	(Single /	No. of
	Paper						Indexed		Co-	UGC
	_								authored)	Care List

#### Summary of Part B:

Academic Year	Activity Number	Activity	Claimed by the Candidate	Verified by the Committee	Remarks	*Encl No.
	1	Administrative responsibilities such as Head, Chairperson/ Dean/ Director/ Coordinator, Warden etc.			)	
	2	Examination and evaluation duties assigned by the Department/ School / university or attending the examination paper evaluation.				
Year 1	3	Student related co-curricular, extension and field based activities such as student clubs, career counselling, study visits, student seminars and other events, cultural, sports, NCC, NSS and community services.	191			
	4	Organising seminars/ conferences/ workshops, other Department/ School /university activities.				
	5	Evidence of actively involved in guiding Ph.D students.				
	6	Conducting minor or major research project sponsored by national or international agencies.				
	7	At least one single or joint publication in peer reviewed or UGC list of Journals.				
Year 2		ve for Year 2 n Activity number				
Year 3		ve for Year 3 n Activity number				
Year 4		ve for Year 4 n Activity number				
Year 5		ve for Year 5 n Activity number				

<sup>\*</sup> Should be claimed by the applicant with supporting documents..

#### **Summary of Table 1**

	Year	Year	Year	Year	Year	Remarks
	2020	2020	2020	2020	2020	if any
Grading Part-A						<b>(</b> )
Grading Part-B						
Overall Grading					2/	

TAT	_	1	_	
IV	n	т	◒	
74	v	·	·	•

(1)	Good: Good in Part-A and Satisfactory or Good in Part-B
(ii)	Satisfactory: Satisfactory in Part – A and Good or Satisfactory in Part-P

(ii) Satisfactory: Satisfactory in Part – A and Good or Satisfactory in Part-B.
(iii) Not Satisfactory: If neither God nor Satisfactory in overall grading i.e. (i) and (ii) above.

	<u>Declaration</u>
I,	hereby solemnly certify that the information true and correct to the best of my knowledge and belief.
Place: Date:	Signature of the faculty Designation
Forwarded by:	
Had of the Department	Dear
Head of the Department	Dean
Department of	Faculty/School of

#### Table-2: Assessment Criteria and Methodology (Academic/Research)

(As per UGC Regulations 2018, APPENDIX II, AND TABLE 2: Methodology for University and College Teachers for calculating Academic/ Research Score.)

(For promotion of Assistant Professor - 3 to Associate Professor, Associate Professor to Professor, Professor to Senior Scale Professor)

#### 1. RESEARCH PAPERS IN PEER-REVIEWED OR UGC LISTED JOURNALS:

S.No.	Title of the Paper	Journal Name,	ISSN No.	Sr. No. of	Whether peer	No. of co	Whether you	Year of	API	Page
		Volume, Page Nos		UGC list of	reviewed impact	authors	are the	Publication	Score	Nos.
				Approved	factor if any (as		First/Principal/			
				Journals	per Thomson		Corresponding			
					Reuters list)		Author			
					-,1					
					(2)					
				//	<u>()</u>					

#### 2. Publication other than Research Papers:

(a) I	(a) Books Authored								
S.No.	Title of the Book	ISBN No.	Publisher	Whether International	No. of Co- authors	Whether	Year of Publication	API Score	Page Nos.
	DOOK	10		/ National	aumors	you are the main author	Fublication		
		200							

					X						
(b)	Chapter in Edi	ited Books									
S.No.	Title of the Book	Title of Chapter	ISBN No.	Publisher	Whether International / National	No. of Co- authors	Whether you are the main author	Year of Publication	API Score	Page Nos.	
					- 14						

(c) Editor of Book									
S.No.	Title of the	ISBN No.	Publisher	Whether	No. of Co-	Whether	Year of	API	Page
	Book			International /	authors	you are	Publication	Score	Nos.
				National		the main			
						author			
			16						

(d) '	(d) Translation works in Indian and Foreign Languages								
S.No.	Title of the	ISBN No.	Publisher	Whether	No. of Co-	Whether	Year of	API	Page
	Book/Manuscript			International	authors	you are	Publication	Score	Nos.
	translated			/ National		the main			
						author			
	CX								
		)							

# 3. Creation of ICT Mediated Teaching Learning Pedagogy and Content and Development of new and innovative courses and curricula:

3(a) Dev	velopment of innovative p	edagogy							
S.No.	Des	cription			API Score	e		Page No.	
					. 18				
3 (b) De	signing of new curricula				'C'I'				
S.No.	Title of the course /	/ }	ear of	Whethe	r the course was de	eveloped	API Score	e (02 per	Page
	Curricula	de	signing	indiv	ridually/in collabora	ation	course/ c	curricula	Nos.
3 (c) MC	OOCs	<b>,</b>							•
S.No.	Development of	No. of	No	o. of	Year of	Acted as	content	API	Page
	complete MOOCs in 4	Credits	module	/lecture/	development	writer /	subject	Score	Nos.
	quadrants		credi	t hours		exp	pert		
	Description:		1 3						
		• (							
Course	Coordinator for MOOCs								•
S.No.	Title of the course /	No. of	Year of	designing	Whether the	Modifie	cation of	API	Page
	Curricula	Credits			course was	already	existing	Score	Nos.
	\				developed	course/c	curriculum		
	cX.				individually/in				
					collaboration				

3 (d) De	3 (d) Development of E-Learning Delivery Process/Material									
S.No.	Title of module	Complete course or	Editor or	Developed for	Year	API	Page			
	developed	module or paper or	Developer			Score	Nos.			
		e-book								

4 (a) Research Guide						
	Degree awarded (Number of	Thesis submitted (Nos.)	Supervisor / Co- Supervisor	Year	API Score	Page Nos.
	students)	(1100.)	Supervisor			1105.
(i) Ph.D. or Equivalent		97.18				
(ii) M.Phil / P.G. Dissertation						

4 (b) R	Research Projects								
S.No.	Title of the Project	Sponsoring	Amount	Duration	Whether you	Status as	Year	API	Page
		Agency	of the	of the	are the	on date		Score	Nos.
		• 0	Project	Project	Principal	(Completed			
		1/10			Investigator	or ongoing)			
					(Yes / No)				

4 (c) C	4 (c) Consultancy										
S.No.	Title of the Project	Consulting Agency	Amount mobilized of Project	Duration of the Project	Whether you are the Principal Consultant (Yes / No)	Status as on date	API Score	Page Nos.			

5. (a) 1	. (a) Patents									
S.No.	Name of the Patent	Year of award	Year of award	International /	API Score	Page Nos.				
	awarded			National						

5. (b) I	Policy Document					
S.No.	Title of the Document	Submitted to International/National	Whether you are	Year	API	Page
		body or Central / State Govt.	the Principal		Score	Nos.
			Author (Yes/No)			
		169				

5. (c) F	Fellowship / Awards	. 0				
S.No.	Name of the Award /	Name of the Awarding Body	Whether	Year	API	Page
	Fellowship		International/National Level		Score	Nos.
			Fellowship Award			

6. Inv	6. Invited lectures/Resource Person/Paper Presentation in Conferences/Seminars/Full paper in Conference Proceedings									
S.No.	Title of the Paper	Whether	Whether Int.(abroad)	Title of Conference /	Organized by	Year	API	Page		
	presented / Invited	published in	or Inter.(within	Seminar	~ ' \	Year	Score	Nos.		
	Lecture	Conference	country) or National							
		Proceedings	or State / University							
		(Yes/No)	Level							

# Summary of API Score of Table-2, Category – III

S.No.	From Sr. No. (Table-2)	Total API Score Claimed	API Score / Year	API Score / Assessment Period
1.	1.			
2.	2.			
3.	3.			
4.	4.			
5.	5.			
6.	5(a)			
7.	5(b)			
8.	5(c)	9		
09.	6			
10.	After capping 5 (b) & 6 (max 30%)			
Total of S	Sr. Nos. 1 to 4 and 6,8 & 10 from Col.			
1	100			
No. of Ca	tegories covered out of six categories			
	2 (Minimum 3)			
	n API Score Required			
	CI.			

#### The Research score for research papers would be augmented as follows:

Peer-Reviewed or UGC-listed Journals (Impact factor to be determined as per Thomson Reuters list):

i) Paper in refereed journals without - 5
 ii) Paper with impact factor less - 10
 iii) Paper with impact factor between - 15
 iv) Paper with impact factor between - 20
 v) Paper with impact factor between - 25
 vi) Paper with impact factor >10 - 30

Department of .....

- (a) Two authors: 70% of total value of publication for each author.
- (b) More than two authors: 70% of total value of publication for the First/Principal/Corresponding author and 30% of total value of publication for each of the joint authors.

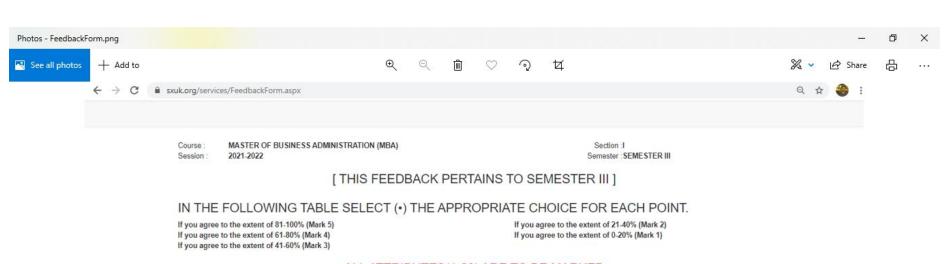
Joint Projects: Principal Investigator and Co-investigator would get 50% each.

#### Note:

- Paper presented if part of edited book or proceeding then it can be claimed only once.
- For joint supervision of research students, the formula shall be 70% of the total score for Supervisor and Co-supervisor. Supervisor and Co-supervisor, both shall get 7 marks each.
- \*For the purpose of calculating research score of the teacher, the combined research score from the categories of 5(b). Policy Document and 6. Invited lectures/Resource Person/Paper presentation shall have an upper capping of thirty percent of the total research score of the teacher concerned.
- The research score shall be from the minimum of three categories out of six categories.

## 

Faculty / School of .....



#### ALL ATTRIBUTES(1-20) ARE TO BE MARKED

#### DR. CHHAVI GUPTA (CIG)

D	OR. CHHAVI GUPTA (CIG) >>	DR. IPSITA CHAKRABORTY PATRANABIS (ISP)	27.130.22	MANODIP RAY IDHURI (MDC)	DR. MONIRUL IS (MRI)	LAM DR. I	(RCB)	REV DR. MOURLIN K (MLF)
1	The professor is puncti	ual with regard to online classes		○(1) Below Avg.	○(2) Average	○(3) Goo	d (4) Very Good	○(5) Excellent
2	The professor comes p	repared for online classes		○(1) Below Avg.	O(2) Average	○(3) Goo	d O(4) Very Good	○(5) Excellent
3	The professor has ade	quate knowledge of the subject		O(1) Below Avg.	O(2) Average	○(3) Goo	d (4) Very Good	○(5) Excellent
4	The professor explains	concepts clearly		O(1) Below Avg.	○(2) Average	○(3) Goo	d O(4) Very Good	○(5) Excellent
5	The professor encoura	ges students to ask questions during onlin	e classes	○(1) Below Avg.	O(2) Average	○(3) Goo	d O(4) Very Good	○(5) Excellent
6	The professor is helpfu	I towards the weaker students		O(1) Below Avg.	(2) Average	○(3) Goo	d (4) Very Good	○(5) Excellent
7	The professor takes all	his/her classes, without cancelling any		O(1) Below Avg.	O(2) Average	O(3) Goo	d (4) Very Good	O(5) Excellent



































8	The professor completes the syllabus on time	○(1) Below Avg.	O(2) Average	○(3) Good	○(4) Very Good	○(5) Excellent
9	The weekly progress of the course has been satisfactory	O(1) Below Avg.	O(2) Average	○(3) Good	○(4) Very Good	O(5) Excellent
10	The professor has good English Communication Skills	O(1) Below Avg.	O(2) Average	○(3) Good	○(4) Very Good	○(5) Excellent
1	The professor uses PowerPoint presentations and other teaching aids	(1) Below Avg.	○(2) Average	○(3) Good	○(4) Very Good	○(5) Excellent
12	The professor is available beyond normal online classes and cooperates in solving individual problems	○(1) Below Avg.	O(2) Average	○(3) Good	○(4) Very Good	O(5) Excellent
3	The pace in which content were covered during the online classes by the professor is satisfactory	○(1) Below Avg.	O(2) Average	○(3) Good	○(4) Very Good	O(5) Excellent
4	The professor gives regular online assignments and evaluate them	O(1) Below Avg.	O(2) Average	○(3) Good	○(4) Very Good	O(5) Excellent
5	The professor uses creative menthods of teaching	○(1) Below Avg.	O(2) Average	○(3) Good	○(4) Very Good	○(5) Excellent
6	The professor engages students for the full duration of his/her class	○(1) Below Avg.	O(2) Average	○(3) Good	○(4) Very Good	○(5) Excellent
7	Overall experience about the online teaching-learning process is satisfactory	○(1) Below Avg.	O(2) Average	○(3) Good	○(4) Very Good	○(5) Excellent
18	Ease of attending Online Classes	○(1) Below Avg.	O(2) Average	○(3) Good	○(4) Very Good	(5) Excellent
19	Professor does not show any discriminatory attitude towards a student	○(1) Below Avg.	O(2) Average	○(3) Good	○(4) Very Good	(5) Excellent
20	Significant value addition through webinar, online workshop or remedial classes is satisfactory	○(1) Below Avg.	○(2) Average	○(3) Good	○(4) Very Good	○(5) Excellent

































# St. Xavier's University, Kolkata Annexure-9 (UGC Point No.: 10.1)

**Corpus Fund** 



untitled

TERM DEPOSIT ADVICE

AXIS BANK LIMITED
RAJARHAT [WB]
AXIS, BLOCK/C
ACTION AREA I,NEWTOWN
RAJARHAT 700156

AXIS BANK RAJARHAT BRANCH (0669). AXIS Block - C Action Area 1 New Town, Rajarhat. Koikata - 700156, West Bangal. CONTACT NO: - 033-23242401 / 02 / 03,

RECEIVED FROM ST XAVIERS COLLEGE KOLKATA EDUCATIONAL TRUST PREMISES NO.IIIB-1 PLOT NO-IIIB/1 ACTION AREA IIIB,P.S.-NEW TOWN KOLKATA Pin-700156 (669)

ACCOUNT NUMBER	AMOUNT (INR)	INT% (P.A)	START DATE	MATURITY DATE	MATURITY AMT (INR)
919040033819539	4,00,00,000.00	7.50	22-04-2019	22-01-2022	4,00,00,000.00

Deposit Amount : Four Crore only.

Maturity Amount: Four Crore only.

Scheme Code | QIC - TERM DEPOSIT - QIC

LODGED WITH OUR Customer Id RAJARHAT [WB] BRANCH Sch.Code for Renewal:QIC Period of Renewal:33month(s) PAN Number :AAETS3804Q

Period of Deposit:33 month(s)
Mode of Operation:AUTH SIGNAT ANY TWO
Nomination Status:Nominee not registered with bank

EFFECTIVE RETURN: 0.000000% p.a.

NOTE: This advise should be preserved For Rupee Term Deposits of a contracted amount less than Rs. 5 crores opened/ renewed on or after December 15, 2017 (including Flexi deposits), for the first partial withdrawal with value <= 25% of Term Deposit original principal value, Premature Closure Penalty Rate will not be applicable. For subsequent partial withdrawals, Premature Closure Penalty Rate will apply on the entire withdrawal amount. For the partial withdrawal with value > 25% of Term Deposit original principal value, Premature Closure Penalty Rate will be applicable for the entire withdrawal amount. For deposit booked prior to 15th December.17, Premature Closure will attract penal rates as per Bank rules.

Maturity value is subject to TDS deduction, wherever applicable.

Premature withdrawal will not be permissible under Fixed Deposit Plus. This is a computer generated statement hence do not require the signature.





TERM DEPOSIT ADVICE

Untitled

AXIS BANK RAJARHAT BRANCH (0669), AXIS Block - C Action Area 1 New Town, Rajarhat, Kolkata - 700156, West Bangai. CONTACT NO :- 033-23242401 / 02 / 03,

AXIS BANK LIMITED
RAJARHAT [WB]
AXIS, BLOCK/C
ACTION AREA I,NEWTOWN
RAJARHAT 700156

RECEIVED FROM ST XAVIERS COLLEGE KOLKATA EDUCATIONAL TRUST PREMISES NO.IIIB-1 PLOT NO-IIIB/1 ACTION AREA IIIB, P.S. - NEW TOWN KOLKATA Pin-700156 (669)

ACCOUNT NUMBER AMOUNT TNT% START DATE MATURITY MATURITY AMT (INR) (P.A) DATE (INR) 919040033818484 3,00,00,000.00 7.50 22-04-2019 22-01-2022 3,00,00,000.00

Deposit Amount : Three Crore only.

Maturity Amount: Three Crore only.

Scheme Code : QIC - TERM DEPOSIT - QIC

LODGED WITH OUR RAJARHAT [WB] BRANCH Sch.Code for Renewal:QIC Customer Id :886152501 PAN Number :AAETS38040
Period of Deposit:33 month(s)
Mode of Operation:AUTH SIGNAT ANY TWO Period of Renewal:33month(s)

Nomination Status:Nominee not registered with bank EFFECTIVE RETURN: 0.000000% p.a.

NOTE: This advise should be preserved For Rupee Term Deposits of a contracted amount less than Rs. 5 crores opened/renewed on or after December 15, 2017 (including Flexi deposits), for the first partial withdrawal with value <= 25% of Term Deposit original principal value, remature Closure Penalty Rate will not be applicable. For subsequent partial amount. For the partial withdrawal with value > 25% of Term Deposit original principal value, Premature Closure Penalty Rate will apply on the entire withdrawal principal value, Premature Closure Penalty Rate will be applicable for the entire withdrawal amount. For deposit booked prior to 15th December.17, Maturity value is subject to TDS deduction, wherever applicable. Premature withdrawal will not be permissible under Fixed Deposit Plus. This is a computer generated statement hence do not require the signature.





TERM DEPOSIT ADVICE

Untitled

AXIS BANK RAJARHAT BRANCH (0689), AXIS ,Block - C ,Action Area 1 ,New Town, Rajarhat, Kuikala - 700 158, West Bangal. CONTACT NO :- 033-23242401 / 02 / 03,

AXIS BANK LIMITED RAJARHAT [WB] AXIS, BLOCK/C ACTION AREA I, NEWTOWN RAJARHAT 700156

RECEIVED FROM XAVIERS COLLEGE KOLKATA EDUCATIONAL TRUST PREMISES NO. IIIB-1 PLOT NO-IIIB/1 ACTION AREA IIIB, P.S. - NEW TOWN KOLKATA Pin-700156 (669)

ACCOUNT NUMBER

AMOUNT

INT% START DATE MATURITY

MATURITY AMT (INR)

(INR)

(P.A)

DATE

919040033825291

3,00,00,000.00

7.50 22-04-2019 22-01-2022

3,00,00,000.00

Deposit Amount :

Three Crore only.

Maturity Amount:

Three Crore only.

scheme Code

QIC - TERM DEPOSIT - QIC

LODGED WITH OUR

RAJARHAT [WB] BRANCH Sch.Code for Renewal:QIC

Customer Id :886152501
PAN Number :AAETS3804Q
Period of Deposit:33 month(s)
Mode of Operation:AUTH SIGNAT ANY TWO

Period of Renewal: 33month(s)

Nomination Status: Nominee not registered with bank

EFFECTIVE RETURN: 0.000000% p.a.

NOTE: This advise should be preserved For Rupee Term Deposits of a contracted amount less than Rs. 5 crores opened/renewed on or after December 15, 2017 (including Flexi deposits), for the first partial withdrawal with value <= 25% of Term Deposit original principal value, Premature Closure Penalty Rate will not be applicable. For subsequent partial withdrawals, Premature Closure Penalty Rate will apply on the entire withdrawal amount. For the partial withdrawal with value > 25% of Term Deposit original principal value, Premature Closure Penalty Rate will be applicable for the entire withdrawal amount. For deposit booked prior to 15th December 17, Premature Closure will attract penal rates as per Bank rules.

Maturity value is subject to TDS deduction, wherever applicable.

Premature withdrawal will not be permissible under Fixed Deposit Plus.

This is a computer generated statement hence do not require the signature.





**DEPOSIT RECEIPT** 

(Not Transferable / Not Negotiable)

If Undelivered Please Returned To -AXIS BANK RAJARHAT [WB] BRANCH (669) Dongfang Building, Plot No - AH/5, Premises No: MAR-16-III, Biswa Bangla Sarani, RAJARHAT -700156 Phone 033-26721118

F3619200921R

38901510082

BLUEDART-C - CCU - RJH

ST XAVIERS COLLEGE KOLKATA EDUCATIONAL TRUST

PREMISES NO.IIIB-1 PLOT NO-IIIB/1 ACTION AREA, IIIB, P.S.-NEW TOWN, KARIGORI BHABAN, KOLKATA, WEST BENGAL, INDIA. Pincode - 700156 Phone , 918270512320

ACCOUNT NUMBER	AMOUNT	INTEREST RATE% P.A.	START DATE	MATURITY DATE	MATURITY AMOUNT
921040073367859	Rs. 10000000	5.4	17-09-2021	17-09-2023	Rs. 11132431
	/			<u> </u>	

Deposit Amount : Rupees One Crore Only

Maturity Amount : Rupees One Crore Eleven Lakh Thirty-Two Thousand Four Hundred Thirty-One Only

Scheme Code : RIC-TERM DEPOSIT - RIC

LODGED WITH OUR: RAJARHAT [WB] BRANCH

EFFECTIVE RETURN: 5.6622% p.a.

Cust id: 886152501

Period of Deposit: 24 month(s)

Mode of Operation: AS AUTH.BY BOARD

RESOLUTN

Nominee: Nominee not registered with Bank

PAN: AAETS3804Q

Note: Premature clouser will attract penal rates as per Bank rules. Maturity value is subject to TDS deduction, wherever applicable. "Facility of renewal with retrospective effect not available to deposit that have been overdue beyond fourteen days.

The Bank reserves the right to disallow promature withdrawal of large deposit for amount Rs. 5 crs and above held by entities other than Individuals and Hindu Undivided family(HUF)

Printed on 21-09-2021 www.axisbank.com

AUTHORIZED SIGN.

# St. Xavier's University, Kolkata Annexure – 10

(UGC Point No. 10.2)

**Audit Report** 



# Agarwal Saha & Associates

CHARTERED ACCOUNTANTS

#### AUDITORS REPORT

We have audited the attached BALANCE SHEET of ST.XAVIER'S UNIVERSITY, KOLKATA of Action Area IIIB , New Town, Kolkata - 700 160 and INCOME AND EXPENDITURE ACCOUNT for the year ended on that date. These Financial Statements are the responsibility of the Office Bearers of the University. Our responsibility is to express an opinion on these Financial Statements based on our audit. Our report is as follows:

- 1. We conducted the audit in accordance with auditing standards generally accepted in India. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatements. An audit includes examining on a test basis, evidence supporting the amounts and disclosures in the financial statements. We believe that our audit provides a reasonable basis for our opinion.
- 2. We have obtained all the information and explanations, which to the best of our knowledge and belief were necessary for the purpose of our audit.
- 3. The Balance Sheet and the Profit & Loss Account dealt with by the report are in agreement with the Books of Accounts.
- 4. In our opinion and to the best of our information & according to the explanations given to us, the said accounts, give a true and fair view in conformity with the accounting principles generally accepted in India:
  - in case of BALANCE SHEET, of the state of affairs of the Firm a. as at 31st March, 2018.
  - ь. in case of INCOME AND EXPENDITIRE ACCOUNT, of the Excess of Income Over Expenditure for the year ended on that date.

For AGARWAL SAHA & ASSOCIATES

Chartered Accountants

18, Netaji Subhas Road Room No.9, 3rd Floor Kolkata - 700 001.

Membership No.052494

ICAI Firm Registration No 315202E.

Dated: 10/18/18



#### ST.XAVIER'S UNIVERSITY KOLKATA

## INCOME & EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST MARCH' 2018

PARTICULARS	SCH	CURRENT YEAR
INCOME		
Student Fees & Other Related Receipts		5.01.95.021.00
Other Income	9	5,01,85,231.00
TOTAL (A)	,	12,48,280.71
EXPENDITURE		5,14,33,511.71
Contribution to PF & Others Funds		
Electric Maintenance & Charges		9,88,911.00
Equipments Hire Charges	j)	81,76,182.00
Honorarium		44,815.00
	1	33,42,505.00
House Keeping Expenses		20,79,245.00
Interest Charges		91.00
Legal & Consultancy Charges	1	31,000.00
Misclaneous Expenses		61,204.00
Printing & Stationery	1	6,83,622.00
Publicity & Advertisement Expenses		25,89,566.32
Registration & Membership Charges		10,04,865.00
Repairs & Maintenance		11,00,836.00
Salary		1,56,69,793.00
Student Programme Expenses		26,049.00
Vehicle Running & Maintanence Expenses		1,64,928.00
Bus Hire Charges	1	21,54,700.00
Refresments & Hospitality Expenses		5,86,115.00
Security Expenses		36,88,093.00
Sports & Games Expenses		1,74,504.00
Other Expenses	10	12,95,914.00
FOTAL (B)		4,38,62,938.32
Balance Being Excess of Income over Expenditure [A-B]		75,70,573.39
BALANCE BEING EXCESS OF INCOME OVER EXPENDITURE TRANSFERRED TO UNIVERSITY FUND		75,70,573.39
ignificant Accounting Policies	1 1	2
lotes on Accounts	2	

In Terms of the Report of even date

For Agarwal Saha & Associates

**Chartered Accountants** 

FRN: 315202E

S.K. AGARWAL

Partner

Membership No:- 052494

Place:- Kolkata

Date: 16 c1 18

For ST.XAVIER'S UNIVERSITY KOLKATA

VICE CHANCELLOR FINANCE OFFIC

#### ST.XAVIER'S UNIVERSITY KOLKATA BALANCE SHEET AS AT 31ST MARCH 2018

(Amount-In Rs.)

PARTICULARS	SCH	CURRENT YEAR
SOURCES OF FUNDS		
Contribution From SXCKET		58,591,959.82
University Fund		7,570,573.39
Liabilities For Expenses	3	261,431,023.32
Other Current Liabilities	4	462,853.00
TOTAL		328,056,409.53
ASSETŞ		
Fixed Assets	5	205,243,864.00
Investments	6	110,405,272.82
Short Term Loans & Advances	7	75,457.47
Cash & Bank Balances	8	12,331,815.24
TOTAL		328,056,409.53
Significant Accounting Policies	1	
Notes on Accounts	2	

In terms of our report attached. For Agarwal Saha & Associates

Chartered Accountants

FRN: 315202E

S. K. Agamal

Partner

Membership No:- 052494

Place: Kolkata Date: MINIR For ST.XAVIER'S UNIVERSITY KOLKATA



# Agarwal Saha & Associates

CHARTERED ACCOUNTANTS

#### **AUDITORS REPORT**

We have audited the attached **BALANCE SHEET** of **ST.XAVIER'S UNIVERSITY KOLKATA** of Action Area IIIB ,New Town, Kolkata - 700 160 and **INCOME AND EXPENDITURE ACCOUNT** for the year ended on that date. These Financial Statements are the responsibility of the Office Bearers of the University. Our responsibility is to express an opinion on these Financial Statements based on our audit. Our report is as follows:

- We conducted the audit in accordance with auditing standards generally accepted
  in India. Those standards require that we plan and perform the audit to obtain
  reasonable assurance about whether the financial statements are free of material
  misstatements. An audit includes examining on a test basis, evidence supporting
  the amounts and disclosures in the financial statements. We believe that our audit
  provides a reasonable basis for our opinion.
- 2. We have obtained all the information and explanations, which to the best of our knowledge and belief were necessary for the purpose of our audit.
- 3. The Balance Sheet and the Profit & Loss Account dealt with by the report are in agreement with the Books of Accounts.
- 4. In our opinion and to the best of our information & according to the explanations given to us, the said accounts, give a true and fair view in conformity with the accounting principles generally accepted in India;
  - a. in case of **BALANCE SHEET**, of the state of affairs of the Firm as at 31<sup>st</sup> March, 2019.
  - b. in case of INCOME AND EXPENDITURE ACCOUNT, of the Excess of Income Over Expenditure for the year ended on that date.

For AGARWAL SAHA & ASSOCIATES

Chartered Accountants

18, Netaji Subhas Road Room No.9, 3rd Floor Kolkata – 700 001.

S. K. H. G. W.

S.K.Agarwal

Partner

Membership No.052494

ICAI Firm Registration No 315202E.

UDIN: 19052494 ARTANDW4268

Dated: 22/11/19

#### ST.XAVIER'S UNIVERSITY KOLKATA

#### INCOME & EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST MARCH' 2019

			(Amount in Rs.)
PARTICULARS	SCH	2018-2019	2017-2018
INCOME			
Student Fees & Other Realated Receipts	11	19,34,10,175.79	5,01,85,231.00
Other Income	12	1,50,88,837.62	12,48,280.71
TOTAL (A)	-	20,84,99,013.41	5,14,33,511.71
EXPENDITURE	1	20,0 1,25,010.11	0,14,00,011111
Admission Expenses		1,23,124.00	
Application Fees, Inspection Fee & Recognition Fee (LLB)		15,50,000.00	•
Bus Hire Charges		391	21,54,700.00
Campus Garden Maintenance	1 1	27,70,219.00	59
Contribution to PF & Others Funds	1 1	18,50,594.00	9,88,911.00
Depreciation		6,71,15,980.47	57.0
Electric Maintenance & Charges	1 1	1,02,12,015.00	81,76,182.00
Equipments Hire Charges	1 1	1,16,601.40	44,815.00
Foundation, Meetings, Conference & Seminar Expenses	1 1	5,68,350.00	. N 65:
Freeships & Scholarship Expenses		22,81,910.00	
General Expenses		2,18,001.02	61,204.00
Honorarium		82,74,486.00	33,42,505.00
Hostel Expenses		55,20,184.00	-
House Keeping Expenses		32,83,833.00	20,79,245.00
Interest Charges		599.00.	91.00
Legal & Consultancy Charges		37,150.00	31,000.00
Mba Renewal Charges		75,000.00	31,000.00
Other Expenses	13	′ 1	10.05.014.00
Printing & Stationery	13	29,82,348.41	12,95,914.00
Publicity & Advertisement Expenses		12,04,687.00	6,83,622.00
•		25,42,563.00	25,89,566.32
Refresments & Hospitality Expenses		5,36,677.00	5,86,115.00
Registration & Membership Charges			10,04,865.00
Repairs & Maintenance		36,82,686.00	11,00,836.00
Salary	- Di	3,33,59,003.97	1,56,69,793.00
Security Expenses		45,59,710.21	36,88,093.00
Sports & Games Expenses		1,88,686.00	1,74,504.00
Student Programme Expenses		1,64,388.00	26,049.00
Transportation Expenses		37,58,946.00	5
Vehicle Running & Maintenences Expenses		6,29,447.57	1,64,928.00
TOTAL (B)	4 6	15,76,07,190.05	4,38,62,938.32
Balance Being Excess of Income (Expenditure) over Expenditure (Income) [A-B]	1	5,08,91,823.36	75,70,573.39
			7
BALANCE BEING SURPLUS/(DEFICIT) CARRIED TO UNIVERSITY FUND		5,08,91,823.36	75,70,573.39
Significant Accounting Policies	1		
Notes on Accounts	2		

In Terms of the Report of even date For Agarwal Saha & Associates Chartered Accountants FRN: 315202E

S.K. Agawal

S.K. AGARWAY

Partner

Membership No:- 065932

Place:- Kolkata
Date: 241119

For ST, XAVIER'S UNIVERSITY KOLKATA

Vice Chancellor St. Xavier's University Kolkata

Finance officer St. Xavier's University Kolkata



# ST.XAVIER'S UNIVERSITY KOLKATA BALANCE SHEET AS AT 31ST MARCH 2019

(Amount-In Rs.)

<u>PARTICULARS</u>	SCH	2018-2019	2017-2018
SOURCES OF FUNDS			
Contribution From SXCKET		7,53,85,189.41	5,85,91,959.82
University Fund	3	5,84,62,396.75	75,70,573.39
Alumini Fund		7,10,000.00	. 5,7 6,5 15157
Scholarship Fund		7,29,800.00	1
Liabilities For Expenses	4	26,94,55,800.81	26,14,31,023.32
Other Current Liabilities	5	11,65,525.00	4,62,853.00
TOTAL		40,59,08,711.97	32,80,56,409.53
ASSETS			
Fixed Assets	6	22,58,35,103.53	20,52,43,864.00
Investments	7	1,09,93,291.47	11,04,05,272.82
Short Term Loans & Advances	8	80,442.25	75,457.47
Other Current Assets	9	12,00,000.00	
Cash & Bank Balances	10	16,77,99,874.72	1,23,31,815.24
TOTAL		40,59,08,711.97	32,80,56,409.53
Significant Accounting Policies	1		
Notes on Accounts	2		

In terms of our report attached. For Agarwal Saha & Associates

Chartered Accountants

FRN: 315202E

S.K. Agamal

S.K. AGARWAL

Partner

Membership No:- 065932

Place:- Kolkata

Date: 2417/19

For ST.XAVIER'S UNIVERSITY KOLKATA

VICE CHANCELLOR

VICE CHANCELLO

Vice Chancellor St. Xavier's University Kolkata

Finance officer St. Xavier's University Kolkata

FINANCE OFFI





### Agarwal Saha & Associates

CHARTERED ACCOUNTANTS

### **AUDITORS REPORT**

We have audited the attached BALANCE SHEET of ST.XAVIER'S UNIVERSITY KOLKATA of Action Area IIIB , New Town, Kolkata - 700 160 and INCOME AND EXPENDITURE ACCOUNT for the year ended on that date. These Financial Statements are the responsibility of the Office Bearers of the University. Our responsibility is to express an opinion on these Financial Statements based on our audit. Our report is as follows:

- 1. We conducted the audit in accordance with auditing standards generally accepted in India. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatements. An audit includes examining on a test basis, evidence supporting the amounts and disclosures in the financial statements. We believe that our audit provides a reasonable basis for our opinion.
- We have obtained all the information and explanations, which to the best of our knowledge and belief were necessary for the purpose of our audit.
- The Balance Sheet and the Profit & Loss Account dealt with by the report are in agreement with the Books of Accounts.
- In our opinion and to the best of our information & according to the explanations given to us, the said accounts, give a true and fair view in conformity with the accounting principles generally accepted in India;
  - a. In case of BALANCE SHEET, of the state of affairs of the Firm as at 31st March, 2020.
  - In case of INCOME AND EXPENDITURE ACCOUNT, of the Excess of Income over Expenditure for the year ended on that date.

For AGARWAL SAHA & ASSOCIATES

Chartered Accountants

18, Netaji Subhas Road Room No.9, 3rd Floor Kolkata - 700 001.

Membership No.052494

ICAI Firm Registration No 315202E.

Dated: 31/2/22 UDIN, 20052494 HAHARC 2696



### ST.XAVIER'S UNIVERSITY KOLKATA

### INCOME & EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST MARCH' 2020

			(Amount in Rs.)
PARTICULARS	SCH	2019-2020	2018-2019
INCOME			
Student Fees & Other Realated Receipts	11	32,02,56,870.70	19,34,10,175.79
	12	1,43,75,088.77	1,50,88,837.62
Other Income		33,46,31,959.47	20,84,99,013.41
TOTAL (A)	-	00,10,01,303111	
EXPENDITURE			
Admission Expenses		2	1,23,124.00
Application Fees, Inspection Fee & Recognition Fee (LLB)		(N)	15,50,000.00
Campus Garden Maintenance		1,99,618.00	27,70,219.00
Contribution to PF & Others Funds		25,15,340.00	18,50,594.00
Depreciation		6,37,70,674.93	6,71,15,980.47
Electric Maintenance & Charges		1,19,22,881.00	1,02,12,015.00
Equipments Hire Charges		31,73,730.00	1,16,601.40
Foundation, Meetings, Conference, Inaugration & Seminar Expenses		58,07,682.80	5,68,350.00
Freeships & Scholarship Expenses		41,05,784.00	22,81,910.00
General Expenses		28,100.57	2,18,001.02
Honorarium		43,98,947.00	82,74,486.00
Hostel Expenses Including Food Expenses		1,35,85,826.50	55,20,184.00
House Keeping Expenses		48,82,365.00	32,83,833.00
Interest Charges		51.00	599.00
Legal & Consultancy Charges		65,250.00	37,150.00
Mba Renewal Charges	ŀ		75,000.00
Other Expenses	13	73,02,955.25	29,82,348.41
Printing & Stationery	10	28,56,237.00	12,04,687.00
Publicity & Advertisement Expenses	1	13,60,566.00	25,42,563.00
Refresments & Hospitality Expenses		14,98,085.00	5,36,677.00
General Repairs & Maintenance	1	54,96,051.00	36,82,686.00
Salary		6,76,66,460.68	3,33,59,003.97
Security Expenses		59,75,766.70	45,59,710.21
3 1	1	1,42,857.00	1,88,686.00
Sports & Games Expenses Student Programme & Educational Tour Expenses	1	15,07,802.42	1,64,388.00
		10,07,002.72	37,58,946.00
Transportation Expenses Vehicle Running & Maintenences Expenses	ł	5,89,969.16	6,29,447.57
TOTAL (B)	=	20,88,53,001.01	15,76,07,190.05
TOTAL (B)			
Balance Being Excess of Income (Expenditure) over Expenditure (Income) [A-B]		12,57,78,958.46	5,08,91,823.36
BALANCE BEING SURPLUS/(DEFICIT) CARRIED TO UNIVERSITY FUND	-	12,57,78,958.46	5,08,91,823.36
Significant Accounting Policies	1		
Notes on Accounts	2		

In Terms of the Report of even date For Agarwal Saha & Associates Chartered Accountants FRN: 315202E

S.K. AGARWAL

Partner

Membership No:- 065932

Place:- Kolkata

Date: 31/12/2020 UDIN: 20052494 AAAAFC 2696

For ST.XAVIER'S UNIVERSITY KOLKATA

VICE CHANCELLOR



### ST.XAVIER'S UNIVERSITY KOLKATA BALANCE SHEET AS AT 31ST MARCH 2020

(Amount-In Rs.)

			(Amount-In Rs.)
<u>PARTICULARS</u>	SCH	2019-2020	2018-2019
SOURCES OF FUNDS			
Contribution From SXCKET		7,56,48,266.31	7,53,85,189.41
University Fund	3	18,42,41,355.21	5,84,62,396.75
Alumini Fund		28,75,000.00	7,10,000.00
Scholarship Fund		7,29,800.00	7,29,800.00
Liabilities For Expenses	4	27,99,77,973.06	26,94,55,800.81
Other Current Liabilities	5	28,21,026.00	11,65,525.00
TOTAL		54,62,93,420.58	40,59,08,711.97
ASSETS		1	
Fixed Assets	6	32,31,66,115.60	22,58,35,103.53
Investments	7	11,56,65,376.90	1,09,93,291.47
Short Term Loans & Advances	8	1,30,37,949.13	80,442.25
Other Current Assets	9	12,00,000.00	12,00,000.00
Cash & Bank Balances	10	9,32,23,978.95	16,77,99,874.72
TOTAL		54,62,93,420.58	40,59,08,711.97
Significant Accounting Policies	1		
Notes on Accounts	2		

In terms of our report attached. For Agarwal Saha & Associates

**Chartered Accountants** 

FRN: 315202E

S.K. AGARWAL

Partner

Membership No:- 065932

Place:- Kolkata Date: 31/12/2020

JDIN: 20052494 AAAAFC 2696

For ST.XAVIER'S UNIVERSITY KOLKATA

VICE CHANCELLOR

FINANCE OFFICER





### Agarwal Saha & Associates

CHARTERED ACCOUNTANTS

### **AUDITORS REPORT**

We have audited the attached BALANCE SHEET of ST.XAVIER'S UNIVERSITY KOLKATA of Action Area IIIB, New Town, Kolkata - 700 160 as at 31st March, 2021 and INCOME AND EXPENDITURE ACCOUNT for the year ended on that date. These Financial Statements are the responsibility of the Office Bearers of the University. Our responsibility is to express an opinion on these Financial Statements based on our audit. Our report is as follows:

- 1. We conducted the audit in accordance with auditing standards generally accepted in India. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatements. An audit includes examining on a test basis, evidence supporting the amounts and disclosures in the financial statements. We believe that our audit provides a reasonable basis for our opinion.
- 2. We have obtained all the information and explanations, which to the best of our knowledge and belief were necessary for the purpose of our audit.
- 3. The Balance Sheet and the Income & Expenditure Account dealt with by the report are in agreement with the Books of Accounts.
- 4. In our opinion and to the best of our information & according to the explanations given to us, the said accounts, give a true and fair view in conformity with the accounting principles generally accepted in India;
  - a. in case of **BALANCE SHEET**, of the state of affairs of the University as at 31<sup>st</sup> March, 2021.
  - b. in case of INCOME AND EXPENDITURE ACCOUNT, of the Excess of Income Over Expenditure for the year ended on that date.

For AGARWAL SAHA & ASSOCIATES

Chartered Accountants

18, Netaji Subhas Road Room No.9, 3rd Floor Kolkata – 700 001. KOLIUTA-1 \*\*

S.K.Agawa

S.K.Agarwal Pärtner

Membership No.052494

ICAI Firm Registration No 315202E.

Dated: 07/10/2021 UDIN:21052494AAAADW9162

### ST.XAVIER'S UNIVERSITY KOLKATA INCOME & EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST MARCH,2021

		(Amount in Rs.)	(Amount in Rs.)
PARTICULARS	SCH	2020-2021	2019-2020
INCOME			
Student Fees & Other Realated Receipts	11	311,303,174.21	320,256,870.70
Other Income	12	12,019,875.51	14,375,088.77
TOTAL (A)		323,323,049.72	334,631,959.47
EXPENDITURE			
Academic Expenses	13	18,860,095.66	25,143,158.22
Administrative & General Expenses	14	24,195,904.11	35,498,517.24
Finance Costs	15	63,778.05	6,446.87
Repairs & Maintenance	16	10,594,480.61	10,578,034.00
Staff Payments & Benefits	17	100,008,588.48	70,361,634.68
System Maintenance	18	1,310,272.00	2,904,565.91
Vehicle Running and Maintenance	19	816,652.10	589,969.16
Depreciation		60,637,814.34	63,770,674.93
TOTAL (B)		216,487,585.35	208,853,001.01
Balance Being Excess of Income over Expenditure[A-B]	$\dashv \vdash$	106,835,464.37	125,778,958.46
BALANCE BEING SURPLUS CARRIED TO UNIVERSITY FUND	7	106,835,464.37	125,778,958.46
Significant Accounting Policies	$\neg \mid _{1} \mid$		
Notes on Accounts	2		

In Terms of the Report of even date For Agarwal Saha & Associates

Chartered Accountants FRN: 315202E

S. K. Agand

S.K. AGARWAL

Partner

Membership No:- 052494

Place:- Kolkata Date: 07/10/2021

UDIN:21052494AAAADW9162

For ST.XAVIER'S UNIVERSITY KOLKATA

VICE CHANCELLOR

FINANCE OFFICER

Vice Chancellor

St. Xavier's University
Kolkata

Finance Officer St. Xavier's University

Kolkata

### ST.XAVIER'S UNIVERSITY KOLKATA BALANCE SHEET AS AT 31ST MARCH 2021

(Amount-In Rs.)

DA DITTO STATE OF THE			(Amount-In Rs.
<u>PARTICULARS</u>	SCH	2020-2021	2019-2020
SOURCES OF FUNDS			
Contribution From SXCKET		77,865,422.21	75,648,266.31
University Fund	3	291,076,819.58	184,241,355.21
Alumini Fund	1 1	3,039,090.00	2,875,000.00
Scholarship Fund	1 1	-	729,800.00
Sponsorship Fund	1	1,619,972.00	. = : ,
Liabilities For Expenses	4	267,429,095.11	279,977,973.06
Other Current Liabilities	5	4,122,899.00	2,821,026.00
TOTAL		645,153,297.90	546,293,420.58
<u>ASSETS</u>			
Fixed Assets	6	365,443,565.17	323,166,115.60
Investments	7	116,658,793.80	115,665,376.90
Short Term Loans & Advances	8	10,232,732.05	13,037,949.13
Other Current Assets	9	1,200,000.00	1,200,000.00
Cash & Bank Balances	10	151,618,206.88	93,223,978.95
TOTAL		645,153,297.90	546,293,420.58
Significant Accounting Policies	1		
Notes on Accounts	2		

In terms of our report attached.

For Agarwal Saha & Associates

For ST.XAVIER'S UNIVERSITY KOLKATA

Chartered Accountants

FRN: 315202E

S.K. Agand

S.K. AGARWAL

Partner

Membership No:- 052494

Place:- Kolkata Date: 07/10/2021

UDIN: 21052494AAAADW9162

HA & ASO PER SE ACCOUNTERS

VICE CHANCELLOR FINANCE OFFICER

St. Xavier's University

Finance Officer
St. Xavier's University
Kolkata



### Agarwal Saha & Associates

CHARTERED ACCOUNTANTS

This is to Certify that the Financial Statements of ST XAVIER'S UNIVERSITY, KOLKATA of Action Area IIIB, New Town , Kolkata- 700 160 for the Financial Years 2018-19, 2019-20 & 2020-21 are as detailed hereunder:

Financial Year	Total Income (Rs)	Revenue Expenditure ( Rs)	Capital Expenditure (Rs)	Surplus/ Deficit(-)
4				(Rs)
2018-19	20,84,99,013/-	15,76,07,190/-	8,77,07,020/-	(-)3,68,15,197/-
2019-20	33,46,31,959/-	20,88,53,001/-	16,11,01,687/-	(-)3,53,22,729/-
2020-21	32,33,23,050/-	21,64,87,585/-	10,30,09,945/-	38,25,520/-

This is to further Certify that the above figures have been verified by us from the Books of Account, Audited Statements and Other Records produced before us for verification, and found the same in accordance therewith.

#### For Agarwal Saha & Associates

**Chartered Accountants** 

ICAI Firm Registration No: 315202E

S. K. AGARWAL

Partner

Membership No.: 052494

Place : Kolkata Date : 29/01/2022

UDIN: 22052494AAAAAM4743



### St. Xavier's University, Kolkata Annexure – 11

(UGC Point No. 11.2)

Minutes of meeting of last meeting of GB and EC held in Academic Year 2020-21

### MINUTE BOOK

### NOTICE

63rd Executive Council meeting will be held on Monday, 21-06-2021 at 3

PM at VC Conference room with the following agenda:

- 1. Confirmation of the Minutes of 62nd Executive Council meeting held on 30-04-2021.
- 2. UG and Law admission process
- 3. PG admission Status
- 4. PG and UG final Semester results.
- 5. Intermediate Semester examinations A report
- 6. Dates of the commencement of 1<sup>st</sup>, 3<sup>rd,</sup> and 5<sup>th</sup> semester classes in the next academic year (2021-22).
- 7. Appointments of non-teaching staff.
- 8. Functioning of University offices.
- 9. Reconstitution of the Boards of Studies.
- 10. Reconstitution of the Executive Council.
- 11. Scholarship for MBA Students.
- 12. Functioning of Hostel during next Academic year 2021-22.
- 13. Setting of Centre of Excellence for Innovation & Research (CERI)
- 14. Facilitation of Post-Doctorate Research in University
- 15. Any other matter with the permission of the Chair.

	St. Xavier's University, Kolkata				
SI. No.	Name	Designation	Signature		
1	Rev. Dr. John Felix Raj, S.J.	Vice Chancellor & Chairperson	House.		
2	Rev. Dr. Sebasti L. Raj, S.J.	Pro-Vice Chancellor	Stary		
3	Prof. Ashis Mitra	Registrar & Secretary	Show and the state of the state		
4	Dr. Indra Kanta Maitra	Controller of Examinations (Acting)	# 21/06 2021		

**EXECUTIVE COUNCIL** 

### MINUTE BOOK

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			(10)
5	Rev. Fr. Joseph Raj, S.J.	Finance Officer	Joseph Rey Si
6	Dr. Manodip Ray Choudhury	Dean, Xavier Business School	May hand hun
7	Dr. Achyut Chetan	Dean, Faculty of Arts & Social Studies	ABSENT
8	Dr. Somak Maitra	Dean, Faculty of Commerce & Management	July 2/16/2/
9	Dr. Debasis Poddar	Dean, Xavier Law School	\$ 21 16 202
10	Rev. Dr. Soosai Nayagam, S.J.	Associate Dean (Morning), Commerce & Management Special Invitee	Luguy.
11	Dr. Niraj Kumar	Ph. D Coordinator Special Invitee	ABSENT

### MINUTE BOOK

#### Minutes of the 63<sup>rd</sup> Executive Council meeting held on Monday, 21-06-2021

1. Confirmation of the Minutes of 62nd Executive Council meeting held on 30-04-2021. Minutes are confirmed.

#### 2. UG and Law admission process

Revised procedures recommended by the Admission Committee at its meeting held on 14-06-2021which were circulated as Annexure 2 A & 2 B respectively, were approved. The dates of Internet Based tests for UG Courses were scheduled on 10<sup>th</sup>, 11<sup>th</sup>, and 12<sup>th</sup> July 2021. XLAT (for law courses) was scheduled on 18<sup>th</sup> July 2021.

#### 3. PG admission Status

Admission status, as on date, was submitted as Annexure 3. It was reported that the last date of fee payment for 2<sup>nd</sup> list admissions for MA. English & M.A. Mass Communication is extended till 10<sup>th</sup> July 2021 and for other PG courses last date for 2<sup>nd</sup> phase application is extended till 26<sup>th</sup> June 2021. Online admission tests (Internet based) will be held on 3<sup>rd</sup> and 4<sup>th</sup> July 2021.

#### 4. PG and UG final Semester results.

A summary report for final semester results was submitted by the Controller of Examinations (COE) and circulated as Annexure 4. Total 544 candidates appeared for the final semester examinations and all of them passed. It was reported that the results could be published in a time span of 17 working days. COE reported that it could be made possible for the initiatives taken by the heads of the departments. The role of the COE was highly appreciated by the members present.

The results and the procedures for the publication of results were approved.

#### 5. Intermediate Semester examinations – A report

The report prepared by COE was circulated as Annexure 4. It was also reported that the MBA 2<sup>nd</sup> semester result would be published after the meeting.

#### 6. Dates of the commencement of 1st, 3rd, and 5th semester classes in the academic year 2021-22.

These are proposed as follows:

Undergraduate 3<sup>rd</sup> & 5<sup>th</sup> Semesters: Monday 2<sup>nd</sup> August 2021

Undergraduate 1<sup>st</sup> Semester: Monday 9<sup>th</sup> August 2021 Postgraduate 3<sup>rd</sup> Semester: Monday 9<sup>th</sup> August 2021 Postgraduate 1<sup>st</sup> Semester: Monday 2<sup>nd</sup> August 2021

MBA 3<sup>rd</sup> Semester: Monday 16<sup>th</sup> August 2021

MBA 1<sup>st</sup> Semester:

Law Courses 3<sup>rd &</sup> 5<sup>th</sup> Semester: Tuesday 3<sup>rd</sup> August 2021 Law Courses 1<sup>st</sup> Semester: Monday 16<sup>th</sup> August 2021

It was decided that orientation programmes will be held for all 1st year students for 1st three days.

#### 7. Appointments of staff.

Following details were submitted as Annexure 5:

1. Appointments of officers. 2. Extension of probation of officer. 3. Appointments of Faculty members (regular & Contractual full-time). Extension of contractual appointments of Faculty members. Appointments of Non-Teaching staff (Support staff).

#### 8. Functioning of University offices.

It would be decided later based on Government orders.

#### 9. Reconstitution of the Boards of Studies.

Tenure of 1st Boards of Studies of different departments/Schools were as Annexure 6.

### MINUTE BOOK

It was decided that the tenure of Management (BMS) Board of Studies, which was valid till 12-02-2021, would be extended till 30-06-2021. It was further decided that all the Boards of studies, which are valid till 30<sup>th</sup> June 2021, would be reconstituted as per First Statutes 2019 and would be valid for three years.

Composition approved by the Governing Board in 2017 for 1st Boards of Studies

Composition of the Board of Studies – (a) All regular full-time faculty members of the department; (b) two outside experts in the subject from other Institutions of repute to be nominated by the Vice-Chancellor; (c) one representative from Industry/Profession to be nominated by the Vice-Chancellor.

### Composition and Functions as per First Statutes 2019

- (1) There shall be a Board of Studies corresponding to a course of studies in a department under a Faculty Council.
- (2) The Board of Studies shall consist of the following:-
  - (i) the Head of the department concerned Chairperson,
  - (ii) the whole-time teachers for the course/s of studies Members,
  - (iii) two experts in the subject nominated by the Vice-Chancellor on the recommendation of the Academic Council Members
  - (iv) one expert from the industry, nominated by the Executive Council Member
  - (v) one of the Associate or Assistant Professors of the Department, nominated by the Vice-Chancellor Secretary

### 10. Reconstitution of the Executive Council.

Provisions of the Act and the list of members of the reconstituted Executive Council were placed as Annexure 7. The list was accepted. It was further agreed that the term of the present Executive Council would continue till 30-06-2021 and the reconstituted Executive Council would be effective from 01-07-2021

#### 11. Scholarship for MBA Students.

It was decided that a student with a composite score of 90% or above would be given 100% waiver of tuition fees and a student with a composite score between 80% and 90% would be given 50% waiver of tuition fees. It will only be for those students who have taken or will take admission for the academic year 2021-2022.

#### 12. Functioning of Hostel during next Academic year 2021-22.

It was decided that in general the hostel will remain closed for the students. Bu a student may be given an option to stay in the hostel by adhering to certain norms, if he/she finds any problem for attending online classes from home.

### 13. Setting of Centre of Excellence for Research & Innovation (CERI)

The centre will be named as Lafont Centre of Excellence for Research & Innovation (LCERI). A post of Executive Director for this centre is approved.

### 14. Facilitation of Post-Doctorate Research in University

It is approved that post doctorate research will be facilitated by the University. Detailed procedures and related terms and conditions will be formulated later.

### 15. Any other matter with the permission of the Chair.

- (i) Two shifts of classes morning shift and afternoon shift from 7:00am to 12:00pm and from 12:30pm to 5:30pm respectively from the Academic Year 2022-23 may be considered.
- (ii) Bridge courses on English and Mathematics for Freshers

It would be offered as optional courses for the undergraduate students.

(iii) Ph.D. Course fees: It is proposed that the course fee can continue to be Rs. 1 lakh per year for first three years and after that Rs. 50 thousand per year. It will be finalised later.

The meeting ended with thanks to the Chair.



# AGENDA FOR THE TWELFTH MEETING OF THE GOVERNING BOARD ST. XAVIER'S UNIVERSITY, KOLKATA MARCH 6, 2021

ST. XAVIER'S UNIVERSITY, KOLKATA
Action Area III B, New Town
Kolkata - 700 160



Nihil Ultra - Nothing Beyond

# OUR VISION OUR MISSION

Rooted in, and inspired by, the Ignatian charism of forming men and women for others, St. Xavier's University, Kolkata, as a Centre of Excellence, strives to promote a society based on love, freedom, liberty, justice, equality and fraternity.

### ST. XAVIER'S UNIVERSITY, KOLKATA

Action Area III B, New Town Kolkata - 700 160 West Bengal, India Website: www.sxuk.edu.in

### GOVERNING BOARD 2019 ST. XAVIER'S UNIVERSITY, KOLKATA

	Members	Designation
1.	Rev. Raphael Hyde, S.J. President, St. Xavier's College Kolkata Educational Trust	Chancellor
2.	Rev. Dr. John Felix Raj, S.J.	Vice-Chancellor
3.	Rev. Dr. Sebasti L. Raj, S.J.	Pro-Vice-Chancellor
4.	Prof. Ashis Mitra	Registrar
5.	Rev. Arul Raj, S.J.	Finance Officer
6.	Rev. Dr. Dominic Savio, S.J. Principal, St. Xavier's College, Kolkata	Member
7.	Prof. Suranjan Das Vice-Chancellor, Jadavpur University, Kolkata	Member
8.	Prof. Basab Chaudhuri Vice-Chancellor, West Bengal State University, Barasat	Member
9.	Prof. Kaushik Gupta University of Calcutta	Member
10.	Secretary, Department of Higher Education	Member
11.	Rev. Anil Gomes, S.J. St. Xavier's College, Kolkata	Member
12.	Rev. Peter Arockiam, S.J. St. Xavier's College, Kolkata	Member
13.	Rev. M. S. Arokiasamy, S.J. St. Xavier's College, Kolkata	Member
14.	Rev. Dr. Shaju Sacaria Joseph, S.J. St. Xavier's College, Kolkata	Member
15.	Rev. Johnson Padiyara, S.J. St. Xavier's College, Kolkata	Member
16.	Rev. Dr. G. Paul Arockiam, S.J. Principal, St. Xavier's College, Burdwan	Member

Mem	bers	Designation
17.	Rev. Dr. Paul Fernandes, S.J.  Ex-Vice-Chancellor, Xavier University, Bhubaneshwar	Member
18.	Rev. Dr. E. Abraham, S.J. Ex-Director, XLRI, Jamshedpur	Member
19.	Rev. Dr. Nicholas Tete, S.J. Rector, St. Xavier's College, Guma	Member
20.	Rev. Dr. James Santhanam, S.J. Loyola School, Jamshedpur	Member
21.	Rev. Dr. Joseph Victor, S.J. Treasurer, Darjeeling Jesuit Province	Member
22.	Rev. Dr. K.S. Casimir, S.J. XLRI, Delhi-NCR	Member
23.	Rev. Dr. Donatus Kujur, S.J. Principal, St. Joseph's College, Darjeeling	Member
24.	Rev. Dr. M. Arockiasamy Xavier, S.J. Principal, St. Joseph's College, Trichi	Member
25.	Prof. Soma Sur Professor of Management, St. Xavier's University, Kolkata	Member
26.	Rev. Dr. Soosai Nayagam, S.J. Associate Professor in English, St. Xavier's University, Kolkata	Member
27	Mr. R. N. Jhunjhunwala Attorney-at-Law, Advocate & Notary Patent & Trade Mark Attorney	Member
28.	Mr. Sanjiv Goenka Chairman, RP-Sanjiv Goenka Group, CESC Limited, Kolkata	Member
29.	Mr. Sanjay Budhia Managing Director, Patton International Limited	Member
30.	Mr. Santanu Basu, IAS Chairman & Managing Director, West Bengal State Electricity Development Corporation Limited	Member
31.	Mr. Sanjib Koner Hony. Secretary, St. Xavier's College Calcutta Alumni Association	Member

# ST. XAVIER'S UNIVERSITY, KOLKATA TH MEETING OF THE GOVERNING BOARD SATURDAY, 6<sup>TH</sup> MARCH, 2021 AT 11 A.M.

### **AGENDA**

- 1) Words of welcome by the Hon'ble Chancellor.
- 2) Confirmation of the Minutes of the eleventh meeting of the Governing Board held on 28-11-2020 and matters arising out of the Minutes.
- 3) Ratifications of the major decisions of the Executive Council after eleventh Governing Board meeting held on 28-11-2020.
- 4) Approval of the appointments of the Vice-Chancellor & the Registrar.
- 5) Approval of the appointment of the Pro Vice-Chancellor.
- 6) Audit report for the financial year ending 31st March 2020.
- 7) Appointment of the Auditor for the Financial year 2020-21.
- B) Budget for the financial year 2021-22.
- 9) Revision of pay of the non-teaching staff in the context of West Bengal Government notification (6th Pay Commission) with effect from 1st January 2021.
- 10) Admission procedures 2021.
- 11) Online examinations of the intermediate semesters.
- 12) Appointment of the Dean of Xavier Business School.
- 13) Appointments of the Deans (Acting).
- 14) Appointment of Associate Dean for Morning session.
- 15) Appointments of the Library Director, Heads and Coordinator.
- 16) Appointments and confirmation of Faculty members.
- 17) Appointments and confirmation of Officer and other non-teaching staff.
- 18) Resignations.
- 19) Faculty promotion.
- 20) Committees constituted after eleventh Governing Board meeting held on 28-11-2020.
- 21) Introduction of M.A. in Psychology with effect from July 2021.
- 22) Creation of the Posts Associate Professor & Assistant Professor in Psychology
- 23) Second Internal (Academic and Administrative) Audit.
- 24) Second Convocation 2021 A Report.
- 25) Major activities and events in the University after eleventh Governing Board meeting held on 28-11-2020.
- 26) SXUK in Press.
- 27) Any other matter with the permission of the Chair.

### ST. XAVIER'S UNIVERSITY, KOLKATA TWELFTH MEETING OF THE GOVERNING BOARD

SATURDAY, 6<sup>TH</sup> MARCH, 2021 AT 11 A.M.

### **DETAILED AGENDA**

### 1. WORDS OF WELCOME BY THE HON'BLE CHANCELLOR

Rev. Fr. Raphael Hyde, S.J., welcomes the Governing Board Members by invoking God's blessings on each one of them and calls the meeting to order.

# 2. CONFIRMATION OF THE MINUTES OF THE ELEVENTH MEETING OF THE GOVERNING BOARD HELD ON 28-11-2020 AND MATTERS ARISING OUT OF THE MINUTES.

Draft Minutes of the meeting are placed before the Governing Board for its approval.

[Please refer to Annexure: 1; Pgs. 11-19 for a copy of the Minutes]

Resolution no. 1: "It is unanimously resolved that the Minutes of the meeting held on 28-11-2020 are approved.".

### 3. RATIFICATIONS OF THE MAJOR DECISIONS OF THE EXECUTIVE COUNCIL AFTER ELEVENTH MEETING OF THE GOVERNING BOARD HELD ON 28-11-2020

[Please refer to Annexure: 2; Pgs. 20-25 for a copy]

Resolution no. 2: "It is unanimously resolved that the decisions of the Executive Council are approved"

### 4. APPROVAL OF THE APPOINTMENTS OF THE VICE-CHANCELLOR & THE REGISTRAR.

Following appointments by the Hon'ble Chancellor are placed before the Governing Board for approval:

- i) Rev. Dr. John Felix Raj, S.J. as the Vice-Chancellor from 15th February 2021 for a period of four years.
- i) Prof. Ashis Mitra as the Registrar from 1st March 2021 for a period of four years

Resolution no. 3: "It is unanimously resolved that the appointments of the Vice-Chancellor and the Registrar are approved".

### 5 APPROVAL OF THE APPOINTMENT OF THE PRO VICE-CHANCELLOR

Following appointment by the Hon'ble Chancellor is placed before the Governing Board for approval:

Rev. Dr. Sebasti L. Raj, S.J. as the Pro Vice Chancellor (Acting) from 4th January 2021 to 30th June 2021.

<u>Resolution No. 4:</u> "It is unanimously resolved that the appointment of the Pro Vice-Chancellor is approved".

### 6. AUDIT REPORT FOR THE FINANCIAL YEAR ENDING 31ST MARCH 2020.

[Please refer to Annexure: 3; Pg. 26 for a copy of the audit report]

<u>Resolution No. 5:</u> "It is unanimously resolved that the audit report placed before the Governing Board is accepted".

### 7. APPOINTMENT OF THE AUDITOR FOR THE FINANCIAL YEAR 2020-21.

Resolution No. 6: "It is unanimously resolved that Agarwal Saha & Associates be appointed as the Auditor for the Financial year 2020-21".

### 8. BUDGET FOR THE FINANCIAL YEAR 2021-22.

[Please refer to Annexure: 4; Pgs. 27-28 for a copy of the Budget]

Resolution No. 7: "It is unanimously resolved that the budget for the financial year 2021-22 placed before the Governing Board is approved".

# 9. REVISION OF PAY OF THE NON-TEACHING STAFF IN THE CONTEXT OF WEST BENGAL GOVERNMENT NOTIFICATION (6TH PAY COMMISSION) WITH EFFECT FROM 1ST JANUARY 2021.

Resolution No. 8: "It is unanimously resolved that the revised pay structures of the non-teaching staff are approved".

### 10. ADMISSION PROCEDURES 2021.

[Please refer to Annexure: 5; Pgs. 29-39 for a copy of the Admission Procedures 2021]

Resolution No. 9: "It is unanimously resolved that all the admission procedures for 2021 are approved".

### 11. ONLINE EXAMINATIONS OF THE INTERMEDIATE SEMESTERS

[Please refer to Annexure: 6; Pgs. 40-41 for a copy of the Report]

Resolution No. 10: "It is unanimously resolved that the examination dates and procedures are approved".

### 12. APPOINTMENT OF THE DEAN OF XAVIER BUSINESS SCHOOL.

Athree-member selection committee was constituted by the hon'ble Vice-Chancellor for this purpose. Members were all external. Based on the recommendation of the selection committee at its meeting held on 22nd December 2020, Dr. Manodip Roy Chaudhuri, Associate Professor in Management, is appointed as the Dean of Xavier Business School for three years with effect from 4th January 2021.

Resolution No. 11: "It is unanimously resolved that the appointment of the Dean of Xavier Business School is approved".

### 13. APPOINTMENTS OF THE DEANS (ACTING)

Faculty	Designation	Name 🗼	With Effect From
Arts & Social Studies	Acting Dean, Faculty of Arts & Social Studies	Dr. Achyut Chetan, Associate Professor in English	January 4, 2021 to June 30, 2021
Commerce & Management	Acting Dean, Faculty of Commerce & Management	Dr. Somak Maitra, Associate Professor in Commerce	January 4, 2021 to June 30, 2021
Xavier Law School	Acting Dean, Xavier Law School	Dr. Debasis Poddar, Associate Professor in Law	January 4, 2021 to June 30, 2021

Resolution No. 12: "It is unanimously resolved that the appointments of the Acting Deans are approved".

### 14. APPOINTMENT OF ASSOCIATE DEAN FOR MORNING SESSION.

Rev. Dr. Soosai Nayagam is appointed as an Associate Dean for the Morning (B.COM & M.COM) with effect from 4th January 2021 for a period of one year.

Resolution No. 13: "It is unanimously resolved that the appointment of the Associate Dean is approved".

### 15. APPOINTMENTS OF LIBRARY DIRECTOR, HEADS AND COORDINATOR

### (i) Library Director/Head

Department / Faculty	Designation	Name	With Effect From - to
Library	Library Director (Additional Charge)	Rev. Dr. Soosai Nayagam	January 4, 2021 to June 30, 2021
English (Arts & Social Studies)	Head, Department of English	Dr. Prayag Ray	January 4, 2021 to December 31, 2023
Commerce (Commerce & Management)	Head, Department of Commerce	Prof. Rajendranath Datta	January 4, 2021 to December 31, 2023
Management Studies (BMS) (Commerce & Management)	Head, Department of Management Studies (BMS)	Prof. Sayani Saha	January 4, 2021 to December 31, 2023

#### (ii) Coordinator/Deputy Chairperson

Department / Faculty	Designation	Name	With Effect From - to
Ph.D. Programme	Coordinator of Ph.D. Programme	Dr. Niraj Kumar	January 4, 2021 to June 30, 2021
Xavier's Student Board	Deputy Chairperson	Prof. Sovik Mukherjee	December 1, 2020 to June 30, 2022

Resolution No. 14: "It is unanimously resolved that the aforementioned appointments are approved".

### 16. APPOINTMENTS & CONFIRMATION OF FACULTY MEMBERS

[Please refer to Annexure: 7; Pg. 42 for a copy of the newly appointed Faculty members and the confirmation after the 11th meeting of the Governing Board]

Resolution No. 15: "It is unanimously resolved that the appointments & confirmation of Faculty members are approved".

### 17. APPOINTMENTS & CONFIRMATION OF OFFICER & OTHER NON-TEACHING STAFF.

[Please refer to Annexure: 8; Pg. 43 for a copy of the newly appointed officer, other non-teaching staff & confirmation after the 11th meeting of the Governing Board]

<u>Resolution No. 16:</u> "It is unanimously resolved that the appointment of the Officer & appointments & confirmation of other Non-Teaching staff members are approved".

### 18. RESIGNATIONS

[Please refer to Annexure: 9; Pg. 44 for a copy of the list of teaching and non-teaching staff members who resigned after the 11th meeting of the Governing Board]

Resolution No. 17: "It is unanimously resolved that the resignations are accepted."

#### 19. FACULTY PROMOTION

On the basis of the recommendation of the Screening Committee at its meeting held on 20th January 2021, Dr. Manali Bhattacharyya is promoted from AP 2 (Level 11) to Level 12 with effect from 26th August 2020.

Resolution No. 18: "It is unanimously resolved that the promotion of Dr. Manali Bhattacharyya is approved."

### 20. COMMITTEES CONSTITUTED AFTER ELEVENTH GOVERNING BOARD MEETING HELD ON 28-11-2020.

[Please refer to Annexure: 10; Pg. 45 for a copy]

Resolution No. 19: "It is unanimously resolved that the Committees are approved."

### 21. INTRODUCTION OF M.A. IN PSYCHOLOGY WITH EFFECT FROM JULY 2021.

It will be introduced with two specialisations: (i) Clinical Psychology & (ii) Organisational Behaviour. An Expert Committee appointed by the Vice-Chancellor has prepared the curriculum for the Two-year M.A. course in Psychology.

Resolution No. 20: "It is unanimously resolved that the introduction of M.A. in Psychology with effect from July 2020-2021 is approved."

### 22. CREATION OF THE POSTS – ASSOCIATE PROFESSOR & ASSISTANT PROFESSOR IN PSYCHOLOGY

It is proposed to create the posts as follows:

Associate Professor in Psychology - 1

Assistant Professor in Psychology - 2

Resolution No. 21: "It is unanimously resolved that the creation of the aforementioned posts is approved. It is further resolved that if a suitable candidate is not found for the post of Associate Professor, one additional Assistant Professor can be recruited."

### 23. SECOND INTERNAL (ACADEMIC AND ADMINISTRATIVE) AUDIT

An internal Administrative & Academic Audit was conducted from 24th February to 26th February 2021. The report was submitted to the Vice-Chancellor.

Members of the Audit Committee were as follows:

SI. No.	Name	Designation	Category
1	Rev. Dr. Ignacimuthu, S.J.	Director, Xavier Research Foundation, St Xavier's College, Palayamkottai. Former Vice-Chancellor, University of Madras	Chairperson
2	Prof. Dhruba Ranjan Dandapat	Professor., Dept of Commerce & Former Dean, Faculty of Commerce & Management University of Calcutta	Member
3	Rev. Dr. Xavier Vedam	General Secretary, AIACHE	Member
4	Dr. Agnelo Menezes	Former Principal, St. Xavier's College, Mumbai	Member
5	Dr. Kanika Chatterjee	Professor. Dept of Commerce & former IQAC Director, University of Calcutta	Member

<u>Resolution No. 22:</u> "It is unanimously resolved that the Governing Board expresses its sincere thanks to the members of the Audit Team for conducting such audit and preparing the Report".

### 24. SECOND CONVOCATION 2021 - A REPORT

The second convocation of the University was held on 6th February 2021 in the University campus. Sri Jagdeep Dhankar, hon'ble Governor of West Bengal, presided over the function. Mrs. Sanghamitra Bandopadhyay, the Director, Indian Statistical Institute, Kolkata, was the Guest of Honour and delivered the Convocation Address. Hon'ble Vice-chancellor presented a report on the University and also administered the convocation oath. Total 451 students were awarded their degrees.

The programmne was conducted in blended mode. For maintaining the COVID-19 protocols, only the first ten rank holders from each stream was invited to be physically present. Total 77 students were present who received their rank certificates as well as degree certificates. Other students participated through You Tube and Facebook live. First, Second and third rank holders of each programme received their gold, silver and bronze medals respectively from the hon'ble Governor.

At the end of the programme, students presented a short cultural programme.

25. MAJOR ACTIVITIES AND EVENTS IN THE UNIVERSITY AFTER ELEVENTH GOVERNING BOARD MEETING HELD ON 28-11-2020.

[Please refer to Annexure 11: Pgs. 46-54]

26. SXUK in Press.

[Please refer to Annexure 12: Pgs. 55-61]

27. ANY OTHER MATTER WITH THE PERMISSION OF THE CHAIR.

# ST. XAVIER'S UNIVERSITY, KOLKATA (SXUK) MINUTES OF THE ELEVENTH MEETING OF THE GOVERNING BOARD HELD ON SATURDAY, 28<sup>TH</sup> NOVEMBER, 2020 AT 11 A.M.

### **AGENDA**

- 1) Words of welcome by the Hon'ble Chancellor.
- 2) Confirmation of the Minutes of the tenth meeting of the Governing Board held on 14-03-2020 and matters arising out of the Minutes.
- 3) Ratifications of the major decisions of the Executive Council after tenth Governing Board meeting.
- 4) Annual Report for the Academic Year from July 2019 June 2020
- 5) Interim Report from July 2020 to October 2020
- 6) Second convocation of the University
- 7) Amendment of promotion rules for the students.
- 8) Admission 2020 A Report.
- 9) Conducting the examinations of final semester and the intermediate semesters for the academic year 2019-2020.
- 10) Appointments of the Dean and the Acting Controller of Examinations.
- 11) Appointments & confirmation of Faculty members.
- 12) Appointments & confirmation of Officer and other non-teaching staff.
- 13) Resignations.
- 14) University Committees for the Academic Year 2020-21.
- 15) Formation of St. Xavier's University Kolkata Alumni Association (SXUKAA)
- 16) Second Internal (Academic and Administrative) Audit Constitution of Audit Committee.
- 17) 20% reduction in the Semester Fees for the current Semester.
- 18) COVID 19 Pandemic and our response
- 19) Requirement of additional land for the University.
- 20) Major activities and events in the University after tenth Governing Board meeting held on 14-03-2020.
- 21) SXUK in Press.
- 22) Date of the next meeting.
- 23) Any other matter with the permission of the Chair.



### St. Xavier's University, Kolkata

### **An Institutional Bibliography**

**July 2017 - June 2021** 

### Compiled by

## Father Lafont Centre for Excellence in Research and Innovation

St. Xavier's University, Kolkata

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### Message from the Vice-Chancellor

Father Lafont Centre for Excellence in Research and Innovation (LCERI), St. Xavier's University, Kolkata, has brought out in a single volume all the works published by the faculty members and administrators of SXUK between July, 2017 and June, 2021. This is a tribute to the University for its commitment to promote scientific research and publication.

We wish to congratulate all the contributors who find a place in this volume. Their works signify not only their intellectual acumen but also their passion for research. They have truly brought joy and pride to St. Xavier's University, Kolkata.

This volume, I am sure, will not only be a source of reference to all the faculty and students of SXUK, but also will be an inspiration for further academic research and publication. The publication of this booklet is a good beginning to LCERI. I thank Fr. Dr. S. Francis, Deputy Director, LCERI, and Dr. G. Stephen, the Assistant Librarian for their efforts in bringing out this volume.

Fr. (Dr.) John Felix Raj, S.J.

#### Part - I

### Books published by Faculty members

- 1. Chaudhuri, Manodip Ray. (2018). Sustainable engagement in the Indian and Finnish business. Turku AMK.
- 2. Chaudhuri, Manodip Ray. (2019). Strategic human resource interventions: Gauging propositions, perceptions and personalities. Virtual Reality Publications.
- 3. Khatua, Sitangshu. (2021). *An introduction to financial economics*. ABS Publisher.
- 4. Majumdar, Devleena. (2018). Does trade affect environmental emission?: An econometric study with special reference to India and China. Lambert Academic Publishing.
- 5. Mukherjee, Sovik. (2019). *Health economics: A hospital management perspective*. Taureen Publication.
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- 7. Raj, Felix J. (2020). WAVES: Story Bank. St. Xavier's University, Kolkata Alumni Association (SXUKAA).
- 8. Romus, D. John. (2020). *Religious studies for global citizenship foundation course*. St. Xavier's University, Kolkata.

### Books edited by Faculty members

1. Wilfred, Felix., & Romus, D. John. (Eds.). (2020). *Local churches in South Asia and evangelization*. Claretian Communication.

### **Book Chapters published by Faculty members**

1. Bhattacharya, Manali. (2018). Women empowerment a 'myth' in the age of information, communication, and technology. In Ramakrishna Sarada Mission & Vivekananda Vidyabhavan (Eds.), Women's journey towards empowerment: A myth or a reality (pp. 231-239). Towards Freedom.

- 2. Bhattacharya, Manali. (2019). Agenda setting theory. In U. Pande (Ed.), *Perspectives on mass communication theory (pp. 153-162)*. Alpana Enterprise.
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- 4. Chakraborty, Sudipta. (2021). Creative accounting An overview of procedures and preventive techniques. In P. C. Maity & T. N. Ojha (Eds.), Contemporary issues in accounting, finance and management (pp 198 217). Rohini Nandan.
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- 11. Islam, Monirul. (2020). Study of satisfaction level and happiness of students at leading educational institutions in India. In Pandit, Chakraborty et al. (Eds.), *A treatise on consumer research (pp. 180-192)*. ABS Books.

- 12. Kantha, B. (2021). Living or dead: An ecofeminist analysis. In M. Subha,& V. Meenakshi (Eds.), *A critical inquiry into the Anthropocene fiction and reality (pp. 112-121)*. Anu Books.
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- 40. Naskar, P., & Ray Chaudhuri, M. (2018). Potential of strategic human resource interventions: a study in public sector, post liberalization development in business management. In V. S.Adigal, Ranbir Singh, & Kavita Singh (Eds.), *Post liberalization development in business management (pp.264–275)*. Bharti Publications.
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- 2. Banerjee, Samrat. (2021). Corporate restructuring through spin off An empirical study of the manufacturing sector in India. *Sodh Sanchar Bulletin*, 10(39), 259-265.
- 3. Bhattacharya, Manali. (2020). In film brand placement: A successful strategy for brand promotion. *Global Media Journal-Indian Edition*, 12(1), 1-21.
- 4. Chaudhuri, Manodip Ray. (2020). Leadership in an authentizotic organization. SCMS Journal of Indian Management, 17(3), 50-62.
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- 6. Chaudhuri, Manodip Ray. (2021). Reinventing the organizational ethics in public sector: The need of the millennium. *IOSR Journal of Business and Management*, 23(1), 43-50.
- 7. Chakraborty, Sudipta. (2019). Role of microinsurance institutions in promoting microinsurance in India A Study. *Journal of Scientific Computing*, 8(11), 13-29.
- 8. Das, Sandip. (2020). Assam and Darjeeling tea research during 1989-2018: A scientometric mapping. *College Libraries*, 35(1), 57-66.

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- 14. Majumder, Sayantan Bandhu. (2020). India facing the macroeconomic policy trade-off is it dilemma, trilemma or quadrilemma?. *Macroeconomics and Finance in Emerging Market Economies*, 14(1), 24-44,
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- 17. Mourlin K. (2020). Digital technology teaching and learning strategies: An impact study of higher education institutes (HEIs) in West Bengal. *Journal of Xi'an Shiyou University, Natural Science Edition*, 17(4), 169-175.
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- 1. Banerjee, Samrat., & Saha, Prerona. (2021). Study of consumer behaviour towards digital payment: An empirical study with reference to Kolkata. *International Journal of Engineering Applied sciences and Technology*, 6(1), 159-167.
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#### Part - II

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#### **Books published by Faculty members**

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#### **Xavier Business School**

#### **Books published by Faculty members**

- 1. Chaudhuri, Manodip Ray. (2018). Sustainable engagement in the Indian and Finnish business. Turku AMK.
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# **Publications by officers**

#### Articles in UGC CARE Listed / Peer reviewed journals

1. Maitra, Indra Kanta. (2020). System based intrusion detection system (IS-IDS): A proposed model. *IEEE Access*. 8, 34929 – 34941.



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